

July to December 2024 Organisational Planning and Development

# Contents

Introduction	3
Our Corporate Business Plan	3
How we plan	3
Performance report structure	4
Overall performance summary	5
Mid-year performance summary	5
Performance by key result area	7
Natural Environment	7
Economic	12
Social	16
Built Environment	24
Governance	29
Conclusion	34

### Introduction

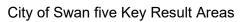
#### **Our Corporate Business Plan**

The City of Swan Corporate Business Plan (CBP) 2024/25-2027/28 translates the aspirations and objectives of the Strategic Community Plan (SCP) into operational priorities. It outlines our services and projects and details how we deliver them over the four-year period. The CBP is developed within the City's financial, workforce and asset management capability, and in turn informs resourcing across those areas. The Corporate Business Plan is available on the <u>City's website</u>.

### How we plan

The <u>City's SCP</u> outlines the vision, aspirations and strategic objectives of both our Council and community for a 10-year period. The vision guides our future direction and is supported by five key result areas, each of which has specific outcomes, objectives and measures with targets that outline what we aim to achieve and how we will achieve it.

It is a requirement that local governments prepare an Integrated Planning and Reporting Framework (IPR); the City's IPR is illustrated to the right. Our IPR aims to ensure our Council and community's priorities and aspirations are effectively translated into actionable operational objectives. It outlines how we will measure, assess, and report our performance annually to the community – supporting continuous improvement and tracking our progress.



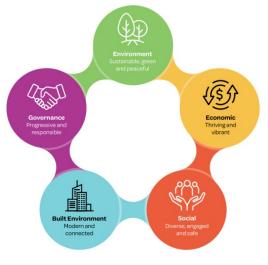
#### One City, diverse people, cultures and places

A sustainable, thriving City of diverse people and places enjoying a great quality of life, health and wellbeing.



UAL BUDGET









#### Performance report structure

This report provides a six-month progress update on the City's performance against the key projects and service deliverables outlined in the Corporate Business Plan 2024/25 – 2027/28 from July 1 to December 31, 2024.

Performance is assessed for each key project and service and is detailed against each SCP key result area: Natural Environment, Economic, Social, Built Environment and Governance.

Each project and service is assigned a traffic light status based on performance, with a corresponding rating key from below. For any projects or services that are not on track or completed, an updated performance status and explanation are provided.

#### Performance rating key

ightarrow

(Green) On track or complete - item within 10 per cent of intended outcome

(Yellow) Not progressing as intended – delayed by greater than 10 per cent or may be at risk of future delays

(Red) Overdue or critical delays by over 20 per cent, or item is affected by outside influencing factors preventing completion

(White) On hold or not started.



### **Overall performance summary**

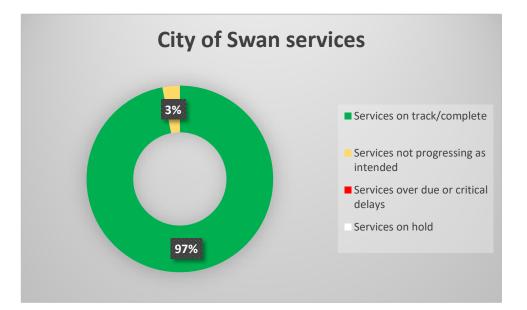
#### Mid-year performance summary

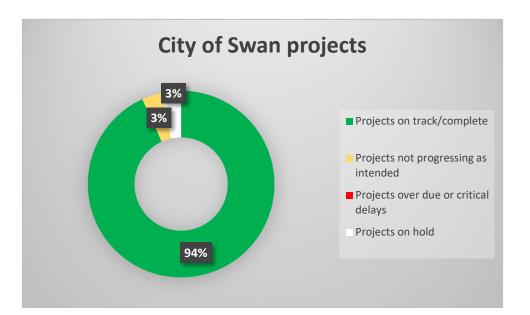
Overall, the City's services and operational projects are progressing largely as planned for the period from July 1 to December 31, 2024, with **97 per cent** of services and **94 per cent** of projects on track.

**Three per cent** of services (one service out of 35) and **three per cent** of projects (one project out of 29) are experiencing delays and **three per cent** of projects (one project out of 29) are currently on hold.

Resourcing challenges, legislative and regulatory changes, and external dependencies are the primary factors contributing to the delays in several services and projects.

The diagrams illustrated below detail the progress of the City's services and projects, representing the proportion of services and projects that are on track and delayed, providing a clear overview of current performance.







Key achievements to date include:

- Stage two of the FOGO (Food Organics Garden Organics) rollout has been successfully completed, coupled with educational initiatives to reduce contamination and promote sustainable waste management
- Waste Education has delivered multiple successful initiatives, including clothes swaps, school education for FOGO, and the introduction of modern cloth nappy kits and upcycling workshops
- The Swan Valley Visitor Centre launched an award-winning website and implemented advanced people counter technology, significantly enhancing visitor engagement and experience
- Since the re-opening of Swan Active Midland in May, the centre has had their highest numbers of attendance, centre membership and swim school membership in the history of the centre
- The implementation of a new volunteer recruitment practice has been effective, with an average of 150 applications per month leading to successful volunteer placements
- Development of the Community Infrastructure Plan is complete, and the plan is now available on the City's website with key projects for the next five years identified and mapped it will be available in May 2025
- Stage one assessment of the Local Heritage Survey (LHS) review has been completed, with stages two and three in motion. The draft LHS is anticipated to be available by the end of the financial year
- The City now delivers quarterly key result area (KRA) performance reporting for the Strategic Community Plan available on the City's website, improving transparency with the community.

Services or projects currently not progressing as intended:

- The Revenue and Rating Plan adoption has been delayed to allow additional community consultation and engagement to occur
- The normalisation of the Midland Redevelopment Area has been put on hold by the State Government to progress their latest capital investment in the area
- The building approval services are not progressing as planned due to resourcing and systems challenges.



