



**REQUEST FOR TENDER
NO. RFT20DW04**

**Alterations and Additions to
the Gidgegannup Country
Women's Association
(CWA) Building**

The Principal is seeking tenders from suitably qualified and experienced building contractors for alterations and additions to the existing Gidgegannup Country Women's Association (CWA) building located within the Gidgegannup Showgrounds at 2171 (Lot 1) Toodyay Road, Gidgegannup, WA.

Obtaining Documentation: Requirements, criteria and documentation may be obtained by visiting the website: www.tenderlink.com/swancity/ If you have any issues contact the Contracts and Procurement Manager by email to tenders@swan.wa.gov.au

Deadline:
2:00pm Wednesday 4 March, 2020, Australian Western Time.

Briefing/Site Inspection:
Attendance at this meeting is not mandatory. Tenderers are requested to attend a briefing and site inspection at **10:00am Friday 14 February, 2020**. The location of the meeting is the Gidgegannup CWA building located within the Gidgegannup Showgrounds at 2171 (Lot 1) Toodyay Road, Gidgegannup. The briefing and site inspection will provide Tenderers with the opportunity to clarify any uncertainties prior to the Tender deadline. Please confirm your attendance at this meeting via email to tenders@swan.wa.gov.au no later than **4:00pm Thursday 13 February, 2020**. A register of attendees will be maintained for the briefing and site inspection. Tenderers must register under the company name of which they intend to submit their offer under. Failure to attend this briefing and site inspection will not render the Tenderer ineligible to respond but may compromise the quality of their Tender.

Lodgement:
Preferred lodgement of Tender is by upload electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>). Hard copy lodgement will only be accepted by prior written agreement with the Contracts and Procurement Manager who should be contacted by e-mail to tenders@swan.wa.gov.au for instructions.

Lowest or any Tender not necessarily accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**M J Foley
CHIEF EXECUTIVE OFFICER**