

MINUTES

ORDINARY MEETING OF COUNCIL

June 12, 2024

CONFIRMED MINUTES

These minutes were confirmed as true and accurate record of the meeting at the Ordinary
Meeting of Council held on 10 July, 2024

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD AT MIDLAND TOWN HALL
ON WEDNESDAY JUNE 12, 2024 COMMENCING AT 6.00PM**

1 OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6.02pm

2 DISCLAIMER

The Terms and Conditions of entry into this meeting are posted at the entry of the Public Gallery.

Members of the Public are advised to read them prior to attending this meeting and abide by them.

3 ATTENDANCE AND APOLOGIES

Elected Members:	Mayor T Richardson	Presiding Member
	Cr J Catalano	Altone Ward
	Cr A Dorn	Altone Ward
	Cr S Howlett	Midland/Guildford Ward
	Cr R Predovnik	Midland/Guildford Ward
	Cr E Aringo	Pearce Ward
	Cr A Bowman	Pearce Ward
	Cr P Jones	Pearce Ward
	Cr C McCullough	Pearce Ward
	Cr R Henderson	Swan Valley/Gidgegannup Ward
	Cr C Zannino	Swan Valley/Gidgegannup Ward
	Cr D Knight	Whiteman Ward

Elected Members:	Cr Johnson	Midland/Guildford Ward
(electronic)	Cr Miles	Whiteman Ward

Cr Johnson declared that he was able to maintain confidentiality during the meeting in accordance with the Local Government (Administration) Regulations 1996

Cr Miles declared that he was able to maintain confidentiality during the meeting in accordance with the Local Government (Administration) Regulations 1996.

Staff:	Mr S Cain	Chief Executive Officer
	Mr H Stenton	A/Executive Director Community Wellbeing
	Mr J Coten	Executive Director Operations
	Mr D Trevaskis	Executive Director Corporate
	Mr D Beltman	A/Executive Director Place Stakeholder Engagement
	Mr L van der Linde	Executive Director Planning & Development
	Ms V Hodgins	Manager Governance
	Mr P Le	General Counsel
	Mr P Russell	Manager Statutory Planning

Mr D McDermott	Digital Support
Mr S Ryding	IT Support
Mrs K Cameron	Governance Officer (Minute Clerk)

Leave of Absence: Nil

Apologies: Cr J Singh Altone Ward

Members of the Public: 6
(approximately)

Media: Nil

4 DISCLOSURES OF INTEREST

Cr Johnson declared an Impartiality Interest in item 15.1 Cr Aringo - Seating Positions in Council Chambers as the motion moves his seating position.

Cr Johnson declared an Impartiality Interest in item 15.2 Cr Bowman - Revocation Motion - Revoke the Appointments to the CEO Performance Review Panel.

Cr Catalano declared an Impartiality Interest in item 15.2 Cr Bowman - Revocation Motion - Revoke the Appointments to the CEO Performance Review Panel.

Cr Howlett declared an Impartiality Interest in item 15.2 Cr Bowman - Revocation Motion - Revoke the Appointments to the CEO Performance Review Panel.

Mr S Cain (CEO) declared an Impartiality interest in item 15.2 Cr Bowman - Revocation Motion - Revoke the Appointments to the CEO Performance Review Panel.

5 PUBLIC QUESTION TIME

Public question time commenced at 6:09 pm.

5.1 ANSWERS TO QUESTIONS WHICH WERE TAKEN ON NOTICE

Nil.

5.2 QUESTIONS RELATING TO REPORTS CONTAINED IN THE AGENDA

5.2.1 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Ms Mary Despot

Item 14.2.2 - Response To Parking Petition-Leslie Road, Middle Swan

- Q1** *Would the City of Swan please confirm that it is daily patrols of Leslie Road that are occurring as it contradicts what we have previously been informed by City of Swan Community Wellbeing Governance that it is weekly patrols (usually Wednesdays)?*
- A1** While the City has previously committed to weekly patrols, generally more than the weekly patrols have been occurring, with very limited parking offences being identified within the street, however, it has been confirmed that patrols can occur Monday to Friday throughout winter 2024, the requirement for these patrols will then be reassessed prior to spring/summer.
- Q2** *Would City of Swan please name the other several organisations it says have contributed to the increase in street parking on Leslie Road, as this contradicts what the Residents know that it is only The Rise Network contributing to street parking. Surrounding businesses such as Trailer Hire & Bird Shop have their own off-street parking, Midland Brick have their own parking facilities and Masonic Aged Care at the moment have their own sufficient car park facility.*
- A2** As identified there are a range of other businesses and residents operating within the street, who all contribute to traffic flow and parking, however it is acknowledged that The Rise Network is also contributing to on street parking.
- Q3** *Would the City of Swan please provide the dates in 2021 of the traffic count on Richardson Road, Middle Swan?*
- A3** A traffic count was conducted for seven days during May 2021 on Richardson Road which indicated a weekday volume of 264 vehicles, noting that this count also captures through traffic from Leslie Road.
- Q4** *What does the City of Swan consider as reactive parking patrols when it can take six hours for a parking officer to attend an illegal parking situation, surely there are targets and timeframes to deal with illegal parking, as it a few hours situation rather than a few days or week to attend to a clean up of dump rubbish situation for example?*
- A4** City officer responses to reactive parking matters are dependent on a variety of factors including identified community safety risks, location of concern and staff availability (where the parking officers are at the time of report), with the increased promotion of Snap, Send, Solve during 2023, the City did see an unexpected spike in parking reporting, which did delay response times for some parking matters, response times have currently improved, however parking management continues to be an area of focus for process improvement as demands for parking management grows throughout the City, if the parking matter is considered urgent, please call 9267 9267.

5.2.2 QUESTIONS WITHOUT DUE NOTICE

Mr Wayne Best

Item:14.3.2 - State Administrative Tribunal - S.31 Reconsideration - Refusal Of Industry - Extractive - Lot 201 (No.165) Reen Road, Gidgegannup (Da920-22)

Q1 *The heavy haulage trucks that are running, will they be running under permits, and will they contribute to the upkeep of the road?*

A1 The movement of trucks into the property at Reen Road for the purposes of transporting material out of the property and then return to the property won't be able to occur unless this application is approved. In the recommendation to council there is no condition recommended that the applicant or owner of the property makes a contribution to the upgrade of Reen Road. The City therefore did not consider it necessary for this application to be so conditioned.

Q2 *Does that mean he can run any size truck in any combination?*

A2 No, if the applicant was looking at running a vehicle that is over size by way of length, or width, or height, the applicant would need approval from Main Roads to run such vehicles. There is no suggestion in this application that the applicant is seeking to utilise vehicles that are not hazard light vehicles.

Ms Kath Hamilton - Mayor of the Town of Bassendean

Item:14.2.1 - Boundary discussions with the Town of Bassendean

Q1 *How many meetings has the City of Swan engaged with the Town of Bassendean in, I only know of one on 22 May 2024?*

A1 There has been one phone call to yourself and one meeting with the CEO and Mayor

5.3 OTHER QUESTIONS

5.3.1 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Ms Mary Despot

Q1 *Do not-for-profit organisations within the City of Swan pay rates to the City of Swan?*

A1 *Not-for-profit* organisations must have charitable status to be exempt from rates. Rates exemption is subject to an exemption application approval.

Q2 *As a funding body to The Rise Network how much monetary support has the Rise Network Inc. received in recent years from the City of Swan?*

A2 The Rise Network, has received monetary support to the value of \$137,789.55 from the City of Swan over the last three financial years.

5.3.2 QUESTIONS WITHOUT DUE NOTICE

Mr Andrew Butler

Q1 Is Council aware of the truck issues on Ferguson Street, Middle Swan?

A1 The City is aware of that issue and are investigating it.

Ms Christine Hughes

Q1 When native vegetation is to be removed what is required to inform any decision as to whether or not approval would be granted?

A1 The determination criteria for assessing an application for the removal of native vegetation includes the rationale for removal; whether the vegetation is causing some sort of damage; whether it is dying; whether the vegetation contributes to a bush fire issue that needs to be mitigated; whether the vegetation is rare or declared; to what extent the vegetation singularly or in aggregate contributes to the amenity of the land on which it is situated in; and the immediate locality are generally the broad criteria for consideration

Q2 In terms of process, how do you elicit that information, does the City require the applicant to provide documentary evidence from some sort of expert, or is it the City that undertakes that assessment?

A2 As indicated, one of the starting points is to understand what the reason is for someone clearing the native vegetation. If it is singularly or in aggregate, the City may require an arborist report, if it is about the health of a single piece of vegetation. If it is more broadly the City may request an environmental consultant to assess the value of the vegetation against classifications. The City's general disposition is that the City are looking to retain, more broadly, native vegetation that has a rating.

The City do generally require the proponent to provide qualified evidence as to why it needs to be removed and the health of that vegetation through an arborist report.

Public question time concluded at 6:19 pm as there were no further questions.

6 PUBLIC STATEMENT TIME

1. Ms Christine Hughes – relating to trees

7 PETITIONS

Nil.

8 DEPUTATIONS

Deputations for items on the agenda were heard at the Agenda Forum held on 05 June, 2024.

9 ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION

The City received two awards for its 2022/23 Annual Report at last month's Australasian Reporting Awards held in Sydney. The City received a Bronze Award for our annual report – recognition of our commitment to transparency and clear communication with our community and stakeholders.

The City also won Best Cover Design from hundreds of entries. The front cover of our annual report was designed in-house by our graphic designer Matthew Marino. It features key elements of our City and tells our story. There's the beauty of the Swan River and our natural environment, alongside elements of our modern history in the Swan Valley vineyards and Midland Town Hall. Front and centre and tying it all together is our ancient Whadjuk Noongar culture which is at the heart of our past, present and future.

I would also like to recognise one of our local police officers and a member of our Reconciliation Action Plan Advisory Group (RAPAG), Senior Constable Bevan O'Donnell.

Senior Constable O'Donnell received the Australian Police Medal (APM) as part of the King's Birthday 2024 Honours List announced yesterday. Only four people from WA received this award and it is a huge honour.

He has served the Western Australia Police Force for almost 20 years, initially as an Aboriginal police liaison officer then to becoming a police officer in July 2007.

He has excelled at helping local Indigenous people who have needed additional support and guidance. He is always willing to assist, either on or off duty and he is well respected by the local Indigenous groups in Midland and wider community.

In 1987, along with his three brothers, he helped establish the Wally Bates Memorial Boxing Club in Midland. The club helps to teach young men and women the disciplines of boxing and many of the youth attending have become leaders amongst their peers.

He is actively involved with the Moorditi Maaman (Strong Men) Group in Midland, which was established to support local Aboriginal men who were struggling in many facets of their life.

He was instrumental in Project Dismantle, which brought together Indigenous and other cultures over a six-week period to re-assemble and fix broken bicycles so they could be returned to local children and charity groups.

Senior Constable O'Donnell often goes above and beyond his remit as a police officer liaising with various agencies to help identify and support elderly Indigenous people who do not have the ability to leave home or access local services, ensuring those vulnerable members of the community are kept safe.

He has a wonderful ability to work across the cultural divide, providing a compassionate policing service to vulnerable members of the community, highlighting his significant contributions to the Western Australia Police Force with his specialised skills and knowledge.

Thank you Senior Constable Bevan O'Donnell for your service to our community.

The City received a 'Highly Commended' award for its Stock Road project at the annual National Growth Areas Alliance awards. This acknowledged the economic impact this road will have on expanding the

City's future Bullsbrook industrial area and the successful advocacy by the City in attracting Federal funding for that project.

10 LEAVE OF ABSENCE

10.1 LEAVE OF ABSENCE

RESOLVED UNANIMOUSLY that the following Councillors be granted leave of absence for the period requested:

Cr D Knight 01 July 2024 - 8 July 2024 (inclusive)

(Cr Bowman - Cr Jones)

11 CONFIRMATION OF MINUTES

11.1 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON APRIL 29 2024; ORDINARY MEETING OF COUNCIL HELD ON MAY 8, 2024 AND SPECIAL MEETING OF COUNCIL HELD ON MAY 29, 2024.

RESOLVED UNANIMOUSLY that the minutes of Special Meeting of Council held on April 29, 2024; Ordinary Meeting of Council held on May 8, 2024 and Special Meeting of Council held on May 29, 2024 be confirmed.

(Cr Bowman - Cr Aringo)

12 BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)

Nil.

13 ADOPTION OF THOSE RECOMMENDATIONS CONTAINED IN ITEMS NOT WITHDRAWN

RESOLVED UNANIMOUSLY that the reports of Council contained within the Agenda not withdrawn be received and the recommendations therein adopted:

14.2.3 Community Safety Plan

14.4.1 South Guildford Replacement BMX Track

14.5.1 Financial Management Report for the period ended 30th April 2024

14.5.2 List of Accounts Paid - April 2024

14.5.4 Change in Basis of Valuation

16.2 Mandated Ministerial Reporting of Significant Audit Findings. (Confidential Agenda)

(Cr Jones - Cr Henderson)

14 REPORTS

14.1 POLICY AND GOVERNANCE

14.1.1 ANNUAL REVIEW OF DELEGATIONS OF AUTHORITY 2024

Ward	Not Applicable
Disclosure of interest	Nil
Business Unit	Governance
Authorised Officer	Manager Governance
Voting Requirements	Absolute Majority

KEY ISSUES

- The *Local Government Act 1995* (the Act) gives local governments the ability to delegate to the Chief Executive officer any of its powers and duties under the Act, other than those prescribed under section 5.43.
- The Act requires local governments to keep a register of its delegations and review it once every financial year.
- As an extensive review was undertaken last year, only minor amendments are proposed in this review.

BACKGROUND

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation.

Without delegated authority, most decisions of the City would need to be made by Council at its ordinary meetings. Having appropriate delegations in place allow day to day decisions to be made by the Chief Executive Officer, who in turn can sub-delegate these to other staff if appropriate.

The Act requires local government to keep a register of its delegations and review this register once every financial year. The 2023/24 review is now due.

DETAILS

Under the Act, a local government may delegate to the CEO any of its powers or the discharge of any of its duties under the Act, other than those prescribed under section 5.43 of the Act.

All delegations made by Council must be by an absolute majority as prescribed by sections 5.42 and 5.44 of the Act that legislates Council's ability to delegate functions to the CEO.

In turn, the Act allows the CEO to delegate to any employee the exercise of any of the CEO's powers or discharge of duties, in accordance with section 5.44 of the Act.

The following changes to specific delegations and authorisations are proposed.

Delegation/Authorisation	Proposed Change(s)	Rationale for Change
2 – Appointment of Authorised Persons	Recommend to revoke	The CEO is expressly authorised under section 9.10 of the Act. No delegation is required
10 – Write Off, Deferral, Reduction or Waiver of Debts	<ul style="list-style-type: none"> Reference to the Council's recently adopted Financial Hardship policy updated 	<ul style="list-style-type: none"> Changes made to be consistent with newly adopted Financial Hardship policy
14 – Code of Conduct Complaints	<ul style="list-style-type: none"> Amended condition to allow sub-delegation to Manager Governance 	<ul style="list-style-type: none"> Provides for circumstances where the CEO may have an interest in the matter the subject of the complaint
24 – Restricted and Prohibited Burning Times (<i>Bush Fires Act 1954</i>)	<ul style="list-style-type: none"> Removed the delegation to prohibit use of tractors and engines except under certain conditions 	<ul style="list-style-type: none"> On reviewing the relevant Act and Regulations, it was determined that together, the legislation provides that it is a Bushfire Control Officer (BFCO) who has the power to determine whether the operation of any engines, vehicles, etc should be prohibited or regulated. Therefore, provided the BFCO has been validly appointed, they can exercise any powers under the legislation
29 – Statutory Planning	<ul style="list-style-type: none"> Addition of point 5 under CEO Function- LPS17 & P&D Regs to approve applications under ss15, 21 and 22 of the <i>Strata Titles Act 1985</i> Removed reference to DA functions for single houses except in a heritage protected place 	<ul style="list-style-type: none"> <i>Strata Titles Act</i> application approvals added to remove ambiguity in delegation, which is consistent with WAPC Instrument of Delegation 202/01 Planning reform include changes to LG roles and responsibilities in decision making on development applications for single houses.

33 – Appointment of Authorised Officers (<i>Public Health Act 2016</i>)	<ul style="list-style-type: none"> • Inclusion of Parts 11 and 12 under 'Express Power or Duty Authorised' • Inclusion of Part 14 under 'Express Power or Duty Authorised' • Amended s16 to Part 16 under 'Express Power or Duty Authorised' • New condition 3. that authorised officers must produce evidence of authority 	<ul style="list-style-type: none"> • Parts 11 and 12 inserted as these are important powers that should be included • Part 14 inserted in anticipation of Stage 5A implementation of the Public Health Act on 4 June 2024
37 – Appointment of Restricted Investigators (<i>Tobacco Products Control Act 2006</i>)	<ul style="list-style-type: none"> • New authorisation 	<ul style="list-style-type: none"> • This authorisation is required as local governments are an enforcement agency under the Act and have a leading role in administering and enforcing the legislation within its district
38 – Registration, Enforcement Orders and Prosecutions (<i>Public Health Act 2016</i>)	<ul style="list-style-type: none"> • New authorisation 	<ul style="list-style-type: none"> • Stage 5A of the implementation of the Public Health Act comes into effect on 4 June 2024 which will give local governments the power to issue enforcement orders

At the Annual Electors Meeting (AEM) held on 5 February 2024, a motion was passed to decrease the CEO's delegated powers relating to statutory planning matters by requiring applications with 3 objections or more to come to Council for decision-making, reducing the current requirement of 10 objections or more.

In considering the motions passed at the AEM, Council resolved to require the CEO to conduct a Council briefing on the current planning delegations to staff, which is to include comparison to other Band 1 local governments and the current limits on the deemed to comply or acceptable development criteria delegations.

Below is a table showing the comparison made with the City of Swan (Swan) against other similar sized local governments. Swan is at the lower end of delegations in relation to development applications.

Local Authority	% of DA's under delegation 22/23	Limits on delegation to Deemed-to-comply DA's (current adopted delegation)
Swan	96%	None
Wanneroo	100%	None
Joondalup	99%	Yes
Cockburn	99%	None
Rockingham	99%	None
Serpentine-Jarrahdale	93%	Yes

Delegation is a recognised aspect of streamlining approval pathways and the timely issue of development approvals and has distinct customer service benefits. Current delegations have improved approval timeframes for development applications at Swan by reducing the number of planning applications required to come to Council for determination. This has seen a reduction from an average of seven statutory planning items per agenda to three planning items per agenda.

A reduction in the current planning delegation would increase the likelihood of Council not completing its business in one meeting and consequently, increase the wait times for decisions on planning applications. Prior to the change in the planning delegation by increasing the number of objections from 3 to 10 or more before a development application is required to come to Council, 40% of Council meetings in 2021 were adjourned and in 2022, 60% were adjourned. This had consequences for the wellbeing of staff impacted by the continuous cycle of long workdays resulting in a higher than usual turnover in the staff impacted.

Officers recommend that the current condition requiring applications with 10 or more objections to come to Council for decision-making, is retained.

CONSULTATION

A review of delegations appointed by Council has been undertaken in consultation with the relevant business units and minor changes are proposed.

A Council briefing was held on 22 May 2024.

ATTACHMENTS

1. All Delegations and Authorisations [**14.1.1.1** - 43 pages]
2. Guideline - Execution of City Documents to Council 2024 [**14.1.1.2** - 4 pages]

STRATEGIC IMPLICATIONS

Governance

G1 Aligned leadership and direction

G1.1 Provide accountable and transparent leadership

STATUTORY IMPLICATIONS

Local Government Act 1995

S5.42 – Delegation of some powers and duties to CEO

S5.43 – Limits on delegations to CEO

S5.44 – CEO may delegate powers and duties to other employees

S5.46 – Register of, and records relevant to, delegations to CEO and employees

FINANCIAL IMPLICATIONS

Nil.

RECOMMENDATION

That Council resolve to:

1. Revoke Delegation 2 – Appointment of Authorised Persons.
2. Adopt the amended delegations of authority from Council to the CEO (including Council appointed authorised officers) as attached.

MOTION that Council resolve to:

That Council resolve to:

1. Adopt the Officers recommendation and add recommendations 3, 4 and 5 as follows:
 1. Revoke Delegation 2 – Appointment of Authorised Persons.
 2. Adopt the amended delegations of authority from Council to the CEO (including Council appointed authorised officers) as attached.
 3. Adopt new Authorisation 37 – Appointment of Restricted Investigators under the *Tobacco Products Control Act 2006* as attached.
 4. Adopt new Authorisation 38 – Registration, Enforcement Orders and Prosecutions under the *Public Health Act 2016* as attached.
 5. Modify Delegation 22 – Powers, Duties and Functions (Bush Fires Act 1954) with the following Council Condition: Commencing the coming 2024/2025 fire season, the Annual Fire Hazard Reduction Notice (Fire Break Notice) is presented at an Ordinary Council Meeting for endorsement on a yearly basis.

Reason for Motion (provided by Cr Henderson)

1. The current annual bushfire notice is by 'Order of the Council' but from the BFAC committee which is not elected by the residents.
2. To ensure ratepayers are afforded due process in the consultation stages prior to the notice being delivered.
3. For the avoidance of doubt, differentiates that authorisations are not delegations and need to be approved.

(Cr Henderson - Cr Bowman)

MOTION WAS PUT TO THE VOTE AND CARRIED (14/0)

For: Cr Aringo, Cr Bowman, Cr Catalano, Cr Dorn, Cr Henderson, Cr Howlett, Cr Johnson, Cr Jones, Cr Knight, Cr McCullough, Cr Miles, Cr Predovnik, Cr Zannino and Mayor Richardson

Against: Nil



1 - Expressions of Interest, Pre-Qualified Suppliers and Tenders

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.57(1) - tenders for providing goods or services <i>Local Government (Functions & General) Regulations 1996</i> r11(2) When tenders have to be publicly invited r13 - Requirements when local government invites tenders though not required to do so r14 - Publicly inviting tenders r18- Rejecting and accepting tenders r20 - Variation of requirements before entry into contract r21A – Varying a Contract r21(1) - Limiting who can tender r23(3) - Rejecting and accepting expressions of interest to be an acceptable tenderer r24AB and 24AD (1) – Establishing panels of Pre-Qualified Suppliers r24AC(1)(b) - Requirements before establishing panels of pre-qualified suppliers r24AD (3) – Establishing Criteria for Panels r24AH – Rejecting and Accepting Applications to Join a Panel of Pre-Qualified Suppliers r24AJ – Entering into Contracts with Pre-Qualified Suppliers
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ul style="list-style-type: none"> a. Publicly invite tenders before the local government enters into a contract for the supply of goods and services over the threshold (excluding GST) stipulated in the <i>Local Government (Functions & General) Regulations 1996</i>. (r.11(1)) b. Where considered beneficial, publicly invite tenders in lieu of seeking quotations for purchases under the threshold (excluding GST) stipulated in the <i>Local Government (Functions & General) Regulations 1996</i>. (r.13) c. Before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted. (r.14(2a)) d. Form a view that it is likely that because of the unique nature of the goods or services or for any other reason there is only one supplier so that tenders do not need to be invited (r. 11. (2)(f)). e. Vary tender information after public notice of invitation to tender and before the close of tenders. (r.14(5)) f. Exercise a contract extension option that was included in the original tender specification and contract. (r.11(2)(j)) g. Determine whether or not to reject non-compliant tenders. (r. 18(2)) h. Seek clarification from tenderers in relation to information contained in their tender submission. (r.18(4a)) i. Assess by written evaluation the extent to which each tender satisfies the criteria for deciding which tender to accept and decide which of them would be the most to accept (r.18(4)), with other available options including: <ul style="list-style-type: none"> i. Decline to accept any tender (r.18(5)); or ii. Negotiate necessary minor variations to goods or services before # enters the contract with the successful tenderer; (r.20(1) and (3)); or



	<ul style="list-style-type: none"> iii. If the successful tenderer does not want to accept the contract with the minor variation or the tenderer is unable or unwilling to form a contract to supply the varied requirement, select the next most advantageous tenderer (r.20(2)) j. Seek expressions of interest before entering the tender process and consider any expressions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services. (r.21 and 23) k. Vary a tendered contract, after it has been entered into, provided the variation(s) are necessary for the goods and services to be supplied, and do not change the scope of the original contract. (r.21A) l. Establish a panel of pre-qualified suppliers to supply particular goods or services (r.24AB) and determine that there is a continuing need for the goods or services proposed to be provided. (r.24AC(1)(b)) m. Publicly invite persons to apply to join panel of pre-qualified suppliers and: <ul style="list-style-type: none"> i. Before persons are publicly invited, determine in writing the criteria for deciding which applications to accept; (r.24AD(3)) ii. Vary panel of pre-qualified supplier information after public notice inviting submissions has been given; (r.24AD(6)) iii. Reject non-compliant applications (r.24AH(2)) iv. Assess by written evaluation the extent to which each submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous; (r.24AG(3)) v. Request clarification of information provided in a submission; (r.24AH(4); and vi. Decline to accept any application; (r.24AH(5)) n. Enter into a contract(s) for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers. (r.24AJ(1))
Council Conditions on this Delegation:	<ul style="list-style-type: none"> a. Subject to goods and services having been specified in the Strategic Community Plan, Corporate Business Plan, Annual Budget or as otherwise approved by Council, the delegations in respect of regulations 18(4), 23(3) and 24AJ are limited to: <ul style="list-style-type: none"> i. Purchases exempt from public tender under regulations 11 (2); or ii. Purchases utilising a pre-qualified supplier who is part of a panel of pre-qualified suppliers; or iii. All other tenders not exceeding a value of \$5,000,000 delegated to the CEO only. b. Vary a contract under Regulation 21A of the <i>Local Government (Functions & General) Regulations 1996</i> must be in accordance with the City's Procurement policy and Contract Management Framework. c. The Tender Register required under regulation 17 of the <i>Local Government (Functions & General) Regulations 1996</i> records the details of any decisions made under this delegation. d. At the CEO's discretion, any matter under this delegated authority can be referred to the Council for consideration. e. Ensure safe custody of tender documents submitted.
Express Power to Sub-Delegate:	<p><i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees</p>



2 - Authorised Persons

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s. 9.10 - Appointment of authorised persons s.3.24 - Authorising persons under this subdivision
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Appoint persons or classes of persons to be authorised for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations: <ol style="list-style-type: none"> i. <i>Local Government Act 1995</i> and its subsidiary legislation, including <i>Local Government Act Regulations</i>, the <i>Local Government (Miscellaneous Provisions) Act 1960</i> and Local Laws made under the <i>Local Government Act 1995</i>. ii. <i>Caravan Parks and Camping Grounds Act 1995</i>; iii. <i>Cat Act 2011</i>; iv. <i>Cemeteries Act 1986</i>; v. <i>Control of Vehicles (Off-road Areas) Act 1978</i>; vi. <i>Dog Act 1976</i>; vii. <i>Graffiti Vandalism Act 2016</i> – refer s.15; and viii. (e) any other legislation prescribed for the purposes of s.9.10 of the <i>Local Government Act 1995</i>. 2. Appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions within the City's local laws made under the <i>Local Government Act 1995</i>
Council Conditions on this Delegation:	a. Only persons who are appropriately qualified and trained may be appointed as authorised persons.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	Nil
Compliance Links:	<i>Local Government Act 1995</i> <i>Local Government (Miscellaneous Provisions) Act 1960</i> Local Government Act Regulations City of Swan Consolidated Local Laws
Record Keeping:	Record to be retained in ECM index: GOVERNANCE – Registration – Authorised Officers Register



Document Control:		
Date adopted by Council:		
Date Sub Delegation Authorised by CEO:	Nil	Signed:

REVOKE



3- Powers of Entry

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.28 - Enter Land s.3.32 - Notice of Entry s.3.33 - Entry under Warrant s.3.34 - Entry in an Emergency s.3.36 - Opening Fences
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authorise entry onto land to fulfil any statutory function that the local government has under the <i>Local Government Act 1995</i>; 2. Give a Notice of Entry; 3. Seek and execute an entry under warrant; 4. Execute an entry in an emergency, using such force as is reasonable; 5. Give notice and execute the opening of a fence.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. A warrant to enter may only be sought after the employee has a sworn affidavit setting out circumstances that gave rise to the need for a warrant (unless in the case of substantial risk to public safety or property). b. Entry in an emergency may only be used, where there is imminent or substantial risk to public safety or property.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



4 - Road Closures (Temporary)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.50 - Closing certain thoroughfares to vehicles s.3.50A - Partial closure of thoroughfares for repairs or maintenance s.3.50(4) - Give local public notice s.3.51 - Affected owners to be notified of certain proposals (fixing or altering of levels or alignment, or draining water)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Close a thoroughfare managed by the City (wholly or partially) for a period not exceeding four weeks. 2. Close a thoroughfare managed by the City (wholly or partially) for a period exceeding four weeks 3. Close a thoroughfare to a particular class or classes of vehicles. 4. Make a decision to not undertake the s3.50, s3.50A and s3.51 public notice requirements.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. City must send the Commissioner of Main Roads a copy of the notice given under section 3.50(4) if closure exceeds four weeks. b. This delegation does not cover permanent road closures which are governed by the <i>Land Administration Act 1997</i> c. Under section 3.50A the City may partially and temporarily close a thoroughfare, without giving local public notice, if the closure — <ol style="list-style-type: none"> (a) is for the purpose of carrying out repairs or maintenance; and (b) is unlikely to have a significant adverse effect on users of the thoroughfare.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



5 - Acquisition and Disposal of Land (Including Buildings) via Lease or Licence

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.58(2) and (3) - Disposing of property
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Acquire or dispose of land (including buildings) via lease or licence.
Council Conditions on this Delegation:	<ul style="list-style-type: none"> a. Limited to acquisition and disposal of an interest in land/property by commercial leasehold or licence up to an annual value of \$100,000. Commercial leases must not be for a period greater than 20 years, including an option to renew. b. Limited to acquisition and disposal of an interest in land/property by a non-commercial leasehold or licence up to an annual value of \$50,000. Non-commercial leases and licences must not be for a period greater than 20 years, including any options to renew. c. Acquisitions must be within budget allocations.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



6 – Acquisition of Land

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995</i> s.5.42 - Delegation of some powers and duties to CEO s.5.43 - Limits on delegations to CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.3.55 – Acquisition of land <i>Land Administration Act 1997</i> s.52 – Local government may ask Minister to acquire as Crown land certain land in district s.161 – Interests in land may be taken etc. s.168 – Agreement to purchase or consent to take required interest, acquiring authority's powers as to
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to acquire land by way of purchase for the construction of any public work subject to section 5.43(d) of the <i>Local Government Act 1995</i>
Council Conditions on this Delegation:	<ul style="list-style-type: none"> a. Acquire land which is specifically identified within the current approved capital works Budget with a value of up to \$1,000,000. b. The CEO has discretion to request that any transaction within delegated authority be referred to the Council for determination.
Express Power to Sub-Delegate:	<i>Local Government Act 1995</i> s.5.44 - CEO may delegate powers and duties to other employees



7 - Disposal of Assets

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.58(2) and (3) - Disposing of property
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Disposal of assets, which are surplus to the City's operational needs.
Council Conditions on this Delegation:	<ul style="list-style-type: none"> a. Disposal of assets with a depreciated value of not more than \$500,000 in accordance with the City's guidelines. b. Unless the market value is \$500,000 or less, the sale of land and/or property other than by lease or licence requires a Council resolution.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



8 - Disposing of Confiscated or Uncollected Goods

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.3.46 - Goods may be withheld until costs paid s.3.47(1), (2), (2a) - Disposing of confiscated or uncollected goods s.3.47A(1) - Disposal of sick or injured animals s.3.48 - Recovery of impounding expenses
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Sell or otherwise dispose of any confiscated or uncollected goods. 2. Humanely destroy an impounded animal where it is determined to be too ill or injured to treat and dispose of carcass. 3. Where an offender is convicted, recover from the offender expenses incurred for removing, impounding and disposing confiscated or uncollected goods.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than \$20,000 may, in accordance with Regulation 30(3) <i>Local Government (Functions and General) Regulations 1996</i>, be disposed of by any means considered to provide best value, provided the process is transparent and accountable. b. Delegation only to be used where the delegate's reasonable efforts to identify and contact an owner have failed.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



9 - Payments from the Municipal Fund and Trust Fund

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Financial Management) Regulations 1996</i> r12(1)(a) - Payments from municipal fund or trust fund, restrictions on making.
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Make payments from the municipal fund and trust fund.
Council Conditions on this Delegation:	a. Two signatures are required to authorise payments made from the municipal fund and trust fund when greater than \$5,000,000. The two signatories must be at the level of a Coordinator and the Manager Financial Services & Rates or above.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



10 - Write off, Deferral, Reduction or Waiver of Debts

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.6.12- Power to defer, grant discounts, waive or write off debts
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Write off individual debts owed to the City. 2. Write off interest on outstanding rates and service charges incurred. 3. Waive or grant concession in relation to fees and charges set by the City (other than rates and service charges). 4. Determine the conditions to be applied to: <ol style="list-style-type: none"> (a) write off money owed to the City; and (b) the waiver of or grant of concession in relation to City fees and charges.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. The power to "waive or grant concessions" under section 6.12(1)(b) does not apply to an amount of money owing in respect of rates and service charges. b. Waiver, concession or write off of money owing not exceeding \$5,000 where all of the following conditions are met: <ol style="list-style-type: none"> i. Applicants must demonstrate a specific community benefit to their activity and demonstrate their limited financial capacity to pay relevant fees or demonstrate a unique set of circumstances that justify the reduction or waiver of fees on a commercial basis ii. The applicant must not already be receiving support through a Council donation or contribution. iii. Insurance fees and venue hire bonds are excluded. iv. Statutory fees or fines and penalties are excluded. (These should be referred to existing appeal mechanisms.) c. Write off interest on outstanding rates and service charges in cases of extreme financial hardship in accordance with the Council's Financial Hardship, Rates and Charges Policy City Guideline—Extreme Financial Hardship Rates Relief
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



11 - Investments

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.6.14 - Power to invest <i>Local Government (Financial Management) Regulations 1996</i> r19 - Management of investments
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Determine monies which are, for the time being, not required by the local government for any other purpose and determine to invest these monies. 2. Establish and document internal control procedures to ensure control over investments that enable the identification of the nature and location of all investments and the transactions related to each investment.
Council Conditions on this Delegation:	a. Authority must be exercised in accordance with Policy - POL-C-018 - Investment of Surplus Funds
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



12 - Objection to Rate Record

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.6.76(4) and (5) - Grounds of objection
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Extend the time for making an objection to the rate record for a period of time as it sees fit. 2. Consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Council Conditions on this Delegation:	a. A delegate who has participated in any matter contributing to a decision related to the rate record, which is the subject of a rates record objection, must not be party to any determination under this delegation.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees



13 – Designated Employees

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995</i> s.5.42 - Delegation of some powers and duties to the CEO s.5.43 - Limits of delegation to the CEO
Express Power or Duty Delegated:	<i>Local Government Act</i> s.5.74(1) - terms used - designated employees (d)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Appoint designated employees required to submit a primary and annual return.
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	<i>Local Government Act 1995</i> s.5.44 - CEO may delegate powers and duties to other employees



14 – Code of Conduct Complaints

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995</i> s.5.42 - Delegation of some powers and duties to CEO s.5.43 - Limits on delegations to CEO
Express Power or Duty Delegated:	<i>Local Government (Model Code of Conduct) Regulations 2021</i> Clause 12 – Dealing with a complaint Clause 13 – Dismissal of complaint
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur. In making any finding, a reason for the finding must also be determined. 2. Where a finding is made that a breach has occurred, authority to: <ol style="list-style-type: none"> i. Take no further action; ii. Prepare and implement a plan to address the behaviour of the person to whom the complaint relates. 3. Authority to dismiss a complaint and if dismissed, must also determine reasons for the dismissal.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Sub-delegation is not permitted to Manager Governance. b. Decisions will be made in accordance with the principles and specified requirements established in Council policy Pol-C-184 Complaints Management Relating to Conduct for Councillors, Committee Members and Candidates c. Decisions will be as recommended in the Complaint Assessor's report.
Express Power to Sub-Delegate:	<i>Local Government Act 1995</i> s.5.44 - CEO may delegate powers and duties to other employees