#### Performance by key result area

### Natural Environment

Sustainable, green and peaceful

#### Goal: How will we get there?

#### **Outcome N1 - Sustainable natural environment**

- N1.1 Enhance, preserve and protect local ecology and biodiversity of natural ecosystem
- N1.2 Preserve our waterways
- N1.3 Protect our green environment

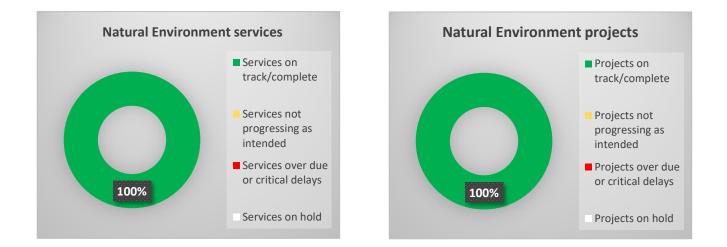
#### **Outcome N2 - Sustainable natural resources**

- N2.1 Minimise waste to landfill
- N2.2 Protect our natural resources for future generations

#### Key informing strategies and plans

- Sustainable Environment Strategy
- Urban Forest Plan
- Local Biodiversity Plan
- Emissions Reduction Action Plan
- Waterwise Council Action Plan
- Waste Management Plan.

#### Progress against the Natural Environment







#### **Natural Environment services**

Service and Service	SCP objective	Overall pe	erformance comment and Service KPI (YTD)	Performance Status		
Statement Emergency Management Engaging with our community to be prepared for emergencies, develop resilience to assist in responding to and recovering from emergencies.	N1.1	track. Key • Del rela • Tra ma • Imp Ma • Imp land The City co relevant co safety thro mailouts to	y Management service delivery is currently on initiatives include: ivery of preparedness and response activities ated to local volunteer bush fire brigades ining for volunteers responding to emergency nagement incidents olement treatment actions in the Bushfire Risk nagement Plan olementing a prescribed burns program on City d. ontinues to ensure close engagement with ommunities on bushfire and other emergency ugh bushfire preparedness material, direct o at-risk properties, social media, local street paigns and in-person community information	On track		
		KPI	Number of inspections – fire hazard			
		Annual Target	4,000 targeted property fire hazard inspections			
		YTD Result	4,391 first inspections conducted			
Natural Area Management Maintain and protect the City's natural areas.	N1.3	high stand program co staff consis community	The Natural Area Management service has delivered to a high standard throughout the first half of the year. The program continues to be optimised and refined to ensure staff consistently deliver at a high standard to the community. A key focus for the second half of the year is internal customer service.			
		Annual Target	5 per cent			
		YTD Result	6.6 per cent growth in Friends Group numbers with new Friends Groups established in Henley Brook, Stratton and Bushmead.			
Park and Reserve Maintenance Construct and maintain the	N1.3	have been contractor programs.	Reserve Maintenance is on track, however, there some challenges with staff resourcing and changeovers, impacting the park's maintenance Efforts are underway to resolve these delays nent process improvements.	On track		



City's parks and		KPI	Percentage maintenance programs completed	
reserves.		Annual Target	100 per cent	
		YTD Result	98 per cent. There were missed services in the arterial verge mowing program and east programs.	
Recycling and Recycling Centres Provides a convenient and accessible way to repurpose recyclable	N2.1	with stage focusing of reduce cor 2025 to as centres are visiting this	•	On track
materials whilst promoting		KPI	Roll out of FOGO as per the schedule, promoting sustainability and reusing of items	
sustainability and waste reduction.		Annual Target	80 per cent	
		YTD Result	100 per cent	
Sustainable Environment Provides strategic development, coordination and promotion of the environmental	N1.3	achieveme implement engageme completion inventory, implement	e Environment is currently on track, key ents include ongoing planning and ation of the Thinking Green program, community nt for the Local Biodiversity Action Plan, of the Branching Out pilot, annual emission progressing the LED streetlighting ation, supporting the Carnaby's Forever Project og towards becoming owl friendly.	On track
objectives and targets of the		KPI	City water consumption (potable)	
City.		Annual Target	Baseline set at 129,146 kL	
		YTD Result	137,168 kL in 2024	
Waste Collection Services Dedicated to ensuring appropriate waste collection	N2.1	services, w transition t collection s attending t	as maintained consistent kerbside collection with weekly collections in non-FOGO areas and a o fortnightly as FOGO is rolled out. Verge services have also continued, with the City o around 20,000 verges to date, which is a 6 per ase compared to the previous financial year.	On track
and disposal.		Annual Target	Number of completed verge collections 100 per cent	



		YTD Result	100% completed	
Waste Education Provides the community with the knowledge and tools to reduce, reuse and recycle waste effectively with an overall goal to divert waste from	N2.1	rollout proj expanded deliver nev incursion p and develo contamina understano	Education service is on track with the FOGO ect starting, resulting in the delivery team being and diversified. This has enabled the team to v projects including FOGO stalls, primary programs, uniform upcycling, nappy workshops oping education resources. Data collection on tion levels has started, resulting in a better ding of the education needs of the residents and ne City to positively engage and deliver programs. Percentage recycled from recycling bins	On track
landfill.			collected	
		Annual Target	80 per cent	
		YTD Result	76.7 per cent of material collected from the kerbside recycling stream was recycled in the reporting period. The remainder residual went to landfill	

#### Natural Environment key projects

Project	SCP objective	Overall performance comment	Performance status
Biodiversity Plan review	N1.1	The Biodiversity Plan review is ongoing, with the community engagement phase currently underway. The newly developed actions are out for community consultation and the City is hosting workshops to allow the community to participate and provide feedback on the actions.	) On track
Tree planting program	N1.3	The annual Tree Planting Program aims to expand tree canopy and vegetative cover while improving streetscapes. About 2,394 trees are proposed to be planted in the 2024/25 Capital Works Program. These include WALGA Urban Greening Grant projects, ward priority tree plantings, the City Gateways Midland project, the Playspace Shade Improvement Program, and landscaping inclusions in several road projects. Out of the 2,394 trees proposed for planting as part of the Capital Works Program, 347 were planted in August 2024, with the remainder of the tree planting scheduled to take place in the wetter months of the financial year, between May and July 2025. An additional 744 street trees have been planted so far this year in response to ad hoc community requests.	On track

