



CITY of SWAN

MINUTES

TENDERS REVIEW COMMITTEE MEETING

25 MARCH 2020

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the minutes of the following Ordinary Meeting of Council to ensure that there has not been a correction made to the resolution.

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1. OPENING

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:	Cr C McCullough	Pearce Ward (Presiding Member)
	Cr K Bailey	Pearce Ward
	Cr P Jones	Pearce Ward
	Cr M Congerton	Whiteman Ward
	Cr J McNamara	Whiteman Ward
	Cr B Parry	Whiteman Ward
	Cr R Henderson	Swan Valley/Gidgegannup Ward (Deputy Member)

Staff:	Mr J Coten	Executive Manager Operations
	Mr I Lynch	Manager Construction and Maintenance
	Mr C Pumphrey	Manager Fleet and Waste Services
	Ms C Donegan	Contracts and Procurement Manager
	Mr E Van Wyk	Contract Manager

Leave of
Absence: Nil

Apologies: Nil

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Cr McCullough disclosed an interest affecting impartiality in Item 6.1 Abridged Minutes TRC 25032020 as she is a member of the Swan Community Care Committee.

Cr Jones disclosed an interest affecting impartiality in Item 6.1 Abridged Minutes TRC 25032020 as she is a member of the Swan Community Care Committee.

Cr Congerton disclosed an interest affecting impartiality in Item 6.1 Abridged Minutes TRC 25032020 as he is on the board of the Swan Community Care Services.

4. PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 18 March 2020.

(Cr Congerton - Cr Bailey)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Congerton - Cr Jones)

6.1 RFT20DM01-SOR - PROVISION OF HOME SUPPORT SERVICES FOR THE FRAIL AGED AND YOUNGER PEOPLE WITH DISABILITIES WITHIN THE CITY OF SWAN

Originating Officer – Denice Mulcahy, Business Improvements and Quality Assurance Officer, Lifespan Services

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Chanticleer Holdings Pty Ltd trading as TPG Aged Care Pty Ltd as the preferred Tenderer for the *Provision of Home support services for the frail aged and younger people with disabilities within the City of Swan / RFT20DM01-SOR* for the initial period of twelve months (12 months) from 1 May 2020 to 30 April 2021 for the schedule of rates as per the Tender's Offer with the anticipated value of the Contract being nine hundred and fifty two thousand, two hundred and two dollars and eighty two cents (952,202.82) excluding GST; and
- 2) **Allow** the option to extend the Contract by a further twelve months (12 months); and
- 3) **Advise** all Tenderers accordingly.

CARRIED

6.2 RFT19EV34-SOR - CLEANING SERVICES TO THE CITY OF SWAN FACILITIES IN ELLENBROOK AND BULLSBROOK PLACE, AND SWAN VALLEY PLACE

Originating Officer - Eugene Van Wyk, Contract Manager - Property Management
Tenant Services, Construction and Maintenance

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer,
Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Bellrock Cleaning Services Pty Ltd as the preferred Tenderer for the *Cleaning Services to the City of Swan Facilities in Ellenbrook and Bullsbrook Place, and Swan Valley Place – RFT19EV34-SOR* for the initial period of thirty six (36) months from the 1 June 2020 until 31 May 2023 for the schedule of rates as per the Tenderer's Offer, with the anticipated value of the Contract being one million, four hundred and eighteen thousand, two hundred and sixty dollars and twenty seven cents (\$1,418,260.27) excluding GST;
- 2) **Allow** the option to extend the Contract by a further twenty four (24) months; and
- 3) **Advise** all Tenderers accordingly.

CARRIED

6.3 RFT20IL02-SOR - SUPPLY OF GRAVEL CRUSHING WORKS AT THE CITY OF SWAN GRAVEL PIT ON LOT 120 LILYDALE ROAD, GIDGEGANNUP

Originating Officer – Ian Lynch, Manager, Construction and Maintenance
Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer,
Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** B&J Catalano Pty Ltd as the preferred Tenderer for the *Supply of Gravel Crushing Works at the City of Swan Gravel Pit on Lot 120 Lilydale Road, Gidgegannup - RFT20IL02-SOR* from the date of award for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being eight hundred and twenty six thousand and fifty four dollars and six cents (\$826,054.06) excluding GST; and
- 2) **Advise** all Tenderers accordingly.

CARRIED

6.4 2019/2020 QUARTER 1 AND 2 - LIGHT FLEET REPORT TO TENDER REVIEW COMMITTEE

Originating Officer - Colin Pumphrey, Manager, Fleet and Waste Services
Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer,
Contracts and Procurement

RECOMMENDATION

It is recommended that the report titled 2019/2020 Quarter 1 and 2 Light Fleet Report to Tender Review Committee be received.

CARRIED

7. MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN

RESOLVED UNANIMOUSLY that the reports of the Tender Review Committee Agenda not withdrawn be received and the recommendations therein adopted:

Items	6.1	6.2
	6.3	6.4

(Cr Congerton - Cr Bailey)

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Bailey - Cr McNamara)

8. OTHER BUSINESS

Nil.

9. MEETING CLOSE

Meeting declared closed at 5.02pm by Presiding Member Cr McCullough.