15 – Authorised Complaints Officer

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995</i> s.5.42 - Delegation of some powers and duties to CEO s.5.43 - Limits on delegations to CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.5.103 - Codes of Conduct <i>Local Government (Model Code of Conduct) Regulations 2021</i> Division 3 Behaviour clause 11 (3) - Complaint about alleged breach
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Appoint persons to be authorised as a Complaints Officer to receive and reject complaints and withdrawals of complaints about alleged breaches under the Code of Conduct for Councillors, Committee Members and Candidates and prepare reports for Council consideration.
Council Conditions on this Delegation:	a. The appointment must be made in writing.
Express Power to Sub-Delegate:	<i>Local Government Act 1995</i> s.5.44 - CEO may delegate powers and duties to other employees



16 - Designate Employees as Authorised Persons (*Building Act 2011*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011</i> s. 127(1) and (3) - Delegation: special permit authorities and local governments
Express Power or Duty Delegated:	<i>Building Act 2011</i> s.96(3), (5) and (6)- Authorised persons s.99 - Limitation on powers of authorised persons
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Designate an employee as an authorised person in relation to buildings and incidental structures located or proposed to be located in the district of the local government [s.96(3) of the <i>Building Act 2011</i>]. 2. Revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person s.99 (2) and (3)].
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	<i>Building Act 2011</i> s.127(6A) - CEO may delegate to any other local government employee that power or duty that has been delegated to the CEO



17 –Approved Officers – Infringement Notices

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011</i> s.127(1) Delegation: special permit authorities and local governments
Express Power or Duty Delegated:	<i>Building Regulations 2012</i> s.70(1) Approved Officers and Authorised Officers <i>Criminal Procedure Act 2004</i> s.6 Other matters to be prescribed by prescribed Acts s.14 Extensions of time to pay infringement notices s.15 Withdrawal of infringement notices
Delegate:	Chief Executive Officer Executive Director Planning & Development Manager Health & Building Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to appoint a specified employee to be an approved officer for the purposes of section 6(a) of the <i>Criminal Procedure Act 2004</i> , in accordance with the <i>Building Regulations</i> r.70(1) and r.70(1A). Specified employee means a local government employee who has delegated authority to perform a function under section 9.19 or 9.20 of the <i>Local Government Act 1995</i> . s.9.19 – extend timeframe in which to pay infringement notices s. 9.20 – withdraw infringement notices
Council Conditions on this Delegation:	N/A
Express Power to Sub-Delegate:	N/A



18 –Authorised Officers – Infringement Notices

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011</i> s.127(1) Delegation: special permit authorities and local governments
Express Power or Duty Delegated:	<i>Building Regulations 2012</i> s.70(2) - Approved officers and authorised officers <i>Criminal Procedure Act 2004</i> s.6 Other matters to be prescribed by prescribed Acts s.8 Issuing infringement notices
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to appoint an authorised officer for the purposes of the <i>Criminal Procedure Act 2004</i> , section 6(b).
Council Conditions on this Delegation:	<i>Building Regulations 2012</i> r.70(3) - Each authorised officer is to be issued a certificate of their appointment
Express Power to Sub-Delegate:	<i>Building Act 2011</i> s.127(6A) Delegation: special permit authorities and local governments



19 – Building and Demolition Permits (*Building Act 2011*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011</i> s.6(3) - Permit authority for a building or incidental structure
Express Power or Duty Delegated:	<i>Building Act 2011</i> s.18 - Further information s.20 - Grant a building permit s.21 - Grant a demolition permit s.22 - Further grounds for not granting an application s.27(1) and (3) - Impose conditions on permit <i>Building Regulations 2012</i> r23 - Application to extend time during which permit has effect (s.32) r24 - Extension of time during which permit has effect (s. 32(3)) r26 - Approval of new responsible person (s.35(c))
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Require an applicant to provide any documentation or information required to determine a building or demolition permit. 2. Grant a building or demolition permit. 3. Refuse a building or demolition permit. 4. Impose, vary or revoke conditions on a building or demolition permit.
Council Conditions on this Delegation:	Nil Note: Caution should be exercised if building is on register under the Heritage of Western Australia Act 1990
Express Power to Sub-Delegate:	<i>Building Act 2011</i> s.127 - Delegation: special permit authorities and local governments (powers of sub delegation limited to CEO)



20 – Building Orders (*Building Act 2011*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011</i> s.6(3) - Permit authority for a building or incidental structure
Express Power or Duty Delegated:	<i>Building Act 2011</i> s.88 - Finishes of Walls Close to Boundaries s.110(1) - A Permit Authority May Make a Building Order s.111(1) - Notice of Proposed Building Order Other Than Building Order s.117(1) and (2) - A Permit Authority May Revoke a Building Order or Notify That it Remains in Effect s.118(2) and (3) - Permit Authority May Give Effect to Building Order if Non-Compliant s.133(1) - A Permit Authority May Commence a Prosecution for an Offence Against this Act
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> Make building orders in respect of one or more of the following: <ol style="list-style-type: none"> particular building work particular demolition work a particular building or incidental structure, whether completed before or after commencement day Specify the way in which an outward facing side of a particular close wall must be finished. Give notice of a proposed building order and consider submissions received in response and determine actions. Revoke a building order at any time. Within 28 days of receiving a notification under section 117(2) <i>Building Act 2011</i> decide whether the building order has been fully complied with and either revoke the building order or inform each person to whom the order is directed that the building order remains in effect. If there is non-compliance with a building order, cause an authorised person to: <ol style="list-style-type: none"> take any action specified in the order; or commence or complete any work specified in the order; or if any specified action was required by the order to cease, to take such steps as are reasonable in the circumstances to cause the action to cease Take court action to recover as a debt, reasonable costs and expenses incurred in doing anything in regard to non-compliance with a building order. Initiate a prosecution pursuant to section 133(1) of the <i>Building Act 2011</i> for non-compliance with a building order made pursuant to section 110 of that Act.
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	<i>Building Act 2011</i> s.127 - Delegation: special permit authorities and local governments (powers of sub delegation limited to CEO)



21 – Occupancy and Building Approval Certificates (*Building Act 2011*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011</i> s.6(3) - Permit authority for a building or incidental structure
Express Power or Duty Delegated:	<i>Building Act 2011</i> s.55 - Further information s.58 - Grant of occupancy permit, building approval certificate s.59 - Time for granting occupancy permit or building approval certificate s.60 - Notice of decision s.62(1), (3), (4) and (5) - Conditions imposed by permit authority s.65(4) - Extension of period of duration <i>Building Regulations 2012</i> r40(2) and (5) - Extension of period of duration of time limited occupancy permit or building approval certificate
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Require applicant to provide any documentation or information required to determine the application and to verify the information by statutory declaration. 2. Grant, refuse to grant or modify an occupancy permit or building approval certificate. 3. Record the grounds on which a decision to refuse to grant or modify an occupancy permit or grant a building approval certificate is based, and the reasons for the decision and give to the person to whom the decision relates written notice of the decision together with those grounds and reasons and the person's right to review. 4. Impose, add, vary or revoke conditions on an occupancy permit. 5. Give written notice of the addition, variation or revocation of a condition and ensure that the notice informs the person of the person's right of review. 6. Extend, or refuse to extend, the period in which the occupancy permit or modification or the building approval certificate has effect.
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	<i>Building Act 2011</i> s.127 - Delegation: special permit authorities and local governments (powers of sub delegation limited to CEO)



22 – Powers, Duties and Functions (*Bush Fires Act 1954*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954</i> s.48 - Delegation by local governments
Express Power or Duty Delegated:	<i>Bush Fires Act 1954</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i>
Council Conditions on this Delegation:	a. Authority excludes powers and duties that are: <ul style="list-style-type: none"> i. prescribed in the Act with the requirement for a resolution by the local government; or ii. prescribed in the Act for performance by prescribed officers; or iii. subject to separate delegated authority within this register.
Express Power to Sub-Delegate:	<i>Bush Fires Act 1954</i> s.48(3) -Delegation by local governments does not include the power to sub delegate



23 – Prosecutions (*Bush Fires Act 1954*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954</i> s.48 - delegation by the local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954</i> s.59(3) - Prosecution of offences s.59A(2) - Alternative procedure - infringement notices
Delegate:	Executive Director Community Wellbeing Manager Community Safety Senior Community Safety Advocates-Rangers Community Safety Advocates-Rangers
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to serve an infringement notice for an offence against the <i>Bush Fires Act 1954</i>. 2. Authority to consider offences alleged to have been committed against the <i>Bush Fires Act 1954</i> in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Council Conditions on this Delegation:	<p><i>Bush Fires (Infringement) Regulations 1978</i> r4(a) - only the Mayor or Chief Executive Officer may withdraw an infringement notice</p> <p><u>Executive Director Community Wellbeing / Manager Community Safety</u> a. Limited to function 2 only.</p> <p><u>Senior Community Safety Advocates-Rangers / Community Safety AdvocatesRangers</u> a. Limited to function 1 only</p>
Express Power to Sub-Delegate:	<i>Bush Fires Act 1954</i> s.48(3) -Delegation by local governments does not include the power to sub delegate



24 – Restricted and Prohibited Burning Times (*Bush Fires Act 1954*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954</i> s.17(10) (prohibited and restricted burning times)
Express Power or Duty Delegated:	<i>Bush Fires Act 1954</i> s.17(7) and (8) - Variation to prohibited burning times (Function 1) s.18(5), (5B) and (5C) – Variation to restricted burning times (Function 2) s.27(2) and (3) – Prohibition on use of tractors or engines except under certain conditions (Function 3) <i>Bush Fire Regulations 1954</i>
Delegate:	Mayor; and Chief Bush Fire Control Officer jointly
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Vary prohibited burning times by shortening, extending, suspending or reimposing a period of prohibited burning times or imposing a further period of prohibited burning time. 2. Vary restricted burning times by shortening, extending, suspending or reimposing a period of restricted burning times or imposing a further period of restricted burning or vary the prescribed conditions by modifying or suspending all or any of those conditions. 3. Prohibit use of tractors, engines or other prescribed machinery such as angle grinders except under certain conditions.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Decisions under section 17(7) must be undertaken jointly by both the Mayor and the Chief Bush Fire Control Officer and must comply with the procedural requirements of section 17(7B) and (8). b. Decisions under section 18(5) must be undertaken jointly by both the Mayor and the Chief Bush Fire Control Officer and must comply with the procedural requirements of section 18(5B) and 18(5C).
Express Power to Sub-Delegate:	<i>Bush Fires Act 1954</i> s.48(3) -Delegation by local governments does not include the power to sub delegate



25 – Prohibition Orders, Certificates of Clearance (*Food Act 2008*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008</i> s.118(2)(b) - Local government (enforcement agency) may delegate a function conferred on it s.118(3) - Delegation subject to conditions [s119] and guidelines adopted [s120]
Express Power or Duty Delegated:	<i>Food Act 2008</i> s.65(1) - Prohibition order s.66 - Certificate of clearance s.67(4) - Request for re-inspection
Delegate:	Chief Executive Officer Executive Director Planning & Development Manager Health & Building Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Serve a Prohibition Order on the proprietor of a food business in accordance with section 65 of the <i>Food Act 2008</i>. 2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices (section 66). 3. Give written notice to proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection [section 67(4)].
Council Conditions on this Delegation:	a. In accordance with section 118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time
Express Power to Sub-Delegate:	<i>Food Act 2008</i> s.118(4) - Sub-delegation only permissible if expressly provided in regulations <i>Food Act Regulations 2009</i> - No sub-delegation available



26 – Powers, Duties and Functions (*Dog Act 1976*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976</i> s.10AA - Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976</i> <i>Dog Regulations 2013</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. All powers, duties and functions of the local government under the <i>Dog Act 1976</i> .
Council Conditions on this Delegation:	a. Authority excludes powers and duties that are: <ul style="list-style-type: none"> i. prescribed in the Act with the requirement for a resolution by the local government; or ii. prescribed in the Act for performance by prescribed officers; or iii. subject to separate delegated authority within this register
Express Power to Sub-Delegate:	<i>Dog Act 1976</i> s.10AA(3) - CEO can delegate further if expressly authorised



27 – Powers, Duties and Functions (*Cat Act 2011*)

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011</i> s.44 - Delegation by local government
Express Power or Duty Delegated:	<i>Cat Act 2011</i> <i>Cat (Uniform Local Provisions) Regulations 2013</i> <i>Cat Regulations 2012</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. All powers, duties and functions of the local government under the Cat Act 2011.
Council Conditions on this Delegation:	a. Authority excludes powers and duties that are: <ul style="list-style-type: none"> i. prescribed in the Act with the requirement for a resolution by the local government; or ii. prescribed in the Act for performance by prescribed officers; or iii. subject to separate delegated authority within this register
Express Power to Sub-Delegate:	<i>Cat Act 2011</i> s.45 - Delegation by CEO of local government



28 – Illegal Development

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995</i> s.5.42 - Delegation of some powers or duties to the CEO s.5.43 - Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Planning and Development Act 2005</i> s.214(2), (3) and (5) - Illegal development, responsible authority's powers as to s.215 - Illegal development, responsible authority's power to remove, etc
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Give a written direction to the owner or any other person undertaking an unauthorised development to stop and not recommence the development or that part of the development that is undertaken in contravention of the planning scheme 2. Give a written direction to the owner or any other person who undertook an unauthorised development: <ol style="list-style-type: none"> i. to remove, pull down, take up, or alter the development; and ii. to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority 3. Give a written direction to the person whose duty it is to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme would prejudice the effective operation of the planning scheme
Council Conditions on this Delegation:	Nil Note: Power to prosecute for other breaches of the <i>Planning & Development Act 1995</i> is contained in Section 20 of the <i>Criminal Procedure Act 2004</i>
Express Power to Sub-Delegate:	<i>Local Government Act 1995</i> s.5.44 - CEO may delegate powers and duties to other employees



29 – Statutory Planning

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Schedule 2 - Deemed provisions for local planning schemes - Part 10 - Enforcement and administration Clause 82 - Delegations by local government</p> <p>Local Planning Scheme No. 17 Clause 11.3 - Delegations of Functions Clause 11.3.1 - Delegate to CEO or Committee</p>
Express Power or Duty Delegated:	<p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Schedule 2 - Deemed provisions for local planning schemes</p> <p>Metropolitan Region Scheme Part III Zones – clause 24(1)</p> <p>Local Planning Scheme No. 17</p>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<p>Local Planning Scheme No. 17 and <i>Planning and Development (Local Planning Schemes) Regulations 2015</i></p> <p>To perform the functions of the Council in respect of the following matters:</p> <ol style="list-style-type: none"> 1. Exercise all powers and discharge all duties under Local Planning Scheme No.17. 2. Make recommendations to the Western Australian Planning Commission and other statutory authorities in respect of subdivision and development applications and associated matters. 3. Make recommendations to the Western Australian Planning Commission with respect to matters within Swan Valley Planning Scheme No. 1. 4. Endorse deposited plans after the conditions of subdivision/amalgamation approval for which the Council is responsible have been fulfilled. 5. Approval of applications made under sections 15, 21 and 22 of the Strata Titles Act 1985. 6. Make recommendations to the Metropolitan Redevelopment Authority in relation to applications affecting land within the <i>Midland Redevelopment Scheme</i> area as provided for by Section 64(a)(i) of the <i>Metropolitan Redevelopment Authority Act 2011</i> and Section 142 of the <i>Planning and Development Act 2005</i>. 7. Issue or refuse to issue a certificate under Section 40 of the <i>Liquor Control Act 1988</i>. 8. Authorise Responsible Authority Reports to the Development Assessment Panel. <p>Metropolitan Region Scheme</p> <p>To perform the function of the WAPC as delegated to local government with respect to determination of applications for development on zoned land and development on regional road reservations.</p>
Council Conditions on this Delegation:	<p>Local Planning Scheme No. 17 and <i>Planning and Development (Local Planning Schemes) Regulations 2015 - Schedule 2 - Deemed provisions for Local Planning Schemes</i></p> <p>a) The determination of local development plans and amendments to local development plans, provided the local development plan or amendment is:</p> <ol style="list-style-type: none"> i. of a minor nature; and



	<p>ii. consistent with the intent of the zone and the Scheme; and</p> <p>iii. unlikely to have a material detrimental effect on the amenity of the locality or any owner or occupier of land in the locality.</p> <p>b) The refusal of all development applications provided:</p> <p>i. the proposed use is not permitted by the Local Planning Scheme; or</p> <p>ii. the development does not comply with the non - discretionary provisions of the Residential Design Codes or;</p> <p>iii. additional required information was not provided within 21 days of the request.</p> <p>c) The grant of an extension of development approval up to four (4) years from the original expiration date.</p> <p>d) Making recommendations to the Western Australian Planning Commission on amendments to Structure Plans (as defined by the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>) under the deemed provisions provided the amendment is:</p> <p>i. of a minor nature; and</p> <p>ii. consistent with the intent of the zone and the Scheme; and</p> <p>iii. unlikely to have a detrimental effect on the amenity of the locality or any owner or occupier of land in the locality.</p> <p>e) Authority to refuse applications for the variation to the Residential Design Codes of Western Australia (R-Codes) in relation to sheds (out buildings) patios, carports, and garages where, in the opinion of the CEO, the applications fail to fulfil the relevant performance criteria under the R-Codes.</p> <p>f) The determination of applications for telecommunications infrastructure in all instances.</p> <p>g) Authority to refuse applications that, in the opinion of the CEO, fail to achieve the Performance Criteria of the Policy Statement of the Guildford-Mandoon Heritage Area Local Planning policy.</p> <p>h) The determination of applications where written objection is received in relation to the proposal from any statutory agency, only where in the opinion of the CEO the concern raised has since been addressed or can be addressed through a condition of approval</p> <p>Note: All applications, with the exception of single houses, additions to single houses and structures ancillary to single houses on lots not within a heritage protected place will be submitted to the Council in the following circumstances (with exception of f) above):</p> <p>a. Where an exercise of delegation would be contrary to a previous decision of the Council on an application substantially the same, made in respect of the same property;</p> <p>b. Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Local Planning Scheme or any policy and more than ten (10) written objections have been received within the time specified, unless in the opinion of the Manager Statutory Planning:</p> <ul style="list-style-type: none"> the proposal is for the exercise of discretion under the Residential Design Codes and is consistent with the intent of the Local Planning Scheme, Residential Design Codes and relevant policy; or the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or the objection does not relate to valid planning and development issues associated with the proposal. <p>c. Where a new structure plan has been prepared and advertised for public comment, recommendation shall be presented to the Council prior to forwarding to the Western Australian Planning Commission.</p>
Express Power to Sub-Delegate:	<p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Schedule 2 - Deemed provisions for local planning schemes - Part 10 - Enforcement and administration Clause 82 - Local government CEO may delegate powers</p> <p>Local Planning Scheme No. 17 Clause 11.3.2 - Sub delegate to employee</p>





30 – Graffiti Vandalism Act 2016

Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Graffiti Vandalism Act 2016</i> s.16 - Delegation by local government
Express Power or Duty Delegated:	<i>Graffiti Vandalism Act 2016</i> Part 3 Local government powers
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	All the powers and duties of the local government under the <i>Graffiti Vandalism Act 2016</i>
Council Conditions on this Delegation:	Hearing or determining of an objection of a kind referred to under s.22 is excepted
Express Power to Sub-Delegate:	<i>Graffiti Vandalism Act 2016</i> s.17 – Delegation by CEO of local government



31 – Appointment and Authorisation of Deputy (*Health Act 1911*)

Express Power to AUTHORISE:	<i>Health (Miscellaneous Provisions) Act 1911</i> s.26 - powers of local government
Express Power or Duty AUTHORISED:	<i>Health (Miscellaneous Provisions) Act 1911</i> s.26 - powers of local government
AUTHORISED OFFICER(S)	Manager Health & Building Services Coordinator Health Services Coordinator Business Support & Environmental Health Projects Environmental Health Officers Environmental Health Program Officer (where they hold the qualifications suitable to be an Environmental Health Officer)
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to exercise and discharge all or any of the powers and functions of the local government
Conditions on this AUTHORISATION:	Nil
Compliance Links:	<i>Health (Miscellaneous Provisions) Act 1911</i> Environmental Health processes: PRO-EH002 (in part); 003; 004 and 005 (in part)
Record Keeping:	Record to be retained in CIA index: CIA Personnel records

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32 – Appointment of Authorised Officers (*Food Act 2008*)

Express Power to AUTHORISE:	<i>Food Act 2008</i> s.122(1) - Appointment of authorised officers
Express Power or Duty AUTHORISED:	<i>Food Act 2008</i> Part 5 - Powers of entry, inspection and seizure Division 1 - entry, inspection and seizure Division 2 - items seized by authorised officers
AUTHORISED OFFICER(S)	Manager Health & Building Services Coordinator Health Services Coordinator Business Support and Environmental Health Projects Environmental Health Officers Environmental Health Program Officer (where they hold the qualifications suitable to be an Environmental Health Officer) Food Safety Risk Assessment Contractors (currently appointed under the contract for the 'Provision of routine risk assessments of food businesses and public buildings')
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. A person to be an authorised officer for the purposes of the <i>Food Act 2008</i> .
Conditions on this AUTHORISATION:	a. Person to be an authorised officer must have appropriate qualifications and experience to perform the function designated to them or hold office as an Environmental Health Officer under the <i>Public Health Act 2016</i> and the <i>Health (Miscellaneous Provisions) Act 1911</i> . b. Food Safety Risk Assessment contractors cannot undertake enforcement activity, except for the issuing of Improvement Notices under section 62 of the <i>Food Act 2008</i> .
Compliance Links:	<i>Food Act 2008</i> s.118 (2b) - Functions of enforcement agencies and delegation s.122(3) - requirement to maintain a list of authorised officers appointed s.123(1) - requirement to provide each authorised officer with a certificate of authority <i>Food Regulations 2009</i> Department of Health: Guideline on Appointment of Authorised Officers
Record Keeping:	Record to be retained in CIA index: CIA Personnel records

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33 – Appointment of Authorised Officers (*Public Health Act 2016*)

Express Power to AUTHORISE:	<i>Public Health Act 2016</i> s.24 - Designation of authorised officers <i>Health (Miscellaneous Provisions) Act 1911</i> s.3(2A) – Terms Used
Express Power or Duty AUTHORISED:	<i>Public Health Act 2016</i> Part 9 – Notifiable Infectious Diseases and Related Conditions Part 11 – Serious public health incident powers Part 12 – Public health state of emergency powers Part 14 – Improvement Notices and Enforcement Orders s. Part 16 – Powers of Entry, Inspection and Seizure
AUTHORISED OFFICER(S)	Manager Health and Building Services Coordinator Health Services Coordinator Business Support and Environmental Health Projects Environmental Health Program Officer Environmental Health Officers
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Undertake the powers of an 'authorised officer' for the purposes of the Public Health Act 2016.
Conditions on this AUTHORISATION:	<i>Public Health Act 2016</i> 1. s25 - Certain authorised officers to have qualifications and experience 2. An authorised officer must produce the certificate of authority if asked to do so under section 30(3) 3. An authorised officer must comply with the requirements of section 136 (produce evidence of authority)
Compliance Links:	<i>Public Health Act 2016</i> <i>Health (Miscellaneous Provisions) Act 1911</i> <u>Chief Health Officer Gazette on the Qualification and Experience of Environmental Health Officers- Government Gazette 13 June 2017</u>
Record Keeping:	Record to be retained in CIA index: CIA Personnel records

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34 – Appointment of Authorised Persons to Execute Documents (Local Government Act 1995)

Express Power to AUTHORISE:	<i>Local Government Act 1995</i> s.9.10 - Appointment of authorised persons
Express Power or Duty AUTHORISED:	<i>Local Government Act 1995</i> s.9.49A(4) - Execution of documents
AUTHORISED OFFICER(S)	In accordance with the City of Swan's Guideline - Execution of City Documents
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to execute various classes of documents on behalf of the local government
Conditions on this AUTHORISATION:	Executing documents through the use of the common seal or by signing a document does not constitute the decision to undertake a particular course of action. A Council resolution or a decision under delegated authority is required prior to executing documents.
Compliance Links:	<i>Local Government Act 1995</i> s.5.41(d) - CEO's duty to manage day to day operations POL-C-116 – Procurement POL-C-176 – City Grant and Sponsorship Funding Guideline - Execution of City Documents Council resolution 25 February 2015, item 6.1
Record Keeping:	Record to be retained in CIA index: Relevant subject index

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35 – Appointment of Authorised and Approved Officers (*Health (Asbestos) Regulations 1992*)

Express Power to AUTHORISE:	<i>Health (Asbestos) Regulations 1992</i> r15D(7) - A local government may delegate a power or duty conferred or imposed on it by this regulation to the Chief Executive Officer of the local government
Express Power or Duty AUTHORISED:	<i>Health (Asbestos) Regulations 1992</i> r15D(5) – appointment of authorised officers or approved officers for purposes of the <i>Criminal Procedures Act 2004</i> <i>Criminal Procedures Act 2004</i> Part 2 - dealing with alleged offenders without prosecuting them
AUTHORISED OFFICER(S)	Chief Executive Officer Executive Director Planning and Development Manager Health and Building Services Coordinator Health Services Coordinator Business Support and Environmental Health Projects Environmental Health Program Officer (where they hold the qualifications suitable to be an Environmental Health Officer) Environmental Health Officers
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. A person or class of persons to be an authorised officer or approved officer for the purposes of Part 2 of the <i>Criminal Procedures Act 2004</i> in relation to infringement notices under the <i>Health (Asbestos) Regulations 1992</i> .
Conditions on this AUTHORISATION:	a. The authorisation for the issuing of Infringement Notices is granted to (Authorised Officers): i. Coordinator Health Services ii. Coordinator Business Support and Environmental Health Projects iii. Environmental Health Program Officer iv. Environmental Health Officers b. Each authorised officer must show that he/she is authorised to issue infringement notices (certificate or identity card): s.7 Criminal Procedure Act 2004 c. The authorisation for withdrawing of Infringement Notices or extending the time to pay is granted to (Approved Officers): i. Chief Executive Officer ii. Executive Manager Planning and Development iii. Manager Health and Building Services
Compliance Links:	<i>Public Health Act 2016</i> s.25 - Certain authorised officers to have qualifications and experience <i>Health (Miscellaneous Provisions) Act 1911</i> <i>Health (Asbestos) Regulations 1992</i> <i>Criminal Procedure Act 2004</i>
Record Keeping:	Record to be retained in CIA index: CIA Personnel records



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36 – Appointment of Designated Officers (*Food Act 2008*)

Express Power to AUTHORISE:	<i>Food Act 2008</i> s.122(1) - Appointment of authorised officers
Express Power or Duty AUTHORISED:	<i>Food Act 2008</i> s.126(13) - Infringement notices - designated officers
AUTHORISED OFFICER(S)	Chief Executive Officer Executive Director Planning & Development Manager Building & Health Services Coordinator Health Services Coordinator Business Support and Environmental Health Projects Environmental Health Officers Environmental Health Program Officer (where they hold the qualifications suitable to be an Environmental Health Officer)
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Undertake the powers of a 'designated person' as prescribed in the <i>Food Act 2008</i> and Regulations.
Conditions on this AUTHORISATION:	a. Certificates of authority must contain the prescribed information in section 123(2). <u>Chief Executive Officer, Executive Manager Planning & Development, Manager Health & Building Services</u> a. Designated officers for the purpose of Section 126(6) - extend timeframe in which to pay infringement notices and (7) - withdraw infringement notices only <u>Coordinator Health Services, Coordinator Business Support and Environmental Health Projects, Environmental Health Officers, Environmental Health Program Officer</u> a. Designated officers for the purpose of Section 126(2) - issue infringement notices only
Compliance Links:	<i>Food Act 2008</i> s.122(3) - requirement to maintain a list of authorised officers appointed s.123(1) - requirement to provide each authorised officer with a certificate of authority <i>Food Regulations 2009</i> Department of Health: Guideline on Appointment of Authorised Officers - Designated Officers Only
Record Keeping:	Record to be retained in CIA index: CIA Personnel records

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37 – Appointment of Restricted Investigators (*Tobacco Products Control Act 2006*)

Express Power to AUTHORISE:	<i>Tobacco Products Control Act 2006</i> s.77 – Appointment of restricted investigators
Express Power or Duty AUTHORISED:	<i>Tobacco Products Control Act 2006</i> s.78 – Powers of restricted investigators
AUTHORISED OFFICER(S)	Manager Health and Building Services Coordinator Health Services Coordinator Business Support and Environmental Health Projects Environmental Health Program Officer Environmental Health Officers
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Undertake the functions and powers of an 'restricted investigator' for the purposes of the Public Health Act 2016.
Conditions on this AUTHORISATION:	<i>Tobacco Products Control Act 2006</i> 1. s.77(3) – Restricted investigators to have appropriate qualifications and experience 2. s.77(4) – the Department of Health's guidelines on the qualifications and experience that are appropriate for a restricted investigator must be taken into account 3. A restricted investigator must produce their identify card if asked to do so under section 82
Compliance Links:	<i>Tobacco Products Control Act 2006</i> <i>Tobacco Products Control Regulations 2006</i>
Record Keeping:	Record to be retained in CIA index: CIA Personnel records

Document Control:

Date adopted by Council:	
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38 – Registration, Enforcement Orders and Prosecutions (*Public Health Act 2016*)

Express Power to AUTHORISE:	<i>Public Health Act 2016</i> s.21 – Enforcement agency may delegate
Express Power or Duty AUTHORISED:	<i>Public Health Act 2016</i> Part 8 – Registration and Licensing Part 14 – Improvement Notices and Enforcement Orders Section 280 – Prosecutions
AUTHORISED OFFICER(S)	Executive Director Planning and Development Manager Health and Building Services Coordinator Health Services Coordinator Business Support and Environmental Health Projects Environmental Health Program Officer Environmental Health Officers
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Undertake the functions and powers of an 'enforcement agency' for the purposes of the Public Health Act 2016.
Conditions on this AUTHORISATION:	<i>Public Health Act 2016</i> 1. Environmental Health Officers can only undertake the functions in Part 8 and Division 2 of Part 14 (improvement notices) of the <i>Public Health Act 2016</i> 2. Only the Executive Director Planning and Development and Manager Health and Building Services can exercise the powers under Division 3 of Part 14 (enforcement orders) and authorise the commencement of legal proceedings.
Compliance Links:	<i>Public Health Act 2016</i> <i>Health (Miscellaneous Provisions) Act 1911</i>
Record Keeping:	Record to be retained in CIA index: CIA Personnel records

Document Control:

Date adopted by Council:	
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Guideline

Execution of City Documents



1.0 Purpose

This guideline is to ensure that the City's common seal is utilised and documents are executed in accordance with the provisions of the *Local Government Act 1995* (the Act).

Section 9.49A of the Act provides that a document is duly executed by a local government if the common seal is affixed to it or it is signed by an officer authorised by the Council to do so.

2.0 Scope

This guideline applies to all City of Swan employees who have been authorised through the provisions of this guideline to execute documents on behalf of Council.

Executing documents through the use of the common seal or by signing a document does not constitute the authority to undertake a particular course of action. A Council resolution or a decision under delegated authority is required prior to executing documents pertaining thereto.

If:

1. Legislation; or
 2. The formal requirement of a Commonwealth or State department, authority or agency (as described in a policy or procedure, etc.); or
 3. A Council decision;
- expressly specify a particular way in which a document is to be executed, that course of action is to take precedence over this guideline.

Should ambiguity arise over which category might apply to a document i.e. two categories may have relevance to a document, then the higher category is to take precedence unless the decision has been made under delegated authority in which case, can be executed by the officer exercising the delegated authority.

3.0 Common Seal

Where possible, documents requiring the common seal must be duly executed by the other counterparties prior to being submitted to the City of Swan for execution. Exceptions may arise in regard to Scheme Amendment and Structure Plan documents which may be certified prior to the WAPC certifying the document.

It is a legislative requirement that all legal documents requiring the Common Seal are to be signed by the CEO and Mayor at the same time and the Common Seal affixed in their presence (refer section 94A(3) *Local Government Act 1995*).

Documents should be executed in original (paper) form, and the use of counterparts should be avoided unless justified by the urgency of a document or transaction.

The common seal is in the custody of Council Support who is responsible for arranging the affixing of the common seal to documents. A record of its use is kept in the City's Common Seal Register.

The use of the common seal is to be accompanied by the common seal clause as follows:

The COMMON SEAL of the CITY OF
SWAN (ABN 21 086 180 442) in
accordance with section 9.49A(3) of the
Local Government Act 1995 was affixed
in the presence of:

CHIEF EXECUTIVE OFFICER

(Please print name)

MAYOR

(Please print name)

4.0 Obligations on those Executing Documents

The authority to execute documents can create binding obligations on behalf of the City and is an authority that carries with it serious responsibility. The person executing the document must undertake the following before signing the document:

- Carefully read the document in its entirety.
- Understand the risks that are imposed on the City in signing the document.
- Form the view that the risks in signing the document are acceptable to the City.
- Ensure that any documents containing payment terms have payment terms of 30 days.
- Ensure that any documents containing indemnities, hold harmless clauses, warranties or limitations of liability are approved by the City's insurers, the City's in-house lawyer or the City's external lawyers before signing.

In the course of business, officers may be requested to accept online terms and conditions. The above requirements do not apply to online terms and conditions.

5.0 Types of Documents

Category 1

These documents require the common seal to be affixed together with the signatures of the Mayor and CEO or a senior employee authorised by the CEO (in accordance with points 3.0 and 6.0 of this guideline):

- Local Planning Schemes (adopted and amended)
- Local Laws (adopted and amended)
- Debenture document for loans which Council has resolved to raise
- Documents of a ceremonial nature
- Land Transaction documents:
 - sale, purchase or other commercial dealings
 - Restrictive Covenants - under section 129BA of the *Transfer of Land Act 1893* and any discharge or variation of covenants
 - Easements / Rights of carriageway agreements / Reciprocal access agreements (lodgement, withdrawals and variations)
 - Notifications of factors affecting land under 70A of the *Land Transfer Act 1893* (lodge or withdraw)
 - Caveats (lodgement, withdrawals and variations)

- Leases (including extensions, renewals and variations)
- Documents which, in the opinion of the CEO, an Executive Manager and/or Governance, are sufficiently complex, high risk and/or significant in nature to warrant the affixing of the common seal.

Category 2

These do not require the seal to be affixed. Under section 9.49A(4) Council has authorised those officers listed in the table below to sign documents on behalf of the City.

Description	Authority to Execute
Documents required to enact a decision of Council	CEO
Lodgement, modification and withdrawal of caveats	CEO or his agent (City's solicitor/conveyancer)
Notification on title and withdrawal or variation of notifications	CEO or his agent (City's solicitor/conveyancer)
Documents required to enact a decision made under delegated authority or as a condition of approval given under delegated authority	The staff member exercising the delegated authority
Documents required in the management of land as a landowner	CEO
Memorandum of Understanding	CEO / Executive Director
Subdivision, survey strata, strata title or development approvals or provisions of a Structure Plan or Detailed Area Plan	CEO
Lodgement, modification and withdrawal of memorials	CEO
Licences to occupy land or premises	CEO
Documents in respect to the sale of property for the non-payment of rates	CEO or agent
Documents in respect to sale or purchase or other commercial dealings relating to assets and equitable interests	CEO

Category 3

These are documents that are created in the normal course of business and are consistent with City policies and procedures. Category 3 documents are to be executed by an Executive Director or Business Unit Manager, or a City employee where the authority and accountability has been extended through a policy or procedure.