Waste education workshops and programs	N2.1	The Waste Education team has delivered several projects this year, including clothes swaps, attendance at events to educate and provide advice to the community, bin tagging and education at schools for FOGO. The uniform upcycling and recycling, modern cloth nappy kits and workshops projects are currently in progress, due to be delivered over the remainder of the year, alongside several new projects, FOGO stalls and primary incursion programs.	On track
LED streetlight replacement project	N2.1	The City continues to progress the LED streetlight replacement project and is currently working with Western Power to determine the most feasible approach to LED streetlight replacement in the City of Swan.	On track
Bulk Verge Collection System	N2.2	The pre-booked bulk verge collection service is becoming increasingly popular with 20 per cent of the community participating. This was a total of 27,413 bookings for 2024. The amount of material recovered was 791.38 tons with a recovery rate of 28 per cent. Due to this, the popularity has increased the wait time for booking. The City currently accepts 200 bookings per day and the average wait time for a booking is 3-12 weeks, depending on seasonal demand.	On track





### Economic

#### Thriving and vibrant

#### Goal: How will we get there?

#### Outcome E1 - Sustainable business growth

E1.1 Actively support and develop thriving local businesses and centres

#### Outcome E2 - Accelerated economic and employment growth

E2.1 Advocate and attract business and investment opportunities

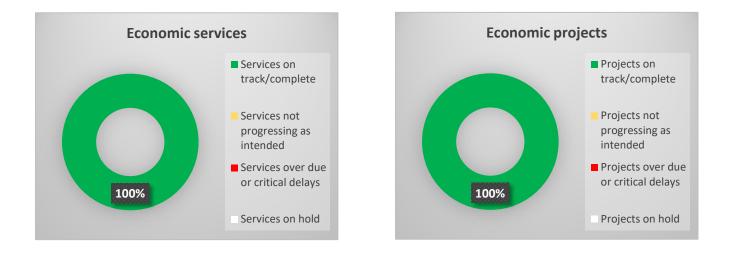
#### Outcome E3 - A great place to visit

E3.1 Strengthen the capacity and integration of the tourism industry

#### Key informing strategies and plans

- Economic Development Strategy
- New Business Attraction and Opportunities Plan
- Business Support and Enhancement Plan
- Tourism Development Plan.

#### Progress against the Economic KRA





#### Economic key services

Service	SCP objective	Overall p	erformance comment and service KPI (YTD)	Performance status	
Business Support and Development Provides support and development activities for the growth and development of local businesses	E1.1	is on track against the initiatives projects se Communic businesse	ess Support and Development service delivery a with significant progress having been made e Business Support and Enhancement Plan, have been detailed above in the operating ection. The service is collaborating with cations and Engagement to improve eation tools for distributing information to is and has completed a review of the business ne City's website.	On track	
enabling them to reach their full potential.		KPI Annual Target	Business Support and Enhancement Plan actions completed 25 per cent		
		YTD Result	28 per cent of actions completed.		
Economic Development Provide strong leadership in governance and planning to stimulate economic development in the City of Swan, attract new investment and provide planning	E1.1	supporting Business been appr Progress marketing freight huk prospectu efforts for education engageme	Economic Development service delivery is on track, the supporting Economic Development Strategy and New Business and Attraction and Opportunities Plan have been approved and are available on the City's website. Progress on business attraction is steady, with key marketing efforts for Hazelmere, Malaga, and Midland freight hubs on track, supported by investment prospectuses and a new virtual tour website. Advocacy efforts for transport, infrastructure and health and education services are ongoing with positive engagement. The City is progressing the vision for Midland as an attractive investment prospect.		
and development		KPI	New Business Attraction and Opportunities Plan actions completed		
support for strategic projects.		Annual Target YTD Result	12 actions Four actions completed		
Property and Investment Provides management of the City's investment	E2.1	Property s are trackir investmen organisatio	ales, acquisitions and property development ng well. The City continues to prioritise it opportunities and assist the wider on with commercial discussions, local area omes and service level agreements. Number of strategic acquisitions	On track	



property assets and commercial portfolio in order to generate alternate revenue to rates. <b>Tourism</b> <b>Services</b> Provides visitor services and develops initiatives for the local tourism industry, using a	E3.1	anticipated financial y Valley Vis services, I introducin people co	100 per cent as endorsed by Council Two Services are on track with the new Tourism Plan d to be ready for approval by the end of the rear. From July to December 2024, the Swan itor Centre delivered high-quality tourism aunching an award-winning website, g digital gift cards, and implementing advanced unter technology to enhance visitor ent and insights.	On track
variety of resources and innovations.		KPI Annual Target YTD Result	Satisfaction on total feedback forms with the Swan Valley Visitor Centre Four stars (stars out of five) 4.5 stars	

#### Economic key projects

Project	SCP objective	Overall performance comment	Performance status
Business support and enhancement action projects	E1.1	The City has made significant progress on the Business Support and Enhancement Plan. Successful initiatives include the development of accessible and inclusive business initiatives, a business engagement strategy, the creation of the business welcome pack, Small Business Awards Program and networking opportunities in collaboration with the Swan Chamber of Commerce. Although some initiatives have faced delays, the City has delivered some notable achievements including the reinstatement of a new and improved Business Directory and the inclusion of business as a key stakeholder in the corporate service planning process.	On track
Business attraction and opportunities actions	E2.1	The Business Attraction and Investments Plan has been approved and is now available on the City's website. The Plan guides the property and investment service and includes a set of actions to achieve a clear set of objectives for attracting business investment. Delivery of these actions, which are ongoing, will contribute to	) On track

City of Swan

		economic development and lead to new employment	
		opportunities and improved quality of life for residents.	
New Junction Planning	E2.1	The Midland Oval Redevelopment Precinct Business Plan annual report has been developed and is presented as part of the City's annual report. The designs for streets one (Trackside Entrance) and street two (Grandstand Way) are complete with construction to start in early 2025. The contract for the sewer line relocation from Lot 9501, adjacent to Australia Post, to under Grandstand Way, has been awarded with construction to start in early 2025. Following the Council resolution to acquire 82 and 84 Morrison Road, negotiations with the land owners continue.	On track
Development of the Tourism Plan	E3.1	The new Tourism Plan is progressing with the research and benchmarking phases complete. The City is currently reviewing resourcing to start the next phase, the analysis and plan development component. It is anticipated the plan will be ready for approval by the end of the financial year.	On track
Visitor centre booking system implementatio n	E3.1	The Swan Valley Visitor Centre (SVVC) transitioned from the Bookeasy booking system to a referral-based model, following an industry survey and consultation with local tourism operators. This decision aligns with industry preferences and broader market trends and allows businesses to retain 100 per cent of their booking revenue while enhancing the visibility of all accommodation and tour operators in the region. The SVVC continues to support operators by providing high- quality referrals, ensuring visitors can easily book directly through their preferred platforms.	On track

