

# Sporting clubs and recreation

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With almost 20 per cent of people living with disability in Australia – a country with an aging population – businesses that lack access are missing out on potential customers.

Use this checklist to review how accessible and inclusive your business is. If you identify some gaps, consider making improvements to welcome customers of all ages and abilities.

You can also use this checklist as a guide when selecting premises to establish a sporting club or recreation venue. Relevant legislation must be adhered to in any building upgrade or development works.

## General access issues to consider

Does your sporting club or recreation venue have:

Access to premises	Yes	No
Accessible parking for people with disabilities nearby		
Accessible public transport nearby		
Clear floor markings for people with low vision at front of premises		
Clear path of travel from outdoor to indoor areas		
Clear external and internal directional signage including symbols		
Protection from wind, rain and noise in outdoor areas		
Step-free access		
Wide self-opening or easy-to-open doors		
D-style lever door handles at an accessible height		
Ease of access when moving around the premises	Yes	No
Colour contrasting door frames/trims		
Safety markings across glass doors and adjacent panels		
A handrail from the entrance to the reception counter		
Wide, clear internal walkways		
Clear space between furniture for a person to manoeuvre a mobility device		
Brochures/information displays at an accessible height		
Seating with backs and armrests		
Seating in contrasting colours to walls and floors		
Consistent and even lighting throughout		
Low-pile carpet or slip-resistant floor		

<b>Ease of access when moving around the premises</b>	<b>Yes</b>	<b>No</b>
Ramp or lift access to all levels		

  

<b>Accessible amenities</b>	<b>Yes</b>	<b>No</b>
Low-height, clutter free service counters with a seat		
An accessible buzzer on counters		
Accessible storage area for mobility aids		
Scooter/wheelchair recharge point		
An accessible toilet		
An accessible baby change area		
An accessible baby feeding area		
An ambulant toilet for men and an ambulant toilet for women		
A gender-neutral toilet		
A Changing Places facility		
Accessible shower/change areas		

  

<b>Accessible provision of information</b>	<b>Yes</b>	<b>No</b>
Information about services for people with disabilities e.g.		
Lift		
Accessible toilet		
Emergency procedures		
A phone message about services and facilities		
An accessible website with information about services and facilities		
Clear, large print name tags on staff		
Large print, raised tactile and braille signage		
An assistance animal welcome sticker at entry (e.g. guide or hearing dog)		
Raised tactile markings and braille on lift buttons		
Audible information in lifts		
Audible scoring system		

<b>Staff who can communicate appropriately with people with disability</b>	<b>Yes</b>	<b>No</b>
Club officials or staff with basic sign language skills		
Club officials or staff speak clearly to customers for easy lip-reading		
Clear, large print name tags on club officials or facility staff		
Glare-free lighting at service counters		
Pen and paper for exchanging information		
An appropriate acoustic environment to reduce background noise		
Hearing loops at service counters and in function areas		
Alternatives to any audio announcements e.g. visual displays		
Alternatives to any visual displays e.g. audio announcements		
Information in large print and braille		
Large print clocks		
Visible scoring system		
Visible or vibrating alert devices to help people with hearing impairment		
Visual and audible fire alarms, starting and finishing signals for events etc.		
Captions digital screens		
SMS service for communication		
<b>Responsive evacuation procedures</b>	<b>Yes</b>	<b>No</b>
Visible and audible fire alarms		
Accessible emergency exits		
Emergency evacuation procedures suited to people with different abilities		
<b>Other issues to consider</b>	<b>Yes</b>	<b>No</b>
Home delivery service		
Club officials or staff available to assist in any self-service areas		
Accessible payment options		
Companion Card acceptance		
Discounts for concession card holders		
Water for assistance animals		
Accessible first-aid support		
Suitable height tables for people using wheelchairs		

Other issues to consider	Yes	No
Beach entry or ramp access to any swimming pool		
Beach entry or ramp access to any spa		
Accessible spectator seating		
Accessible scoring/official seating		
Accessible canteen/kiosk/bar facilities		
Accessible shelving and lockers		
Access to any on-site shops, activities or conference facilities		
Wheelchairs, including water-accessible models, for loan		

### Accessibility improvement plan

Now you have completed the access checklist, you will have identified areas where you are providing good access. You might have also identified areas that need improvement.

Use the last page of this checklist to develop an accessibility improvement plan for your sporting club or recreation venue, based on your no answers in the checklist.

Start by grouping the access action you need to take, into the following areas:

- Action you can take now for little or no cost
- Action you can take in the medium term that doesn't require renovation to your premises
- Action you will need to take during a refurbishment or redevelopment of your premises to provide access for all.

Under the **National Construction Code**, you are required to provide access for people with disabilities in any renovation or redevelopment project.

If you don't own your premises, you can talk to your landlord about the legal requirements of providing access for all, as they are also responsible under the **Commonwealth Disability Discrimination Act 1992**.

### Access consultants

There are qualified and accredited access consultants who can conduct an access audit of your premises and provide you with specialist advice and assistance for developing an access plan. Visit the **City of Swan website** for more information.

### Disclaimer

The information published in this checklist is provided by the City of Swan as a community service. It shares information about how individual businesses can review and improve their accessibility for people with disabilities.

While due care has been taken in preparing this checklist, the City and the authors do not guarantee its accuracy or currency.

The City and the authors are not responsible to you or anyone else for any loss, damage or injury incurred or sustained by any person because of the use or reliance on this checklist.

The information generated from the use of this assessment checklist is intended to be used as a guide for your business only. It should not be relied on for future marketing considerations. You should seek your own independent advice regarding accessibility for people with disability.

The City of Swan does not warrant or guarantee any particular outcome in respect of your business's self-assessment.

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## **Accessibility improvement plan**

**Short term actions:**

**Medium term actions:**

**Long term actions:**