

Local Planning Scheme No 18 - Submissions

Privacy Collection Notice

Your personal information

The City of Swan (the City) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The City's Privacy Policy is available on its website at www.swan.wa.gov.au/privacy.

Further details about the collection of your personal information are provided below.

Local Planning Scheme No 18 – Privacy Collection Notice	
Who is collecting your personal information	Your personal information is being collected by the City of Swan. The City's Privacy Policy contains information about how you may contact the City. Your personal information will be stored securely and retained in accordance with the <i>State Records Act 2000</i> (WA).
Collection of your personal information	Your personal information including your name, address, contact details and the content of your submission are being collected in accordance with the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (WA).
Why your personal information is being collected	The City collects this information to support the consultation and planning process, including to understand stakeholder views, verify the geographical relevance of responses, and communicate outcomes. Under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (WA), a formal submission on a proposed local planning scheme must include the submitter's name and address and the capacity in which the submission is made. If you do not provide the required information, the City will not be able to accept your response as a formal submission.
Who will your personal information be disclosed to?	The information you provide in your submission may be included in officer reports, Council reports, agenda papers, and meeting minutes that are publicly available in accordance with the <i>Local Government Act 1995</i> (WA). Your submission, and where necessary your name and address, may also be disclosed to Elected Members to enable them to consider the planning matters raised and identify any conflicts of interest before participating in decision-making. Your personal information will be disclosed to relevant State Government agencies and planning authorities, including the Department of Planning, Lands and Heritage, in accordance with the <i>Planning and</i>

	<i>Development (Local Planning Schemes) Regulations 2015</i> (WA). Your personal information may also be disclosed where required or authorised by law.
Access to and correction of your personal information	The City's Privacy Policy contains information about how you may access or seek correction of your personal information that is held by the City.
Privacy complaints	The City's Privacy Policy contains information about how you may complain about a breach of the Information Privacy Principles and how the City will deal with complaints.