### Social

#### Diverse engaged and safe

#### Goal: How will we get there?

#### Outcome S1 - Safe and healthy community

- S1.1 Build a strong sense of community health, wellbeing and safety
- S1.2 Build social inclusion and connectivity in local places and areas

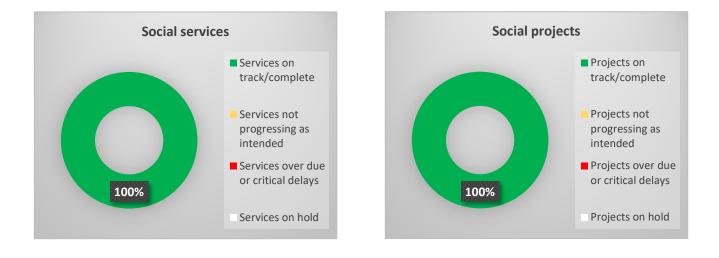
#### Outcome S2 - Accessible services meeting changing community needs

S2.1 Build service delivery options to meet the future needs of aged, youth, families and **children** 

### Key informing strategies and plans

- Social Strategy
- Community Safety Plan
- Reconciliation Action Plan (RAP)
- Access and Inclusion Plan (AIP)
- Community Health and Wellbeing Plan
- Youth Plan.

#### Progress against the Social KRA











#### **Social Services**

Service and service statement	SCP objective	Overall per	formance comment and service KPI (YTD)	Performance status
Community Arts, Culture and Funding Services Provides support to community art and culture, multicultural community events and community services.	S1.2	Community, Arts, Culture and Funding Services is on track with several key achievements for the period. The Activation Officer has successfully launched a range of local activities and events, fostering community engagement, while also developing stronger relationships with local organisations and updating the events kit. Significant progress has been made on the 10-Year Arts and Culture Plan. Grants have been submitted and feasibility studies are in progress for key projects like the Ellenbrook Civic Heart. Cultural hubs like Midland Junction Arts Centre and Ellenbrook Arts are performing well, with upgrades and recruitment of new roles. The City has delivered and partnered for arts and cultural development programs. Additionally, the City's grants program has been successfully managed, with ongoing efforts to streamline processes and ensure alignment with community needs.KPINumber of funding applications processAnnual200		On track
		Target YTD Result	281 funding applications have been processed and determined	
Community Care and Aged Services Provides support to older people and people living with disabilities through high quality person- centred community services.	S2.1	66 per cent Programme cent increas and outing g continue to Care Plan of responsible appointed. and Engage through diffe collateral, a pages on th through con	unity Care Services (CCS) team have delivered of their overall Community Health Support contract for the period. This figure shows a 6 per se in comparison to the previous year 2023. Clubs groups, community transport and home support be delivered. The newly developed Community objectives and actions are progressing and officers and timeframes for delivery have been The team has been working with Communications ement to ensure target groups are engaged with erent social media channels, development of rticles in Swanning Around, updating of relevant the City's website and promotion of initiatives nmunity Facebook.	On track
		KPI	Number of community transport trips	
		Annual target	12,355	



		YTD	8,471	
		result	0,111	
Community	S1.2	Access an	d Inclusion Services: Disability initiatives	
Community Development Working to build resilient, inclusive, vibrant and connected communities through capacity building, supporting community-led initiatives, providing opportunities for engagement and developing partnerships.	S1.2	delivered in and access 'roll and strue LGBTQIA+ LGBTIQA+ Supported g a Pride eve Multicultur continues to New Multicul Dayton Fan in Brabham Dayton. Children au from the ne term progra holiday acti and Bullsbru Hangouts c for Early Ye Homelesser has develop finalised in as a key no a local outro need. Initiat Safety Plan Family and Health: The November. kitchen faci services ne Community Developme such as the community Aboriginal W including Ne Midland Ga Aboriginal W	d Inclusion Services: Disability initiatives cluded deaf awareness training, sensory spaces ible matting at various events, Auslan storytime, oll' inclusive walking group and seated yoga. : Established and delivered monthly SB Safe Place group at Dayton Family Hub and group to incorporate as 'Pride in Swan' and deliver nt in Midland with many partner organisations. <b>al services:</b> Sikh temple free meals program o support vulnerable people in the community. ultural Fusion events were held fortnightly at nily Hub: Multicultural Seniors Program continues and Multicultural Hockey Program started in <b>nd Families services:</b> Significant service delivery w Dayton Family Hub: Outreach 'Play in the Park' im delivered in Dayton and Lockridge. School vities delivered in Aveley, Dayton, Gidgegannup ook. Bullsbrook and Gidgegannup Junior ontinues to be successful. \$100k grant received ears initiatives. <b>ness:</b> The Midland Alliance to end homelessness ord a draft Homelessness Action Plan to be early 2025. The City has included Homelessness in-financial advocacy priority. A referral pathway to each service has successfully helped people in tives help address actions in the Community <b>I Domestic Violence, Emergency Relief, Mental</b> e 11th Midland March that Matters was held in Midland Meals has been supported to use a City lity for meal preparation. A new Mental Health twork has been established for Swan. <b>y support:</b> The core work of the Community nt service is to deliver capacity building programs Inspire Series and to provide ongoing support to groups, community leaders and clubs. <b>services:</b> The City supported or delivered 12 rents including the first NAIDOC Fashion Show at te. We support the Aboriginal Men's Group and 2 Women's Groups to be involved in projects oongar Lullabies, Metronet Artwork and the irch that Matters. The Aboriginal Services Network einstated and is meeting regularly. <b>vices:</b> A senior's information and services flyer eveloped as well as a Dementia Alliance flyer.	On track



