

Application to Cancel, Alter or Suspend Swan Active Membership

Privacy Collection Notice

Your personal information

The City of Swan (the City) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The City's Privacy Policy is available on its website at www.swan.wa.gov.au/privacy.

Further details about the collection of your personal information are provided below.

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Who is collecting your personal information	Your personal information is being collected by the City of Swan. The City's Privacy Policy contains information about how you may contact the City.
Collection of your personal information	The City collects personal information about you, including your name, contact details and, where applicable, the reason for your membership-related request.
Why your personal information is being collected	Your personal information is collected for the purpose of assessing, processing and administering requests to cancel, alter or suspend a Swan Active membership, maintaining membership records, and communicating with you regarding your request. Providing the requested information is necessary for the City to process and administer your request. If you do not provide the requested information, the City may be unable to process your request.
Who will your personal information be disclosed to?	The City may disclose your information where required or authorised by law.
Access to and correction of your personal information	The City's Privacy Policy contains information about how you may access or seek correction of your personal information that is held by the City.
Privacy complaints	The City's Privacy Policy contains information about how you may complain about a breach of the Information Privacy Principles and how the City will deal with complaints.