



CITY of SWAN

MINUTES

TENDERS REVIEW COMMITTEE MEETING

16 OCTOBER 2019

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Tender Review Committee contained in these minutes, a check should be made of the minutes of the following Tender Review Committee to ensure that there has not been a correction made to the resolution.

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1. OPENING

Meeting declared open at 5.01pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:

Cr McCullough	Pearce Ward (Presiding Member)
Cr Kiely	Altone Ward
Cr Henderson	Swan Valley/Gidgegannup Ward
Cr Haynes	Whiteman Ward
Cr Kovalevs	Whiteman Ward
Cr McNamara	Whiteman Ward

Staff (Observers):

Mr M Bishop	Executive Manager Community Wellbeing
Mr J Coten	Executive Manager Operations
Ms A Albrecht	Manager Governance and Strategy
Mr C Pumphrey	Manager Fleet and Waste Services
Mr H Stenton	Manager Community Safety
Mr C Challis	Procurement Planning Specialist
Ms D Cuming	Executive Officer - Council Development (Minutes)

Apologies:

Cr Bailey	Pearce Ward
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Leave of Absence:

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 4 September 2019.

(Cr Haynes - Cr McNamara)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Kiely - Cr Kovalevs)

6.1 RFT19CP25-SOR - CITY OF SWAN RECYCLABLES RECEIVAL AND PROCESSING

Originating Officer – Colin Pumphrey, Manager, Fleet and Waste Services
Reviewed for Compliance - Craig Challis, Procurement Planning Specialist, Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Cleanaway Pty Ltd- Alternative Offer 2 as the preferred Tenderer for the *City of Swan Recyclables Receival and Processing – RFT19CP25-SOR* for the initial period of thirty six months (36) from the date of award for the schedule of rates as per the Tender Offer with the anticipated value of the Contract being two million, four hundred and thirty eight thousand, seven hundred and sixty six dollars and forty six cents (\$2,438,766.46) excluding GST;
- 2) **Authorise** the Chief Executive Officer to enter into negotiations with Cleanaway Pty Ltd and agree minor variations which meet the City's requirement for the City of Swan recyclables receival and processing;
- 3) **Allow** the option to extend the Contract by up to a further two (2) periods, each of twelve (12) months duration; and
- 4) **Advise** all Tenderers accordingly.

6.2 CONTRACT EXTENSION OF T16SR74-SOR - PROVISION OF A CAT AND DOG COLLECTION AND IMPOUNDMENT SERVICE

Originating Officer – Shannon Richards, Coordinator, Community Safety
Reviewed for Compliance – Craig Challis, Procurement Planning Specialist, Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Julie's Boarding Kennels and Cattery as the preferred Contractor for the *Provision of cat and dog collection, impoundment and disposal service - RFT16SR74-SOR* for the extended period of twenty four (24) months from 25 November 2019 until 24 November 2021 with the anticipated value of the Contract being seven hundred and eighty five thousand, two hundred and sixty dollars (\$785,260.00) excluding GST; and
- 2) **Advise** the Contractor accordingly.

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Haynes - Cr McNamara)

7. OTHER BUSINESS

Nil

8. MEETING CLOSE

Meeting declared closed at 5.10pm by Presiding Member Cr McCullough.