		developer fr partnership supported fr Bullsbrook. KPI Annual Target YTD	Yoga in Ellenbrook is continuing with support from unding. World Elder Abuse Day event held in with Swan Community Care, and many events or Seniors Week, including a mini expo in Number initiatives supported or delivered (Aboriginal) 12 p/annum 12 delivered	
Community Safety Engaging with the community to ensure everyone living, learning, working and visiting the City of Swan feels	S1.1	ensuring co responsibilit hazard insp area patrols Investigatin be an area	the Community Safety service is on track, ommunity safety responses to legislated ties. Annual programs include private property fire pections, dangerous dog inspections, dog exercise is and the Reduce Illegal Dumping program (RID). g and responding to parking matters continues to of growth, focus and improvement as parking int continues to be reported via Snap, Send, Solve. Conduct daily weekday parking patrols of	On track
safe and heard.		Annual Target	Midland CBD, Guildford and respond to reports via SSS Daily patrols	
		YTD Result	Daily patrols occurred during weekdays for the first six months of the reporting	
Leisure Services Provides a diverse and accessible range of leisure and recreational facilities, programs and experiences.	S1.1	centre atter swim schoo issue for the limiting the under review <b>Swan Activ</b> in some ser Active Midla activations f attendance <b>Swan Activ</b> May 11, 202 swim schoo their highes has been co ensure the <b>Ellenbrook</b> impacted w	<ul> <li><b>We Ballajura:</b> There has been a slight increase in indances, number of centre memberships and of memberships in comparison to 2023/24. A key e centre has been resourcing for the swim school, ability for the program to grow, this is currently w.</li> <li><b>We Beechboro:</b> There has been a slight decrease rvice areas attributed to the reopening of Swan and. Staff have delivered several community throughout the year, and the annual Silver Linings reached 565 attendees.</li> <li><b>We Midland:</b> The centre reopened to the public on 24. The attendances, centre memberships and of memberships for Swan Active Midland are all at the history of the centre. Ongoing recruitment conducted as the facility matures in its first year to continuation of high quality service delivery.</li> <li><b>Sports Hub:</b> Junior sports programs have been ith the reopening of Swan Active Midland as many etball teams have joined the Binar Future</li> </ul>	On track



		9,356. Community bookings ha year. A proj currently in November 2 Allocation, U Club devel strategic pla sports clubs made strate City of Swa resources fo sustainabilit	<ul> <li>a. Total attendance to programs is currently at</li> <li>a. Total attendance to programs is currently at</li> <li>b. facility bookings and liaison: The number of as seen an increase of 1,567 in comparison to last ect for a new facility bookings software is progress. A new Council policy was updated in 2024 for Community and Sporting Facility</li> <li>J. J. J</li></ul>	
		KPI	Total Leisure Centre Visits	
		Annual Target	N/A	
		YTD Result	646,664 leisure centre visits (37 per cent increase for the same period in 2023/24)	
Library S2.1 Services S2.1 Provides a service that connects people with each other in the spaces, both physical and virtual, and		Library Serv developmen Improvemen consultants changes with from Februa open in Man deliver the s year.	) On track	
provides resources that grow learning,		KPI	Number of programs delivered	
knowledge and creativity.		Annual Target	1,800	
		YTD Result	1,069 programs delivered	
Public Health Services Provides effective regulatory response to public health risks and deliver innovative and	S1.1	overall perfe highly challe complexity of the increase significant p address this currently in	Health Services team has demonstrated a strong ormance for the period, despite operating in a enging regulatory environment. The volume and of work requests being received, combined with e in formal enforcement actions, has placed pressure on the team's limited resourcing. To s, a review of current processes and procedures is progress, which will include the prioritisation of sts based on their public health risk.	On track



accessible public health programs that promote health and well- being in the community.		KPI Annual Target YTD Result	Investigation of public health issues and complaints75 per cent completed within 30 days86 per cent resolved within 30 days	
Security Services Provides a reliable security and CCTV network to protect the functionality of the City's assets.	S1.1	Security Se completed a high with ve the period.	rvices is on track with the security program being as planned. Customer service continues to remain ery few complaints having been received during In addition, the team has helped with several stigations, which have improved community safety. Percentage of reactive customer service requests compliant with the customer service charter	On track
		Annual Target YTD Result	95 per cent 95 per cent	
Swan Volunteer Centre and Services Provides and promotes best practice volunteering support and resources for individuals, organisations and community	S1.2	progress in successfully Department interest and volunteer re average of volunteer pl strong inter been develo KPIs, while Service Pro	Anteer Centre and services are on track with several key areas. The Service Agreement was y acquitted with positive feedback from the t of Communities, noting the increase in volunteer l engagement. The implementation of a new ecruitment practice has been effective, with an 150 applications per month leading to successful acements. The Beechboro Hub has generated est, and a Draft Volunteer Plan 2025/2030 has oped. Training and information sessions have met continued outreach efforts with TAFE, Job widers, and social media promotion have further wareness and engagement.	On track
groups.		KPI Annual	Adherence to National Standards and Legislations Annual implementation and review of relevant	
		Target YTD Result	policies and procedures City of Swan Volunteering Policy has been reviewed and successfully adopted by Council. City of Swan Volunteering Management Practice has been developed, reviewed and endorsed by Executive.	
Youth Development Services Provides a range of programs,	S2.1	based, yout progressing consultatior	elopment Services is currently on track. All place- ch center, and specialised programs are y well with young people actively involved in ns, asset projects, and community events. uilding efforts have focused on supporting City	On track



events and opportunities to young people who live, work or recreate within the City of Swan.	improv active, the Co progre	staff with training on youth issues and ensuring continuous improvement in service delivery. Youth Committees remain active, planning events and enhancing communication with the Council. Additionally, planning for the Hyper 2024 event is progressing well, and the Hypervision Art Competition was successfully delivered.KPINumber of structured and semi-structured activities deliveredAnnual Target20 sessionsYTD ResultTotal of 16 structured programs (120 sessions) delivered in this period.			
	KPI				
	Annua				
	Target				

