

Swan Active Direct Debit Request

Privacy Collection Notice

Your personal information

The City of Swan (the City) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The City's Privacy Policy is available on its website at www.swan.wa.gov.au/privacy.

Further details about the collection of your personal information are provided below.

Swan Active Direct Debit Request – Privacy Collection Notice	
Who is collecting your personal information	Your personal information is being collected by the City of Swan. The City's Privacy Policy contains information about how you may contact the City.
Collection of your personal information	The City collects personal information such as your name, contact details, address, and banking information.
Why your personal information is being collected	Your personal information is collected to assess, establish, and administer your direct debit arrangement with the City. The collection of this information is necessary to process your direct debit request. If this information is not provided, the City will be unable to process your request.
Who will your personal information be disclosed to?	The City may disclose your personal information where required or authorised by law, or where necessary to administer, or enforce the terms and conditions of your direct debit arrangement.
Access to and correction of your personal information	The City's Privacy Policy contains information about how you may access or seek correction of your personal information that is held by the City.
Privacy complaints	The City's Privacy Policy contains information about how you may complain about a breach of the Information Privacy Principles and how the City will deal with complaints.