

Friends Group Registration Form

Privacy Collection Notice

Your personal information

The City of Swan (the City) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The City's Privacy Policy is available on its website at www.swan.wa.gov.au/privacy.

Further details about the collection of your personal information are provided below.

Friends Group Registration Form – Privacy Collection Notice	
Who is collecting your personal information	Your personal information is being collected by the City of Swan. The City's Privacy Policy contains information about how you may contact the City.
Collection of your personal information	The City of Swan collects personal information from you, including your name, address, contact details and emergency contact information, for the purpose of registering and administering a Friends Group for a specific reserve within the City.
Why your personal information is being collected	Your personal information is necessary for registering and administering the Friends Group. If you do not provide the requested information, the City may be unable to register the Friends Group.
Who will your personal information be disclosed to?	Where necessary for the administration and operation of the Friends Group, relevant contact information may be shared with other members of the Friends Group. The City will only disclose personal information for the purpose for which it was collected or where required or authorised by law.
Access to and correction of your personal information	The City's Privacy Policy contains information about how you may access or seek correction of your personal information that is held by the City.
Privacy complaints	The City's Privacy Policy contains information about how you may complain about a breach of the Information Privacy Principles and how the City will deal with complaints.