#### Social key projects

Project	SCP objective	Overall performance comment	Performance status
Public health statutory inspections applications process review	S1.1	The public health statutory inspections applications process review identified incompatibility with the current Pathway UX system. All technology-based service improvements will be further addressed through the TechOne compliance module being conducted.	On track
Leisure facility bookings system replacement	S1.1	The leisure facility bookings system replacement project is progressing well with the contract awarded. The working group has been established to inform system requirements and engage key stakeholders. The first start-up meeting will be held in February 2025.	On track
Arts and Culture Plan	S1.2	The 10-year Arts and Culture Plan is in development with the RFQ completed and awarded in December. The current timeline will deliver a first draft of the Plan in June 2025.	On track
Develop new Reconciliation Action Plan (RAP)	S2.1	Development of the new Reconciliation Action Plan (RAP) is in progress. Three internal working group meetings and two external working group meetings have been held this period while the City develops the next RAP. Actions from the previous RAP will continue to be delivered through this period.	On track
Develop Children and Families Action Plan	S2.1	The City has obtained a consultant to develop the new Children and Families Action Plan. The creation of the Plan will be fully grant funded by the Australian Early Development Census (AEDC). Internal meetings across the organisation identified gaps within the skeleton plan that was created. The process will continue in the new year with further improvements and updates.	On track



Youth Plan review	S2.1	The Youth Plan review process has started, this review will guide the City's actions through to 2036, with regular reviews in between. A desktop review is in progress, focusing on changes since the last review and emerging trends, with an external peer review planned. An intertal working group is assessing the current implementation schedule and identifying actions and youth forums will inform the next iteration of the implementation schedule and plan. Completion of the review is targeted for June 30, 2025.	On track
----------------------	------	--	----------

### **Built Environment**

#### Modern and connected

#### Goal: How will we get there?

#### Outcome B1 - Planned and facilitated growth

B1.1 Create community places to live, relax and work

#### Outcome B2 - Infrastructure that meets community need

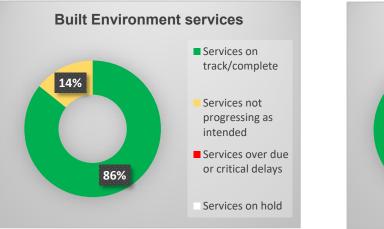
B2.1 Manage current and future assets and infrastructure

#### **Outcome B3 - Community access**

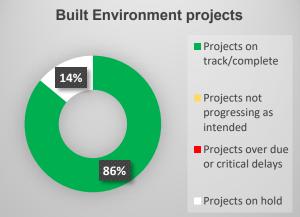
B3.1 Advocate and provide sustainable transport solutions

#### Key informing strategies and plans

- Local Planning Strategy
- Asset Management Strategy
- Local Planning Scheme
- Transport Plan
- Community Infrastructure Plan (City Wide).



Progress against the Built Environment KRA









#### **Built Environment services**

Service	SCP objective	Overall	performance comment and service KPI (YTD)	Performance status
Asset Planning and Management Services Provides management to the City's infrastructure,	B2.1	deliver a including for comn 2024/25 design a the annu	anning and management services are on track to II KPIs. Service improvement initiatives continue, process mapping and a review of the approach nunity infrastructure planning. Project charters for are complete and have been handed over to nd project delivery services, pending adoption of al budget. All operational projects are on track for on within the financial year.	On track
community facilities, land, and natural environment		КРІ	Capital Works Process (targets Percentage of project charters completed per the Capital Works Process)	
assets.		Annual Target	100 per cent completion by October each year	
		YTD Result	99 per cent 2025/26 charters completed and fully handed over to Project Management. One remaining charter in review.	
Building Approval Services Provides efficient and effective building application approvals that meet all	chal resc cust resid aligr cons alth	challeng resourcir custome residenti align with consister although	approval services have performed well despite es in the regulatory environment, human ng and system shutdowns, which have impacted r service outcomes. The determination target for al design code applications is now 90 days to n the statutory period. All applications are ntly determined well within this new timeframe, a reporting mechanism for tracking this timeline to be established.	Not progressing as intended
regulatory requirements and delivers		KPI	Applicable building applications assessed within 10-day statutory timeframe.	
private swimming pool barrier		Annual Target	100 per cent	
inspections to meet statutory obligations.		YTD Result	97 per cent achieved within statutory timeframe. On Track to meet target by end of the year - While most statutory timeframes are being met, and backlogs addressed, system challenges are being addressed.	
Construction and Maintenance	B2.1	with som due to ch trades. C	ance programs are being delivered as planned, e delays with the building maintenance programs nanges of contractors and availability of technical customer service numbers have increased in lue to signage requests as more of the community	On track



Construct and maintain the			p Send Solve. This will be addressed and planned gh the 2025/26 service planning process.	
City's infrastructure.		KPI	Percentage of maintenance programs completed.	
		Annual	100 per cent	
		Target		
		YTD Result	98 per cent. Some minor delays to building maintenance activities due to changeover of contractors.	
Design and Project Delivery To plan, design and deliver the City's Capital Works Program on time, to budget and to the required specification.	B2.1	individua projects 94 projects stage, al most har financial for 2025/ cent are progress construc	ital Works Program encompasses more than 500 al projects, of which 266 require handover (some are grouped for a combined handover). Presently, cts (35 per cent) have reached the handover igning with expectations for this point in time, as ndovers are anticipated in the latter part of the year. For the design team, there are 86 projects /26 delivery which require design. Currently, 9 per completed, which is on track as all designs are ted throughout the year with the final issued for tion sign off typically occurring in the later part of cial year.	On track
		KPI	Percentage of budget committed and expended	
		Annual Target	End of year: 85 per cent Mid-year: 50 per cent	
		YTD Result	Current actuals and commitments: 48 per cent Planned actuals and commitments: 50 per cent	
Fleet and Depot Manages and maintains the City's plant, equipment, fleet, stores and depot sites.	B2.1	purchasi battery-c and supp remains dealers. manager methods	d depot services are on track with delivering the ng of fleet for 2024/25, with a continued focus on operated plant and equipment to reduce emissions port firebreak season. The main challenge that is delivery delays from manufacturers and The depot is well resourced and the depot stores ment is running smoothly with the team reviewing and working with the State Government to ompliance.	On track
		KPI	Number of replacement purchases made and deliveries meeting safety ratings and emissions as per Motor Vehicle MP-115	
		Annual	100 per cent	
		Target		
		YTD Result	50 per cent	
	B1.1	-	approval services are on track and are currently ng their set key performance indicator targets for	0