These documents include but are not limited to the following:

- a) Agreements in the normal course of business for the purchase of goods or services identified within the service unit's budget (other than for tenders awarded) and conforming to the requirements of the City's Procurement Policy and other relevant policies.
- b) General correspondence required to discharge the duties of the officers position

6.0 Deputising or Signing on Behalf of Another Person

In accordance with Section 9.49A(4) of the Act, which requires authority for execution of documents to be resolved by Council, a document may only be signed (executed) by a person who holds a position authorised through Council's adoption of this guideline.

Therefore, in the absence of a person authorised by this guideline another person may only deputise where they have been appointed in writing to act in the authorised person's position.

In accordance with Section 5.34 of the Act, the Deputy Mayor is able to Act as Mayor if the office of Mayor is vacant or the Mayor is not available or is unable or unwilling to perform the functions of the Mayor.

In accordance with Section 5.35(1) of the Act, if both the Mayor and Deputy Mayor are not able to perform the functions of the Mayor for a time known to Council, then a Councillor appointed by Council resolution may perform the functions of the Mayor during that time.

In accordance with Section 5.35(2) of the Act, if both the Mayor and Deputy Mayor are not able to perform the functions of the Mayor and a Councillor has not been appointed by Council the CEO, after consultation with, and obtaining the agreement of two Councillors selected by the CEO, may perform the functions of Mayor, as the case requires. In this instance, when signing documents under seal the CEO will sign as acting Mayor and an authorised Executive Manager will sign in place of the CEO.

Guideline Administration

Guideline Owner			
Business Unit Name	Officer Title	Contact Number	
Governance	Manager Governance	9267 9267	
Risk Complexity Classification		Review Frequency	

Version #	Decision Reference	Synopsis
1	OCM 25/05/2016	New guideline
2	OCM 17/07/2018	Inclusion of CEO's agent in Category 2
3	OCM 5/06/2019	Reviewed
4	OCM 09/06/2021	Change to sealing clause
5.	OCM 02/11/2022	Reviewed
6.		Change Executive Manager to Executive Director

14.2 COMMUNITY PLANNING AND DEVELOPMENT

14.2.1 BOUNDARY DISCUSSIONS WITH THE TOWN OF BASSENDEAN

Ward	Not Applicable
Disclosure of interest	Nil
Business Unit	Chief Executive Office
Authorised Officer	Chief Executive Officer
Voting Requirements	Simple Majority

KEY ISSUES

- A motion was moved at the City's 2024 Annual Electors Meeting that requested a review of the City's south-west boundaries with the Town of Bassendean. Council resolved to consider this, for the Mayor and Chief Executive to meet with their Bassendean counterparts and for a further report to be prepared for Council as to whether there would be any benefits to a boundary change.
- An analysis of a boundary adjustment was undertaken using the Local Government Advisory Board's *Guiding Principles*. Subsequently a meeting was held with Bassendean to present the data.
- The review demonstrates there would be no benefit to the City or Guildford residents from a change, indeed there would be financial penalties to residents, particularly pensioners, were this to occur.

BACKGROUND

At the City's March Ordinary Council Meeting (OCM), held 13 March 2024, motions carried at the 2024 Annual Electors Meeting (AEM) were considered. In agenda item 14.1, AEM Motion 17 proposed the following:

Noting that the Local Government Advisory Board established by the Local Government Act 1995 evaluates proposals for changes to local government boundaries; and can accept proposals for change from the Minister for Local Government, local governments themselves, or from electors; the eligible electors at this Annual Meeting of Electors of the City of Swan hereby request this Council to progress the following;

1. *That the City of Swan Council, in the interests of good governance, reviews the south-western boundaries and suburbs of the district to consider whether there are synergies for some or all those urban communities to be represented by adjoining Local Authority, the Town of Bassendean; and*
2. *That the City of Swan engage with the Town of Bassendean Council to ascertain receptiveness for collaboration with the City to develop a joint proposal in relation to potential boundary changes for consideration by the Local Government Advisory Board; and*

3. *Notes that the Local Government Advisory Board can assess the merits or otherwise of any boundary realignment proposal either formally or informally; and should the City of Swan and Town of Bassendean councils wish to proceed, the Local Government Advisory Board will undertake targeted consultation with affected communities and stakeholders for due consideration prior to making any recommendations to the Minister.*

Council subsequently resolved (in part) to:

3. *a) Request the Mayor and the CEO meet with the Town of Bassendean Mayor and CEO to ascertain their receptiveness for collaboration to develop a joint proposal in relation to potential boundary changes for consideration by the Local Government Advisory Board; and*
b) That a further report be provided to council on the benefits to the City of any changes to the south-western boundary with the Town of Bassendean;

Prior to the March OCM, on 12 March 2024 the Chief Executive Officer of the Town of Bassendean (the Town) wrote to the City (Attachment 1) advising its willingness to consider the issue of boundary changes. The letter noting:

“Council discussed the benefits of the boundary adjustment, highlighting the potential to better address the needs of both communities based on better alignment geographically, historically, and demographically, whilst enabling potentially more cost-effective delivery of services to communities with a common interest.”

DETAILS

Part 2, Division 1 of *Local Government Act 1995* (the Act) establishes the basis for creation of local governments as ‘districts’. Schedule 2.1 of the Act (the Schedule) details matters pertaining to creating, changing of boundaries and abolition of districts.

Proposals to amend the boundaries of a district are detailed in point 2 of the Schedule. It is open to affected local governments (i.e., those impacted by a boundary proposal) or a minimum of 250 (or 10% of the total) affected electors, to make a proposal. The Schedule defines *affected electors*; in brief these are the residents eligible to vote who come from the area impacted by a proposal.

The management of matters detailed in the Schedule is undertaken by the Department of Local Government, Sport and Cultural Industries (the Department), through the Local Government Advisory Board (the Board). Details of these arrangements are published on the Department’s website <https://www.dlgsc.wa.gov.au/local-government/local-governments/boards-and-commissions>

The Board’s key advisory document is its *Guiding Principles* (the Principles), the document states:

“The Local Government Advisory Board’s guiding principles form the basis for considering changes to local government boundaries and take into account the factors set out in the Act.”

There are 8 guiding principles:

1. Community of Interests
2. Physical and Topographical Features
3. Demographic Trends

4. Economic Factors
5. History of the Area
6. Transport and Communication
7. Matters Affecting the Viability of Local Governments
8. The Effective Delivery of Local Government Services

The consideration of any proposed adjustment to the City's boundaries needs to be viewed through the prism of these principles. As there has not been a formal proposal from the requisite number of electors and there is no decision of Council that is seeking a joint proposal to amend the District boundary with another local government; the key issue is whether a boundary adjustment will provide local electors and / or the City with benefits that justify such a change? A proposal might have merit for another local government (i.e., the opportunity to spread its operating costs to more ratepayers) but have no benefit for those affected electors.

The electors' motion and subsequent decision of Council was specific to consideration of the City's south-west boundaries, which adjoin the Town. This review only deals with that boundary, however, as any modification would impact on the City, an assessment against the Principles was undertaken at the District, Ward and Suburb (i.e., Guildford) level. For comparative purposes, consideration of the Principles for the Town of Bassendean and the City of Bayswater was also considered.

The Principles Review. The elements of the assessment are shown in Attachment 2. The summary below draws out the main points, focusing on the boundary question.

Communities of Interest. There are discrete communities of interest within the Midland-Guildford Ward, the suburbs within the Ward and similarly within the boundaries of the Town. These communities have their own identities, community groups, sporting associations, sports facilities, education facilities (and catchments). There is an extremely limited overlap between the City and Town in some of these groups, mostly for secondary education catchments. There is no discernable cross-border association between the suburb of Guildford and the Town.

The City's Local Area planning framework integrates the needs of the Midland-Guildford Ward, with a separate plan for Guildford/Hazelmere local area, being one discrete plan covering four suburbs. (Details are available on the City's website <https://www.swan.wa.gov.au/city-and-council/planning-for-the-future/strategies,-plans-and-reports>).

Strategic and local centres servicing the Midland-Guildford Ward do not rely on cross boundary catchment from the Town; similarly, the Town's planning scheme does not have reliance on catchments from within the City of Swan. Bassendean residents would use some of the services provided in the Midland Strategic Activity Centre (e.g., hospital services), however, this is no different to other communities beyond the City of Swan's boundaries.

The heritage provisions for Guildford have a strong similarity to the adjoining suburb of Woodbridge. Due to the differing age of European settlement, there are no discernable similarities for the Guildford precinct to the Town of Bassendean.

Each local government has its own governance structure with representation within the allocated provisions of the Act.

Physical and Topographical Features. The Swan River is a major boundary separating the City from the Town. Due to this feature, the communities have independently developed since the separation of Districts in 1901. There are no common street boundaries in the southwestern boundary, however some of the City's street boundaries adjoin in the north of the Town, which are outside the review area.

Demographic Trends. The residential characteristics of Guildford to the Midland-Guildford Ward and other localities vary considerably. The main similarity of the suburb to the Ward is the population density (i.e., 2.3 median persons per household). The median age of residents is higher (46 vs 38 years) and so too the average median weekly income (\$2207 vs \$1507). However, these characteristics are also quite different to the Town.

The Town has similar characteristics to the City of Bayswater (i.e., median age and average household income). If demographic trends were the sole characteristic for consideration, there is a reasonable rationale for a boundary change to merge the Town with the City of Bayswater, however, this is not the case.

The Social Economic Indicator of Advantage (SEIFA) shows Guildford has a higher level of advantage than for the Ward and the Town. This is reflected in the higher median weekly household income and the higher Gross Rental Value (GRV) of Guildford properties. There is no correlation between the SEIFA of Guildford with the Town. Correspondingly, the SEIFA and average median income of the Town is strikingly like the City of Bayswater.

This criterion does not create any similarities that provide a rationale for a boundary adjustment.

Economic Factors. The City has a strong and sizeable economy that provides regional employment opportunities. The industrial and activity centres attract employees from a wide catchment. There is no correlation between employment in the City, Ward or suburb to any specific characteristic of employment within the Town.

The Midland-Guildford Ward has a wide and distributed array of community assets, with each suburb (including Guildford) able to access assets such as community centres, libraries, aquatic centres, sports facilities, etc. The Town similarly provides community assets but does not have the same variety as the City (e.g., no aquatic facility).

Tourism is a key component for the City, with the Swan Valley being a regional drawcard. The City's Tourist Centre is in Guildford, and this services all the suburbs of the Valley. This is a critical piece of infrastructure for the City, it also provides a focal hub for the Guildford Historical precinct. The integration and retention of this facility is important for the City's delivery of tourism services.

History of the Area. For over 120 years, the Guildford community has been separated from the Town. While the Town was originally titled 'West Guildford,' changing to its current name in 1922, the governance arrangements for Guildford and the Town reflect the historical separation that occurred in 1901. There is no strong historical identity that binds these two communities.

Transport and Communications. The City derived part of its original name of Midland Junction for the key function its rail transport network provided to the surrounding hinterland. Similarly, today the network of major arterial roads crossing the City (e.g. Great Northern, Great Eastern, Reid and Tonkin Highways) all provide a vital transport network for industry. These networks link all Wards and suburbs of the City, however, none of these cross through the Town. The Fremantle – Midland train line is the only transport linkage that provides direct connectivity between the City and Town; however, this is the same link that joins the Town with the City of Bayswater.

Matters Affecting the Viability of Local Governments. Both the City and Town have the capacity to deliver the functions required by the Act and other legislation. However, the City does this at a lower cost to its residents than the Town.

Residents pay a Rate in the \$ that is 3.5% lower than for Town residents. Numerically this may seem a low percentage, however, based on an average GRV for Guildford of \$20,896 per property, this amounts to an additional payment of \$55pa. The difference for those on pensioner concession is more significant, with the City's minimum rate of \$938 being \$245 lower than for the Town (\$1,183).

The Effective Delivery of Local Government Services. The City has an asset base exceeding \$2.8Bn. Assets within the Ward (e.g., Midland Administrative Centre, Midland Town Hall and Council Chambers, Middle Swan Depot) provide a vital part of the City's governance and administrative capability. Splitting the Ward from the remainder, the District of Swan would require an Investment exceeding \$100m to replace these assets. While this is not a boundary adjustment that is being considered, this demonstrates the importance of these assets to the functioning of the City. The Town has its own Administrative Centre and Depot, and these similarly serve the needs of its community.

The City has a strong financial position, the financial data for FY2022/23 showed Operating Revenue of \$218.6m, an Operating Surplus Ratio of 13.6% and Reserve funds of \$245.7m. This capacity provided the City with the ability to deliver a capital works program of \$135.6m. Within this was a significant allocation of asset preservation needs of many of the historical buildings. This has relevance to Guildford as the age of many of the suburb's assets are among the oldest in the City (i.e., Garrick Theatre was built in 1853). Refurbishments to the theatre have been estimated at just over \$2m and this project forms part of the City's adopted *Advocacy Priorities 2023-2025*. Noting that the Town's financial data for FY2022/23 showed Operating Revenue of \$23.7m, \$2.1m in capital works, an Operating Surplus ratio (-14.9)% and only \$9.6m in Reserve funds, it is highly unlikely the Town has the financial capacity to look after the asset needs of Guildford.

The importance of capacity is further exemplified in considering that the City currently expends \$9.9m p.a. on delivery of maintenance services (i.e., Park and Streetscape, Facilities, Engineering and Natural Areas Management) on the Ward, of which \$1.2m is spent on Guildford. As the suburb is only 6.5% of the area of the Ward, the City is spending 12% (near double) on maintenance services in this locality. A similar level of servicing would be difficult to sustain from a smaller local government.

The City's scale allows it to deliver a wide array of services to residents, with comprehensive Service Plans detailing the nature, cost, and outcomes for each service type. <https://www.swan.wa.gov.au/city-and-council/planning-for-the-future/strategies,-plans-and-reports#ServicePlans>. These exceed the capacity of the Town.

In view of the capacity of the City of Swan and diversity of services provided versus the Town of Bassendean in delivering services and supporting infrastructure and assets in the area, it is highly likely there would be a significant reduction in service provision and support to Guildford residents if they were part of the Town of Bassendean. Some examples that reflect this current support include:

- The City of Swan provides a 24/7 contact centre with the ability to refer urgent matters to City staff to action. The City of Swan provides significant Ranger, Parking and Emergency Management services to the community including Rangers working 7am-7pm, for 7 days a week. The City of Swan responded to 478 work requests to Rangers in Guildford/South Guildford in 22/23 and 273 parking work requests. The City of Swan also has a dedicated parking team. The Town of Bassendean is currently trialing a service arrangement with the City of Bayswater to provide Ranger services to the Town from Friday evenings to Monday mornings.
- The City provides dedicated staff resources to Guildford/South Guildford in Community Development and Youth Development.

- The City has a community grants program of over \$730,000 to support community groups across the City.
- The City provides significant annual funding (\$82,650 in 2023/24) to the Guildford Museum to employ a curator.
- The City provides a significant discount to pension holders and seniors who reside in Guildford/South Guildford to access the City Leisure Centres, this includes a 50% discount for seniors. This arrangement does not apply to residents of neighbouring local governments that choose to use our facilities.
- The City has a community-led operating arrangement for the running of the Guildford Library (Friends of the Guildford Library) and has committed to continue to support this library.
- If the Guildford Library were no longer part of the City's network of libraries, it would not have access to the resources shared amongst these City libraries.
- The City operates and funds the Swan Valley Tourist Centre, which also services the local heritage precinct.
- The City expends significant funding to support heritage buildings within Guildford.
- The City provides an in-house community care service to support ageing in place and home support and transport services. This City service currently supports 59 clients in Guildford/South Guildford. There is not an equivalent service provided by the Town.

Guildford residents' access and use these services. Noting that the criterion of '*more cost effectiveness of delivering services*' was one of the benefits cited by the Town, transferring the suburb to the Town provides no benefit and no efficiency for Guildford residents.

Alternate Option. While not the focus of this review, the consideration of the Principles showed a good affinity between the Town and City of Bayswater. A merger of these two local governments would create a stronger local authority, with a greater economy of scale allowing for more financial capacity than the sum of the two entities. With Bayswater residential rates being like Swan and lower than Bassendean's, there would be a financial advantage to Bassendean residents from such a merger. As the position of Bassendean was to seek an outcome that provided for more cost-effective delivery of services, this is something the Town should consider.

Review Outcome. None of the Principles shows any merit for the City to initiate or support a boundary adjustment with the Town. There is no affinity for the communities of interest, no similarities between communities, an independent history of development, no strategic transport linkages that create any dependence and a significant physical barrier that separates the communities. The City's residents would be economically worse off and would have access to fewer services.

The merger of Guildford with the Town may create an economic advantage for the Town, allowing it to spread its operating costs across a larger rate base. However, the analysis shows a more significant financial benefit could be derived for all Bassendean residents through consideration of a merger with the City of Bayswater. While this consideration has not been an element of the Town's proposal, noting that the Town has just contracted the City of Bayswater to provide an after-hours ranger service for its residents, such arrangements are examples of better service levels that can be achieved through being part of a larger entity. City of Swan residents already enjoy these economies of scale.

CONSULTATION

Council considered the motions from the Annual Electors Meeting at its March 2024 meeting. No other consultation with community groups has occurred.

The Mayor and Chief Executive met with their Bassendean counterparts on 22 May 2024 where this report's contents were discussed. The Town's representatives expressed their preference for a boundary review, with the two local governments engaging an independent party to undertake this. However, the Town is also seeking a larger boundary adjustment with the City to include suburbs that form part of the Altone Ward.

Following consideration of this report feedback should be provided to the Guildford community.

ATTACHMENTS

1. City of Swan Letter 20240312 [14.2.1.1 - 1 page]
2. LGAB analysis May 2024 [14.2.1.2 - 10 pages]

STRATEGIC IMPLICATIONS

Governance

G1 Aligned leadership and direction

G1.2 Engage, communicate and consult with our community and stakeholders

STATUTORY IMPLICATIONS

Part 2, Division 1 and Schedule 2.1 of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS

There are no direct financial implications from the report. There would be financial implications for the City were a boundary adjustment to be proposed. These would need to be determined based on the content of such a proposal.

RECOMMENDATION

That Council resolve to:

1. Note the information contained in this report and not progress any consideration of a boundary adjustment with the Town of Bassendean, and
2. Provide advice of this analysis to the Town of Bassendean and residents within the suburb of Guildford.

MOTION that Council resolve to:

That Council resolve to:

1. Note the information contained in this report and not progress any consideration of a boundary adjustment with the Town of Bassendean.
2. Provide written advice of this analysis to the Town of Bassendean and residents within the suburb of Guildford by a direct mailed letter.

Reason for Motion (provided by Cr Bowman)

1. To ensure all Guildford residents are notified.

(Cr Bowman - Cr Zannino)

MOTION WAS PUT TO THE VOTE AND CARRIED (9/5)

For: Cr Aringo, Cr Bowman, Cr Henderson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik,
Cr Zannino and Mayor Richardson

Against: Cr Catalano, Cr Dorn, Cr Howlett, Cr Johnson and Cr Knight



12 March 2024

Mr Stephen Cain
Chief Executive Officer
City of Swan
97 James Street
Guildford WA 6055

Via email: Stephen.Cain@swan.wa.gov.au

Dear Stephen

RE: Item 14.1.1 Annual Meeting of Electors – Consideration of Motion 17.

At last night's Special Council Meeting, the Town of Bassendean unanimously resolved to immediately inform the City of Swan of the Town's willingness to participate in discussions and a process to explore an adjustment of shared boundaries.

Council discussed the benefits of the boundary adjustment, highlighting the potential to better address the needs of both communities based on better alignment geographically, historically, and demographically, whilst enabling potentially more cost-effective delivery of services to communities with a common interest.

The Town recognises the importance of good governance and being responsive to annual meeting of elector's motions particularly noting the motions only commit both organisations to collaborative dialogue and the exploration of opportunities so that informed decisions and consultation can be undertaken.

The Town provides this correspondence and requests distribution to City of Swan Councillor's, so that informed decisions can be made in relation to motion 17 on Item 14.1.1 on Wednesday March 13th.

Yours Sincerely

A handwritten signature in blue ink, appearing to read "C Woods".

Cameron Woods
Chief Executive Officer

cc. Cr Tanya Richardson, Mayor City of Swan
cc. Cr Kathryn Hamilton, Mayor Town of Bassendean

Local Government Adjusted Boundary Analysis

in

City of Swan

Community of Interests

The District covers 1042km and approximately 20% of the Metropolitan Area. The City is comprised of 42 suburbs, with a residential population of around 170,000 residents (ERP 2023) and approximately 100,000 electors. In 2021, the population was around 159,000, with approximately 58,929 dwellings (Census 2021). The City is the home to 12,500 registered businesses, employing approximately 83,000 people as at 2023 (NIEIR). Within its boundaries, the City has a Strategic Activity Centre (Midland), part of a Specialised Activity Centre (Perth Airport) and several key Activity Centres (Malaga, Ellenbrook, and the district centre of Brabham). The District includes major industrial areas in Malaga, Hazlemere, part of the Perth Airport industrial land and a future precinct planned for Bullsbrook. The City has a strong growth trajectory, which is planned both holistically through its Local Planning Scheme (LPS a new version of which is being advertised) and on a segmented basis through 13 Local Area Plans (LAP). The City has active engagement with a wide array of community, business, sporting, environmental and cultural groups. The network of local primary and district high schools (including private schools) caters for the education needs. Other than for the private institutions, with the exception of schools servicing Bassendean, most school catchments do not extend beyond the City district. The majority of sports groups operate from facilities and draw their membership from within the City. The overarching strategic and corporate business plan provides for the needs of these groups, with a comprehensive suite of operational plans used to plan and financially provision for their needs. The City's governing structure includes a popularly elected Mayor, 14 Councillors and 5 wards, each with a Councillor / Elector ratio of around 1:7,300 persons. The wards provide a good mechanism for dealing with local issues.

Physical & Topographical Features

The City is separated to the east along suburban boundaries to the City of Wanneroo and City of Bayswater. The district is separated from the Town of Bassendean by the Swan River to the east. The Perth Airport precinct lies in the southern boundary, with the area partly shared with the Cities of Belmont and Kalamunda (along agreed boundaries). The Perth to Midland train line connects the City to the Perth CBD, this crosses the Swan River at the boundary with the Town of Bassendean. The Darling scarp runs along the City's eastern boundary, with separation from the Shire of Mundaring and City of Kalamunda based on suburban boundaries. The Swan Valley covers several suburbs in the Altona and Swan Valley - Gidgegannup ward. There is a special planning scheme over this area.

Demographic Trends

The residential population is around 170,000 persons. The average of residents is 35 years. The proportion of Aboriginal and Torres Strait Islander population is 3.5%. The number of persons per household is 2.7. Population growth is around 3% (ABS 2021 & 2016 Census data). More recent population figures indicate the City's population rate of growth rate is increasing. Between 2022 to 2023 the City grew by 4.7%, compared to 3.3 in the prior year (ABS ERP). The median weekly household income in 2021 was \$1850. The SEIFA index for the City is 974 (moderately disadvantaged). Some 25.4% of City of Swan residents have one of more long-term health conditions.

Economic Factors

The City's economy contributed \$12.4Bn in Gross Regional Product to the West Australian economy (NIEIR 2023). Key commercial / industrial areas are in Malaga, Guildford-Hazlemere, Midland CBD. The largest industry sectors by employment in 2023 include, health care and social assistance, construction, retail trade, Transport, Postal and Warehousing, and manufacturing. The Swan Valley, Guildford, Whiteman Park and Waylunga National Park are significant tourism destinations. Essential community assets include the City's Administration complex (Midland CBD) and Depot (Middle Swan). Other Key Infrastructure include the Midland Town Hall and two waste transfer stations (Malaga and Bullsbrook) and geographically dispersed 'place based' hubs.

Proximity to Perth Airport provides economic benefits to the City especially in the adjacent industrial areas of Hazlemere/South Guildford. With the future development of Airport North and existing ex gratia rates arrangements, the City's relationship and ongoing collaboration with Perth Airport provides the City with significant opportunities to enhance the productivity of Hazlemere's industries as Airport North comes online.

History of the Area

European settlement commenced in the Swan Valley area shortly after the initial settlement of the Swan River Colony in 1829. Prior to this the local Aboriginal people had occupied the area for around 40,000 years. Guildford was the primary residential precinct, and this area became the Municipality of Guildford in 1833. The Swan District Road Board was established in 1871 and this merged with the Municipality of Guildford in 1960 to form the Swan-Guildford Road District; eventually the Shire of Swan-Guildford. The Town of Midland was initially part of the Municipality of Helena Valley (proclaimed in 1895) and became the Municipality of Midland Junction in 1901; then shortened to 'Midland' in 1960. The Shire of Swan originates from the amalgamation with the Shire of Swan-Guildford and the Town of Midland in 1970. It was retitled to the City of Swan in 2000.

Transport & Communications

The Fremantle - Midland and new Ellenbrook train line provide the major public transport links to the Perth CBD. The Reid, Tonkin, Great Eastern and Great Northern Highways provide major arterial routes for industry and commerce. These linkages connect the industrial precincts of Malaga, Hazlemere, the Perth Airport and future Bullsbrook precinct to the greater State economy. The Perth Airport precinct is a key economic gateway for the State. Neighbouring local governments share some of these linkages.

Matters Affecting Viability

The City has a strong governance framework (see published Governance Framework), with effective decision making supported by an appropriate delegation's framework. The business of Council is supported by established committees, with Council members informed through briefings and workshops. The City publishes its performance data on its website quarterly. [Weblink] The City has a diverse rate base of 67,685 properties and applies 'differential rates'. 2022/23 rate income comprises 65% of the City's operating revenue. The FY2023/24 budget residential rate-in-the-dollar was \$0.074780 with an average residential GRV rateable value of \$18,516 and rates of \$1,438 per property.

Effective Delivery of Services

The City delivers a comprehensive array of services, details of which are published annually on the City's website in Service Plans. [<https://www.swan.wa.gov.au/city-and-council/planning-for-the-future/strategies,-plans-and-reports#ServicePlans>]

With a large geographic area to service, the City operates a 'place based' approach through a hub and spoke model. The hubs are in Ballajura, Beechboro, Ellenbrook, Gidgegannup and Midland. The City's Administration Centre is in Midland and Depot in Middle Swan. The operational functions are also supported by two waste receival depots in Malaga and Bullsbrook. Residents can transact their service needs (e.g. payments, enquiries) through the hubs or through the on-line services provided through the City's website, such as rates payments and animal registrations. The City provides a customer contact centre that operates 24/7 (the only local government to offer this service), which is supported by afterhours call out support for facility issues and other urgent resident needs. The online customer service request tool 'Snap Send Solve' has one of the highest level of use of local governments nationally. These customer service innovations are also supported by a chat bot and live chat on the City's website and social media messaging services, providing further contemporary customer contact points. The scale of the City's operations allows it to deliver services more cost effectively than its smaller neighbours. The City has \$2.8bn in Assets and a comprehensive Asset Strategy that provides for the management of this scale of infrastructure. These include 3 leisure centres (and 1 in construction), 6 libraries, 7 youth centres, 2 aged care activity centres, 2 performing arts centres, 3 district sports complex (Ellenbrook, Dayton and Midvale), 1 public and 1 private public golf course, 34 minor sports complex and 25 community centres. The City's FY 2022/23 operating revenue was \$218.6m, with \$135.6m in capital outlays. The asset consumption ratio was 74.4%, Debt coverage ratio 11.3%, operating surplus ration 13.6% and had reserve funds of \$245.7m. The City has a comprehensive community engagement service with an online engagement portal. This allows the City to proactively engage with the community on key projects and opportunities and allows highly interested community members to better stay abreast of opportunities for engagement through a tailored engagement portal. The City also has a variety of newsletters in different formats and on several different topics, in addition to a variety of social media channels, providing the community with tailored information for their location or area of interest. Some examples of newsletters include Swan Scoop, SwanBiz, Swan Valley Touchpoint, Swan Libraries and Thinking Green. The City of Swan has comprehensive plans and a dedicated team to attracting new business and supporting existing business. The Business and Tourism Services team have a dedicated office for existing or prospective businesses to drop in for advice and support, along with a suite of proactive services such as a Swan Business Register and a training and support program for business owners. The business and tourism team also support the City's Tourism industry; with Guildford long being considered the gateway to the swan valley. The City operates the Swan Valley Visitors Centre located in Guildford to assist visitors to this important region to plan their visit, providing businesses from the whole of Swan with a direct link to customers visiting the area. The City also comprehensively promotes tourism through the region, through comprehensive campaigns and regional events.

Based on the City's Standards of Provision, the population catchment area for Beechboro Swan Active caters for 48% (4.8km) of the Town of Bassendean's total land area and 20% (7.1km) of the City of Bayswater total land area.

Based on the City's Standards of Provision, the population catchment area for Guildford Library caters for 72% (7.2km) of the Town of Bassendean's total land area.

Midland health service and facility network services the broader community, with 30% of residents in neighbouring LGA's with one or more long term health condition with Midland providing essential medical care to these communities. Demand for health services,

including home based care, is expected to increase as residents in the City and surrounding LGAs age in place.

Midland-Guildford Ward

Community of Interests

The Ward covers 49.9km and approximately 4.7% of the City. The Ward comprises 11 suburbs, with a residential population of around 35,000 (ERP 2023) residents and approximately 23,000 electors. In 2021, the population was around 32,000 residents across 14,700 dwellings (Census 2021). Midland is designated as a Strategic Centre, it contains the major regional commercial centres, eastern metropolitan region medical facilities, regional police and justice complex as well as other regionally support services. The Ward also includes the Hazlemere Industrial Areas and parts of the Perth Airport industrial lands. The Ward comprises many of the City's older suburbs and there is a strong focus on urban and asset renewal. There are specific heritage provisions in the City's LPS (Part 7) as well as two heritage policies covering various parts of this Ward. There are 3 LAP (Midland, Guildford/Hazlemere and Swan View) that cover this precinct. The City has active engagement with many community groups (Guildford Assoc, South Guildford Residents Assoc, Guildford Historical Society, Woodbridge Residents Assoc, Midland Society, Swan View Community Assoc, Jane Brook Association) and other sporting and cultural groups operating in the area. The network of local primary and high schools (including private schools) caters for the education needs with Guildford Grammar school being the only institution in the ward where the catchment extends beyond the ward boundary. Most sports groups operate from facilities and draw their membership from within the Ward, however, some catchments extend across wards. As with the overarching strategic plans, the needs of these groups are factored into the operational plans within the strategic framework. The Midland-Guildford Ward has 3 Councillor representatives, with a councillor: elector ratio of 1:7,500 persons.

Physical & Topographical Features

The Swan River separates the Ward from the Town of Bassendean. Perth Airport has boundaries shared by 3 local governments (Belmont, Kalamunda and Swan), with established and agreed boundaries dividing this precinct. The suburb boundary of High Wycombe separates the area from the City of Kalamunda. The suburb of Helena Valley, parts of Koongamia, Midvale, Swan View and Jane Brook separate the ward from the Shire of Mundaring. Internally within the City of Swan suburb boundaries separate the Ward from the neighbouring ward of Swan-Valley Gidgegannup.

Demographic Trends

The residential population is around 35,000 persons (ERP 2023). The average of residents is 38 years. The proportion of Aboriginal and Torres Strait Islander population is 5%. The number of persons per household is 2.7. Population growth is around 2%. The median weekly household income in 2021 was \$1531. The SEIFA index for the ward ranges from Midland 905 to Guildford/Hazlemere 1043 (mix of disadvantaged & advantaged). Some 27% of Midland-Guildford ward residents have one of more long-term health conditions.

Economic Factors

Ward economic data is not measured. Key commercial / industrial areas are in Guildford-Hazlemere, Midland CBD. The Swan Valley tourism precinct is serviced by the City's Tourist Centre located in Guildford. Essential community assets include the City's Administration complex (Midland CBD) and Depot (Middle Swan). Other Key Infrastructure include the Town Hall (Council chambers), Swan Active Midland and Midvale sports complex.

History of the Area

The Midland and Guildford areas have a long historical connection to the City of Swan. Guildford was a penal centre that became the main permanent European settlement servicing the Swan Valley. The Fremantle to Guildford railway was opened in 1881, then extended through Midland to Bellevue in 1894. The Midland to Gingin railway was opened in 1894. The title 'Midland Junction' emanates from that time. Midland's prominence the centre of support for rail manufacturing commences from 1904. With a long Aboriginal history, there are a variety of Aboriginal registered sites within its boundaries, mostly located along the Swan River.

Transport & Communications

The Fremantle - Midland and train line provide the major public transport links to the Perth CBD. The Reid, Tonkin, Great Eastern and Great Northern Highways all have key intersections within the Ward and provide major arterial routes for industry and commerce. The City's component of the Perth Airport precinct sits in the southern part of the Ward. Neighbouring local governments share some of these linkages.

Matters Affecting Viability

The governance of ward matters is assisted through a framework of ward meetings, held quarterly. There is a standardised framework for these sessions, which allows ward members to place items onto the agenda. For 2023/24 the average residential GRV was \$17,744 and average rate of \$1,357 per property.

Effective Delivery of Services

The Ward is serviced through the Midland Administration Centre and Depot in Middle Swan. These facilities are central to the Ward and provide residents with easy access to in person services. Other key infrastructure in the Ward include: 1 leisure centre (\$30m recently spent on upgrades), 2 libraries (\$2m recently spent on the Midland library), 1 youth centre and two major sports complexes in Midvale (\$2m spent on recent upgrade to the Netball centre). The library forms part of an historical precinct that includes the City's Town Hall, Old Magistrates Court, and outbuildings (now used as community centres). The Ward also includes the City's Tourism Centre located in Guildford as well as the Garrick Theatre (colonial era and the oldest theatre in the State). The business and tourism team support the City's Tourism industry; with Guildford long being considered the gateway to the Swan Valley. The City operates the Swan Valley Visitors Centre located in Guildford to assist visitors to this important region to plan their visit, providing businesses from the whole of Swan with a direct link to customers visiting the area.

Key service differences between City of Swan and Town of Bassendean:

- Town of Bassendean residents currently receive a FOGO (Food Organics and Garden Organics) service, which the City is about to offer. Most Midland-Guildford residents will receive a FOGO service between Autumn-Winter 2025.
- The City of Swan offers an on-demand bulk collection service. Town of Bassendean currently offers a skip bin service, which has a lower material recovery rate. Both offer this at the same frequency.
- City of Swan residents get unlimited personal visits to its recycling centres in Malaga or Bullsbrook. Town of Bassendean residents receive two entry passes to the Bayswater Facility for non-recoverable resources, and unlimited entries for cardboard, empty aerosols, scrap metal, polystyrene and car batteries only.

Guildford

Community of Interests

The suburb covers 3.2 km and approximately 0.3% of the City. The residential population recorded in the 2021 ABS Census was 2,000 residents, with an estimate of 1,300 electors. Approximately 800 dwellings in 2021. There were approximately 1,000 employed persons recorded in the 2021 Census. While the suburb has a small commercial precinct, from a local centre perspective it is serviced through South Guildford Shopping Centre and regionally through Midland CBD. The suburb is one of the oldest in the City and from a planning perspective is covered by special heritage controls contained within the City's LPS (Part 7) and in policy (Guildford-Mandoon Heritage Policy). Its needs are also included in Guildford/Hazelmere Local Area Plan. The Guildford Association and Guildford Historical Society are two of the more prominent community groups. The suburb has its own primary school, but has its catchment for secondary school covered by schools in the Midland Guildford ward. Guildford Grammar school is the only secondary school in the suburb; however, its catchment extends beyond the boundaries of the City. The key sports facilities are the Kings Meadow reserve and Lilac Hill. The latter facility is in Caversham, but is the main sports fields for the Guildford Cricket and Hockey Clubs. These groups draw their membership from the suburb and surrounding suburbs. The suburb is a tourist destination that also interfaces with the adjacent Swan Valley. The City's Tourism Centre is located here. The City's Mayor and Deputy Mayor (a Midland-Guildford Ward member) both reside in this suburb and are active in their representation of local matters.

