

Child Coaching Enrolment Form

Privacy Collection Notice

Your personal information

The City of Swan (the City) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The City's Privacy Policy is available on its website at www.swan.wa.gov.au/privacy.

Further details about the collection of your personal information are provided below.

Child Coaching Enrolment Form – Privacy Collection Notice	
Who is collecting your personal information	Your personal information is being collected by the City of Swan. The City's Privacy Policy contains information about how you may contact the City.
Collection of your personal information	The City collects personal information about you and your child, including names, contact details and any medical, health, accessibility or learning support information you choose to provide.
Why your personal information is being collected	Your personal information and your child's personal information are collected for the purpose of assessing, processing and administering your child's application for enrolment in a sport coaching program, maintaining enrolment records, communicating with you regarding the application and enrolment, managing your child's participation in the program, and supporting your child's health, safety, wellbeing, accessibility and learning needs while participating in program activities. Providing the requested information is necessary for the City to assess and process the application, deliver the program safely and appropriately, and respond to your child's individual needs. If you do not provide the requested information, the City may be unable to assess the application, enrol your child in the program, or provide appropriate support and assistance during their participation.
Who will your personal information be disclosed to?	Your personal information will only be disclosed where necessary to support your child's health, safety, wellbeing, or where required or authorised by law.
Access to and correction of your personal information	The City's Privacy Policy contains information about how you may access or seek correction of your personal information that is held by the City.
Privacy complaints	The City's Privacy Policy contains information about how you may complain about a breach of the Information Privacy Principles and how the City will deal with complaints.