

Swan Active Attendance Registers

Privacy Collection Notice

This Collection Notice covers the following sign in registers: (1) casual gym/group fitness classes; (2) community physio gym users; (3) community physiotherapy users – Group 1; and (4) City of Swan visitors logs.

Your personal information

The City of Swan (the City) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The City's Privacy Policy is available on its website at www.swan.wa.gov.au/privacy.

Further details about the collection of your personal information are provided below.

Swan Active Attendance Registers – Privacy Collection Notice	
Who is collecting your personal information	Your personal information is being collected by the City of Swan. The City's Privacy Policy contains information about how you may contact the City.
Collection of your personal information	The City collects personal information such as your name, contact details, and (where applicable) emergency contact details.
Why your personal information is being collected	Your personal information is collected to record attendance at Swan Active facilities and, where necessary, may be accessed or used in the event of an emergency. The collection of this information is necessary to facilitate entry to Swan Active facilities. If this information is not provided, the City may be unable to permit entry.
Who will your personal information be disclosed to?	The City may disclose your information where required or authorised by law.
Access to and correction of your personal information	The City's Privacy Policy contains information about how you may access or seek correction of your personal information that is held by the City.
Privacy complaints	The City's Privacy Policy contains information about how you may complain about a breach of the Information Privacy Principles and how the City will deal with complaints.