Physical & Topographical Features

The suburb is separated from the Town of Bassendean by the Swan River. The Swan River to the north also separates the suburb from Caversham, and the Helena River to the south separates the suburb to South Guildford. Only local roads within the City of Swan to the east separate the suburb from Woodbridge. The Guildford and East Guildford train stations are one of several that connect within Swan to Midland.

Demographic Trends

The residential population is around 2,000 persons. The average of residents is 46 years. The proportion of Aboriginal and Torres Strait Islander population is 2.8%. The number of persons per household is 2.3. Population growth is around <1% (ABS 2021 & 2016 Census data). The median weekly household income in 2021 was \$2207. The SEIFA index for the Guildford (suburb) is 1061 (advantaged). Some 36.3% of Guildford (suburb) residents have one of more long-term health conditions.

Economic Factors

Suburb economic data is not measured. The Tourist Centre is key City infrastructure, this services the Guildford historical area and the adjacent Swan Valley. This is a service the Town does not provide, but its function for Swan is vital to support of the tourism activities across the City.

History of the Area

Guildford's connection to the City of Swan commences with it being the colonial era economic hub linking the agricultural areas of the Swan Valley through to the Port of Fremantle. Subsequently its functionality evolved, with various amalgamations of the governing structure covering the Midland, Guildford and Swan districts. It remains one of the State's unique historical precincts. There are many Aboriginal sites of significance in the area, with the local Aboriginal name Mandoon meaning place of many trees.

Transport & Communications

The Fremantle - Midland and train line provide the major public transport links to the Perth CBD. Guildford Rd is the major arterial connection to Perth and the Midland CBD. The Great Eastern Highway passes through the suburb as a series of local roads and provides alternative connection to the CBD as well as connection to the Perth Airport.

Matters Affecting Viability

Matters relating to this suburb are dealt with in ward meetings and through engagement with community associations. For FY2023/24 the average residential GRV was \$20,896 and average rate of \$1,582 per property.

Effective Delivery of Services

Guildford has 1 City library and is the home of the City's Tourism Centre and museum complex. The heritage assets owned by the City include the Guildford Town Hall, adjacent stables, Garrick Theatre, the Old Guildford Gaol and Magistrates Courthouse (now tourism centre and museum). The asset preservation requirements of these structures are considerable, with the City having a heritage management and maintenance plan in place to provision for these needs. The business and tourism team support the City's Tourism industry; with Guildford long being considered the gateway to the Swan Valley. The City operates the Swan Valley Visitors Centre located in Guildford to assist visitors to this important region to plan their visit, providing businesses from the whole of Swan with a direct link to customers visiting the area.

The City also maintains a historic-style red asphalt on local roads, historic bus shelters, brick paving (rather than stencilled concrete) and sugar gum maintenance programs within Guildford, which are more costly than the City's standard levels of provision. As a key tourism town centre, Guildford roads also receive sweeping at an increased frequency, the same as the Midland CBD.

Town of Bassendean

Community of Interests

The District covers 10 km is comprised of 3 suburbs, with an estimated residential population of around 17,000 residents (ERP 2023) and approximately 11,700 electors. In 2021, the population was around 15,900 residents (Census 2021). Approximately 7,189 dwellings in 2021. There were approximately 8,100 employed persons recorded in the 2021 Census. Within its boundaries, the City has two designated District level Activity Centre (Bassendean and Ashfield). The City is planned through its Local Planning Scheme (a new version is being advertised). The City has active engagement with a wide array of community, business, sporting and cultural groups. The network of local primary schools (including private schools) caters for the education needs. Secondary education facilities within the Town are limited (Cyril Jackson), with schools in Kiara and Woodbridge catering for Bassendean residents. Other than for the private institutions, boundaries do not typically extend beyond the City district. The majority of sports groups operate from facilities and draw their membership from within the Town. The overarching strategic and corporate business plan provides for the needs of these groups, with a range of operational plans used to plan and financially provision for their needs. The Town has 7 Council members, one of whom is the elected Mayor and operates without wards.

Physical & Topographical Features

The Town is bounded on two sides by the Swan River. The district is separated from the City of Swan by the Swan River to the east. A major arterial road (Morley Dr) separates the City of Swan to the north and local roads separate the district from the City of Bassendean to the west. The Perth - Midland train line bisects the Town.

Demographic Trends

The residential population is around 17,000 persons (ERP 2023). The average of residents is 40 years. The proportion of Aboriginal and Torres Strait Islander population is 2.5%. The number of persons per household is 2.3. Population growth is around <1% p.a. (ABS 2021 & 2016 Census data). The median weekly household income in 2021 was \$1,679. The SEIFA index for the City is 1005. (moderately advantaged). Some 34.5% of the Town of Bassendean residents have one of more long-term health conditions.

Economic Factors

Economic data is not regularly reported. In 2019 the City's economy contributed \$1.38 Bn in Gross Regional Product. The Town CBD is the main commercial centre, with construction and manufacturing the major employment type. Essential community assets include the City's Administration complex (Old Perth Rd) and Depot (69 Scaddan St Bassendean).

History of the Area

At the time of European settlement, in 1829 Bassendean was initially titled 'West Guildford'. It became an independent local authority in 1901. It was retitled to Bassendean in 1922. With a long Aboriginal history, there are a variety of Aboriginal registered sites within its boundaries, mostly located along the Swan River.

Transport & Communications

The Fremantle - Midland and train line provide the major public transport links to the Perth CBD. Guildford Road passes through the district and is the major arterial route serving the Ashfield Industrial precinct.

Matters Affecting Viability

The business of Council is supported by established committees, with Council members informed through briefings and workshops. The City has a small rate base of 7,390 properties and applies 'differential rates'. 2022/23 rate income comprises 61% of the City's operating revenue. The FY2023/24 budget residential rate-in-the-dollar was \$0.077400 with an average GRV of \$19,627 and rate of \$1,544 per property. The Town's minimum rate was \$1,183.

Effective Delivery of Services

The Town is serviced through the Civic Centre (Administration Centre and community facilities) located in Old Perth Rd and Depot on Scaddan Street, Bassendean. Other key infrastructure include: 1 library, 1 youth centre, 2 community halls and a senior's centre. The Town's FY 2022/23 operating revenue was \$23.7m, with \$2.1m in capital outlays. The City has \$172.9m in Assets. The asset consumption ratio was 60.9%, Debt coverage ratio 12.55%, operating surplus ratio -14.9% and had reserve funds of \$9.6m. Customer service for residents is limited to a more traditional 8:30-5pm weekday face to face and telephone service, with the only online payment appearing to be for rates. After hours customer enquiries are limited to ranger matters. The Town of Bassendean has limited community engagement opportunities, with only engagement for key projects listed on their website, as opposed to a dedicated engagement portal. In terms of proactive communication, the Town has a single newsletter called *Thrive* to keep the community informed and uses the standard social media channels. The Town of Bassendean does not appear to have any business

development services, a single page on their website describes how various activities undertaken by the Town also indirectly support business. The Town does not appear to have any tourism or visitor related services. Based on the City's Standards of Provision, the population catchment area for Guildford Library caters for 72% (7.2km) of the Town of Bassendean's total land area. Midland health service and facility network services the broader community, with 30% of residents in neighbouring LGA's with one or more long term health condition Midland provide essential medical care to these communities. Demand for health services, including home based care, is expected to increase as residents in the City and surrounding LGAs age in place.

City of Bayswater

Community of Interests

The District covers 34.6 km is comprised of 10 suburbs including Bayswater, Noranda, Morley, Embleton, Bedford, Maylands and parts of Mount Lawley (0.3km²), Dianella (0.07km²), Bassendean (0.007km²) and Beechboro (0.01km²). Bayswater has an estimated residential population of around 74,000 residents (ERP 2023) and approximately 49,000 electors. In 2021, the population was around 70,000 residents (Census 2021). There were approximately 36,500 employed persons recorded in the 2021 Census. Within its boundaries, the City has a District Activity Centre (Morley) and two Town Centres (Maylands and Bayswater) and one industrial centre (Tonkin Hwy). The City has a median growth trajectory, planned through its Local Planning Scheme (adopted 2015). The City reports active engagement with a wide array of community, business, sporting and cultural groups. The network of local primary and district high schools (including private schools) caters for the education needs. Other than for the private institutions, boundaries do not typically extend beyond the City district. The majority of sports groups operate from facilities and draw their membership from within the City. The City's overarching strategic and corporate business plan provides for the needs of these groups, with a range of operational plans used to plan and financially provision for their needs. The City's governing structure includes has a popularly elected Mayor, 10 Councillors and 4 wards, each with a Councillor / Elector ratio of around 1:5,000 persons.

Physical & Topographical Features

The City is bounded on its southern side by the Swan River. The district is separated from the City of Swan by a major arterial road (Reid Hwy) and the suburb boundaries of Beechboro and Kiara, by local roads. It is separate from the district of Bassendean and the City of Stirling by local roads. The Perth - Midland train line bisects the district.

Demographic Trends

The residential population is around 74,000 persons (ERP 2023). The average of residents is 38 years (Census 2021). The proportion of Aboriginal and Torres Strait Islander population is 1.6%. The number of persons per household is 2.3. Population growth is around 1% p.a. (ABS 2021 & 2016 Census data). The median weekly household income in 2021 was \$1739. The SEIFA index for the City is 1017. (advantaged). Some 31.3% of City of Bayswater residents have one of more long-term health conditions.

Economic Factors

The City's economy contributed \$4.43 Bn in Gross Regional Product to the West Australian economy. Key commercial / industrial areas are located in Morley, Tonkin Hwy. Professional and technical jobs comprise the major employment categories. Essential community assets

include the City's Administration and Civic Centre (Morley) and Depot (Bayswater). Other Key Infrastructure includes the Bayswater Waste Transfer Station.

History of the Area

Bayswater was settled by Europeans later than surrounding areas due to drainage issues. By the 1890's It was a small settlement, but eventually became a local government area in 1897 (Bayswater Road Board). There is a long Aboriginal history of occupation of this area and a variety of Aboriginal registered sites within its boundaries, mostly located along the Swan River.

Transport & Communications

The Fremantle - Midland and train line provide the major public transport links to the Perth CBD. Guildford Road passes through the district and along with the Tonkin Highway these are the major arterial routes serving the Tonkin Hwy Industrial precinct.

Matters Affecting Viability

The business of Council is supported by established committees, with Council members informed through briefings and workshops. The City has a moderate rate base of 33,100 properties and does not apply 'differential rates'. 2022/23 rate income comprises 62% of the City's operating revenue. The FY2023/24 budget residential (general) rate-in-the-dollar was \$0.071940 with an average GRV of \$23,411 and rates \$1,729 per property (residential and commercial).

Effective Delivery of Services

The City is serviced through the Civic Centre (Administration Centre and community facilities) located in Morley and Depot in Bayswater. Other key infrastructure include: 1 leisure centre, 3 libraries, 1 youth centre, 1 major sports complex in Maylands and 2 public golf courses. The City's FY 2022/23 operating revenue was \$86.9m, with \$17.1m in capital outlays. The City has \$970.2m in Assets. The asset consumption ratio was 74.1%, Debt coverage ratio 21.41, Operating Surplus Ratio -2.79% and had reserve funds of \$49.0m. Customer service at the City of Bayswater is limited to traditional weekday business hours face to face and telephone service, with some civic transactions also supported through their leisure centre customer service points. Certain online transactions such as rates and other invoice payments are supported through the website. After hours enquiries are limited to ranger and security matters through the City's 24/7 Ranger and Security Service.

14.2.2 RESPONSE TO PARKING PETITION - LESLIE ROAD, MIDDLE SWAN

Ward	Swan Valley/Gidgegannup Ward
Disclosure of interest	Nil
Business Unit	Community Safety
Authorised Officer	Executive Director Community Wellbeing
Voting Requirements	Simple Majority

KEY ISSUES

- Since 2021, the City has received ongoing requests for service and several petitions from residents of Leslie Road, Middle Swan, regarding parking and road safety concerns on this street.
- During this time ongoing reactive and proactive patrols have been undertaken by City officers. Whilst no significant illegal parking or road safety issues have been identified during these patrols, it is acknowledged that the visual amenity of the street has changed, with increased on-street parking occurring during this time.
- At the April 10, 2024, Ordinary Meeting of Council, a further petition was accepted by Council regarding parking concerns on Leslie Road, Middle Swan.
- The petition requested to: 'Change the parking rules on Leslie Road to 'No Street Parking' on both sides of the street along the full length of Leslie Road plus 'No Verge Parking' signs on the west verge starting from the corner of Richardson Road to 12 Leslie Road.'

BACKGROUND

Since 2021, the City has received ongoing requests for service and several petitions from residents of Leslie Road, Middle Swan, regarding parking and road safety concerns on this street.

In November 2023, a petition was presented to Council by residents of Leslie Road, Middle Swan regarding parking concerns. The petition requested the City investigate parking arrangements for Rise Network Inc in line with the development approval for their lots. After further investigation of the concerns raised, the City responded to this petition in March 2024, via the CEO, to confirm that Rise Network Inc understands the importance of their staff and visitors adhering to parking regulations, and act quickly to remedy any instances of incorrect parking. The City also reviewed and confirmed that Rise Network Inc are not in breach of their 2008 planning approval and there is no redress capable from a planning compliance perspective. Council made a resolution on the application and on the merits considered at the time, approved a dispensation on parking provision, requiring provision of 30 parking bays on Lot 27 Leslie Road. The approved 30 bays have been constructed on Lot 27 and there is no condition associated with the approval that disallows vehicles associated with the development to park within the road verge. Employees of the Rise Network Inc are entitled to park on the street the same as any other

person, as long as they comply with parking rules. There is no retrospective capacity to alter this planning approval applicable to the Rise Network Inc.

The City is of the understanding that several organisations, which have contributed to the increase in street parking in Leslie Road, Middle Swan are continuing to look at alternate parking options and are voluntarily taking steps that they believe will reduce the impact of on-street parking.

Whilst the City acknowledges the amenity concerns of multiple vehicles parked in this street, it does not constitute an offence. It is legal to park a vehicle on the side of a road, however there is a requirement to maintain 3 metres of trafficable road for vehicles to pass. On Leslie Road, Middle Swan, the existing 7.4 metre carriageway is considered more than adequately wide enough to accommodate on-street parking and safe overtaking of parked vehicles and exceeds the width of many roads with on-street parking.

Under the City of Swan Parking Local Law (2023), 6.10 - Stopping on a verge, it is legal to park a vehicle on a verge, so long as the adjoining property owner or the occupier of premises that abuts the verge, authorises the person to park the vehicle on the verge, unless there is no verge parking prohibited signage adjacent and referable to that specific verge. In practice this means that unless an adjacent property owner removes permission to park (generally by contacting the City or signage being installed) verge parking by cars is allowable.

DETAILS

The petition received by Council at the April 10, 2024, Ordinary Meeting of Council, was signed by thirteen (13) signatories and from 6 different properties in Leslie Street, Middle Swan. The petition requested that the City *'change the parking rules on Leslie Road to 'No Street Parking' on both sides of the street along the full length of Leslie Road plus 'No Verge Parking' signs on the west verge starting from the corner of Richardson Road to 12 Leslie Road'*. Council resolved to refer the petition to the CEO and for a report to be submitted to a future Council meeting.

Following receipt of the petition, City officers undertook another investigation including an assessment of traffic data, records of traffic accidents, road dimensions and the practicalities associated with parking enforcement.

The City's most recent traffic count conducted on Leslie Road, Middle Swan, was 2017 which yielded a weekday volume of 104 vehicles. A 2021 traffic count on Richardson Road, Middle Swan, indicated a weekday volume of 264 vehicles noting that this count also captures through traffic from Leslie Road. Based on this data it can be approximated that the 2021 traffic volumes on Leslie Road, expected traffic flow was approximately 200 vehicles per day.

Regulation 176 of the WA Road Traffic Code 2000 specifies that road users may park a vehicle on the carriageway provided a minimum clearance of 3 metres is maintained between the parked vehicle and the further edge of the carriageway. On Leslie Road, Middle Swan, the existing 7.4 metre carriageway is considered wide enough to accommodate on-street parking and safe overtaking of parked vehicles.

City officers have completed a thorough assessment of the area determining that the request for verge and street signage restrictions are not warranted at this point in time, noting that the existing traffic data, crash history and road dimensions don't not reveal any safety concerns. Over a five-year period

between 1 January 2019 and 31 December 2023, there have been no reports of vehicle accidents on Leslie Road, Middle Swan.

There have been seven site visits in the past months and on no occasion was there any illegal or dangerous parking issues encountered.

Notwithstanding the above, the City has liaised with the Rise Network Inc to encourage the use of off-street parking where possible. The Rise Network Inc have initiated a number of actions in response, such as redirecting some activities to other locations to reduce attendance at the Leslie Road administration office. Further, they have sought approval from the property owner adjoining the verge on the opposite side of the road to enable some staff vehicles to park off street.

City officers have conducted daily proactive parking patrols of this location on a weekday, during 2023 the City also responded to twenty-one reactive work requests for alleged parking offences. From these reports, one caution notice was issued from these patrols with education also being undertaken upon the introduction of the new Parking Local Law 2023 for 'vehicle facing the wrong way'. Data from regular parking patrols undertaken by City Officers over several years have not identified any significant illegal parking issues with the primary concern seemingly to be about the visual amenity of the area.

The City has considered the benefit of installing marked parking bays along the road, use of yellow line marking and 'No Parking' signage for the road on the Eastern side of Leslie Road, alongside the petition request to make the whole street 'No Parking'. However, these actions are considered disproportionate to the issues identified. Generally, the action or the installation of 'No Parking on Road or Verge' signage is not encouraged unless absolutely necessary from a safety perspective, as it prohibits all street and verge parking for everyone, including residents, resident's guests and residents from parking on their own verge.

While the benefit is considered marginal, City officers are supportive of installing 'No Parking' on road or verge signage signs, on either side of the road, on the corner of Richardson Rd and Leslie Rd, Middle Swan, to ensure enforcement action can be taken if there are examples of poor parking behaviour on this corner and reduce the risk of accident at this location.

CONSULTATION

Nil

ATTACHMENTS

1. Petition of Electors- _ Parking Leslie Road Middle Swan [**14.2.2.1** - 3 pages]

STRATEGIC IMPLICATIONS

Social

S1 Safe and healthy community

S1.1 Build a strong sense of community health, wellbeing and safety

STATUTORY IMPLICATIONS

The City delivers service outcomes through its designated role in a range of State legislation and Local Laws, including service delivery related to the Local Government (Parking for People with Disabilities) Regulations 2014 and the City of Swan Parking Local Law 2023.

FINANCIAL IMPLICATIONS

The City generally reviews its resource needs to address its responsibilities regarding parking management as part of the Annual Business Planning and budget process, however the budget required for the proposed changes to signage, expected to be four signs, can be absorbed within current signage budgets.

RECOMMENDATION

That Council resolve to:

1. Install 'No Parking' road or verge signage, on the corner of Richardson Rd and Leslie Rd, Middle Swan.
2. Continue to conduct both proactive and reactive parking patrols to monitor and address parking behaviours in the area.
3. Notify the petitioners of Council's resolution and proposed actions.

MOTION that Council resolve to:

1. Install 'No Parking' road or verge signage, on the outer curve (western side), on the corner of Richardson Road and Leslie Road, Middle Swan.
2. Install 'No Parking' on road signage, on the inner curve (eastern and residential side), on the corner of Richardson Road and Leslie Road, Middle Swan.
3. Continue to conduct proactive parking patrols to monitor and address any illegal parking behaviours in the area.
4. Notify the petitioners of Councils resolution and proposed actions.

Reason for Motion (provided by Cr Johnson)

This change will allow residents to park on the verge in front of their own homes, and to control parking on the verge in front of their own homes by phoning the City on 9267 9267 or by using Snap Send Solve.

(Cr Johnson - Cr Henderson)

MOTION WAS PUT TO THE VOTE AND CARRIED (14/0)

For: Cr Aringo, Cr Bowman, Cr Catalano, Cr Dorn, Cr Henderson, Cr Howlett, Cr Johnson,
Cr Jones, Cr Knight, Cr McCullough, Cr Miles, Cr Predovnik, Cr Zannino and Mayor
Richardson

Against: Nil

Petition of Electors of the City of Swan

To the Mayor and Councillors of the City of Swan

We, the undersigned all being electors of the City of Swan, request the Council: to change
the parking rules on Leslie Road to 'No Street Parking' on both sides of
the street along the full length of Leslie Road plus 'No Verge Parking'
signs on the west verge starting from the corner of Richardson
Road to 12 Leslie Road

Correspondence in respect of this petition should be addressed to: Mary Despot

The names and addresses of petitioners are as follows:

Date	Full Name	Address	Signature
18/3/24	PATRICIA J. EDGAR		
18/3/24	Kent Hebbard.		
18/3/24	Angelika Goodwin		
19/3/24	GLENN GRAY		
19/3/24	PILYLLIS GRAY		
18-3-24	MARY DESPOT		
18-3-24	DEREK PERSELO		
18/3/24	Raelene Perselo		
19/3/24	Soagyn Perselo		
19/3/24	Tahneeka Perselo		
19/3/24	CHRISTOPHER SANLEY		
21/3/24	Louise Longhorn		
21/3/24	Carl Callo		

The residents of Leslie Road request the City of Swan to change the parking rules on Leslie Road to 'No Street Parking' on both sides of the street along the full length of Leslie Road, plus 'No Verge Parking' signs on the west verge starting from the corner of Richardson Road to 12 Leslie Road.

Summary of reasons for the request:

At the time of drafting this petition there were 53 cars parked on Leslie Road with one unsafely positioned on the bend and jutting out into the traffic. These cars are visiting the Rise network and at any one-time can have up to 40 vehicles parked on the street and verge of Leslie Road.

The vehicles are parking mainly on the residential section of the street and at the time of Rise Network's development approval they stated that the facility was to *have no more impact than a residential use; the development would not detract from the current streetscape*. However, Rise's parking situation has since changed and they are now using Leslie Road as their overflow carpark, which has transpired without any community consultation with residents from the Rise Network itself or City of Swan (CoS).

Problem: The excessive parking is causing traffic hazard and environmental concerns such as:

- Vehicles causes diminished line of sight for residents exiting their driveways.
- Manoeuvring restrictions for residents entering and exiting driveways.
- Parking illegally against the flow of traffic.
- Less safe distance between traffic and pedestrians due to a line of parked cars.
- Parking on resident's house verges without their authority to do so.
- Vehicles along the whole street dominate the surroundings and diminishes the visual amenity.
- Verge parking is eroding the verge and destroying the natural vegetation creating dust (or mud).
- Rubbish and cigarette litter on the verge, potential fire hazard.

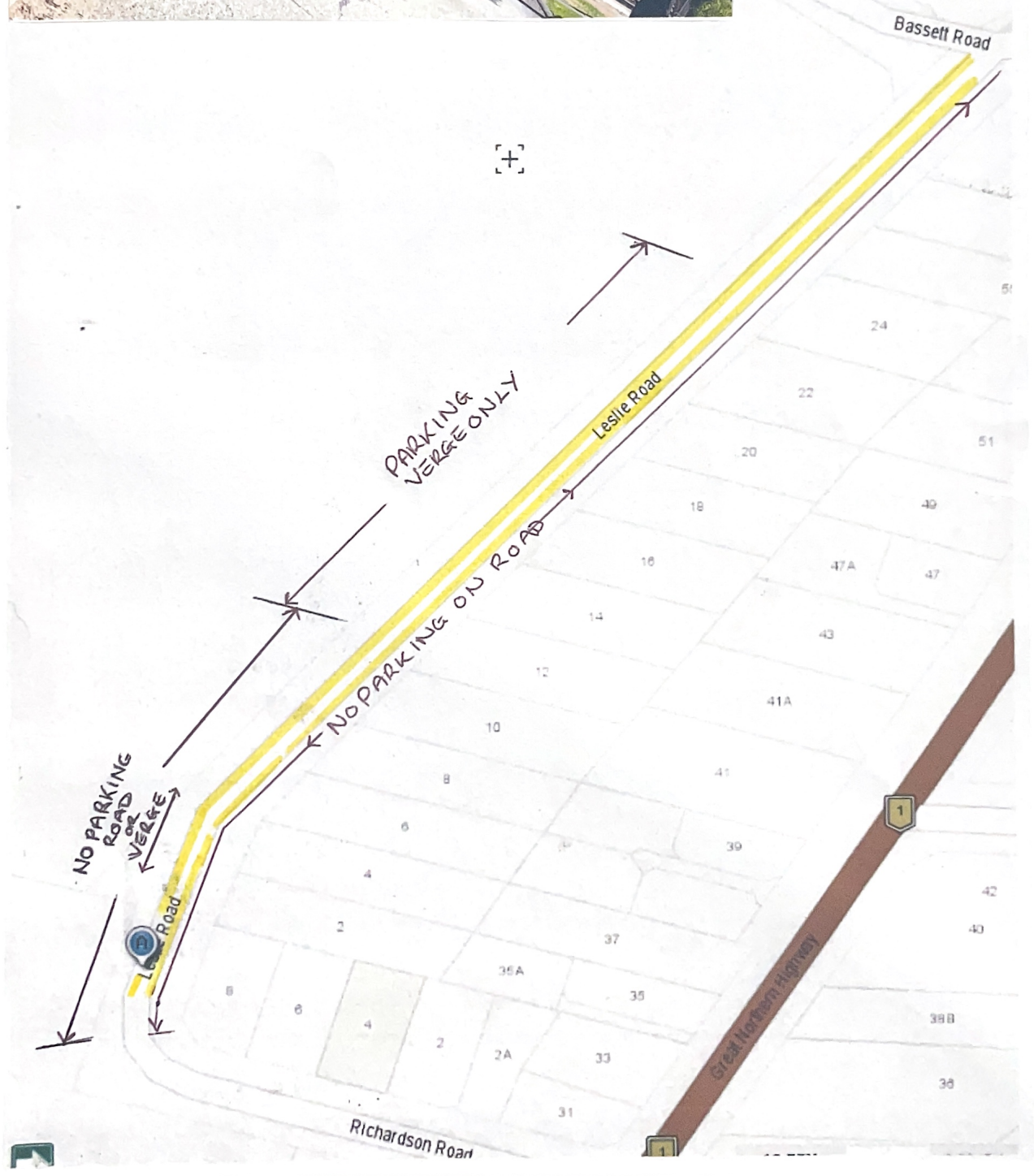
History: In 2022 as printed in The Echo Newspaper (9 Dec 2022) the CoS CEO said the council has met with senior Rise Network staff to discuss the parking issue on Leslie Road and to seek an appropriate resolution. More than a year on from this article there is no resolution, and the road and verges are still being used as a second car park for Rise Network.

In July 2023 CoS were in contact with Rise Network who advised that they were still looking at several options to reduce the impact of street parking, this included: Removal of visitor only bays; parking on the verge immediately in front of their own premises, which has caused diminished line of sight for residents on both sides of the Rise premises; relocating the larger meetings to another site; and increasing the number of staff working remotely. Also, around this time a CoS Development Compliance Officer visited The Rise Network and suggested the organisation to review the amount of work vehicles they have (one third of the carpark is taken up by them) so that staff could park onsite in the parking bays. Eight months have now past, and nothing has changed, with 40+ cars overflowing from Rise and parking Leslie Road and verge. As Rise has not resolved the excessive number of vehicles parking on the street and verges the residents now request CoS to change parking regulations on Leslie Road.

In addition, the residents were informed that Midland Brick has given permission to The Rise Network to park on a certain section of their verge of Leslie Road, however, this is not adhered too, and parking continues to occur along all the street and verge.

Resolution: The residents request parking sections of Leslie Road and the verge be changed to restrict parking as follows:

- Yellow line along both sides of Leslie Road from corner of Richardson Road to Bassett Road.
- No verge parking on the west side of Leslie Road, from the corner of Richardson Road to Rise Network, 12 Leslie Road.



14.2.3 COMMUNITY SAFETY PLAN 2024-2028

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Community Safety
Authorised Officer	Executive Director Community Wellbeing
Voting Requirements	Simple Majority

KEY ISSUES

- The City's Strategic Community Plan 2021-2031 includes a key social objective of: 'build a strong sense of community health, wellbeing and safety'.
- The City's draft Social Strategy has also identified 'health and safety' as a key focus area for the community.
- In all recent community and business perception surveys, community safety is rated as an area of the highest importance and concern to City of Swan residents and businesses.
- In response to the above, a Community Safety Plan has been developed following research and consultation with stakeholders over the last twelve months.
- The new Community Safety Plan has identified six focus areas to guide City actions, develop partnerships and advocate for funding, throughout the plan.
- Many identified initiatives utilise existing City resources, however budget allocation and specific actions are prioritised on a yearly basis. The six focus areas within the Plan are designed to assist Council when considering funding allocations during the annual business planning process, alongside supporting Council advocacy efforts to state and federal governments and their agencies, who also share responsibility in addressing community safety matters locally.

BACKGROUND

The City's Strategic Community Plan, draft Social Strategy and throughout all recent City of Swan community perception surveys, community safety is rated as an area of highest importance and concern to many residents and businesses.

Whilst local government is not the agency with primary responsibility for responding to crime and safety, with this responsibility lying with the State Government and WA Police Service, the reality is that there is a shared responsibility with all levels of government and community to contribute to building safer and healthier communities.

The City engages in addressing community safety matters in a variety of ways including the services delivered by Community Safety Rangers, working with local police in crime prevention, providing fire and emergency management services, implementation of parking management strategies and utilising CCTV in a fixed and mobile capacity.

The City also addresses perceptions of Community Safety through actions such as graffiti removal services, providing good quality lighting in public spaces and managing parks, reserves and local facilities whilst also providing a range of preventative services, which address both perceptions and actual community safety concerns. These include youth services, community development and strategic planning services. All these activities contribute to community safety and well-being.

During recent years community safety priorities have been actioned through the annual business planning process, with consideration of ongoing feedback from the community, businesses, elected members and local police. Some key actions in relation to community safety over recent years have included the establishment of 10 high quality mobile CCTV devices for deployment throughout the City, ongoing upgrading and management of the City's fixed CCTV mobile network, which now includes more than 600 fixed CCTV cameras, the increased prosecution management of matters related to dog attacks, ongoing crime prevention initiatives with local WA Police alongside the City response to COVID-19, Woorloo Bushfire (2021), and Redhill Bushfire.

DETAILS

The new Community Safety Plan identifies six focus areas to improve community safety across the City, these are described as:

1. Crime prevention, intervention and sense of safety.
2. Local service delivery that strengthens safety.
3. Local solutions to maintain safety in public places.
4. Local partnerships that address complex problems.
5. Emergency preparedness, response and recovery activities.
6. Supporting everyone to create a safer community.

Under each of these broad focus areas are identified actions, outcomes and measurable outputs related to each of these focus areas. Attachment One provides the Community Safety Plan, including the proposed actions for each focus area.

It is expected that the six focus areas will guide City actions and funding priorities throughout the duration of the plan, while many initiatives will utilise existing budgets and programs, the City budget allocation and focus areas are prioritised on a yearly basis. These identified focus areas will be further refined for action through an internal implementation plan.

The identification of these focus areas also enables external grant funding and partnerships to be identified which further supplements the capacity of the City and other local stakeholders to deliver positive community safety outcomes.

While many identified initiatives utilise existing City resources, budget allocation and specific actions are prioritised on a yearly basis, the six focus areas within the Plan are designed to assist Council when considering funding allocations during the annual business planning process.

CONSULTATION

Between June and September 2023, the City undertook a process of review to reconfirm local community safety priorities.

Throughout June 2023, City officers attended libraries and local schools seeking feedback alongside through an online survey via Swan Engage. Based on the feedback received, a review of current literature, crime statistics and emerging trends, a draft plan was then developed.

An initial briefing was provided at the September 2023 Councillor Briefing, on the key themes identified from this work, further feedback from Councilors was also gained, including the desire for further community engagement on the draft plan.

A second briefing to Council was also provided during March 2024, due to the election of a significantly new Council during the October 2023 local government elections, the proposed focus areas were provided to the new Council at this briefing.

A community engagement on the draft plan was then undertaken between April 17 and May 19, 2024. The objective was to seek feedback from the community, to confirm the draft plan was broadly addressing local community safety concerns and that any significant gaps in the plan were identified.

During both community engagement initiatives, business networks, local schools, community groups and local leadership networks for state, federal and not for profit organisations were offered an opportunity to provide feedback.

Local schools were asked to promote the survey to parents, some schools were asked to host a workshop session with the Community Safety team engaging with their student leadership groups. Sessions were held with the Bullsbrook College and Moorditj Noongar Colleges student leadership groups, providing an avenue to hear the voice of local children.

Additionally, the Midland District Leadership Group (MDLG), Local Emergency Management Committee (LEMC), Bushfire Advisory Committee (BFAC), Ellenbrook Youth Centre Youth Committee, Our Place Youth Committee Midland and the Ballajura Youth Committee participated in either workshop sessions or provided direct feedback on local priorities.

Existing network groups were asked to circulate the engagement material through their networks. This included circulation via the Swan Chamber of Commerce, Shopping Centre management at large local shopping centres, and via Swan Family & Domestic Violence Network, Swan Alliance to End Homelessness, City Youth Committees including Ballajura, Our Place LGBTIQA+, Aboriginal Network and Multicultural Network groups.

During the second engagement, workshops were also held across the City with key focus groups representing youth, aged, multicultural, and aboriginal demographics alongside a community morning tea in Gidgegannup, the total estimated attendance of these engagements was 52 participants.

Engagement activities during both community engagement efforts were promoted via Swan Engage, on the City Facebook page and paid social media avenues, Instagram, shared via the Library Facebook pages, Library promotional screens, posters at City facilities and an Echo Newspaper advertorial.

During the first engagement, a total of 54 survey responses were received while 127 survey responses were also received via Swan Engage during the second engagement, along with qualitative data collated as part of the broader workshop sessions and agency engagement.

The feedback from the second engagement on the draft plan was broadly supportive of the key focus areas identified, however the importance for the City and other agencies to communicate specific actions through a variety of in person and digital means more regularly, was a consistent theme.

Across all community engagements, the key feedback themes included requests for more visible and localised policing, including request for police stations in new suburbs, requests for increased CCTV provision through a variety of methods, concerns over the impacts of homelessness and mental health on perceptions of community safety, the importance of visibility of City officers in the community, and the importance of preventative community safety programs for young people, older people and new migrant communities.

ATTACHMENTS

1. Final Community Safety Plan 2024 2028 June 2024 FINAL [14.2.3.1 - 24 pages]

STRATEGIC IMPLICATIONS

Economic

E1 Sustainable business growth

E1.1 Actively support and develop thriving local businesses and centres

Social

S1 Safe and healthy community

S1.1 Build a strong sense of community health, wellbeing and safety

Governance

G1 Aligned leadership and direction

G1.1 Provide accountable and transparent leadership

Governance

G2 Sustainable and optimal use of City resources

G2.1 Improve capability and capacity

Draft Social Strategy 2024 – ‘healthy and safe’

STATUTORY IMPLICATIONS

The Community Safety Plan assists the City in the application of the following legislation:

- *Local Government Miscellaneous Provisions Act (1960)*
- *City of Swan Consolidated Local Laws (2005)*
- *City of Swan Parking Local Law (2023)*
- *Litter Act (1979)*
- *Cat Act (2011)*
- *Dog Act (1976)*
- *Bush Fires Act (1954)*
- *Emergency Management Act (2005)*
- *Caravan Parks & Camping Grounds Act (1995)*
- *Control of Vehicles (Off-Road Areas) Act (1978)*
- *Surveillance Devices Act (1998)*

FINANCIAL IMPLICATIONS

The City currently has a range of resources dedicated to Community Safety, with the Community safety team alone currently managing a budget of more than \$6 million annually.

