



**REQUEST FOR TENDER  
NO. RFT23AD59  
Provision of security  
consultancy for electronic  
key safe system**

The Principal is seeking tenders for a highly qualified and appropriately licensed security consultancy organisation to provide professional security consulting services. The security consulting services will include carrying out market research on current products available to present a report and recommendation, develop procedures for administration, management and servicing of the chosen electronic key safe solution and contract administration for the delivery and the roll out of the electronic key safe solution.

**Obtaining Documentation:** Requirements, criteria and documentation may be obtained by visiting the website: [www.tenderlink.com/swancity/](http://www.tenderlink.com/swancity/). If you have any issues contact the Contracts and Procurement Manager by email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au)

**Deadline:** 2:00 PM AWST, Wednesday 27 September 2023

**Lodgement:** The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Stephen Cain  
CHIEF EXECUTIVE OFFICER**