Planning Approval Services		subdivisi	essing of development applications. Processing of onal referrals is currently within 3 per cent of its id is on track to be achieved by end of the year.	On track
Implements the City's strategic planning goals via administering the Local Planning Scheme.	3	KPI Annual Target YTD Result	Processing of designated fast track development applications within 30 days 90 per cent within 30 days 91 per cent within 30 days	
Strategic LandB1.1Use Services	B1.1	largely m delivered include: Planning Local Ard Swan Pa Heritage	c land use services overall performance has net expectations with most projects being d to schedule. Several key project deliverables the Local Planning Scheme No.18 and Tree Local Policy ready for advertising, adoption of two ea Plans – Bullsbrook and Swan Valley, City of arking Framework adopted by Council, Local Survey Stage One assessments completed and ainable Growth Model updated.	On track
regional and City-wide scale.	0	KPI Annual	Local Area Plans annual updates produced 100 per cent	
		Target YTD Result	All Local Area Plans annual updates are on track	

#### Built Environment key projects

Project	SCP objectiv e	Overall performance comment	Performance status
Draft Local Planning Scheme	B1.1	The Draft Local Planning Scheme (LPS) No.18 was endorsed by Council for advertising at the 13 March 2024 Ordinary Council Meeting. Before the draft LPS is publicly advertised, the Western Australian Planning Commission (WAPC) are required to give their approval. The City has met with and provided a comprehensive response to the Department of Planning, Lands and Heritage (DPLH), with the DPLH officers advising the City's responses would be reviewed in early 2025, to finalise their report to the WAPC.	On track
Local Planning Strategy	B1.1	The review of the Local Planning Strategy continues, with a series of research documents having been prepared, which are required by the DPLH for Local Government's five-year reviews of the Local Planning Strategy. A council report is currently being prepared per the Local Planning Strategy	On track

City of Swan

		Guidelines so that a recommendation can be determined for the next phase of the Local Planning Strategy review.	
Sustainable growth model	B1.1	A model has been prepared and is regularly updated which demonstrates the financial cost of residential growth to the City. The findings of this model provide key evidence based on which planning, advocacy and other City interventions are made. Data from the model is instrumental to the review of the Local Planning Strategy, Bullsbrook industrial growth study, as well as other projects.	On track
Midland redevelopment	B1.1	Normalisation of the Midland Redevelopment Area is unlikely to proceed in the short term, however the City is currently looking to address need for public realm upgrades throughout Midland. The review of the Midland Activity Centre Precinct Structure is to occur later.	On Hold
Community Infrastructure Plan	B2.1	The Community Infrastructure Plan is available on the City's website. Key projects in each area for the next five years have been identified and a draft map is currently being developed and reviewed. The anticipated completion date of the map is May 2025.	On track
Maintenance program review	B2.1	A major review of building maintenance and servicing contracts was carried out to simplify and streamline their use for both staff and contractors. This has made pricing and administration more efficient, resulting in cost savings to the City.	On track
Local Heritage Survey review	B2.1	The Local Heritage Survey (LHS) review is currently on track with stage one of the LHS assessments having been completed. Stages two and three have been combined and all nominations/existing properties are currently being addressed by the consultant. It is anticipated that advertising of the draft LHS and heritage list will occur in May/June 2025, to then present the proposed LHS and heritage list to Council in about August/September 2025.	On track

### Governance

#### Progressive and responsible

#### Goal: How will we get there?

#### Outcome G1 - Aligned leadership and direction

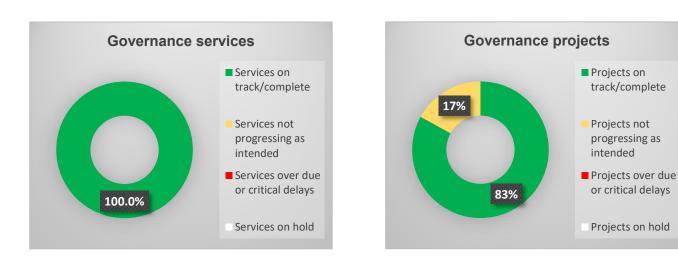
- G1.1 Provide accountable and transparent leadership
- G1.2 Engage, communicate and consult with our community and stakeholders
- G1.3 Promote and advocate on behalf of the City of Swan

#### Outcome G2 - Sustainable and optimal use of City resources

G2.1 Improve capability and capability and responsible

#### Key informing strategies and plans

- Long Term Financial Plan
- Workforce and Capability Plan
- Advocacy Priorities
- Local Area Plans (LAPs).



Progress against the Governance KRA









#### **Governance Services**

Service	SCP		erformance comment and service KPI	Performance status	
ACommunicat ions and Engagement Delivers compelling communications and effective engagements on behalf of the City of Swan, with our community and customers front of mind.	objective G1.2	achieveme develop, in and impler Best practi through the developing services an	Communications and Engagement is tracking well, key achievements include partnering with business units to develop, implement and analyse engagement plans and implementation of the new Swan Engage portal. Best practice engagement is being championed through the business partner model, resulting in developing strong working relationships with other services and increased confidence within the community through engagement initiatives.KPIIncrease e-newsletters subscribers by > 10 per cent in 2024/25Annual> 10 per cent in 2024/25		
		YTD Result	20.25 per cent increase in subscribers within the period		
Customer Experience Provides accessible, reliable information to empower the community when they interact and transact with the	G2.1	adaptability needs of o volume of channels. interactions 92,299 pho such as rai highlight th	Customer Experience demonstrated exceptional adaptability and commitment to meeting the diverse needs of our community, managing an impressive volume of customer interactions across multiple channels. This included facilitating 10,439 live chat interactions, handling 40,894 emails and managing 92,299 phone calls, efficiently navigating peak periods such as rates and animal renewals. These efforts highlight the scalability, resilience, and customer- focused approach of the service delivery.		
team and services.		KPI	Emails answered within 48 hours		
		Annual Target	100 per cent		
		YTD Result	100 per cent, throughout the peak season, the Customer Experience maintained a service level of 24 to 48 hours.		
Financial Services and Rates Provides comprehensive, compliant and reliable financial advice, data and management to suit	G2.1	rates notice timeframe. adopted by of July 1, 2 currently b 2025/26 ar significantl requiremen	Financial Services and Rates is tracking well with all rates notices being issued within the legislated imeframe. The City's annual budget for 2024/25 was adopted by Council in June 2024 and implemented as of July 1, 2024, with the mid-year budget review currently being conducted and the development of the 2025/26 annual budget and Long-Term Financial Plan significantly in motion. All reporting deadlines and requirements have been met for the period. The UV Review is currently delayed due to a Council resolution.		