The Community Safety Plan identifies several recommended new initiatives, which are required to be considered further, as part of the City annual business planning process.

RECOMMENDATION

That Council resolve to:

1. Endorse the Community Safety Plan (2024-2028).
2. Approve the CEO to make any minor modifications and progress the Plan for design and distribution

CARRIED EN BLOC



Community Safety Plan

Community Safety

2024 - 2028





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Community Safety Plan



Acknowledgement of Country

The City of Swan acknowledges the Traditional Custodians of this region, the Whadjuk people of the Noongar Nation and their continuing connection to the land, waters and community. We pay our respects to Elders past and present, and their descendants.

About the City of Swan

The City of Swan located northeast of Perth, is the largest local government by land size in the Perth metropolitan area, and has one of the fastest growing populations.

The City covers an area of 1,042 square kilometres, equivalent to almost 20 per cent of the Perth metropolitan area. A beautifully diverse expanse of land, the City is rich in natural assets, including the iconic Swan River and internationally renowned Swan Valley viticulture region established in 1829.

Our location, services and facilities make the City an attractive place to live. The population across our 42 suburbs stands at 168,334 in 2023, but is set to reach 300,000 by 2050.*

The Whadjuk people of the Noongar Nation have been the traditional custodians of the land for more than 40,000 years. The Derbal Yerrigan (Swan River) holds enormous cultural significance for the Noongar people. The City is also rich in European history, and our community is a melting pot of multiculturalism, with one in three people being born overseas and one in five speaking a language other than English at home.

Our ideal location, significant history, diverse community and strong economy ensures a positive future for the City of Swan, full of opportunity.

Strategy and Plan Framework

The City has well established planning documents. The Corporate Business Plan converts the Community's vision and priorities from the Strategic Community Plan (SCP) into deliverable actions over four years, which is further broken into delivery actions to the community through the Annual Budget and Service Plans.

The City also has a number of informing strategies and plans, such as the Community Safety Plan, that provide a more specialised focus to specific areas to ensure the City is delivering the programs and services needed by the community.

Community Safety Plan



Introduction

The feeling of safety and avoiding becoming a crime victim is a desire for all residents, visitors and businesses within the City of Swan (City). Community Safety continues to be a high priority for the community as confirmed in recent community perception surveys.

The City is one part of a broader community responsibility to promote and provide a safer place to live, visit, work and recreate. The City is committed to making the community a safer place through working with the community as a whole, including with residents, local businesses, state and non-government agencies.

The Community Safety Plan focuses the City and its partners while coordinating these efforts to build a strong sense of community safety and wellbeing.

This Community Safety Plan has six key focus areas:

- 1) Crime prevention, intervention and sense of safety
- 2) Service delivery that strengthens safety
- 3) Local solutions to maintain safety in public places
- 4) Local partnerships that address complex problems
- 5) Emergency preparedness, response and recovery activities
- 6) Supporting everyone to create a safer community.

Community Safety Achievements

This plan builds on the existing achievements of the City in relation to Community Safety, some key areas the City will continue to build on include:

- Fixed CCTV Network 600+ CCTV cameras across local suburbs
- 10 Mobile CCTV cameras for deployment to hotspot locations
- Provision of fibre optic connections to local police stations, alongside a partnership agreement, and regular meetings with WA Police
- Partnership Grant funding to Constable Care and other youth service providers
- Supporting a coordinated approach to local matters through the Midland District Leadership Group
- Significant Graffiti Removal Program

Community Safety Plan



- A Reducing Illegal Dumping (RID) Program
- Significant Public Lighting Management Program
- More than 4500 fire hazard reduction actions each year
- Addressing more than 10,000 community requests for assistance related to Community Safety including animals, parking, off road vehicles and illegal dumping each year.

Stakeholder Engagement

Between June and September 2023, the City undertook a process of review to reconfirm local community safety priorities. Throughout June 2023, City officers attended libraries and local schools seeking feedback alongside through an online survey via Swan Engage. Based on the feedback received, a review of current literature, crime statistics and emerging trends, a draft plan was then developed.

An initial briefing was provided at the September 2023 Councillor Briefing, on the key themes identified from this work, further feedback from Councillors was also gained, including the desire for further community engagement on the draft plan. A second briefing to Council was also provided during March 2024, due to the election of a significantly new Council during the October 2023 local government elections, the proposed focus areas were provided to the new Council at this briefing.

A second community engagement on the draft plan was then undertaken between April 17 and May 19, 2024. The objective was to seek feedback from the community, to confirm the draft plan was broadly addressing local community safety concerns and that any significant gaps in the plan were identified.

During both community engagement initiatives, business networks, local schools, community groups and local leadership networks for state, federal and not for profit organisations were offered an opportunity to provide feedback. Local schools were asked to promote the survey to parents and some schools were asked to host a workshop session with the Community Safety team engaging with their student leadership groups. Sessions were held with the Bullsbrook College and Moorditj Noongar Colleges student leadership groups, providing an avenue to hear the voice of local children.

Additionally, the Midland District Leadership Group (MDLG), Local Emergency Management Committee (LEMC), Bushfire Advisory Committee (BFAC), Ellenbrook Youth Centre Youth Committee, Our Place Youth Committee Midland and the Ballajura Youth Committee participated in either workshop sessions or provided direct feedback on local priorities.

Existing network groups were asked to circulate the engagement material through their networks. This included circulation via the Swan Chamber of Commerce, Shopping Centre management at large local shopping centres, and via Swan Family & Domestic Violence Network, Swan Alliance to End Homelessness, City Youth Committees including Ballajura, Our Place LGBTIQA+, Aboriginal Network and Multicultural Network groups.

Engagement activities during both community engagement efforts were promoted via Swan Engage, on the City Facebook page and paid social media avenues, Instagram, shared via the Library Facebook pages, Library promotional screens, posters at City facilities and an Echo Newspaper advertorial.

The key themes from this engagement were identified as:

Community Safety Plan



What you want to see

- Better security patrols and increased Police presence
- More CCTV cameras and assistance for home security systems
- More street & alleyway lighting and upgrades or repairs to existing
- More community programs to help people build a sense of belonging and connection

City of Swan Community Safety services and initiatives are not widely known within the community - We now know that we need to do some work on raising awareness of these.

Big Issues that you see - things we can work on with other levels of Government.

- Affordable housing and homelessness
- Youth programs and services
- Increased Police presence and patrolling
- Building more connected communities and neighbourhoods

What we heard from young people

Things that make you unsafe

- Hoons
- Dogs off leads and dog attacks
- Sketchy people
- No street lights
- Drug use/dealing
- Alleyways
- Bullying & fighting at school
- Graffiti & rubbish

What would make you feel safer

- More camera's, police and security
- Street lights
- Knowing who to call for help
- Dedicated dog parks
- Clean up graffiti and rubbish

Local Area Planning

Covering approximately one fifth of the Perth metropolitan area, the City of Swan is home to 12 local areas of culturally rich and diverse communities, living in a variety of situations including high density activity centres, the hills and rural lifestyle settings. Local Area Plans (LAPs) involve community members working together with the City, to identify specific issues affecting their community, to produce a plan that prioritises the specific needs of their local area and supports its unique character.

LAPs are therefore important documents to plan infrastructure, services and manage change at a local level. For example, in relation to Community Safety, our LAP consultations have shown that in the local

Community Safety Plan



area of Midland and Swan View, people have greater concerns for their physical safety whereas in Gidgegannup, safety concerns are more related to hoon driving behaviour. The findings from the LAPs processes have been reviewed and considered as part of the development of this plan.

Community and Business Perceptions Survey

The City has also considered feedback provided via the 2023 and 2024 Community and Business Perceptions Survey, this survey identified some topics which directly impact Community Safety outcomes and the City has an ability to influence through direct service delivery. The survey identified animal management in particular dogs, emergency management in particular bushfire, parking management, presentation of streetscapes and lighting, CCTV, crime prevention initiatives and local security patrols as being of particular importance to local residents. Community safety and crime prevention initiatives were identified as both a high priority for local residents and businesses alongside an area for improvement within all local suburbs.

Police Data

The Midland Policing District (which includes all of the City of Swan and several suburbs not within the City) have similar crime rates over the last two financial years. Compared to the rest of the Metropolitan Perth region, the district has relatively lower overall crime, however the rate for violent crimes approaches the average rate. In the case of breach of violence restraints (which is not counted in the crimes against the person category), the district has exceeded the Metropolitan average in the last financial year.

In 2021-22 and 2022-23, Midland Police District had the second lowest overall crime rate in comparison to other policing districts within Metropolitan Perth.

In 2021-22 and 2022-23, Midland rated fourth lowest out of eight Metropolitan Perth Police Districts for crimes against the person.

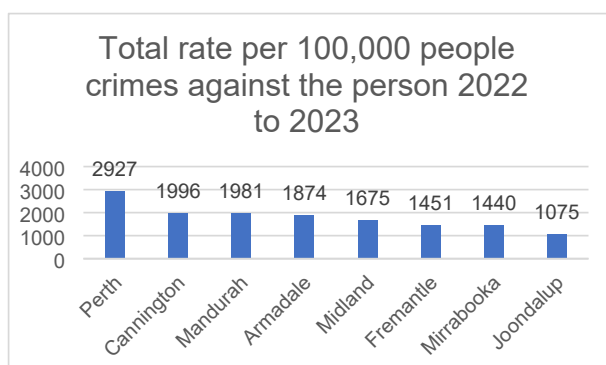
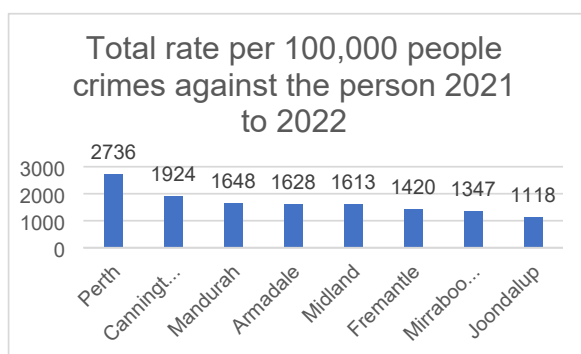
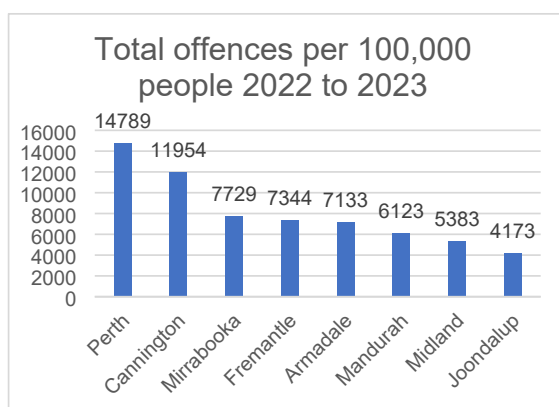
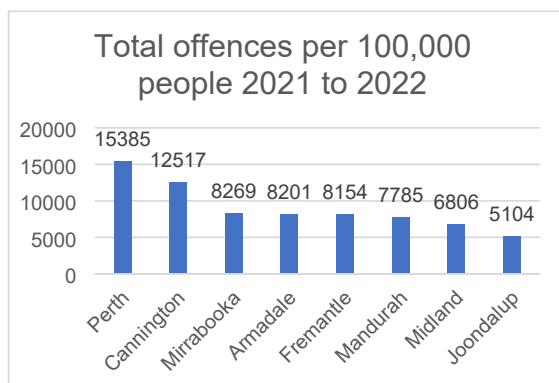
This does not include breach of violence restraint orders or breach of police orders, which is listed under miscellaneous offences. When looking at breach of violence restraint, the rate for Midland District was close to the Metropolitan average rate in 2021-22 and exceeded the Metropolitan average rate in 2022-23

Between 2021-22 and 2022-2023:

- Midland Police District overall crime rate dropped by 20.9%
- Crime rate for crimes against the person rose by 3.8%

It is important to note, that there has been a slight trend down in crime rates for the Midland Police District in recent years. Further, that there was a significant drop in crime rates generally during COVID years with trends in crime rates now moving back in line with longer term trends. The City of Swan receives monthly updated police data from the Western Australian Local Government Association (WALGA) which is taken into account when forming priorities in relation to the City's crime prevention activities.

Community Safety Plan



Community Safety Plan










Plan Focus Areas

The following six focus areas will guide City actions and funding priorities throughout the duration of the plan. Whilst many initiatives will utilise existing budgets and programs, the City budget allocation and focus areas are prioritised on a yearly basis, these identified focus areas will be tasked through an internal implementation plan.



The identification of these focus areas also enables external grant funding to be identified which further supplements the capacity of the City and other local stakeholders to deliver positive Community Safety outcomes.

The City contributes to Community Safety in a number of ways, these roles are identified as:

-  **Funder:** Provides direct grants to local community organisations.
-  **Partner:** Works collaboratively with others to deliver products and services.
-  **Provider:** Responsible for direct service delivery
-  **Regulator:** Has statutory responsibilities and directs these activities as required.
-  **Facilitator:** Encourages others to be involved in safety initiatives that enhance the quality of life in local suburbs.
-  **Monitor:** Gathers local information and checks on progress across the state, nation and internationally.
-  **Advocator:** Promotes the interests of the community to other decision-making organisations, in particular State and Federal Governments and agencies.

The delivery of actions are identified as being short, medium and long term, these timeframes are:

- Short – Year 1 commencement
- Medium - Year 2+ commencement
- Long - Year 3+ commencement

Community Safety Plan



1 Crime prevention, intervention and sense of safety actions



Focus	Action	Measurable Output	Budget	Timeframe
Crime Prevention	Deliver a range of crime prevention, intervention and sense of safety activities based on local priorities, seeking to prevent crime and improve perceptions of safety.	<p>Number of crime prevention programs which support police and the community in responding to local crime trends. Currently this includes burglary and theft, anti-social behaviour, hooning and graffiti.</p> <p>Number of residents and businesses engaged in crime prevention initiatives.</p> <p>Targeted hot spot approaches to crime prevention delivered.</p> <p>Feedback from participants in initiatives and evaluations.</p> <p>Improvements in community perceptions of safety (CBPS).</p>	Existing or via grants received.	Short
Community Information	Deliver timely and locally focused community information seeking to prevent crime and improve self-protection.	<p>Number of Community Safety messaging from City media channels.</p> <p>Messaging targeted to specific and local events (e.g., bushfire)</p>	Existing	Short
Perceptions of Safety	Identify and challenge matters which negatively impact perceptions of safety through highlighting positive Community Safety initiatives and challenging negative stereotypes and incorrect messaging in the community.	<p>Measure community perceptions of safety.</p> <p>Seek to deliver a 5% improvement in Community and Business Perception Survey data related to Community Safety.</p>	Existing	Long
Direct Intervention	Review direct intervention approaches such as CCTV monitoring and security patrols, seeking to improve the prevention of crime and	Increased proactive monitoring of City CCTV systems through additional dedicated staff resourcing to monitor live footage.	Subject to Council Approval via annual	Medium

Community Safety Plan



	help improve crime resolution.	Review of security patrol options provided by the City.	planning process	
Facilitation of crime prevention technology	Review technologies which would help deter crime, improve perceptions of safety and catch offenders.	Continued identification and consideration of new technologies such as in vehicle, body worn and drone CCTV. Develop a City position on the use of AI enabled technologies for Community Safety purposes. Investigate how to support/encourage/incentivise the installation and use of house and business security and CCTV systems including registering with the WA Police 'Cam Maps WA' database.	Subject to Council Approval via annual planning process	Medium
CCTV Management	Ongoing management, maintenance and strengthening of the City of Swan CCTV network to help deter crime.	Reporting on the utilisation and functioning of City fixed and mobile CCTV in public spaces. Renewal of the Partnership MOU with WA Police to allow sharing of CCTV capabilities.	Existing	Short
Diverse community	Acknowledge and celebrate our diverse indigenous and multicultural community, to encourage social cohesion, support, access and inclusion, including raising awareness during significant events such as NAIDOC Week, Harmony Week, International Day of People with Disability, Pride Month, Elder Abuse Awareness Day, 16 Days of Activism against Gender-Based Violence, Homelessness Week, etc.	Significant days are acknowledged and celebrated to educate community, raise awareness and bring diverse people together. Measure community perceptions of support for multi-cultural communities Number of events and activities supported. Feedback/evaluations from events and activities.	Existing	Short

Community Safety Plan



2 Service delivery that strengthens safety in local suburbs



Focus	Action	Measurable Output	Budget	Timeframe
Proactive community programs	Direct service delivery to maintain and strengthen local communities, connection and community development.	Delivery and support of local Youth programs, particularly those which target at risk young people.	Existing	Short
		Review options to increase youth service delivery via existing youth centres.	Subject to Council Approval via annual planning process	
		Delivery of Leisure and Library Services which provide engagement in positive community activity.	Existing	
		Deliver Community Development initiatives which strengthen community connection including investigation of 'know your neighbour' programs.	Existing	
Proactive enforcement action	Program management approaches to impact ongoing Community Safety concerns with improved planned approaches	Facilitate Community events which improve a sense of community and provide local networking opportunities.	Existing	Short
		Graffiti removal (Sqms removed by City)	Existing	
		Number of illegal dumping actions addressed.		
		Annual Reduce Illegal Dumping Program (RID) – Building Site Compliance and illegal dumping in new development areas program delivered.		
		Implement a new dumped shopping trolley removal program		

Community Safety Plan



		Number of off-road vehicle investigations.		
		Increased proactive parking patrols in hot spot locations, in particular laneways and new suburbs.		
		Annual School Parking program delivered including education and enforcement patrols.		
		Implementation of revised internal process for homelessness reporting and referrals.		
Animal Management	Facilitation of animal management programs to improve animal and community safety in public places	<p>Number of proactive dog management patrols conducted.</p> <p>Maintenance of an annual cat and dog registration process.</p> <p>Management of livestock which enters the public realm.</p> <p>Delivery of dog and cat management programs including response to dog attack, wandering and barking.</p> <p>Review of dog parks in the City to improve shared use.</p>	Existing	Short
Local Business support	Engagement with local businesses to help improve business solutions to reduce crime.	<p>Deliver crime prevention programs tailored to local businesses.</p> <p>Provide Crime Prevention through Environmental Design (CPTED) information or other safety audits to local business.</p> <p>Provide target hardening information to local business.</p>	Existing and/or grants received	Short
Residential Properties	Address problematic residential properties to reduce the impacts on neighbouring areas	Develop an improved interagency approach to addressing problematic or derelict properties.	Existing	Medium

Community Safety Plan



Parking Management	Review and deliver parking management services in line with the growth of the City, to enable parking that supports access and safety.	Development and delivery of parking management plans in areas of high demand for parking in particular Midland, Guildford, Ellenbrook and Malaga.	Subject to Council Approval via annual planning process	Medium
		Deliver updated parking management plans aligned to changes related to Metronet projects in particular the new Ellenbrook, Whiteman, Malaga and Midland train stations.		
		Implement Parking technology which improves parking management efficiency and enforcement activity.		
Rangers	Review role, hours of operation and capacity for program approaches to be delivered which address priority community issues.	Role and function of Ranger team reviewed, including reactive, pro-active and problem solving approaches.	Existing	Medium
		Capacity to deliver services to the community reviewed on a yearly basis to confirm level of service being provided is appropriate.	Subject to Council Approval via annual planning process	

Community Safety Plan



3 Providing solutions to maintain safety in public spaces



Focus	Action	Measurable Output	Budget	Timeframe
Off Road Vehicles	Develop a renewed approach to address illegal off-road vehicles in conjunction with WA Police and other stakeholders.	Yearly focused program to target illegal off-road vehicle use. Advocacy to the state government to improve legal areas for off-road vehicle use, such as the Gngangara Pines.	Subject to Council Approval and/or grants received.	Medium
CCTV	Facilitation of technologies which deter crime, improve perceptions of safety and catch offenders.	Maintenance of the City mobile and fixed CCTV network. Provide additional mobile and fixed CCTV infrastructure.	Existing Subject to Council Approval and/or grants received.	Short Medium
Lighting	Lighting in streets, parks and community facilities that help make people feel safer and deter crime.	Conduct periodic lighting audits of City lighting in high priority areas. Promote fault reporting. Assess requests for new lighting with consideration of Community Safety outcomes.	Existing As Identified	Short

Community Safety Plan



Parks and Facility management	Create and maintain safe, accessible and inclusive public spaces	Delivery of ongoing parks and facility management programs.	Existing	Short
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Crime Prevention through Environmental Design (CPTED)	Incorporate CPTED strategies into the design of facilities and public open spaces to prevent and deter crime.	Application of CPTED or other target hardening principles during both new and refurbishment of City facilities and open spaces.	Existing	Short
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Collaboration with Metronet and PTA to manage safety around new train stations in the City.

Community Safety Plan



4 Local partnerships that address complex problems



Focus	Action	Measurable Output	Budget	Timeframe
Collaboration	Facilitate collaborative approaches based on locally established networks to help prevent crime and safety issues.	City support for Midland Alliance to End Homelessness, Swan Family and Domestic Violence Network, East Metropolitan Multicultural Network, Reconciliation Action Plan Advisory Group, Local Youth Networks, Malaga Crime Management Forum, Constable Care.	Existing	Short
Advocacy	Advocate for priority funding to directly address local drivers of Community Safety concerns, primarily in relation to policing, housing, bushfire, family and domestic violence.	<p>Advocacy to state government in relation to local policing resources.</p> <p>Advocacy to state and federal government in relation to bushfire management resources.</p> <p>Advocate to state and federal government in relation to housing/homelessness and FDV.</p>	Existing to enable additional external grants and funding.	Short
District Leadership	Support the Midland District Leadership Group (MDLG) to address local priorities in partnership with state government agencies, including 'closing the gap' targets	Participate in the MDLG and support its yearly action plan.	Existing	Short
WA Police	Continue to maintain and strengthen collaboration and partnerships with WA Police to help improve response, deterrence and crime prevention.	<p>Maintain an MOU between Police and the City of Swan.</p> <p>Facilitate regular meetings between WA Police and City of Swan across all levels of the organisations including Councillors.</p>	Existing	Short

Community Safety Plan



Homelessness	Develop and implement a Regional Homelessness Action Plan with local stakeholders to help reduce homelessness.	Action Plan developed and implemented. Ongoing partnership/collaboration between the Rangers/City and the local homelessness assertive outreach service (HEART/Safe Perth)	Existing with Short grant opportunities to be accessed as identified.
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Community Safety Plan



5 Emergency preparedness, response and recovery activities



Focus	Action	Measurable Output	Budget	Timeframe
Local Emergency Management	Facilitation of the Local Emergency Management Committee (LEMC) to strengthen coordinated responses to emergencies.	Coordinate preparedness activities for community emergencies. Facilitate four LEMC committee meetings annually.	Existing with grant opportunities to be accessed as identified.	Short
	Engagement with the District Emergency Management Committee (DEMC), to strengthen coordinated responses to emergencies.	Attendance at DEMC meetings and training. Maintenance of the North East Regional Group MOU for the provision of mutual aid for recovery during emergencies.		
Bushfire Risk Management	Implementation of the Bushfire Risk Management Plan (BRMP) to mitigate bushfire risks in the City.	Update and implement a Council endorsed BRMP. Regular review of the City approach to the delivery of bushfire fire prevention, preparedness and response.	Existing with grant opportunities to be accessed as identified.	Short
	Facilitation of the Bushfire Advisory Committee (BFAC) to help mitigate bushfire risks and volunteer bushfire brigade response	Facilitate four BFAC committee meetings annually.		
		Annual fire hazard inspection program delivery.		
Community and organisational programs	Delivery of community and organisational programs to empower the community to self-protect against emergencies.	Provision of information confirming local risks and emergency preparedness ideas to the community via a range of formats and forums.	Existing with grant opportunities to be accessed as identified.	Short

Community Safety Plan



Review alignment between City
Emergency Management Planning
and Business Continuity Planning to
ensure ongoing service delivery to the
community.

Support the development of the WA
Emergency Management
Accommodation Platform (EMAP).

Emergency Services partnerships	Maintain strong partnerships with WA Police, DFES and other emergency services to help coordinate the response to emergencies.	Annual review of formal MOU and partnership agreements alongside schedule of regular meetings.	Existing	Short
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Community Safety Plan



6 Supporting everyone to create a safer community.



Focus	Action	Measurable Output	Budget	Timeframe
Community Education and Action	Educate, encourage and empower communities and individuals to take action to address local Community Safety concerns.	Provision of resources and information to assist the community to address local matters. Provide relevant Community Safety and Emergency Management information via SMS.	Existing grants received.	Short
Proactive Community Reporting	Promote proactive reporting to relevant agencies.	Program developed to encourage and reinforce the importance of reporting.	Existing	Short
Positive Community Safety outcomes	Publicise positive community actions taken that enhance Community Safety.	Number of positive stories in relation to the City of Swan identified in the media.	Existing	Short
Community Grants	Provision of Community Grants to support community action.	Provision of small grants and in-kind assistance to encourage community led action, which improves Community Safety.	Existing	Medium

Community Safety Plan



Monitoring and Reporting

The Community Safety business unit will have primary responsibility for the monitoring and review of the plan. The desired outcomes of the plan will be delivered in partnership with other City business units, government, non-government, business and community organisations, local residents and businesses. The plan will be implemented through the development of an annual action plan, aligned to the City annual business planning and budgeting process. A summary of the plans achievements each year will be presented and published as part of the City annual report.

During implementation of the plan, feedback gained through the City Community Perception Survey, WA Police data and from local stakeholders will be considered ongoing to assist in monitoring the plans effectiveness and guiding priority actions.

Contributing to Community Safety

Every piece of information you provide to authorities helps solve the puzzle of what is occurring within your suburb or around your business, in the current day many decisions are 'data driven' including where police prioritise their actions, therefore the more a matter is reported to police or other authorities, generally the more focus a matter will receive. Some options for reporting include:

Crimestoppers - 1800 333 000 or <https://www.crimestopperswa.com.au/>

WA Police - For emergencies, call 000. For Police attendance, call 131 444. www.police.wa.gov.au

City of Swan – 9267 9267 or www.swan.wa.gov.au

Western Power – 13 13 51 or <https://www.westernpower.com.au/faults-outages/report-a-non-urgent-issue/>

Main Roads - 138 138 or <https://www.mainroads.wa.gov.au/contact-us/>

Snap, Send, Solve App – The City of Swan and many other agencies accept reports via the Snap, Send Solve App, which is a quick and easy way of reporting local safety concerns.

Know your neighbours!

By simply getting to know your neighbours, you will be well positioned to recognise someone or something that is suspicious.

Many of us already observe activities in our streets, particularly when it seems out of place. However, many of us may feel reluctant to do anything about our suspicions because we are unsure of what to do or we are unsure if our neighbours would appreciate our becoming involved.

Neighbourhood Watch is a good way to start conversations in your community and helps build safe, caring and connected communities.

<https://www.nhw.wa.gov.au/get-involved/getting-started>

Community Safety Plan



Register your CCTV with WA Police via Cam-Map WA

Cam-Map WA is a wide-ranging database of all voluntarily registered CCTV systems across Western Australia. This publicly accessed platform invites owners and operators of CCTV systems to self-register onto a secure database which is operated by the Western Australia Police Force.

<https://cam-mapwa.police.wa.gov.au/>

Advocate for change

Many of the solutions to Community Safety concerns are complex and require a whole of community response, advocating to all layers of government, at the political level, for support or change is important, as often local communities are the first to identify emerging Community Safety trends.

Be Prepared for an Emergency

Visit <https://www.redcross.org.au/prepare/> to organise a household emergency plan for your home and family.

Visit <https://mybushfireplan.wa.gov.au/> to help keep you and your family safe from bushfire.

Keep updated via <https://www.emergency.wa.gov.au/> during an emergency incident.

Volunteer with an emergency service organisation such as your local Bushfire Brigade or SES, for further information visit:

<https://www.swan.wa.gov.au/services-and-community/volunteering>

Homelessness Services Directory

Visit <https://www.swan.wa.gov.au/services-and-community/homelessness> for information on local homelessness support services.

Ten Principles of Crime Prevention

1. Target Hardening

Making your property harder for an offender to access.

- Upgrading the locks on your doors, windows, sheds and outbuildings
- Fitting sash jammers to vulnerable doors and windows
- Using secure passwords to prevent criminals hacking your online accounts.

2. Target Removal

Ensuring that a potential target is out of view.

- Not leaving items on view through your windows – i.e. laptops, phones, keys, bags
- Putting your vehicle in the garage if you have one and not leaving valuables on display
- Being cautious about what you post online as it may be used to identify or locate you offline.

3. Reducing the Means

Removing items that may help commit an offence.

- Not leaving tools and ladders in the garden and clearing up any rubble/bricks
- Keeping wheelie bins out of reach, as they may be a climbing aid or help transport items
- Making sure that bricks and rubble are cleared up.

Community Safety Plan



4. Reducing the Payoff

Reducing the profit, the criminal can make from the offence.

- Security marking your property
- Marking your property in such a way that others will not want to buy from the thief
- Not buying property you believe or suspect to be stolen.

5. Access Control

Looking at measures that will control access to a location, a person or object.

- Locking your doors and windows to both your house and your vehicle
- Ensuring that fencing, hedges, walls and other boundary treatments are in a good state of repair
- Putting a security system in place at a commercial site (entry barriers, security guards, ID cards.)

6. Surveillance

Improving surveillance around homes, businesses, or public places to deter criminals.

- Removing high hedges / fences at the front of your home that allows an offender to work unseen
- Consider adding CCTV to a commercial site or public place
- Establishing a Neighbourhood Watch Scheme in your street.

7. Environmental Change

Ensuring your property and wider community looks cared for.

- Ensuring that graffiti and domestic/commercial waste is cleared up
- Reporting issues with fly-tipping or broken streetlights to the relevant authority
- Working with the police and local authority to close a footpath.

8. Rule Setting

Changing our habits by setting rules and positioning signage in appropriate locations.

- Introducing a rule that the last person entering / leaving should lock the door and remove the keys
- Informing visitors to commercial sites that they must report to reception on arrival
- Informing users that a particular site is closed between certain times and should not be accessed.

9. Increase the Chances of Being Caught

Increasing the likelihood that an offender will be caught to prevent crime occurring.

- Making use of dusk to dawn security lighting is in place and in working order
- Using good quality CCTV and/or alarm systems, especially on commercial sites and public places
- Upgrading security to delay an offender, meaning they have to spend more time to gain access.

10. Deflecting Offenders

Deterring an offender or deflecting their intention.

- Using timer switches to make our homes look occupied if vacant after the hours of darkness
- Running youth diversionary schemes with partner agencies
- Referring offenders to drug rehabilitation programmes.

14.3 STATUTORY PLANNING

14.3.1 PROPOSED AMENDMENT NO.225 TO LOCAL PLANNING SCHEME NO. 17 - ADDITIONAL USE - LOT 338 (NO. 181) MORRISON ROAD, MIDVALE (LPS17-225)

Ward	Midland/Guildford Ward
Disclosure of interest	Nil
Business Unit	Statutory Planning
Authorised Officer	Executive Director Planning and Development
Voting Requirements	Simple Majority

KEY ISSUES

- Urbanista Town Planning, on behalf of Automotive Property Midland Pty. Ltd. have submitted a request to amend the City's Local Planning Scheme No.17 with respect to expanding the range of permissible uses listed for Special Use Zone No.21 which applies to Lot 338 (No.181) Morrison Road, Midvale.
- The subject land formerly contained a cinema and fast food outlet- both of which have been demolished. Amendments to the City's Local Planning Scheme No.17 have been made to facilitate the development of range of uses on the land, most recently for a 1500m2 local shopping centre.
- The proposed amendment seeks to add "Motor Vehicle, Boat or Caravan Sales" as a "D" in this Special Use zone to enable consideration of an intended future application to develop the whole of the land for a Mazda car dealership to cater for the eastern sub-region of Perth.
- The proposed amendment is compatible with the Metropolitan Region Scheme zoning of the land as 'Urban' and is considered compatible with State Planning Policy 4.2 – Activity Centres and State Planning Policy 3.7 – Planning in Bushfire Prone Areas.

AUTHORITY/DISCRETION

Section 75 of the Planning and Development Act 2005 allows a local government authority to amend its local planning scheme with the approval of the Minister for Planning.

When a local government wants to change its local planning scheme, Council has discretion, to support an amendment to a local planning scheme, with or without modifications, to address issues raised in submissions out of public advertising or not to support the amendment.

Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 requires a resolution of a local government to adopt an amendment to a local planning scheme. The resolution to adopt an amendment to a local planning scheme must identify if the amendment is a "basic

amendment", "standard amendment" or "complex amendment". The local government has to say which kind of change it is making when it adopts the change under r.34.

PROPERTY DETAILS

Applicant:	Urbanista Town Planning
Owner:	Automotive Property Midland Pty Ltd
Zoning:	LPS17 - Special Use
	MRS - Urban
Strategy/Policy:	State Planning Policy 3.7 – Planning in Bushfire Prone Areas
	State Planning Policy 4.2 – Activity Centres
Development Scheme:	Local Planning Scheme No. 17
Subject Land Description:	Lot 338 on Diagram 4155
Subject Land Area:	16540m ²
Existing Land Use:	Vacant land
Surrounding Area:	Sporting Complex, Residential

OVERVIEW OF THE PROPOSAL

Subject Land

Lot 338 (No. 181) Morrison Road, Midvale is a square shaped lot of 16,540m² in area situated on the northern side of Morrison Road, Midvale. It is surrounded on the north and west by the Swan Active Midland complex and to the east by land reserved for the future Roe Highway interchange. The land formerly contained a cinema and fast food outlet - both of which have been demolished. Amendments to the City's Local Planning Scheme No.17 have been made to facilitate the development of range of uses on the land, most recently for a 1500m² local shopping centre.

Purpose

The proposed scheme amendment seeks to add an additional use of "Motor Vehicle, Boat or Caravan Sales" and "Motor Vehicle Repair" as discretionary land uses located at 181 Morrison Road, Midvale.

Scope and Content of the Amendment

The existing Special Use Zone 21 provisions allow for the following land uses on the site:

No.	Description of Land	Additional Use	Conditions
21.	Portion Lot 338 on P4155 Morrison Road, Midvale	Consulting Rooms – "D" Fast Food Outlet – "D" Lunch Bar – "P" Medical Centre – "D" Motor Vehicle Wash – "D" Recreation – Private – "D" Restaurant – "D" Service Station – "A" Shop – "D"	1. Development to be in accordance with a Detailed Area Plan approved by the City of Swan; and 2. 'Shop' floor space shall not exceed 1950m ² GLA.

The applicant seeks to add the additional discretionary uses of “Motor Vehicle, Boat or Caravan Sales” and “Motor Vehicle Repair”. City Staff also recommend that ‘detailed area plan’ be replaced with ‘Local Development Plan’. The changes proposed by the amendment are shown in red below:

No.	Description of Land	Additional Use	Conditions
21.	Portion Lot 338 on P4155 Morrison Road, Midvale	Consulting Rooms – “D” Fast Food Outlet – “D” Lunch Bar – “P” Medical Centre – “D” Motor Vehicle Wash – “D” “Motor Vehicle, Boat or Caravan Sales” – “D” “Motor Vehicle Repair” – “D” Recreation – Private – “D” Restaurant – “D” Service Station – “A” Shop – “D”	1. Development to be in accordance with a Local Development Plan approved by the City of Swan; and 2. ‘Shop’ floor space shall not exceed 1950m2 GLA.

CONSULTATION

Consultation with Other Agencies and/or Consultants

Should Council resolve to initiate the scheme amendment, mandatory referrals will be required to be undertaken with Main Roads WA. It should be noted however that preliminary consultation was undertaken with Main Roads WA who advised that no access would be possible from Morrison Road due to the East Link project.

MATTERS FOR CONSIDERATION

Consistency with State Planning Policy

Section 77 of the Planning and Development Act 2005 requires that every local government in preparing or amending a local planning scheme is to have due regard to any State Planning Policy which affects its district.

