



**CITY of SWAN**

# **MINUTES**

## **TENDERS REVIEW COMMITTEE MEETING**

**11 NOVEMBER 2020**

**HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM**

### **CONFIRMED MINUTES**

These minutes were confirmed as a true and accurate record of the meeting at the Tender Review Committee held on 16 December 2020.

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## 1. OPENING

In the absence of Cr McCullough as Presiding Member, Cr Parry nominated Cr Congerton as Presiding Member for the meeting. Cr Congerton assumed the chair.

Meeting declared open at 5.00pm by Presiding Member Cr Congerton.

## 2. ATTENDANCE AND APOLOGIES

Councillors:	Cr M Congerton	Whiteman Ward
	Cr J McNamara	Whiteman Ward
	Cr B Parry	Whiteman Ward

Staff:	Mr J Coten	Executive Manager Operations
	Mrs A Albrecht	Manager Governance and Strategy
	Ms C Donegan	Contracts and Procurement Manager
	Mr C Pumphrey	Manager Fleet and Waste Services
	Mr K Raj	Coordinator
	Mr D Watt	Project Manager
	Mr K Amos	Senior Project Manager

Leave of  
Absence: Nil

Apolo- gies:	Cr K Bailey	Pearce Ward
	Cr P Jones	Pearce Ward
	Cr C McCullough	Pearce Ward

## 3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil

## 4. PUBLIC QUESTION TIME

Nil.

## 5. CONFIRMATION OF PREVIOUS MINUTES

**RESOLVED UNANIMOUSLY TO** confirm minutes of the Tender Review Committee held on 14 October 2020.

(Cr Parry - Cr McNamara)

## 6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- (e) a matter that if disclosed, would reveal -
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

**RESOLVED UNANIMOUSLY** that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Parry - Cr McNamara)

## **6.1 RFT20KR32 - SUPPLY AND DELIVERY OF THREE (3) NEW SIDE LOADING DUAL STEER RECYCLING TRUCKS**

Originating Officer - Kam Raj, Coordinator – Fleet and Depot Assets, Fleet and Waste Services

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Truck Centre WA Pty Ltd – Offer One as the preferred Tenderer for the *Supply and Delivery of Three (3) New Side Loading Dual Steer Recycling Trucks – RFT20KR32* for the lump sum price of one million, one hundred and seventy two thousand, and three hundred dollars (\$1,172,300.00) excluding GST; and
- 2) **Advise** all Tenderers accordingly.

**CARRIED ENBLOC**

## **6.2 RFT20DW40 - CONSTRUCTION OF THE NEW BROCKMAN COMMUNITY CENTRE**

Originating Officer – Derek Watt, Project Manager, Project Management  
Reviewed for Compliance – Viviane Franco, Contracts and Procurement Officer,  
Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** CasI Construction T/A Castle Projects as the preferred Tenderer for the *Construction of the new Brockman Community Centre - RFT20DW40* for the lump sum price of three million, four hundred and ninety eight thousand, eight hundred and fifty dollars (\$3,498,850.00) excluding GST;
- 2) **Accept** the Provisional Sums for the estimated price of one hundred and eighty five thousand dollars (\$185,000.00) excluding GST; and
- 3) **Advise** all Tenderers accordingly.

**CARRIED ENBLOC**

### **6.3 RFT20KA39 - CONSTRUCTION OF SWAN ACTIVE BALLAJURA GYM AND FAMILY CHANGE EXTENSION**

Originating Officer – Kris Amos, Senior Project Manager, Project Management  
Reviewed for Compliance – Viviane Franco, Contracts and Procurement Officer,  
Contracts and Procurement

#### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Solution 4 Building Pty Ltd as the preferred Tenderer for the *Construction of Swan Active Ballajura Gym and Family Change Extension - RFT20KA39* for the lump sum price of one million, one hundred and twenty four thousand, three hundred and seventy six dollars and thirty three cents (\$1,124,376.33) excluding GST;
- 2) **Accept** the Provisional Sums for the estimated price of three hundred and thirty five thousand dollars (\$335,000.00) excluding GST; and
- 3) **Advise** all Tenderers accordingly.

**CARRIED ENBLOC**

**7. ADOPTION OF THOSE RECOMMENDATIONS CONTAINED IN ITEMS NOT WITHDRAWN**

**RESOLVED UNANIMOUSLY** that the reports of the Tender Review Committee Minutes be received and the recommendations therein adopted:

Items            6.1            6.2            6.3

(Cr McNamara - Cr Parry)

**RESOLVED UNANIMOUSLY** that the Committee no longer meet behind closed doors.

(Cr Parry - Cr McNamara)



## **8. OTHER BUSINESS**

### **8.1 PROPOSED TENDER REVIEW COMMITTEE MEETING DATES 2021**

**Ward:** (All Wards) (Governance & Strategy)

**Disclosure of Interest:** Nil

**Authorised Officer:** (Chief Executive Officer)

### **RECOMMENDATION**

- 1) Adopt the following schedule of dates for the Tender Review Committee for 2021 and advertise as required by the *Local Government (Administration) Regulations 1996*:

Wednesday, 20 January

Wednesday, 10 February

Wednesday, 3 March

Wednesday, 24 March

Wednesday, 14 April

Wednesday, 5 May

Wednesday, 26 May

Wednesday, 16 June

Wednesday, 7 July

Wednesday, 28 July

Wednesday, 18 August

Wednesday, 8 September

Wednesday, 29 September

Wednesday, 13 October

Wednesday, 10 November

Wednesday, 1 December

Wednesday, 15 December

- 2) Commence all Tender Review Committee meetings at 5.00pm.
- 3) Conduct all Tender Review Committee meetings at the Council Chambers, Midland Town Hall.

**MOTION** that the Committee resolve to adopt the Officer Recommendation.

(Cr Parry - Cr McNamara)

**RESOLVED UNANIMOUSLY TO:**

- 1) Adopt the following schedule of dates for the Tender Review Committee for 2021 and advertise as required by the *Local Government (Administration) Regulations 1996*:

Wednesday, 20 January

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- 2) Commence all Tender Review Committee meetings at 5.00pm.
- 3) Conduct all Tender Review Committee meetings at the Council Chambers, Midland Town Hall.

**9. MEETING CLOSE**

Meeting declared closed at 5.02pm by Presiding Member Cr Congerton.