organisational		KPI	Issue the rates notices within the legislated	
and customer		NF1	timeframe.	
needs.		Annual	Percentage issued within timeframe	
		Target		
		YTD	100 per cont	
		Result	100 per cent	
<b>Governance</b> Works closely with customers and stakeholders to achieve excellence in governance, procurement and contract management with sound risk, assurance and legal support to assist proper	G1.1	period with City, result spend. The Ordinary C adoption a help provid the City's of Framework Governand Council Me	ce service delivery is currently on track for the the centralisation of all legal services for the ing in achieved oversight of external legal e Governance Framework is going to the council Meeting on February 12, 2025, for nd will be published on the City's website to le greater transparency for the community on governance. The approved Integrity c will form part of the report on the ce Framework at the February Ordinary eeting, further enhancing the suite of e resources available on the City's website. Timely, accurate information provided for	On track
assist proper decision-making.		_	the scheduling agenda forums, Council meetings, briefings and workshops	
		Annual Target	Agendas uploaded to website a week before meeting	
		YTD Result	100 per cent achieved for the period	
Human Resources Provides advice, support and ensures regulatory compliance in relation to human	G2.1	The Workform implement Developme The Emplo Proposition feedback. Assessme from consu	sources service delivery is currently on track. orce and Capability Plan continues to be ed with responses for the Employee ent Program (EDP) currently being reviewed. oyee Branding and Employee Value in report is complete and is awaiting The City conducted a Psychosocial Risk int for employees, with the report received ultants for review and actioning.	On track
resourcing		KPI	Percentage of staff turnover	
		Annual	13 per cent or below	
		Target		
		YTD Result	14.95 per cent	
Information Systems Manages the City's information and	G2.1	Replaceme TechOne is Rating mod service has	n systems are on track, including the IS ent Program. The implementation of s progressing, including the Property and dule and the appropriate upgrades. This s significantly improved with the creation and ation of the Digital Transformation Board,	On track



digital services with a focus on improving and transforming customer service and business		City's infor	sponsible for strategically overseeing the mation and communications technology and IT priorities. All employees and Elected Members to Multi Factor Authentication	
capability.		Annual Target	100 per cent	
		YTD Result	100 per cent	
Organisationa I Planning and Development Drives continuous improvement to build capacity, efficiency and quality, bringing to life and	G2.1	Organisation key major the Social endorsed b help the with coordination planning p progression Community has started	On track	
g1.1delivering our community's vision,		KPI	Delivery of corporate projects to agreed scope	
valug2.1es, aspirations and priorities.		Annual Target	100 per cent	
phonies.		YTD Result	All projects have been or are being delivered to agreed scope.	

#### Governance key projects

Project	SCP objective	Overall performance comment	Performance status
SCP major review	G1.1	The Strategic Community Plan major review has started, with initial community consultation held in November 2024. The targeted engagement workshop was successful with a wide range of community members involved, where they provided the City with their aspiriations and priorities for the next 10 years. The broad community engagement survey opens in February 2025.	On track
Advocacy Plan	G1.3	Council endorsed the City's list of 70 Financial Advocacy Priorities at a Special Council Meeting in April 2024. Further to this, Council endorsed the list of eight non- financial advocacy items at its November 2024 Ordinary Council Meeting. After Council endorsed the list of Financial Advocacy priorities, fact sheets were prepared for each of the major projects and have been shared with the relevant State and Federal Members. In the lead up to the State and Federal Election, the Mayor, CEO and Executive	On track



Digital and Technology Plan	G2.1	Director Place Stakeholder Engagement have been meeting with local State and Federal sitting members and candidates, to advocate for pre-election funding commitments. The Digital and Technology Plan is to be developed in the first half of 2025, with initial projects to be informed through the Digital Transformation Board projects and consultations with stakeholders to occur. The Plan will consider agile working impacts and emerging technologies.	On track
Corporate performance reporting improvements	G2.1	The City now delivers quarterly key result area performance reporting against the Strategic Community Plan. For the period July-December 2024, the Built Environment and Economic key result areas were delivered. Key service delivery information and the latest results of the SCP's measures are available on the City's website. The Natural Environment key result area is currently in progress and will be available on the City's website in April. This new process supports the City's commitment to improving transparency with our community's.	On track
Revenue and Rating Plan	G2.1	Adoption of the Revenue and Rating Plan has been delayed in-line with Council's decision at the December 11, 2024 Ordinary Council Meeting. Council resolved to conduct community consultation and engagement prior to Council considering endorsement of the Revenue and Rating Plan. Community consultation and engagement will start in June 2025.	Not progressing as intended
Leadership and Employee Development Program	G2.1	The City developed a Capability, Behavioural and Accountability Framework during the period May-August 2024. The framework was approved in September 2024, resulting in a request for tender (RFT) for the Employee Development Program. The RFT has been put to market and closed at the end of 2024, the tenders are now under evaluation.	On track



### Conclusion

In conclusion, the City's services and projects are largely on track for the first half of the 2024/25 financial year, with significant progress made in key areas.

While there have been challenges, particularly related to resourcing, legislative and regulatory changes, and external dependencies, these are being actively addressed where possible to minimise any impact on delivery.

As we move into the second half of the year, we remain committed to achieving our objectives, continuously monitoring progress, and ensuring that any delays are managed effectively.

The City will continue to report on performance, adjusting as needed to ensure alignment and delivery of our strategic objectives.

The City is currently conducting a major review of its Strategic Community Plan (SCP) 2021-2031, during which the objectives and measures will be thoroughly assessed and refined in line with the community's long-term priorities and aspirations.

This review is a critical step in ensuring that the SCP remains aligned with the evolving needs and aspirations of the community, as well as the City's long-term goals.

By revisiting these key elements, the City aims to enhance the effectiveness and relevance of its services and projects, ensuring they continue to meet community expectations and drive sustainable growth.

The outcomes of this review will play a pivotal role in shaping the future direction of the City. As part of the review, from February 10 to April 30, 2025, the City will be conducting broad and localised engagement with the community to understand their aspirations and priorities over the next 10 years.

2 Midland Square, Midland PO Box 196, Midland DC WA 6936

> Enquiries (08) 9267 9267 www.swan.wa.gov.au