Of the suite of State planning policies, it is considered that only State Planning Policy 4.2 - Activity Centres and State Planning Policy 3.7 – Planning in Bushfire Prone Areas are relevantly applicable to this proposed amendment.

State Planning Policy 4.2 – Activity Centres

The intent of SPP 4.2 is to:

“ensure planning, development and decision making adequately, consider distribution, function, broad land use, access and urban form considerations for activity centres”.

A hierarchy of activity centres is set out in the Policy. In summation, the objectives of the Policy are to locate people and the employment, goods and services they need close to each other within these activity centres (thereby ensuring efficient and equitable access to the goods and services within them) and to regulate the type and size of each of these centres so that the hierarchy of centres and their level of service to the community is not undermined.

Decision makers should not support planning instruments or subdivision or development applications that are likely to:

- undermine the established and planned activity centre hierarchy;
- be inconsistent with the objectives and outcomes of SPP4.2;
- result in a deterioration in the level of service to the local community;
- undermine public investment in infrastructure and services; or
- unreasonably affect the amenity of the locality through traffic or other impacts.

Essentially these considerations can be distilled into a simple question - would development of a “Motor vehicle, boat or caravan sales” use and a “Motor vehicle repair” use on the subject land cause a deterioration in the level of service the Midland Strategic Regional Centre * provides to the local community and an adverse impact on amenity?

**Within the context of the above question the Midland Strategic Regional Centre is that part of Midland zoned “Central City Area” under the Metropolitan Region Scheme and subject to the jurisdiction of the City of Swan Local Planning Scheme No.17 and not land that is subject to the Redevelopment Scheme administered by Development WA.*

The Policy states:

“There is a general presumption against the approval of activity centre uses outside of activity centres (out-of-centre development) as they are liable to impact nearby activity centres and the overall activity centres hierarchy.”

Out-of-centre development includes:

“any new planning instrument or amendment to a planning instrument that will result in new land being capable of accommodating Category A or B activity centre uses outside of activity centres”.

The uses subject of this proposed amendment - “Motor vehicle, boat or caravan sales” and “Motor vehicle repair” are both Category B uses as defined by the Policy.

It is arguable whether or not this proposed amendment is out-of-centre development as defined above because the subject land is already zoned to provide for discretionary consideration of a range of both Category A and Category B uses. It is not new land that is being proposed to have Category B uses but rather the proposed amendment seeks to add these two new Category B uses to the land. At the time that this land was subject to the amendment to Local Planning Scheme No.17 that provided for the inclusion of "Shop" to the suite of listed Additional Uses, the potential impact on the Midland Strategic Regional Centre and other smaller surrounding centres was examined by a Retail Sustainability Assessment. The Retail Sustainability Assessment examined whether facilitating 1500m² of shop retail floorspace on the subject land would undermine the performance of shops in surrounding centres and so undermine the level of service these centres provide to the community. The accepted finding of that assessment was that the level of service of surrounding existing centres would not be adversely affected.

The intention of this amendment is to facilitate the whole of the subject land to be developed for Mazda's vehicles sales and servicing facility. Effectively that will ensure that the suite of existing Category A and Category B uses already provided for the land, including 1500m² of "Shop" will not be developed – a scenario that essentially is a "swap-out" of the existing listed uses in favour of the proposed new uses and should entail no net increase in impact on the existing centres from that previously assessed.

Looking at the application of the Policy from another angle the question might be asked – can and should the proposed "Motor vehicle, boat or caravan sales" and "Motor vehicle repair" uses actually be accommodated within the Midland Strategic Regional Centre? This raises two subsequent supplementary questions – do the land use zonings within the Centre support this and is there available land within the Centre that could accommodate the size of Mazda's proposed development?

Within Local Planning Scheme No.17 only two of the five zones that apply to the Midland Strategic Regional Centre permit "Motor vehicle, boat or caravan sales". None of the five zones permit "Motor Vehicle Repair". Of the two zones in which the former use is permissible – one – Midland Gate is fully developed and self-evidently with no space and certainly no desirable intent to develop a non-shop/retail use such as a car showroom and servicing facility of the size proposed. The other zone – Midland Oval - does comprise undeveloped land predominantly owned by the City of Swan but not in land parcels of sufficient size to accommodate the proposed uses. Notwithstanding the lack of land, such uses are considered to be clearly inconsistent with the development objectives of the Midland Oval precinct. For this precinct, the Western Australian Planning Commission and City of Swan adopted Midland Activity Centre Structure Plan indicates the intent for a mixed-use precinct with a focus on residential, office and shop retail within a multi-storey built form extending up to 12 storeys in height. The indicative breakdown of land uses within the Midland Activity Centre Structure Plan does not contemplate bulky goods/showroom uses such as what is proposed here. It is also a fact that there are no "Motor vehicle, boat or caravan sales" uses in existence within the defined boundaries of the Midland Strategic Regional Centre.

For the reasons outlined above City staff are satisfied that the proposed amendment would not entail a deterioration in the level of service that the Midland Strategic Regional Centre provides to the community.

With regard to the impact of traffic on the amenity of the immediate locality, the proposed amendment is accompanied by a Traffic Impact Assessment which concludes that traffic estimated to be generated by the proposed uses can be accommodated within the capacity of the existing road network. It is

considered that traffic generated by the proposed uses would likely be no greater and more probably less than that from the existing suite of uses, noting that there are no adjoining residential properties on the subject lands' side of Morrison Road.

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

The subject land is partially designated as a bushfire prone area as a result of vegetated portions of surrounding land. The land uses subject of this proposed amendment are neither high-risk nor vulnerable land uses as set out in this Policy and the bushfire prone designation of the land is not considered an impediment to this proposed amendment.

ATTACHMENTS

1. Aerial Location Plan [14.3.1.1 - 1 page]
2. Scheme Amendment - Textual Modifications [14.3.1.2 - 1 page]
3. Applicant's Justification [14.3.1.3 - 16 pages]

STRATEGIC IMPLICATIONS

Built Environment

B1 Planned and facilitated growth

B1.1 Create community places to live, relax and work

STATUTORY IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No.17

FINANCIAL IMPLICATIONS

Nil.

RECOMMENDATION

That the Council resolve to:

1. Initiate Amendment No. 225 to the Local Planning Scheme No. 17 to:
 - a. Insert a new discretionary land use into Schedule 4 – Special Use Zones of Local Planning Scheme No. 17 for Lot 338 (No. 181) Morrison Road, Midvale as follows:

No.	Description of Land	Additional Use	Conditions
21.	Portion Lot 338 on P4155 Morrison Road, Midvale	Consulting Rooms – “D” Fast Food Outlet – “D” Lunch Bar – “P” Medical Centre – “D” Motor Vehicle Wash – “D” “Motor Vehicle, Boat or Caravan Sales” – “D” “Motor Vehicle Repair”- “D” Recreation – Private – “D” Restaurant – “D” Service Station – “A” Shop – “D”	1. Development to be in accordance with a Local Development Plan approved by the City of Swan; and 2. ‘Shop’ floor space shall not exceed 1950m ² GLA.

2. Inform the Western Australian Planning Commission and the Minister for Planning that the Council considers the proposed amendment a ‘standard amendment’ because:
 - a) It relates to a zone that is considered consistent with the objectives identified in the scheme for that zone;
 - b) It is considered it would have minimal impact on land in the scheme area that is not the subject of the amendment; and
 - c) It is considered that the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.
3. Refer the proposed amendment to the Environmental Protection Authority for consent to advertise and once consent is given, commence advertising in accordance with the procedures set out in the Planning and Development (Local Planning Schemes) Regulations 2015.

MOTION that Council resolve to:

1. Not initiate Amendment No. 225 to the Local Planning Scheme No. 17

Reason for Motion (provided by Cr Howlett)

1. Car transport traffic associated with the intended use of the land as “Motor Vehicle, Boat or Caravan Sales” and “Motor Vehicle Repair” has the potential to conflict with traffic using Gray Drive to access the Swan Active recreational facilities.

(Cr Howlett - CrCatalano)

MOTION WAS PUT TO THE VOTE AND CARRIED (8/6)

For: Cr Bowman, Cr Catalano, Cr Dorn, Cr Howlett, Cr Johnson, Cr Knight, Cr Miles and Mayor Richardson

Against: Cr Aringo, Cr Henderson, Cr Jones, Cr McCullough, Cr Predovnik and Cr Zannino



No.	Description of Land	Additional Use	Conditions
21.	Portion Lot 338 on P4155 Morrison Road, Midvale	Consulting Rooms – “D” Fast Food Outlet – “D” Lunch Bar – “P” Medical Centre – “D” Motor Vehicle Wash – “D” “Motor Vehicle, Boat or Caravan Sales” – “D” Recreation – Private – “D” Restaurant – “D” Service Station – “A” Shop – “D”	<ol style="list-style-type: none"> 1. Development to be in accordance with a Local Development Plan approved by the City of Swan; and 2. ‘Shop’ floor space shall not exceed 1950m² GLA.

URBANISTA

TOWN PLANNING

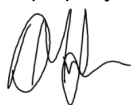
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CITY OF SWAN LOCAL PLANNING SCHEME NO. 17 PROPOSED SCHEME AMENDMENT NO. 225

JUNE 2023

This report has been prepared by Urbanista Town Planning for a proposed Local Planning Scheme amendment to the City of Swan's LPS No. 17 for the property at No. 181 Morrison Road, Midvale



Daniella Mrdja | **Director**

Urbanista Town Planning | admin@urbanistaplanning.com.au |
231 Bulwer Street, Perth

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1 INTRODUCTION

This report has been prepared by Urbanista Town Planning on behalf of prospective purchaser of No. 181 Morrison Road, Midvale, being Automotive Property Midland Pty Ltd.

Urbanista Town Planning has prepared the following report in support of a request to amend the City of Swan's (City) Local Planning Scheme No. 17 (**LPS17**) to allow a Motor Vehicle Sales land use to the list of special uses.

The proposed scheme amendment seeks to add a land use to the list of special uses permitted on site for Special Use No. 21. Such a modification will allow for the development of a well-known and reputable motor vehicle company to sell their vehicles from the site.

This report will discuss various issues pertinent to the proposal, including:

- Site details.
- Town planning considerations.
- Proposed scheme amendment.

We respectfully seek the support of the City, WA Planning Commission (**WAPC**) and Minister for Planning for the proposed scheme amendment, having due regard for the provisions of relevant state and local planning frameworks.

2 SITE DETAILS

2.1 LAND DESCRIPTION

The subject site is located at No. 181 Morrison Road, Midvale. The site has a total land area of 16,533sqm and is bounded by Morrison Road to the south, Gray Drive to the west, Swan Avenue to the east and the Swan Districts Netball Courts to the north. The site is currently vacant, however previously contained a drive through fast restaurant and movie theatre. The movie theatre was demolished in 2009 and the chicken treat was demolished in 2019.

2.2 SITE CONTEXT

The subject site is located on Morrison Road which is reserved for Primary Regional Roads. The land to the west and to the north of the site is reserved for Parks and Recreation under the Metropolitan Region Scheme and is currently owned by the City of Swan.

The land to the east of the site has recently been acquired by Main Roads to facilitate the construction of a fly over for Roe Highway and northbound vehicle on-ramps and the land to the south of the site, on the other side of Morrison Road, is zoned Residential and within the Shire of Mundaring.



Figure 1: Site Aerial (MNG Maps)

3 BACKGROUND

In March 2010, scheme amendment No. 15 to the City's LPS17 was gazetted, which sought the rezoning of the subject site from General Commercial to 'Special Use'. The list of land uses that were included as discretionary uses in this special use zone were:

- Consulting rooms;
- Fast food outlet;
- Lunch bar;
- Medical centre;
- Motor vehicle wash;
- Recreation – private;
- Restaurant; and
- Service station

In May 2016 a request to amend the City's LPS17 to insert a 'shop' land use to the range of uses was submitted to the City for consideration. The proposed amendment was submitted with the intention to facilitate the development of a 1,950sqm Aldi supermarket. This proposed amendment, known as Amendment No.134 was approved by the Minister and subsequently gazetted on 30 June 2017.

On 5 June 2018, the Metro-East Joint Development Assessment Panel approved an application for an Aldi supermarket and car parking on the eastern portion of the site, with the western portion being left as two future development sites of approximately 2200-2400sqm each.

Notwithstanding, Aldi made the decision not to progress with their development plans and the site was sold in early 2023.

4 PROPOSED SCHEME AMENDMENT

The subject proposed amendment to the City's Local Planning Scheme No. 17 is to insert the land use 'motor vehicle, boat or caravan sales' to the existing range of uses provided for in Schedule 4 of the City's Scheme.

It is proposed that the land use be classified as 'D', which is consistent with the majority of the land uses listed in Special Use No. 21.

The proposed scheme amendment does not result in any amendments to the scheme maps, only textual amendments to Special Use 21 listed in schedule 4 of LPS17.

The proposed scheme amendment will facilitate the construction of a new Mazda Dealership which will cater to the eastern sub-region of Perth.

5 PLANNING FRAMEWORK

5.1 PERTH AND PEEL @3.5MILLION

Perth and Peel @3.5million is the overarching strategic planning framework for the Perth and Peel metropolitan regions. Perth and Peel @3.5million proposes five strategic themes for a liveable, prosperous, connected, sustainable and collaborative City.

The subject site is located within the North-East Metropolitan Sub-Regional Planning Framework, which outlines that a key objective is to promote employment opportunities and increase the number of people who live and work within the sub-region, with a focus on attracting strategic economic and employment land uses within the Midland strategic metropolitan centre.

The proposed scheme amendment will facilitate a land use and a business that is not currently operating in the sub-region and is anticipated to draw thousands of customers per week. Further the Mazda showroom and motor vehicle sales will employ over 70 staff in a variety of roles ranging from sales and customer service to mechanics. On this basis it is considered that the proposed amendment aligns with the strategic objectives of the Perth Metropolitan Region.

5.2 SPP3.7 – PLANNING IN BUSHFIRE PRONE AREAS

In accordance with the Map of Bushfire Prone Areas below, the subject site is only very slightly within a Bushfire Prone Area. Given this, it is not considered necessary to provide a Bushfire Report at this stage of the planning process. Notwithstanding, the necessary Bushfire Reports will be provided with the submission of a future development application.



Figure 2: Map of Bushfire Prone Areas

5.3 SPP4.2 – ACTIVITY CENTRES

In this instance, the applicant is of the view that an assessment against SPP4.2 is not required. The proposal does not seek a rezoning to facilitate out-of-centre development as this is already contemplated under the current scheme. Further Scheme Amendment No. 134, which proposed the addition of a 'shop' to the list of land uses was accompanied by a Retail Needs Assessment which determined that the addition of an Aldi supermarket and other tenancies would have minimal impact on existing centres.

5.4 CITY OF SWAN LOCAL PLANNING SCHEME

As indicated previously the City of Swan rezoned the subject site from General Commercial to Special Use in 2010.

In accordance with the clause 4.2.17 of the City's LPS17, the objectives of the Special Use zones are to:

- “(a) provide for specific uses or combination of uses in circumstances where the uses have particular locational and developmental requirements for which a generic zoning is unsuitable;*
- (b) facilitate the development of strategically important facilities that cannot be satisfactorily provided for within any of the generic zones, and to ensure compatibility with adjacent development.”*

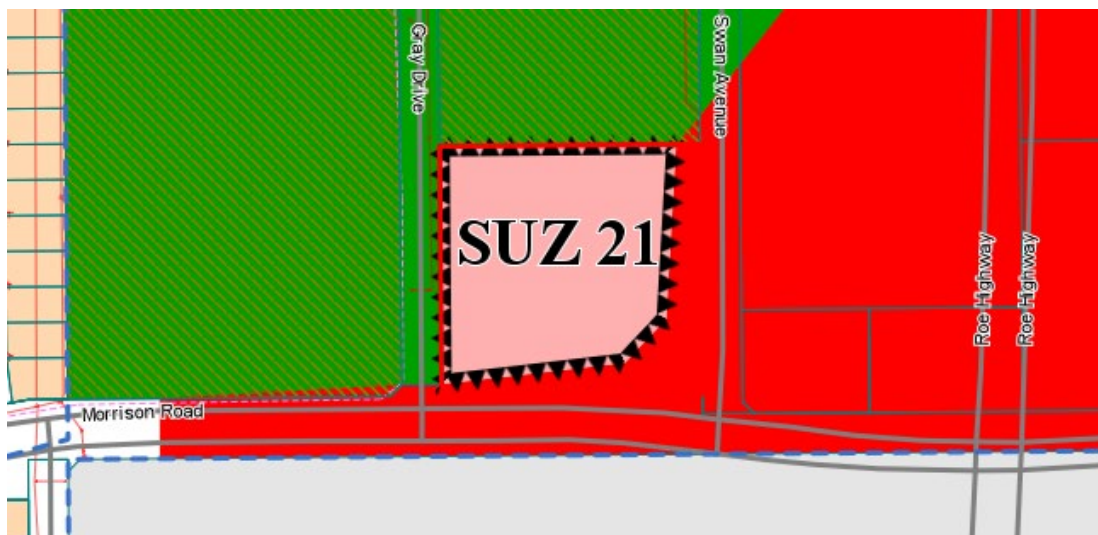


Figure 3: City of Swan Local Planning Scheme Map

The land uses that currently are listed in Special Use 21, in schedule 4 of the LPS largely reflect land uses that are permitted in the general commercial or highway service zone.

The proposed 'motor vehicle, boat or caravan sales' land use is a permitted use in the general commercial and the highway service zone and is a land use that is conducive to the other land uses listed under special use 21.

21. <i>Number modified by Amend 101 Gazetted 16.01.15</i>	Portion Lot 338 on P4155 Morrison Road, Midvale <i>Modified by Amend 134 Gazetted 30.06.17</i>	Consulting Rooms – "D" Fast Food Outlet – "D" Lunch Bar – "P" Medical Centre – "D" Motor Vehicle Wash – "D" Recreation – Private – "D" Restaurant – "D" Service Station – "A" Shop – "D" <i>Modified by Amend 134 Gazetted 30.06.17</i>	1. Development to be accordance with a Detailed Area Plan approved by the City of Swan; and 2. 'Shop' floor space shall not exceed 1,950m ² GLA <i>Modified by Amend 134 Gazetted 30.06.17</i>
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Figure 4: Special Use 21 - Excerpt from City of Swan Local Planning Scheme No. 17.

6 TRANSPORT IMPACT ASSESSMENT

A Transport Impact Assessment (TIA) has been prepared by Transcore with respect to the proposed scheme amendment for an additional use classification which would make the use of 'Motor Vehicle, Boat or Caravan Sales' capable of approval at 181 Morrison Road, Midvale in the City of Swan (hereafter subject site).

The subject site is located to the north of Morrison Road between Gray Drive and Swan Avenue and is currently vacant land. The site takes access from Gray Drive which connects to Morrison Road at the southern end. The site has good accessibility via the existing pedestrian network but limited bicycle accessibility. It also enjoys good access to local public transport services which operate along Morrison Road.

Transcore has previously prepared a TIA report for a major brand supermarket development at the subject site in 2015. Capacity analysis of the surrounding road networks was undertaken at the time as part of the TIA report. The SIDRA capacity analysis for the (then) post-development scenario for year 2021 indicated that the development proposal would not have a significant impact on the operation of Morrison Road/Gray Street intersection or the adjacent Roe Highway/Morrison Street intersection.

The traffic assessment of the traffic resulting from the scheme amendment demonstrates that the local road network has the standards and capacity to accommodate the anticipated development-generated traffic. In conclusion, the findings of this Transport Impact Assessment are supportive of the proposed scheme amendment.

7 CONCLUSION

The proposal to amend the City's Local Planning Scheme to include an additional land use into the list of 'special uses' for the site has been duly considered in the sections above in accordance with City of Swan's planning framework, including Local Planning Scheme No. 17.

The applicant looks forward to working with the City in their support of this standard Local Planning Scheme amendment for the addition of a 'motor vehicle, boat or caravan sales' land use as a special use for the subject site.

Should you have any question in relation to the details provided in this submission, please contact Daniella Mrdja on [6444 9171](tel:64449171) or daniella@urbanistaplanning.com.au.

ATTACHMENT 1:
Resolution to Prepare an Amendment to a Local Planning Scheme

Planning and Development Act 2005 (W.A.)

RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME

Regulation 35(1)

Planning and Development (Local Planning Schemes) Regulations 2015 (W.A.)

CITY OF SWAN

Local Planning Scheme No. 17 — Scheme Amendment No. 225

STANDARD AMENDMENT

It is RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005 (W.A.)*, to amend the City of Swan Local Planning Scheme No. 17 by:

- Amending Schedule No. 4 – Special Use Zones as follows:

No.	Description of land	Special use	Conditions
21.	Lot 338 on P4155 Morrison Road, Midvale	Consulting Rooms - 'D' Fast Food Outlet - 'D' Lunch Bar - 'P' Medical Centre - 'D' <u>Motor Vehicle, Boat or Caravan Sales – 'D'</u> Motor Vehicle Wash - 'D' Recreation - Private - 'D' Restaurant - 'D' Service Station 'A' Shop - 'D'	1. Development to be in accordance with a Detailed Area Plan approved by the City of Swan; and 2. 'Shop' floor space shall not exceed 1,950m ² GLA

Dated this _____ day of _____ in the year two thousand and _____.
DAY MONTH

Stephen Cain
Chief Executive Officer

Planning and Development Act 2005 (W.A.)

RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME

CITY OF SWAN

Local Planning Scheme No. 17 — Scheme Amendment No. 225

COUNCIL ADOPTION

ADOPTED by resolution of the Council of the City of Swan at the meeting of the Council held on the

_____ day of _____ in the year two thousand and _____.
DAY MONTH

Cr. David Lucas
Mayor

Stephen Cain
Chief Executive Officer

FINAL APPROVAL

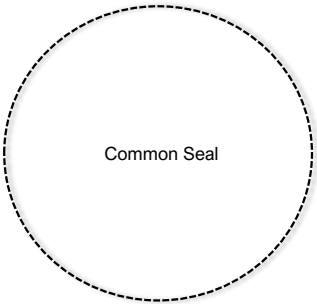
APPROVED by resolution of the Council of the City of Swan at the meeting of the Council held on the

_____ day of _____ in the year two thousand and _____.
DAY MONTH

The Common Seal of the Municipality was, pursuant to that resolution, hereunto affixed in the presence of:

Cr David Lucas
Mayor

Stephen Cain
Chief Executive Officer



Recommended / Submitted for Approval

Delegated under s16 of the *Planning and Development Act 2005* (W.A.)

____/____/____
DD MM YYYY

Approval Granted

Minister for Planning

____/____/____
DD MM YYYY

ATTACHMENT 2:
Traffic Impact Assessment

14.3.2 STATE ADMINISTRATIVE TRIBUNAL - S.31 RECONSIDERATION - REFUSAL OF INDUSTRY - EXTRACTIVE - LOT 201 (NO.165) REEN ROAD, GIDGEGANNUP (DA920-22)

Ward	Swan Valley/Gidgegannup Ward
Disclosure of interest	Nil
Business Unit	Statutory Planning
Authorised Officer	Executive Director Planning and Development
Voting Requirements	Simple Majority

KEY ISSUES

- Council, at its Ordinary Meeting of November 15, 2023, resolved to refuse the application for planning approval of Industry-Extractive at Lot 201 (No.165) Reen Road, Gidgegannup for the following reason:

“that the nature of the proposed activity is considered to be inconsistent with the visual amenity expected of the Landscape zone within which the property is situated and to be disruptive to the “peace and quiet” amenity expected to be prevalent in a rural environment”.
- The Applicant has appealed that decision to the State Administrative Tribunal of WA (SAT). After two (2) mediation meetings the Applicant has submitted an amended application, and the SAT has invited the City to reconsider its decision on or before 19 June 2024.
- The amended application is for the extraction of hard rock within three (3) existing 3m wide firebreaks, five (5) existing 6m wide alternate firebreaks and within one (1) new proposed 6m wide alternate firebreak as per the attached new Site Plan No.9622-FIG-05-G.
- These existing and proposed firebreaks will be excavated to a depth of no more than 1m below existing ground level generating a total yield of 8,500 tonnes of hard rock extracted over a five (5) year timeframe.
- Of the 8,500 tonnes of extracted hard rock, 5000 tonnes will be processed onsite and transported offsite to be used by the Owner's landscaping business. The balance of 3500 tonnes will be crushed and reinstated back into the excavated firebreaks to improve their trafficability.
- The amended application has moved the proposed gravel stockpile to the same location as the laydown/screening area and the extent of the proposed sealing of the driveway is depicted on the attached new Site Plan No.9622-FIG-05-G.
- No vegetation will be removed but pruning of an estimated 140m² of vegetation will occur for the installation of the proposed new 6m wide alternate firebreak. Such work will not require a clearing permit from the Department of Water and Environmental Regulation (DWER).

- The amended application did not require further referral to agencies or further public advertising.
- Given the limited scale and duration of the excavation, and subject to management conditions and revegetation of the land through a Revegetation Plan, City staff are satisfied that the application is not detrimentally inconsistent with the objectives of the 'Landscape' zone applicable to the land nor the amenity of surrounding properties.

BACKGROUND

The particulars of the original application as assessed by City Officers in the November 15, 2023 Council Report and the summary brief and site plan for the amended application are contained within the attachments.

DETAILS

The amended application entails no requirement for additional assessment beyond that undertaken on the original application as addressed in the attached November 15, 2023 Council Report.

City staff are satisfied that the amended application is not detrimentally inconsistent with the objectives of the 'Landscape' zone applicable to the land nor the amenity of surrounding properties

CONSULTATION

No further consultation has been undertaken.

ATTACHMENTS

1. Amended Application (summary brief for Council reconsideration) [**14.3.2.1** - 5 pages]
2. New Site Plan No.9622- FI G-05- G [**14.3.2.2** - 1 page]
3. Amended Bushfire Management Plan [**14.3.2.3** - 99 pages]
4. Amended Dust Management Plan [**14.3.2.4** - 27 pages]
5. Amended Acoustic Assessment [**14.3.2.5** - 30 pages]
6. Original Report to Council [**14.3.2.6** - 66 pages]

STRATEGIC IMPLICATIONS

Nil.

STATUTORY IMPLICATIONS

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

City of Swan Local Planning Scheme No.17

FINANCIAL IMPLICATIONS

Nil.

RECOMMENDATION

That Council resolve to:

1. Approve the application for proposed 'Industry – Extractive' at Lot 201 (No.165) Reen Road, Gidgegannup subject to the following conditions:
 1. This approval is for 'Industry – Extractive' as defined by the City of Swan Local Planning Scheme No.17 and is valid for a period of five (5) years only whereupon the Applicant/Owner must make a further application for approval to continue the use.
 2. Extraction and processing operations shall only occur during the period of May to October, Monday to Friday and during the hours 7.00am to 4.30pm.
 3. Extraction activity is to occur only within the existing and proposed new firebreak areas as depicted on the attached Site Plan No.9622-FIG-05-G.
 4. Within 90 days of the date of this approval the site driveway as depicted on Site Plan No.9622-FIG-05-G is to be sealed to a standard satisfactory to the City of Swan.
 5. Within 120 days of the date of this approval the Applicant/Owner is to prepare and submit to the satisfaction of the City of Swan, on advice of the Department of Water and Environmental Regulation, a Drainage Management Plan detailing means to detain water onsite and to prevent the export of sediment from extractive activities into the existing creek onsite. The Applicant/Owner is required to construct and maintain any works subject of the approved Drainage Management Plan and maintain these to the satisfaction of the City of Swan for the duration of extraction operations onsite.
 6. Within 90 days of the date of this approval the Applicant/Owner is to submit to the satisfaction of the City of Swan a Revegetation Plan for the select revegetation of portions of the site to effect visual and dust screening. The Applicant/Owner is required to plant the vegetation subject of the approved Revegetation Plan and to maintain it thereafter to the satisfaction of the City of Swan.
 7. Extraction activities within 200m of the residence on Lot 254 Reen Road (north of the subject site) are to be carried out only when winds are northerly or easterly at a velocity greater than 5m per second.

8. Crushing activity shall only occur in the laydown area gravel stockpile area as depicted on the attached Site Plan No.9622-FIG-05-G.
 9. Prior to any crushing occurring within the laydown area, a 3m high earth bund is to be constructed around the areas' northern and eastern perimeters.
 10. Vegetation outside of the existing firebreak areas is not to be cleared.
 11. Operations are required to be undertaken in accordance with the Dust Management and Mitigation actions set out in Section No.4 of the Dust Management Plan by Coterra Environment (April 2024).
 12. Operations are required to be undertaken in accordance with the Fauna Management actions set out in Section 4.4.2 of the Environmental Assessment Report by Coterra Environment (December 2022).
 13. Excavation within existing firebreaks is to ensure that the firebreaks have been remediated sufficiently for these to be functionally accessible for emergency vehicles by the commencement of the bushfire season each year.
2. Advise those that have made submissions on the original application of Council's decision.

Cr Bowman left the Chambers at 7.03pm returned at 7.04pm.

MOTION that Council resolve to:

1. Approve the application for proposed 'Industry – Extractive' at Lot 201 (No.165) Reen Road, Gidgegannup subject to the following conditions:
 1. This approval is for 'Industry – Extractive' as defined by the City of Swan Local Planning Scheme No.17 and is valid for a period of five (5) years only whereupon the Applicant/Owner must make a further application for approval to continue the use.
 2. Extraction and processing operations shall only occur during the period of May to October, Monday to Friday and during the hours 7.00am to 4.30pm.
 3. Extraction activity is to occur only within the existing and proposed new firebreak areas as depicted on the attached Site Plan No.9622-FIG-05-G.
 4. Prior to the use of the site driveway for the transportation of any material extracted from the site, the owner is to have the driveway, as depicted on Site Plan No.9622-FIG-05-G, sealed to a standard satisfactory to the City of Swan.”.
 5. Within 120 days of the date of this approval the Applicant/Owner is to prepare and submit to the satisfaction of the City of Swan, on advice of the Department of Water and Environmental Regulation, a Drainage Management Plan detailing means to detain water onsite and to prevent the export of sediment from extractive activities into the existing creek onsite. The Applicant/Owner is required to construct and maintain any works subject of the approved Drainage Management Plan and maintain these to the satisfaction of the City of Swan for the duration of extraction operations onsite.
 6. Within 90 days of the date of this approval the Applicant/Owner is to submit to the satisfaction of the City of Swan a Revegetation Plan for the select revegetation of portions of the site to effect visual and dust screening. The Applicant/Owner is required to plant the

vegetation subject of the approved Revegetation Plan and to maintain it thereafter to the satisfaction of the City of Swan.

7. Extraction activities within 200m of the residence on Lot 254 Reen Road (north of the subject site) are to be carried out only when winds are northerly or easterly at a velocity greater than 5m per second.
 8. Crushing activity shall only occur in the laydown area gravel stockpile area as depicted on the attached Site Plan No.9622-FIG-05-G.
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 13. Excavation within existing firebreaks is to ensure that the firebreaks have been remediated sufficiently for these to be functionally accessible for emergency vehicles by the commencement of the bushfire season each year.
2. Advise those that have made submissions on the original application of Council's decision.

Reason for Motion (provided by Cr Henderson)

Amending the recommendation is to provide a reasonable timeframe for the owner to effect the upgrade of the site driveway.

(Cr Henderson - Cr Zannino)

MOTION WAS PUT TO THE VOTE AND CARRIED (9/5)

For: Cr Aringo, Cr Bowman, Cr Henderson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik,
Cr Zannino and Mayor Richardson
Against: Cr Catalano, Cr Dorn, Cr Howlett, Cr Johnson and Cr Knight

Amended Application: Lot 201 (No. 165) Reen Road, Gidgegannup

Summary Brief for Council Reconsideration



Proposed Firebreak Maintenance and Extraction Activities

1. The current condition of the existing firebreaks at the site are unsafe and inefficient. The proposed firebreak maintenance will assist in reducing the considerable crossfall in height between the existing boundary firebreaks on the site and on the neighbouring properties (particularly Lot 254 to the north).
2. Accordingly, the main purpose of the proposed extraction activities is to establish a suitable trafficable surface within the abovementioned firebreaks for safe and efficient access by a 'Type 3.4' firefighting appliance (i.e. an 8m long, 3,600L-capacity fire tanker).
3. To achieve this, extraction of hard rock within the existing and proposed 3m-wide boundary firebreaks and 6m-wide alternative (previously known as 'strategic') firebreaks, as depicted on the Amended Site Plan. Soil below the current surface of the firebreaks will remain in situ to minimise labour and machinery costs (topsoil removed from firebreak areas will be returned back to the same firebreak areas).
4. Based on an approximate average depth of 0.85m, a maximum of 8,500 tonnes of hard rock will be removed from the abovementioned firebreak areas over a proposed 5-year period as follows;
 - a. A maximum of 5,000 tonnes of hard rock (of the abovementioned 8,500 tonnes) will be processed through the crusher/screening machine and removed from the site for re-use in the landowner's landscaping business (as opposed to being stockpiled on-site or sent to landfill);
 - b. The remaining 3,500 tonnes (of the abovementioned 8,500 tonnes), will comprise hard rock deemed too small for re-use in the landowner's landscaping business and soil that is "bound" to the hard rock. This 3,500 tonnes will also be processed through the crusher/screening machine. The soil will ultimately be returned to the firebreak areas and the "small" rock (approximately 1,000 to 1,500 tonnes) will be crushed into gravel. The gravel will be used for a 100-150mm thick layer atop the firebreak areas, providing stability to its surfaces to prevent "tire ruts" and to mitigate against "washout" during storm events).
5. Whilst extraction activities will be approximately 0.85m in depth, approval is sought to excavate up to 1m to account for potential "iceberg scenarios", whereby rocks visible on the surface may have a larger below-ground mass that cannot be reasonably predicted prior to extraction. The maximum 1m "threshold" would provide sufficient flexibility to undertake extraction activities without unnecessarily frustrating the Applicant, should such scenarios occur.

Bushfire

6. The amended Bushfire Management Plan (**Amended BMP**) makes the following findings:
 - a. The proposed alternative firebreak [i.e. Firebreak '3a', as depicted on the Amended Site Plan] is 146m long and is required to provide a trafficable surface for fire tanker access to "link up" the sealed "battleaxe" driveway to the existing northern boundary firebreak (via Firebreaks '1b'/'2b' and '2c', as depicted on the Amended Site Plan).
 - b. Firebreak '3a' is proposed to ensure internal firebreak access between the abovementioned "battleaxe" driveway and the northern boundary is equivalent to the December 1998 Fire Management Plan approved by the City (*ref. S107317*) (**1998 Fire Plan**).
 - c. Firebreaks '1b' and '2b' are both existing and provide 2 separate paths of travel to maximise accessibility during a bushfire event. Furthermore, these firebreaks enhance safety and efficiency by accommodating 90-degree fire tanker turns within 6m-wide alternative firebreaks.

FILED

6 MAY 2024

Via eLodgment

STATE ADMINISTRATIVE
TRIBUNAL

Amended Application: Lot 201 (No. 165) Reen Road, Gidgegannup

Summary Brief for Council Reconsideration



Environmental

7. Extraction activities within the existing firebreaks will not require any vegetation removal. However, some vegetation pruning and clearing (i.e. within an approximately 140m² area) is unavoidable to facilitate the proposed alternative Firebreak '3a' in the north-eastern portion of the site (as depicted on the Amended Site Plan).
8. To facilitate Firebreak '3a', some minor vegetation clearing is required. This will comprise minor pruning but does not involve any tree removal. This minor pruning is unavoidable and on a comparative basis is a better environmental outcome than if original alternative Firebreak ('2b') was fully reinstated. If Firebreak 2b was reinstated (which was approved by the 1998 Fire Plan and thus is exempt from requiring any further approvals), approximately 2,700m² of semi-established "regrowth" vegetation would be cleared.
9. The vegetation pruning is required to provide a 4m vertical clearance above Firebreak '3a' to ensure unimpeded access by a fire tanker as per the requirements of Item 3(2) of the City's *Fire Hazard Reduction Notice (Firebreak Notice)*.
10. The amended Environmental Assessment Report (**Amended EAR**) advises this vegetation clearing and pruning is exempt from requiring a clearing permit under the *Environmental Protection Act 1986* due to its minor nature.

Dust

11. The Amended Dust Management Plan (**Amended DMP**) confirms the existing driveway (as depicted on the amended Site Plan) will be sealed to eliminate potential dust generation from vehicle movements.
12. The Amended DMP states that water from the existing dam¹ will be utilised (via a water cart and sprinkler system) on an "as required" basis to suppress any dust generated from vehicle/plant movements relating to the unsealed portion of the driveway, within the centre of the site.
13. The Amended DMP states that the crusher/screening machine will be fitted with an appropriate sprinkler system to suppress all dust emissions from the processing activities. All water to be used by this sprinkler system will be taken from the existing dam.

Noise

14. The Amended Acoustic Assessment has considered all machinery that will be used as part of the extraction operations within the respective firebreak areas and the central portion of the site (i.e. the excavator, crusher/screening machine and the "impactor").
15. The Amended Acoustic Assessment demonstrates noise generated at the site can comply with the *Environmental Protection (Noise) Regulations 1997*.

Traffic

16. The amended application does not involve any changes to traffic, which was already contemplated as part of the submitted Transport Impact Statement (**TIS**).

¹ approved as part of the 1998 Fire Plan.

Amended Application: Lot 201 (No. 165) Reen Road, Gidgegannup

Summary Brief for Council Reconsideration



17. The TIS demonstrates that;

- a. The proposed operations will generate a maximum of 2 truck trips and 4 light vehicle trips per day. Accordingly, any traffic impacts will be low and can be accommodated within the existing road network).
- b. Adequate sight lines in both directions exist for the existing crossover to Reen Road.
- c. The existing crossover and driveway can accommodate all truck turning movements via a modelled turning template analysis.

Images of Machinery



Image 1: Crusher/Screening Machine.

Amended Application: Lot 201 (No. 165) Reen Road, Gidgegannup

Summary Brief for Council Reconsideration



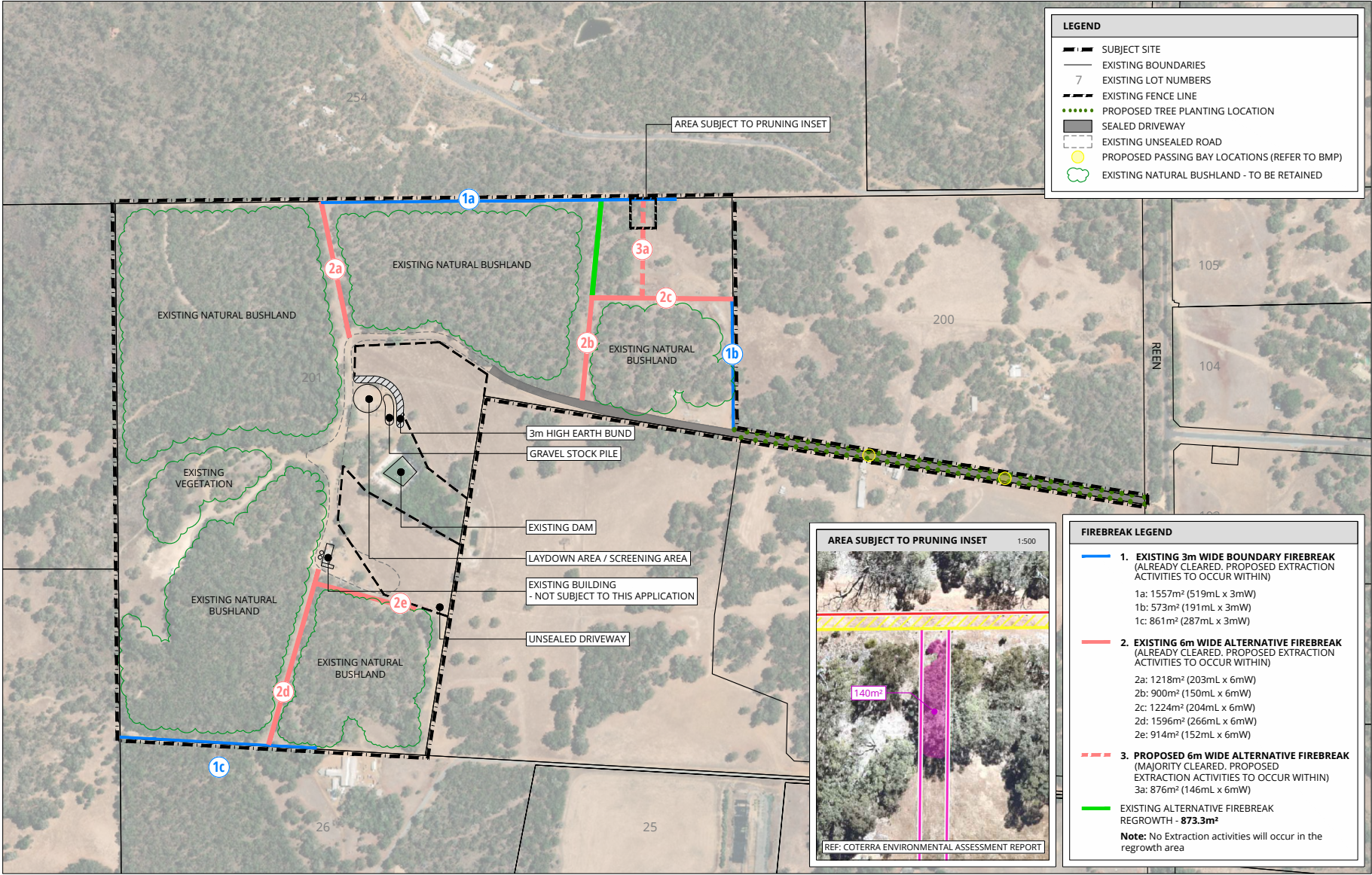
Image 2: Impactor.

Amended Application: Lot 201 (No. 165) Reen Road, Gidgegannup

Summary Brief for Council Reconsideration



Image 3: Excavator/Extractor.



SITE PLAN - PROPOSED FIREBREAK MAINTENANCE AND EXTRACTION ACTIVITIES
LOT 201 (No.165) REEN ROAD
GIDGEGANNUP

N
0 150 m
SCALE @ A3: 1:5000
9622-FIG-05-G

DRAWN: JS
DATE CREATED: 2024.04.30
PROJECTION: MAGSAD GD494
COUNTRY: AUSTRALIA
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Gidgegannup

Bushfire Management Plan (BMP)

- ◇ Assessment of potential bushfire impact
- ◇ Environmental conservation
- ◇ Assessment of the development's ability to acceptably mitigate bushfire risk through application of required and/or additional bushfire protection measures
- ◇ Creation of responsibilities to implement and maintain protection measures

-31°47'35", 116°9'35", 233.2m, 360°
19/10/2022 11:14:25 am

Produced to meet the relevant requirements of STATE PLANNING POLICY 3.7 Planning in Bushfire Prone Areas & Guidelines

Address / Location:

Lot 201 (165) Reen Road, Gidgegannup

City of Swan

Development Application

2 May 2024

Job Reference No: 200275

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<p>Limitations: The protection measures that will be implemented based on information presented in this Bushfire Management Plan are minimum requirements and they do not guarantee that buildings or infrastructure will not be damaged in a bushfire, persons injured, or fatalities occur either on the subject site or off the site while evacuating.</p> <p>This is substantially due to the unpredictable nature and behaviour of fire and fire weather conditions. Additionally, the correct implementation of the required protection measures (including bushfire resistant construction) and any other required or recommended measures, will depend upon, among other things, the ongoing actions of the landowners and/or operators over which Bushfire Prone Planning has no control.</p> <p>All surveys, forecasts, projections and recommendations made in this report associated with the proposed development are made in good faith based on information available to Bushfire Prone Planning at the time. All maps included herein are indicative in nature and are not to be used for accurate calculations.</p> <p>Notwithstanding anything contained therein, Bushfire Prone Planning will not, except as the law may require, be liable for any loss or other consequences whether or not due to the negligence of their consultants, their servants or agents, arising out of the services provided by their consultants.</p> <p>Copyright © 2022 BPP Group Pty Ltd: All intellectual property rights, including copyright, in format and proprietary content contained in documents created by Bushfire Prone Planning, remain the property of BPP Group Pty Ltd. Any use made of such format or content without the prior written approval of Bushfire Prone Planning, will constitute an infringement on the rights of the Company which reserves all legal rights and remedies in respect of any such infringement.</p>					



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SUMMARY STATEMENTS

THIS DOCUMENT – STATEMENT OF PURPOSE
<p>The Bushfire Management Plan (BMP)</p> <p>The BMP sets out the required package of bushfire protection measures to lessen the risks associated with a bushfire event. It establishes the responsibilities to implement and maintain these measures.</p> <p>The BMP also identifies the potential for any negative impact on any environmental, biodiversity and conservation values that may result from the application of bushfire protection measures or that may limit their implementation.</p> <p>Risks Associated with Bushfire Events</p> <p>The relevant risks are the potential for loss of life, injury, or destroyed or damaged assets which results in personal loss and economic loss. For a given site, the level of that risk to persons and assets (the exposed elements) is a function of the potential threat levels generated by the bushfire hazard, and the level of exposure and vulnerability of the at risk elements to the threats.</p> <p>Bushfire Protection Measures</p> <p>The required package of protection measures is established by <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7)</i>, its associated <i>Guidelines</i> and any other relevant guidelines or position statements published by the Department of Planning, Lands and Heritage. These measures are limited to those considered by the WA planning authorities as necessary to be addressed for the purpose of <u>land use planning</u>. They do not encompass all available bushfire protection measures as many are not directly relevant to the planning approval stage. For example:</p> <ul style="list-style-type: none"> Protection measures to reduce the vulnerability of buildings to bushfire threats is primarily dealt with at the building application stage. They are implemented through the process of applying the Building Code of Australia (Volumes 1 and 2 of the national Construction Code) in accordance with WA building legislation and the application of construction requirements based on a building's level of exposure - determined as a Bushfire Attack Level (BAL) rating); or Protection measures to reduce the threat levels of consequential fire (ignited by bushfire and involving combustible materials surrounding and within buildings) and measures to reduce the exposure and vulnerability of elements at risk exposed to consequential fire, are not specifically considered. <p>The package of required bushfire protection measures established by the Guidelines includes:</p> <ul style="list-style-type: none"> The requirements of the bushfire protection criteria which consist of: <ul style="list-style-type: none"> Element 1: Location (addresses threat levels). Element 2: Siting and Design of Development (addresses exposure levels of buildings). Element 3: Vehicular Access (addresses exposure and vulnerability levels of persons). Element 4: Water (addresses vulnerability levels of buildings). Element 5: Vulnerable Tourism Land Uses (addresses exposure and vulnerability as per Elements 1-4 but in use specific ways and with additional considerations of persons exposure and vulnerability). The requirement to develop Bushfire Emergency Plans / Information for 'vulnerable' land uses for persons to prepare, respond and recover from a bushfire event (this addresses vulnerability levels). The requirement to assess bushfire risk and incorporate relevant protection measures into the site emergency plans for 'high risk' land uses (this addresses threat, exposure and vulnerability levels). <p>Compliance of the Proposed Development or Use with SPP 3.7 Requirements</p> <p>The BMP assesses the capacity of the proposed development or use to implement and maintain the required 'acceptable' solutions and any additionally recommended bushfire protection measures - or its capacity to satisfy the policy intent through the justified application of additional bushfire protection measures as supportable 'alternative' solutions.</p>



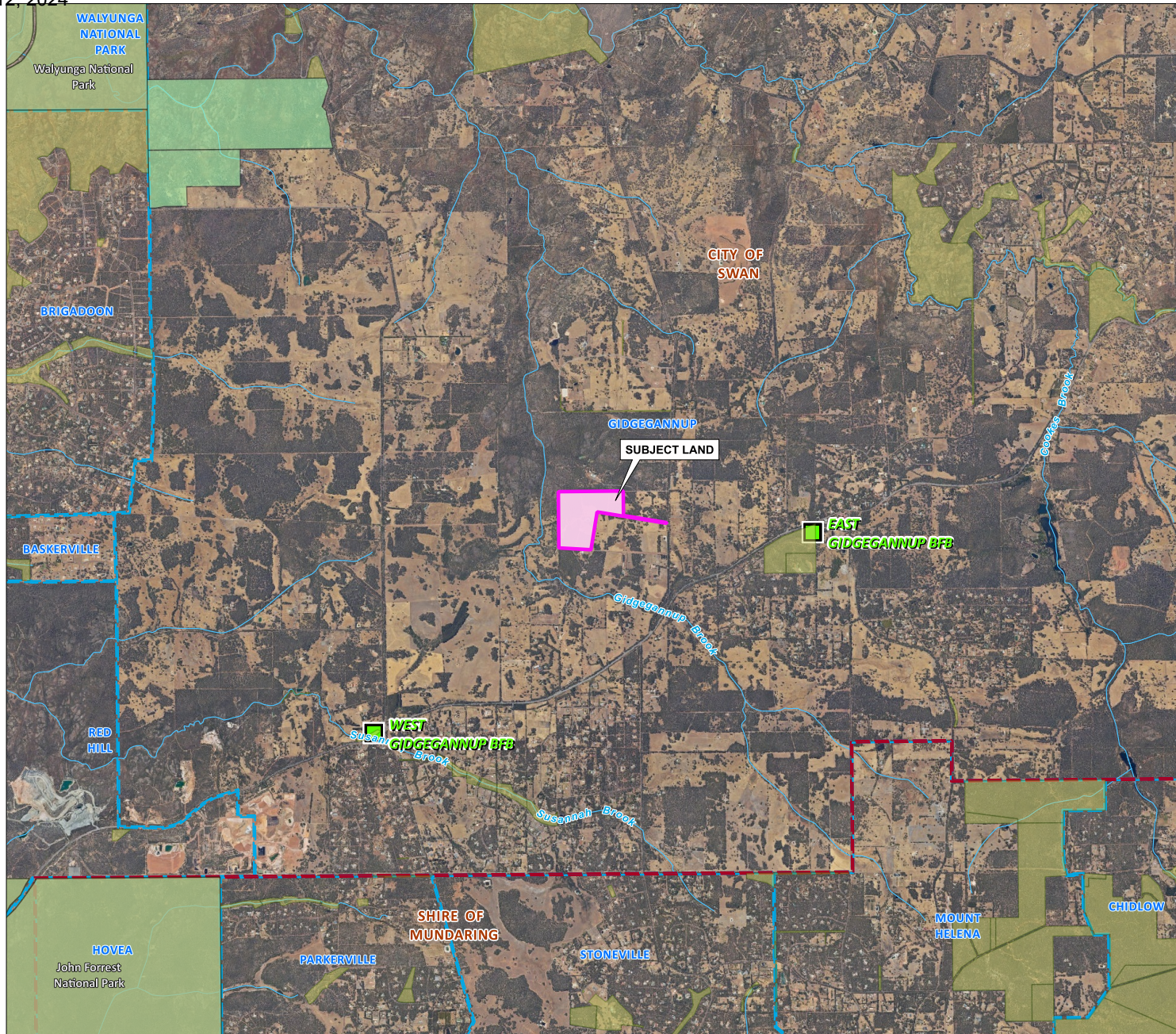
THE PROPOSED DEVELOPMENT/USE – BUSHFIRE PLANNING COMPLIANCE SUMMARY		
Environmental Considerations		Assessment Outcome
Will identified environmental, biodiversity and conservation values limit the full application of the required bushfire protection measures?		Possible (check)
Will identified environmental, biodiversity and conservation values need to be managed in the implementation and maintenance of the bushfire protection measures - but not limit their application?		Possible (check)
Required Bushfire Protection Measures		Assessment Outcome
The Acceptable Solutions of the Bushfire Protection Criteria (Guidelines)		
Element	The Acceptable Solutions	
1: Location	A1.1 Development location	Fully Compliant
2: Siting and Design of Development	A2.1 Asset Protection Zone (APZ)	N/A
3: Vehicular Access	A3.1 Public roads	Fully Compliant
	A3.2a Multiple access routes	Fully Compliant
	A3.2b Emergency access way	N/A
	A3.3 Through-roads	N/A
	A3.4a Perimeter roads	N/A
	A3.4b Fire service access route	N/A
	A3.5 Battle-axe legs	Fully Compliant
	A3.6 Private driveways	Fully Compliant
4: Water	A4.1 Identification of future water supply	N/A
	A4.2 Provision of water for firefighting purposes	Fully Compliant
Other ‘Bushfire Planning’ Documents to Be Produced		Required
This necessity for additional documents is determined by the proposed development/use type and the requirements established by SPP 3.7 and the associated Guidelines (as amended). As necessary, relevant outcomes are also captured as responsibilities in this BMP.		
Bushfire Emergency Plan – as preparation, response, and recovery operational information document. Includes a supporting information document to justify the plan’s content.		N/A
Bushfire Emergency Information – as response information poster.		N/A
Bushfire Risk Assessment and Management Report		N/A



1 PROPOSAL DETAILS AND THE BUSHFIRE MANAGEMENT PLAN

1.1 The Proposed Development/Use Details, Plans and Maps

The Proposal's Planning Stage For which certain bushfire planning documents are required to accompany the planning application.		Development Application - Change of Land Use
Total Area of Subject Lot/Site		52.7357 hectares
Number of Additional Lots Created		N/A
Primary Proposed Construction	Type(s)	N/A
	NCC Classification	N/A
Specific 'Bushfire Planning' Land Use Type When applicable, this classification establishes a requirement to conduct assessments and develop documents that are additional to this Bushfire Management Plan.		N/A
Description of the Proposed Development/Use		
This Bushfire Management Plan has been prepared to accompany an application for a Change of Land Use and obtain an Extractive Industry License for Lot 201 (165) Reen Road, Gidgegannup within the City of Swan.		
Description of Planned Staged Development and the Management of Potential Bushfire Planning Issues		
Not Applicable.		



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Figure 1.1

Location Plan

Lot 201 on Plan / Diagram D096821
165 Reen Road
Giddegannup
City of Swan

----- LEGEND -----

- Subject Site
- Local Government Authority
- Localities/Suburb
- Reserves
- DFES Stations (DFES-023)**
 - Bush Fire Brigade
- DBCA Legislated Lands & Waters**
 - Crown Freehold - Dept Managed
 - National Park
 - Nature Reserve
- DBCA Lands of Interest (DBCA-012)**
 - Crown Freehold
 - Crown Reserve
 - Unallocated Crown Land

0 500 1,000 1,500 2,000 2,500

Metres

----- LOCALITY -----



AERIAL IMAGERY: Landgate/SLIP



Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metres
Map by: Sarina Gorman 02-05-2024
SCALE (AS): 1 : 50000

200275_Location_165_Reen_Road_Giddegannup_2024.agx

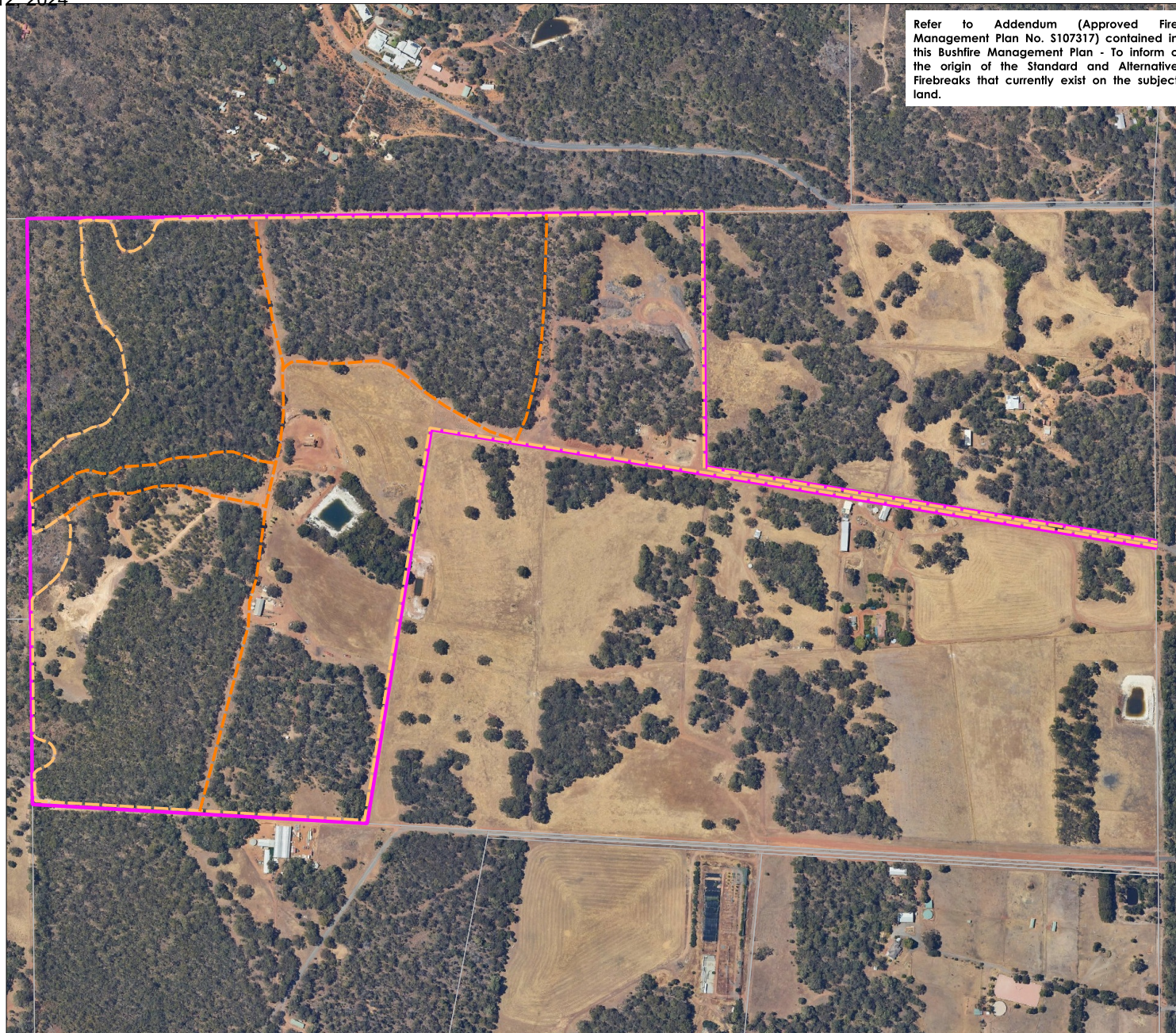


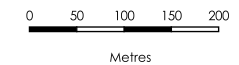
Figure 1.2
Spatial Context - Existing Conditions

Lot 201 on Plan / Diagram D096821
165 Reen Road
Gidgegannup
City of Swan

----- LEGEND -----

- Cadastre
- Subject Site
- Existing Access/Firebreak Alignments**
 - Standard Firebreak Alignment
 - Alternative Firebreak Alignment

Refer to Figures 1.3 & 1.4 for additional details regarding this proposal.



----- LOCALITY -----



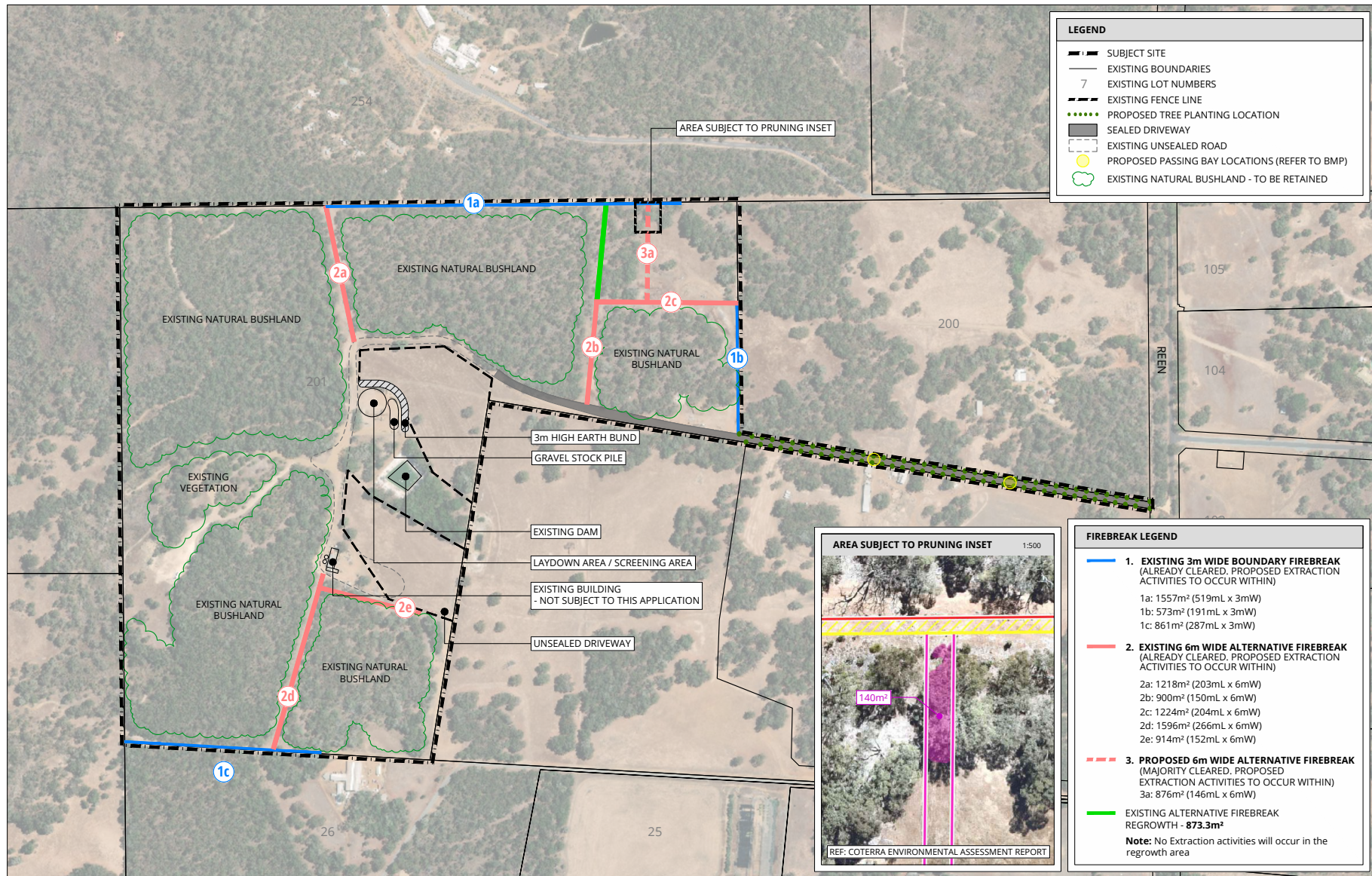
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Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map by: Sarina Gorman 02-05-2024
SCALE (A3): 1 : 4800

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200275_Proposal_165_Reen_Road_Spatial_Gidgegannup_2024.qgz



SITE PLAN - PROPOSED FIREBREAK MAINTENANCE AND EXTRACTION ACTIVITIES
LOT 201 (No.165) REEN ROAD
GIDGEGANNUP

N
0 150 m
SCALE @ A3: 1:5000
9622-FIG-05-G

DRAWN: JS
DATE CREATED: 2024.04.30
PROJECTION: MAGAD (GD494)
CADASTRE: LANDGATE
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Figure 1.4

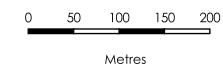
Proposed Development Map

Lot 201 on Plan / Diagram D096821
165 Reen Road
Gidgegannup
City of Swan

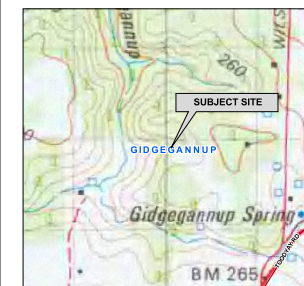
----- LEGEND -----

- Cadastre
- Subject Site
- Proposal**
- Lay Down Area
- Gravel Stockpile
- 3m High Earth Bund
- Dirt/Sealed Road/Private Driveway
- Existing Dam
- Existing Water Tanks
- PB** Passing Bays
- 6m Firebreak/Extraction Area - Proposed
- 6m Firebreak/Extraction Area - Existing
- 3m Firebreak/Extraction Area - Existing
- Existing Alternative Firebreak - Regrowth

Note - This Figure identifies the proposal associated with this Development Application only - If Required - Refer to Figure 1.2 in conjunction with the Addendum (Approved Fire Management Plan No. S107317) contained in this Bushfire Management Plan - To inform of the origin of the Standard and Alternative Firebreaks that currently exist on the subject land.



----- LOCALITY -----

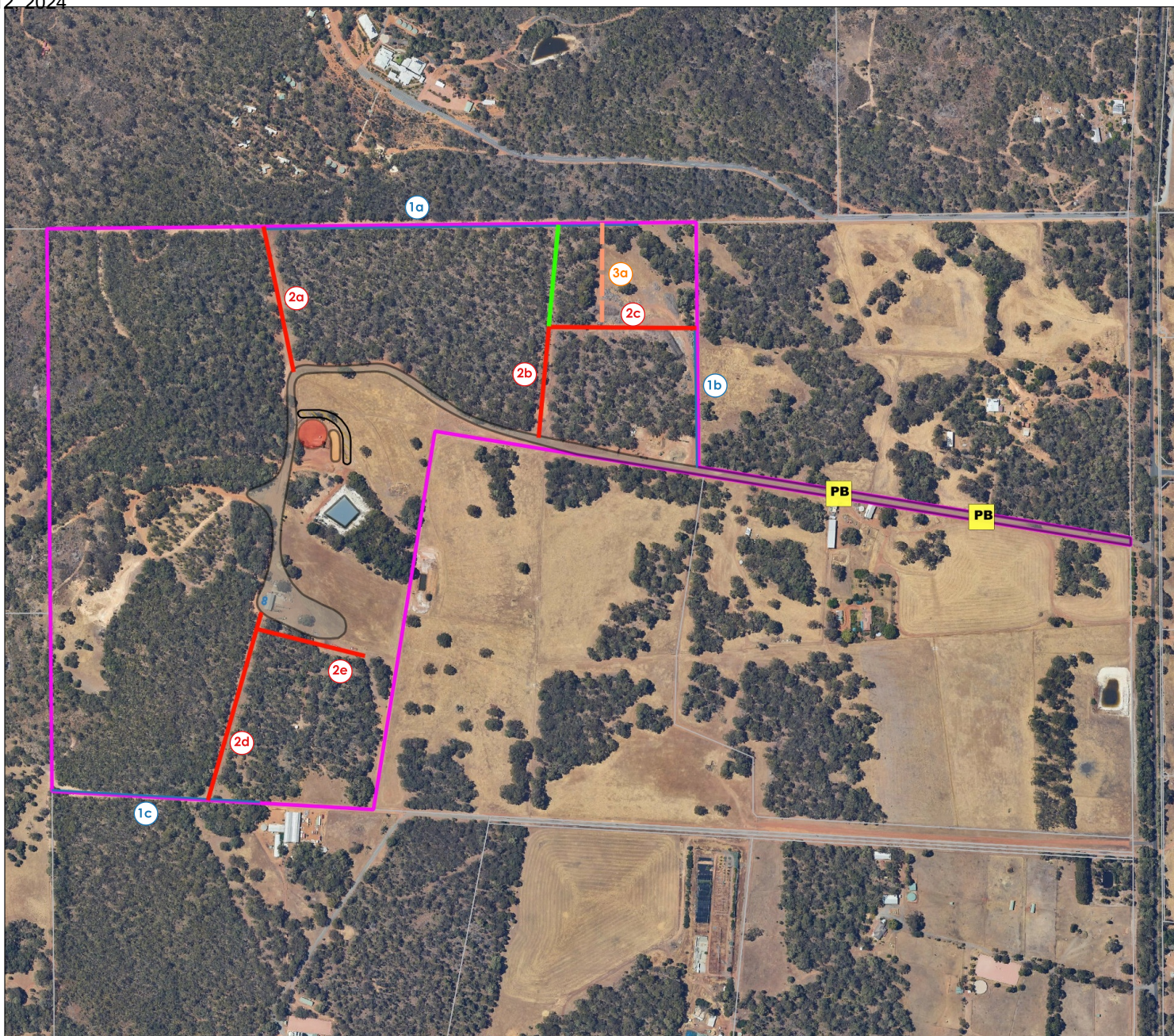


AERIAL IMAGERY: Landgate/SUP



Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metres
Map by: Sarina Gorman 02-05-2024
SCALE (A3): 1 : 5000

200275_Proposal_Zoom_165_Reen_Road_Gidgegannup_2024.qgz



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WHERE SPP 3.7 AND THE GUIDELINES ARE TO APPLY – DESIGNATED BUSHFIRE PRONE AREAS

All higher order strategic planning documents, strategic planning proposals, subdivisions and development applications located in designated bushfire prone areas need to address SPP 3.7 and its supporting Guidelines. This also applies where an area is not yet designated as bushfire prone but is proposed to be developed in a way that introduces a bushfire hazard.

For development applications where only part of a lot is designated as bushfire prone and the proposed development footprint is wholly outside of the designated area, the development application will not need to address SPP 3.7 or the Guidelines. (Guidelines DPLH 2021 v1.4, s1.2).

For subdivision applications, if all the proposed lots have a BAL-LOW indicated, a BMP is not required. (Guidelines DPLH 2021 v1.4, s5.3.1).

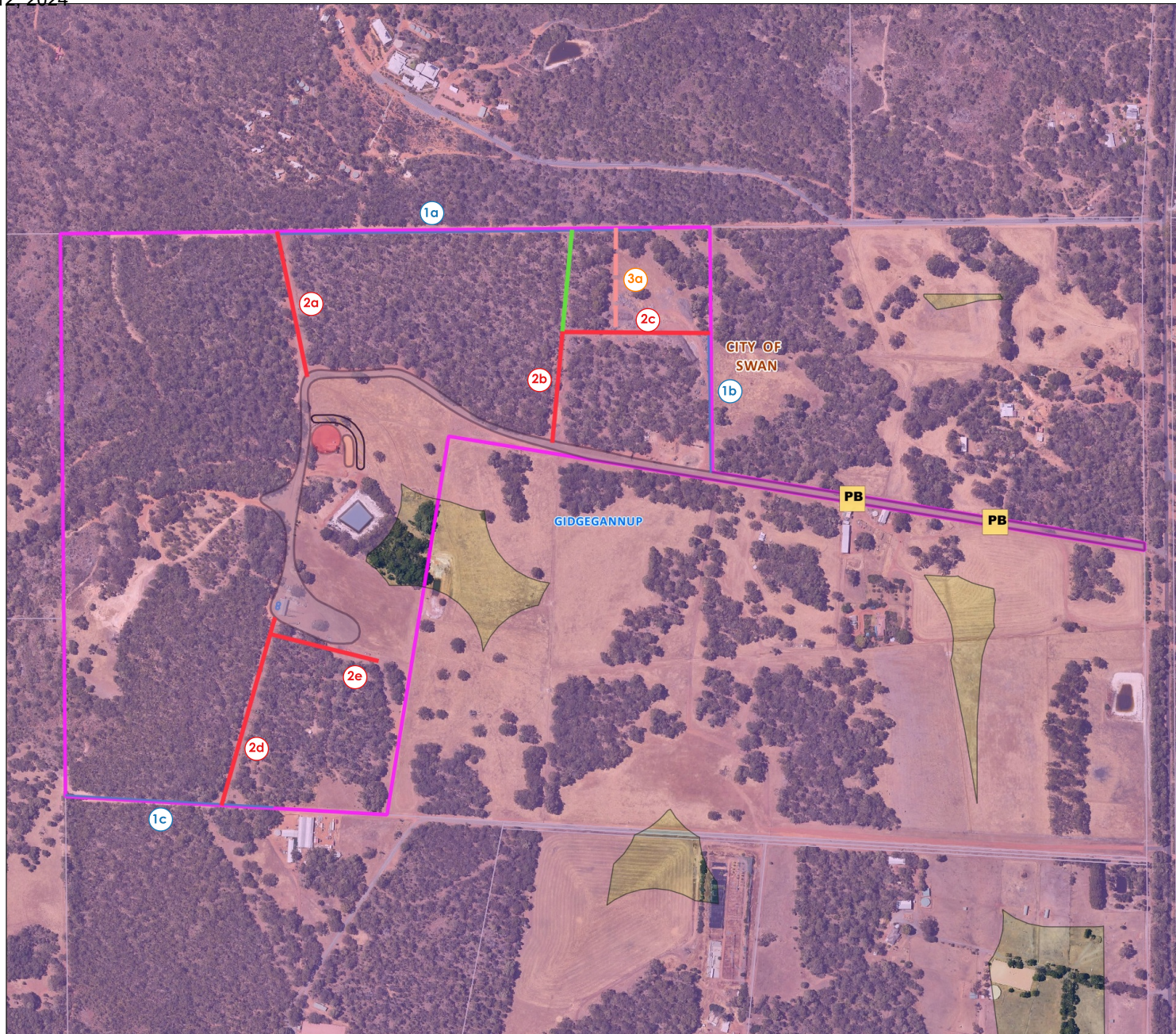


Figure 1.5

Bushfire Prone Areas

Lot 201 on Plan / Diagram D096821
165 Reen Road
Gidgegannup
City of Swan

----- LEGEND -----

- Bushfire Prone Areas
- Local Government Authority
- Localities/Suburb
- Cadastre
- Subject Site
- Proposal**
 - Lay Down Area
 - Gravel Stockpile
 - 3m High Earth Bund
 - Dirt/Sealed Road/Private Driveway
 - Existing Dam
 - Existing Water Tanks
 - PB** Passing Bays
 - 6m Firebreak/Extraction Area - Proposed
 - 6m Firebreak/Extraction Area - Existing
 - 3m Firebreak/Extraction Area - Existing
 - Existing Alternative Firebreak - Regrowth

Note - This Figure identifies the proposal associated with this Development Application only - If Required - Refer to Figure 1.2 in conjunction with the Addendum (Approved Fire Management Plan No. S107317) contained in this Bushfire Management Plan - To inform of the origin of the Standard and Alternative Firebreaks that currently exist on the subject land.

0 50 100 150 200
Metres

----- LOCALITY -----



AERIAL IMAGERY: Landgate/SLIP

Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map by: Sarina Gorman 02-05-2024
SCALE (AS): 1 : 5000

200275_BPA_165_Reen_Road_Gidgegannup_2024.qgz

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1.2 The Bushfire Management Plan (BMP)

1.2.1 Commissioning and Purpose

Landowner / proponent:	ABM Landscaping Pty Ltd
Bushfire Prone Planning commissioned to produce the BMP by:	Rowe Group
Purpose of the BMP:	To apply the requirements established by State Planning Policy 3.7: Planning in Bushfire Prone Areas (SPP 3.7) and accompany the development application.
BMP to be submitted to:	City of Swan

1.2.2 Existing Documents with Implications for Development of this BMP

This section identifies any known assessments, reports or plans that have been conducted and prepared previously, or are being prepared concurrently, and are relevant to the subject site and the proposal/application. They potentially have implications for the assessment of bushfire threats and the implementation of the protection measures that are dealt with in the Bushfire Management Plan.

Table 1.4: Existing documents that may impact threat assessments and protection measure development.

EXISTING RELEVANT DOCUMENTS			
Existing Document	Relevant to the Proposal and the BMP	Copy Provided by Proponent / Developer	Title
Structure Plan	No	No	
Bushfire Management Plan	Yes	Yes	Fire Management Plan No. S107317 – Prepared by Dr G.S. Richmond – (Dated December 1998)
Implications for the BMP: Previous Fire Management Plan no longer valid – Revised Bushfire Management Plan required to account for significant changes in Standards, State Planning Policies and associated Guidelines. This document has been included as an Addendum however, to inform of the origin of the Standard and Alternative Firebreaks that currently exist on the subject land.			
Bushfire Emergency Plan or Information	No	No	
Bushfire Risk – Assessment and Management Report	No	No	
Environmental Asset or Vegetation Survey	No	No	
Landscaping (Revegetation) Plan	No	No	
DPLH BMP Guidance 'Regions & Uses'	No	No	Bushfire Management Plan Guidance for the Dampier Peninsula (WA Department of Planning, Lands and Heritage, 2021 Rev B).



2 ENVIRONMENTAL CONSERVATION (DESKTOP ASSESSMENT)

Important: This 'desktop' assessment must not be considered as a replacement for a full Environmental Impact Assessment. It is a summary of potential environmental values at the subject site, inferred from information contained in listed datasets and/or reports, which are only current to the date of last modification.

These data sources must be considered indicative where the subject site has not previously received a site-specific environmental assessment by an appropriate professional.

Many bushfire prone areas also have high biodiversity values. Consideration of environmental priorities within the boundaries of the land being developed can avoid excessive or unnecessary modification or clearing of vegetation. Approval processes (and exemptions) apply at both Commonwealth and State levels.

Any 'modification' or 'clearing' of vegetation to reduce bushfire risk is considered 'clearing' under the **Environmental Protection Act 1986** (EP Act) and requires a clearing permit under the **Environmental Protection (Clearing of Native Vegetation) Regulations 2004** (Clearing Regulations) – unless for an exempt purpose.

Clearing native vegetation is an offence, unless done under a clearing permit or the clearing is for an exempt purpose. Exemptions are contained in the EP Act or are prescribed in the Clearing Regulations (note: these do not apply in environmentally sensitive areas).

The **Department of Water and Environmental Regulation** (DWER) is responsible for issuing 'clearing' permits and the framework for the regulation of clearing. Approvals under other legislation, from other agencies, may also be required, dependent on the type of flora or fauna present.

Local Planning Policy or Local Biodiversity Strategy: Natural areas that are not protected by the above Act and Regulation (or any other National or State Acts) may be protected by a local planning policy or local biodiversity strategy. Permission from the local government will be required for any modification or removal of native vegetation in these Local Natural Areas (LNA's). Refer to the relevant local government for detail.

For further Information refer to Guidelines v1.4, the Bushfire and Vegetation Factsheet - WAPC, Dec 2021 and <https://www.der.wa.gov.au/our-work/clearing-permits>



2.1 Existing Vegetation on Private Land

2.1.1 Declared Environmentally Sensitive Areas (ESA)

Table 2.1: Identification of relevant ESA.

IDENTIFICATION OF ESA							
ESA Class	Relevant to Proposal	Influence on Bushfire Threat Levels and / or Application of Bushfire Protection Measures	Relevant Dataset	Information Source(s) Applied to Identification of Relevant Vegetation			Further Action Required
				Dataset	Landowner or Developer	Environmental Asset or Vegetation Survey	
Wetlands and their 50m Buffer (Ramsar, conservation category and nationally important)	No	N/A	DBCA-010 and 011, 019, 040, 043, 044	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None
Bush Forever	No	N/A	DPLH-022, SPP 2.8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None
Threatened and Priority Flora + 50m Continuous Buffer	Unknown	Unknown	DBCA-036	Restricted Scale of Data Available (security)	<input type="checkbox"/>	<input type="checkbox"/>	Confirm with relevant agency
Threatened Ecological Community	Unknown	Unknown	DBCA-038		<input type="checkbox"/>	<input type="checkbox"/>	Confirm with relevant agency
Heritage Areas National / World	No	N/A	Relevant register or mapping	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None



2.2 Existing Vegetation on Public Land

Table 2.2: Identification of vegetation on public land with environmental, biodiversity and conservation values.

IDENTIFICATION OF PROTECTED VEGETATION ON PUBLIC LAND							
Land with Environmental, Biodiversity, Conservation and Social Values	Relevant to Proposal	Influence on Bushfire Threat Levels and / or Application of Bushfire Protection Measures	Relevant Dataset	Information Source(s) Applied to Identification of Relevant Vegetation			Further Action Required
				Dataset	Landowner or Developer	Environmental Asset or Vegetation Survey	
Legislated Lands (tenure includes national park/reserve, conservation park, crown reserve and state forest)	No	N/A	DBCA-011	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None
Conservation Covenants	Unknown	Unknown	DPIRD-023	Only Available to Govt.	<input type="checkbox"/>	<input type="checkbox"/>	Confirm with relevant agency
National World Heritage Areas	No	N/A	-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None

2.3 Planned Landscaping and/or Re-vegetation

Table 2.3: Identification of land subject to planned vegetation modification.

AREAS OF LAND PLANNED FOR RE-VEGETATION OR LANDSCAPING			
Land with Environmental, Biodiversity, Conservation and Social Values	Relevant to Proposal	Planned Vegetation Modification	Description
Riparian Zones	No	N/A	
Foreshore Areas	No	N/A	
Wetland Buffers	No	N/A	
Legislated Lands	No	N/A	
Public Open Space	No	N/A	
Road Verges	No	N/A	



2.4 Identified Requirement for Onsite Vegetation Modification or Removal

IDENTIFICATION OF POTENTIAL NATIVE VEGETATION MODIFICATION OR REMOVAL	
Has a requirement to modify or remove native vegetation to establish the required bushfire protection measures on the subject site been identified?	Yes
<p>Comments: The areas for which extraction and associated processing works are to be undertaken are mostly clear of vegetation. It is assumed for the purposes of assessment that any bushfire prone vegetation can potentially be removed or modified – (i.e. - for the purposes of re-establishing previously approved Standard and Alternative Firebreaks and/or for the purposes of maintaining access between the proposed sealed portion of the private driveway to the existing and proposed firebreak/extraction areas as indicated in Figures 1.1 and 1.3 contained within this plan).</p> <p>With the exception of modification or removal of bushfire prone vegetation currently impeding sections of the proposed Extraction and Alternative Firebreak areas, all identified classified vegetation areas, will remain. This is to not only enable additional access for firefighting resources but gives consideration to achieving an appropriate balance between bushfire and environmental disciplines (i.e. tree retention) per the State Planning Policy (SPP 3.7) Policy Objective 5.4 as well as ensuring compliance with the City of Swan Fire Hazard Reduction Notice can be achieved. Refer to Figure 3.1b contained within this report.</p> <p>Note – Any removal or modification is subject to all applicable Environmental Survey Works and approval from the Local Government Authority.</p> <p>With modification to vegetation within the subject site as mentioned above - By definition, the requirements established by the Acceptable Solution A1.1 can be achieved as the proposed development is located in an area that is or will, on completion be subject to a "moderate" bushfire hazard level. As there are no planned habitable buildings forming part of this proposal, post development works has been presented as a Bushfire Hazard Level (BHL) to assist the decision maker when determining approval for the proposed land use.</p>	
Is evidence provided (from relevant agencies, the environmental or planning consultant and/or the local government), that the required modification or removal of the vegetation can be achieved?	No
Comments: Not Applicable.	



2.5 Implications for the Proposed Development and the BMP

Table 2.5: Consideration of the implications that identified protected areas of vegetation (i.e., those with environmental and subject to conservation) have for the development proposal and the BMP.

THE IMPLICATIONS FOR THE PROPOSED DEVELOPMENT (AND BMP) FROM THE IDENTIFIED 'PROTECTED' VEGETATION	
The Determination of Bushfire Threat Levels and the Exposure of at Risk Elements	Relevant to the BMP
The ability to reduce the potential bushfire impact on the development through modification or removal of vegetation is limited due to the existence of 'protected' areas of vegetation.	No
Comments: Not Applicable.	
The planned development will result in additional areas of bushfire prone vegetation (due to re-vegetation and/or landscaping) that will support fire and that may impact the development. This vegetation has been accounted for within the BMP.	No
Comments: Not Applicable.	
The Application of Design and/or Construction Responses to Limit Vegetation Modification or Removal	Relevant to the BMP
Modify the development location to reduce exposure by increasing separation distance.	N/A
Comments: Not Applicable.	
Redesign development, structure plan or subdivision.	N/A
Comments: Not Applicable.	
Reduction of lot yield where this can increase available separation distances.	N/A
Comments: Not Applicable.	
Cluster development to limit modification or removal of vegetation.	N/A
Comments: Not Applicable.	
Construct building(s) to the requirements corresponding to higher BAL ratings to reduce required separation distances.	N/A
Comments: Not Applicable.	

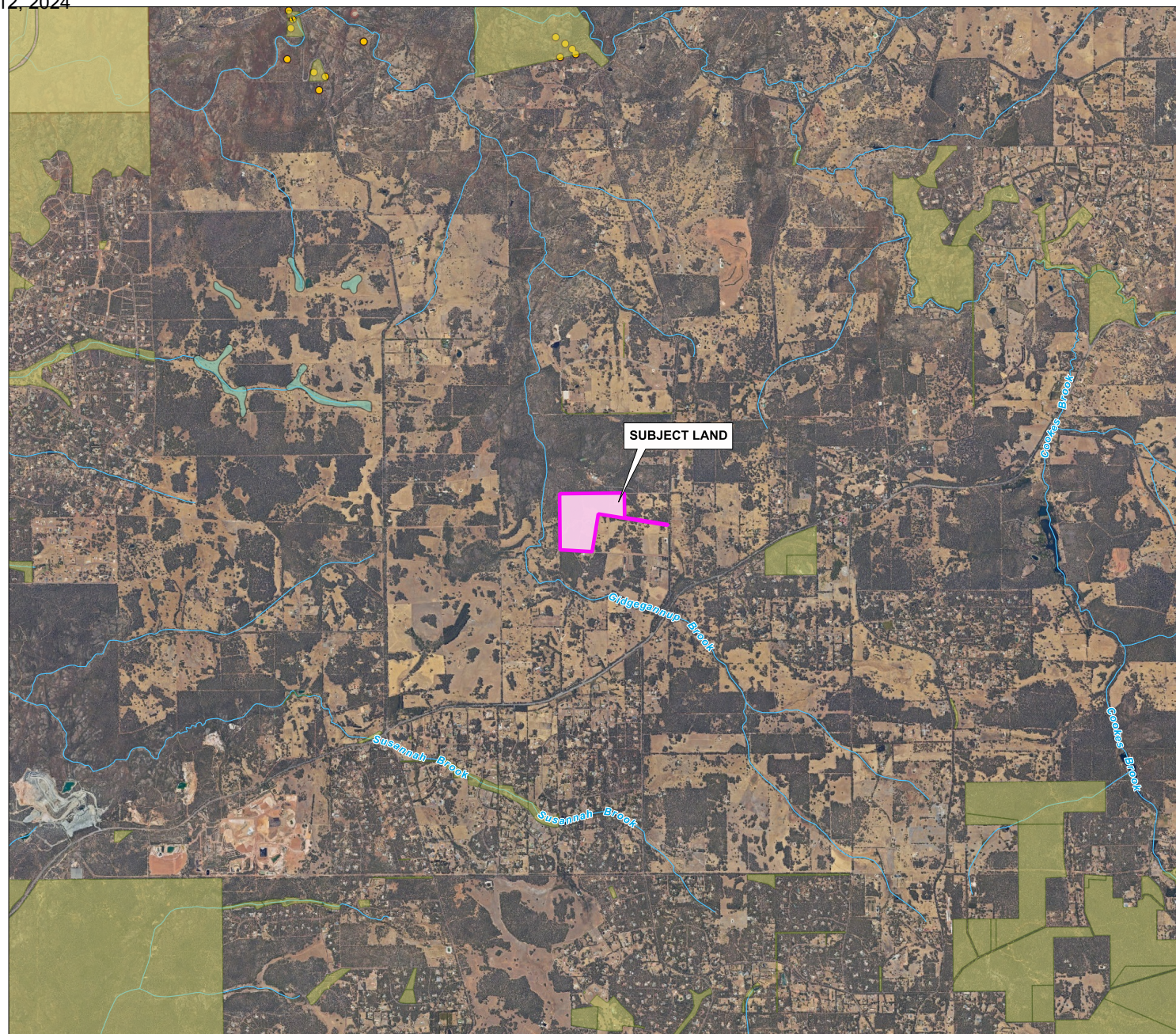


Figure 2.1
Environmental Considerations

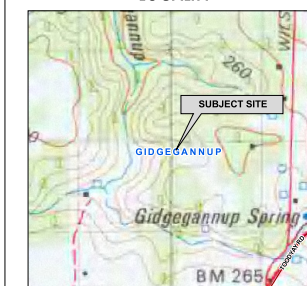
Lot 201 on Plan / Diagram D096821
165 Reen Road
Gidgegannup
City of Swan

----- LEGEND -----

- Subject Site
- Reserves
- Bush Forever Sites
- Clearing Regulations
- Environmentally Sensitive Areas**
- Declared Rare Fauna
- Threatened Ecological Community
- Declared Rare Flora
- Geomorphic Wetlands Swan Coastal Plain**
- Palusplain

0 500 1,000 1,500 2,000 2,500
Metres

----- LOCALITY -----



AERIAL IMAGERY: Landgate/SLIP



Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metres
Map by: Sarina Gorman 02-05-2024
SCALE (AS): 1 : 50000

200275_Enviro_165_Reen_Road_Gidgegannup.qgz

Disclaimer and Limitation: This map has been prepared for bushfire management planning purposes only. All depicted areas, contours and any dimensions shown are subject to survey. Bushfire Prone Planning does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.



3 BUSHFIRE ATTACK LEVEL (BAL) ASSESSMENT

BUSHFIRE ATTACK LEVELS (BAL) - UNDERSTANDING THE RESULTS

The transfer (flux/flow) of radiant heat from the bushfire to a receiving object is measured in kW/m². The AS 3959:2018 BAL determination methodology establishes the ranges of radiant heat flux that correspond to each bushfire attack level. These are identified as BAL-LOW, BAL-12.5, BAL-19, BAL-29, BAL-40 and BAL-FZ.

The bushfire performance requirements for certain classes of buildings are established by the Building Code of Australia (Vol. 1 & 2 of the NCC). The BAL will establish the bushfire resistant construction requirements that are to apply in accordance with AS 3959:2018 - Construction of buildings in bushfire prone areas and the NASH Standard – Steel framed construction in bushfire areas (NS 300 2021), whose solutions are deemed to satisfy the NCC bushfire performance requirements.

DETERMINED BAL RATINGS

A BAL Certificate can be issued for a determined BAL. A BAL can only be classed as 'determined' for an existing or future building/structure when:

1. It's final design and position on the lot are known and the stated separation distance from classified bushfire prone vegetation exists and can justifiably be expected to remain in perpetuity; or
2. It will always remain subject to the same BAL regardless of its design or position on the lot after accounting for any regulatory or enforceable building setbacks from lot boundaries as relevant and necessary (e.g., R-codes, restrictive covenants, defined building envelopes) or the retention of any existing classified vegetation either onsite or offsite.

If the BMP derives determined BAL(s), the BAL Certificate(s) required for submission with building applications can be provided, using the BMP as the assessment evidence.

INDICATIVE BAL RATINGS

A BAL Certificate cannot be issued for an indicative BAL. A BAL will be classed as 'indicative' for an existing or future building/structure when the required conditions to derive a determined BAL are not met.

This class of BAL rating indicates what BAL(s) could be achieved and the conditions that need to be met are stated.

Converting the indicative BAL into a determined BAL is conditional upon the currently unconfirmed variable(s) being confirmed by a subsequent assessment and evidential documentation. These variables will include the future building(s) location(s) being established (or changed) and/or classified vegetation being modified or removed to establish the necessary vegetation separation distance. This may also be dependent on receiving approval from the relevant authority for that modification/removal.

BAL RATING APPLICATION – PLANNING APPROVAL VERSUS BUILDING APPROVAL

1. **Planning Approval:** SPP.3.7 establishes that where BAL- LOW to BAL-29 will apply to relevant future construction (or existing structures for proposed uses), the proposed development may be considered for approval (dependent on the other requirements of the relevant policy measures being met). That is, BAL40 or BAL-FZ are not acceptable on planning grounds (except for certain limited exceptions).

Because planning is looking forward at what can be achieved, as well as looking at what may currently exist, both determined and indicative BAL ratings are acceptable assessment outcomes on which planning decisions can be made (including conditional approvals).

2. **Building Approval:** The Building Code of Australia (Vol. 1 & 2 of the NCC) establishes that relevant buildings in bushfire prone areas must be constructed to the bushfire resistant requirements corresponding to the BAL rating that is to apply to that building. Consequently, a determined BAL rating and the BAL Certificate is required for a building permit to be issued - an indicative BAL rating is not acceptable.



3.1 Bushfire Hazard Level (BHL) Assessment

BUSHFIRE HAZARD LEVEL (BHL) ASSESSMENT METHODOLOGY	
<p>The BHL map(s) are presented after the classified vegetation and topography map(s) on the next page(s).</p> <p>The BHL map is a diagrammatic representation of the results of the bushfire hazard level assessment.</p> <p>The assessment methodology categorises the bushfire hazard level as low, moderate or extreme based on the vegetation and slope within 150 metres of a site. This provides an indication of the likely impact of a bushfire event as it interacts with the bushfire hazard on and close to a site. It provides a measure of the likely intensity of a bushfire and the likely level of bushfire attack on a site by categorising the hazard.</p> <p>The areas of classified vegetation to be considered in developing the Bushfire Hazard Levels, are those that will remain at the intended end state of the subject development once earthworks, clearing and/or landscaping and re-vegetation have been completed. Variations to this statement that may apply include:</p> <ul style="list-style-type: none"> Both pre and post development BHL maps are produced; and/or Each stage of a development is assessed independently. 	
BUSHFIRE HAZARD LEVEL AND CLASSIFIED VEGETATION	
Hazard Level	Characteristics
Extreme	<ul style="list-style-type: none"> Class A: Forest Class B: Woodland (05) Class D: Scrub Any classified vegetation with a greater than 10-degree slope
Moderate	<ul style="list-style-type: none"> Class B: Open woodland (06), Low woodland (07), Low open woodland (08), Open shrubland (09) Class C: Shrubland Class E: Mallee/Mulga Class G: Grassland, including sown pasture and crops Vegetation that has a low hazard level but is within 100 metres of vegetation classified as a moderate or extreme hazard, is to adopt a moderate hazard level.
Low	<ul style="list-style-type: none"> Low threat vegetation may include areas of maintained lawns, golf courses, public recreation reserves and parklands, vineyards, orchards, cultivated gardens, commercial nurseries, nature strips and windbreaks. Managed grassland in a minimal fuel condition (insufficient fuel is available to significantly increase the severity of the bushfire attack). For example, short-cropped grass to a nominal height of 100 millimetres. Non-vegetated areas including waterways, roads, footpaths, buildings and rock outcrops.
The BHL assessment considers for the predominant classified vegetation for a site as per AS 3959 – 2018.	



3.1.1 The BAL Determination Method(s) Applied and the Location of Data and Results

Procedure Method (AS 3959:2018)	Applied to the BAL Assessment	Location of the Site Assessment Data			Location of the Results
		Classified Vegetation and Topography Map(s)	Calculation Input Variables		Assessed Bushfire Attack Levels and/or Radiant Heat Levels
			Summary Data	Detailed Data with Explanatory and Supporting Information	
Method 1 (Simplified)	Yes	Figures 3.1a and 3.1b	Table 3.1	Appendix A1	Table 3.2 BHL Map
Method 2 (Detailed)	No	N/A	N/A	N/A	N/A

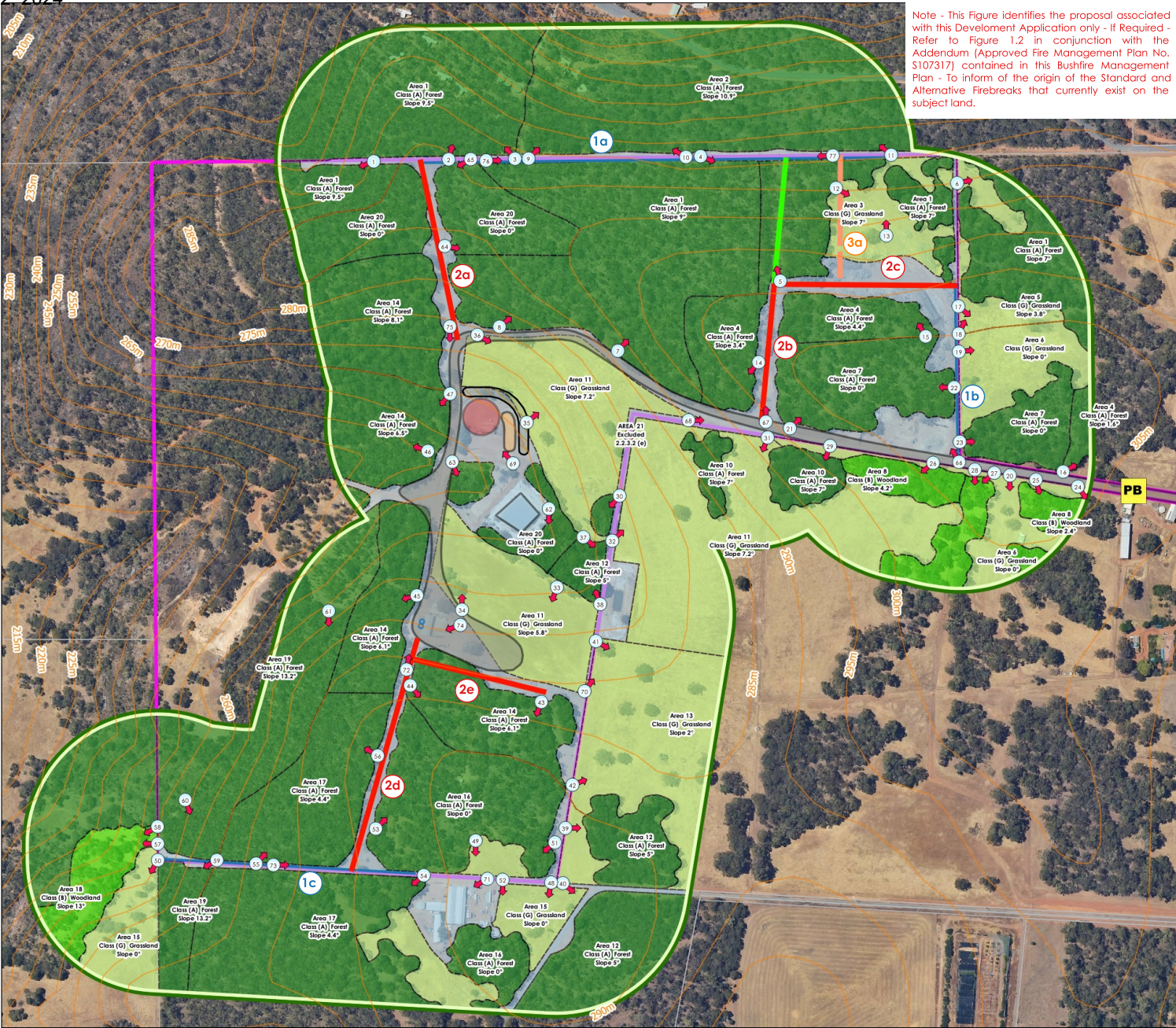
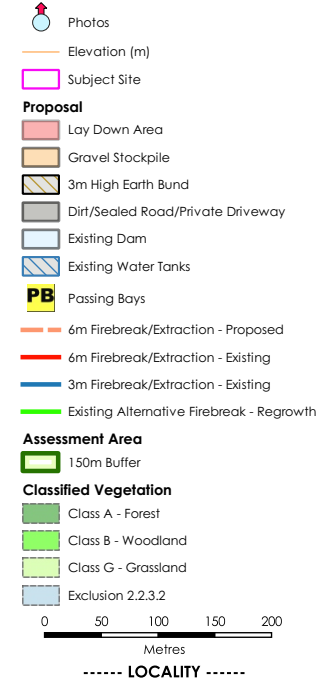
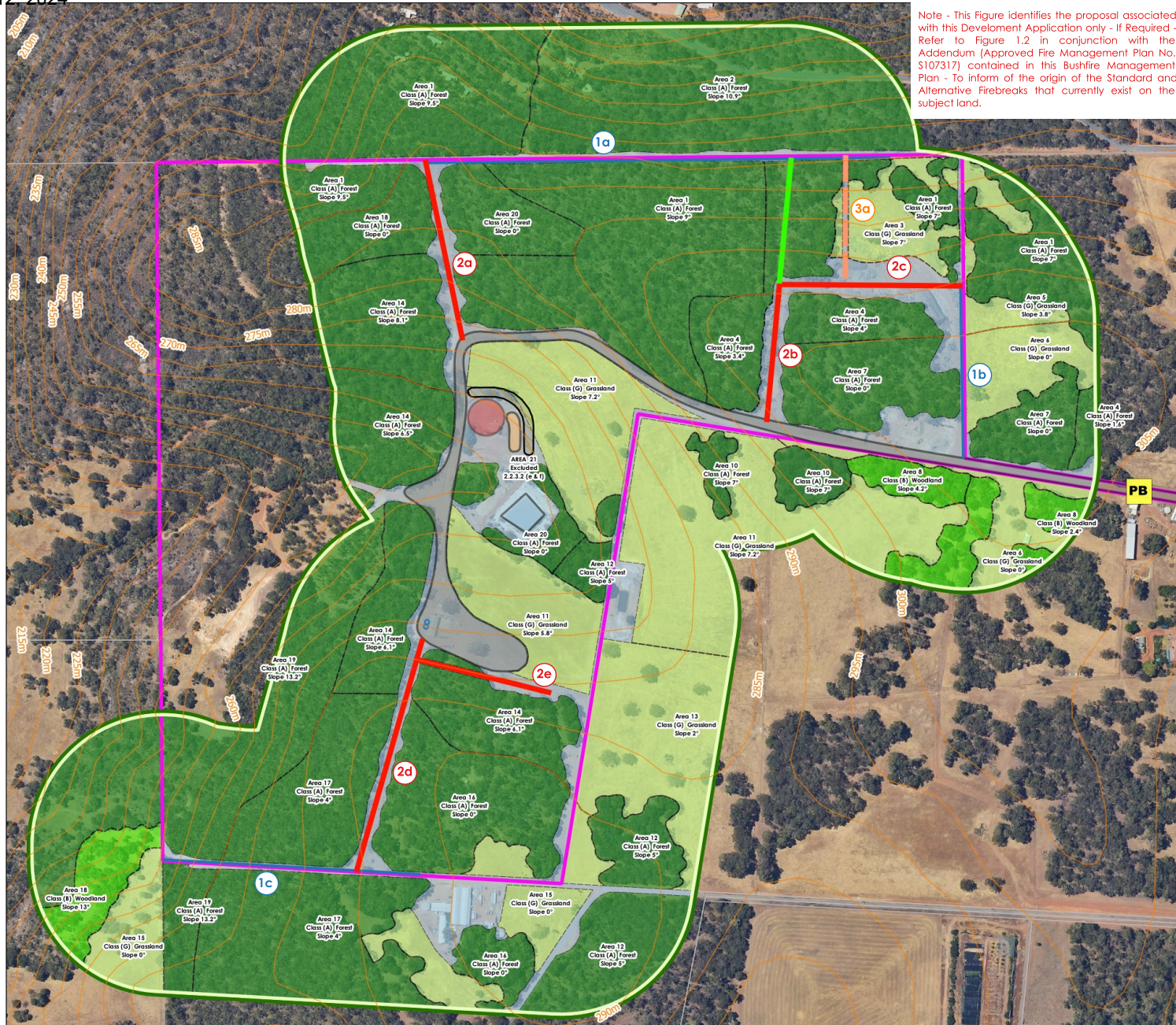


Figure 3.1a
**Existing Classified Vegetation
and Topography Map –
(Includes Proposal Overlay)**

Lot 201 on Plan / Diagram D096821
165 Reen Road
Gidgannup
City of Swan





Note - This Figure identifies the proposal associated with this Development Application only - If Required - Refer to Figure 1.2 in conjunction with the Addendum (Approved Fire Management Plan No. S107317) contained in this Bushfire Management Plan - To inform of the origin of the Standard and Alternative Firebreaks that currently exist on the subject land.

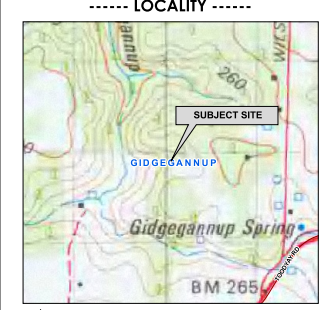
Figure 3.1b
Post Development Classified Vegetation and Topography Map – ((Includes Proposal Overlay))

Lot 201 on Plan / Diagram D096821
165 Reen Road
Gidgannup
City of Swan

----- **LEGEND** -----

- Elevation (m)
- Subject Site
- Proposal**
 - Lay Down Area
 - Gravel Stockpile
 - 3m High Earth Bund
 - Dirt/Sealed Road/Private Driveway
 - Existing Dam
 - Existing Water Tanks
 - PB** Passing Bays
 - 6m Firebreak/Extraction Area - Proposed
 - 6m Firebreak/Extraction Area - Existing
 - 3m Firebreak/Extraction Area - Existing
 - Existing Alternative Firebreak - Regrowth
- Assessment Area**
 - 150m Buffer
- Classified Vegetation**
 - Class A - Forest
 - Class B - Woodland
 - Class G - Grassland
 - Exclusion 2.2.3.2

0 50 100 150 200
Metres



AERIAL IMAGERY: Landgate/SUP

Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metres
Map by: Sarina Gorman 02-05-2024
SCALE (A3): 1 : 4000

Disclaimer and Limitation: This map has been prepared for bushfire management planning purposes only. All depicted areas, contours and any dimensions shown are subject to survey. Bushfire Prone Planning does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.



CONSTRUCTION OF THE BHL MAP(S) – RELEVANT CLASSIFIED VEGETATION	
Identification of Classified Vegetation that is Relevant to the Production of the BHL Map(s)	Relevant Map
All identified areas of classified vegetation that exist at the time of the site assessment – both within the subject site (onsite) and external to the subject site (offsite) will be the relevant vegetation.	Figure 3.1a
<p>All identified classified vegetation areas, or portions of areas, within the subject site are excluded. With the exception of modification or removal of bushfire prone vegetation currently impeding sections of the proposed Extraction and Alternative Firebreak areas, all identified classified vegetation areas, will remain. There are no planned habitable buildings for this site. As such an Asset Protection Zone is not required.</p> <p>This approach is applied to indicate the bushfire hazard levels and the resultant area of developable land within the subject site that will be subject to a 'moderate' bushfire hazard level. It is based on the following assumptions:</p> <ol style="list-style-type: none"> Any classified vegetation within the boundaries of the subject land can potentially be removed or modified to ensure compliance with the City of Swan Fire Hazard Reduction Notice can be achieved. <p>In addition - This approach is applied to limit any unnecessary removal or modification to existing vegetation within the boundaries of the subject land where possible.</p>	Figure 3.1b
The areas of classified vegetation that will remain at the intended end state of the subject development once earthworks, any clearing and/or landscaping and re-vegetation have been completed, will be the relevant vegetation for the post-development BHL map.	Figure 3.2a
<p>Supporting Assessment Details:</p> <p>Bushfire Attack Level (BAL) – As defined by AS3959-2018 – 'A means of measuring the severity of a building's potential exposure to ember attack, radiant heat and direct flame contact, using increments of radiant heat expressed in kilowatts per metre squared, and the basis for establishing the requirements for construction to improve protection of building elements from attack by bushfire'. As there are no planned habitable buildings (forming part of this proposal) that are required to be surrounded by an Asset Protection Zone (APZ) in accordance with the Bushfire Technical Requirements established by the Guidelines, a BAL Contour will not assist in the decision-making process.</p>	



3.1.1 Summary Site Data Applied to Construction of the BHL Map(s)

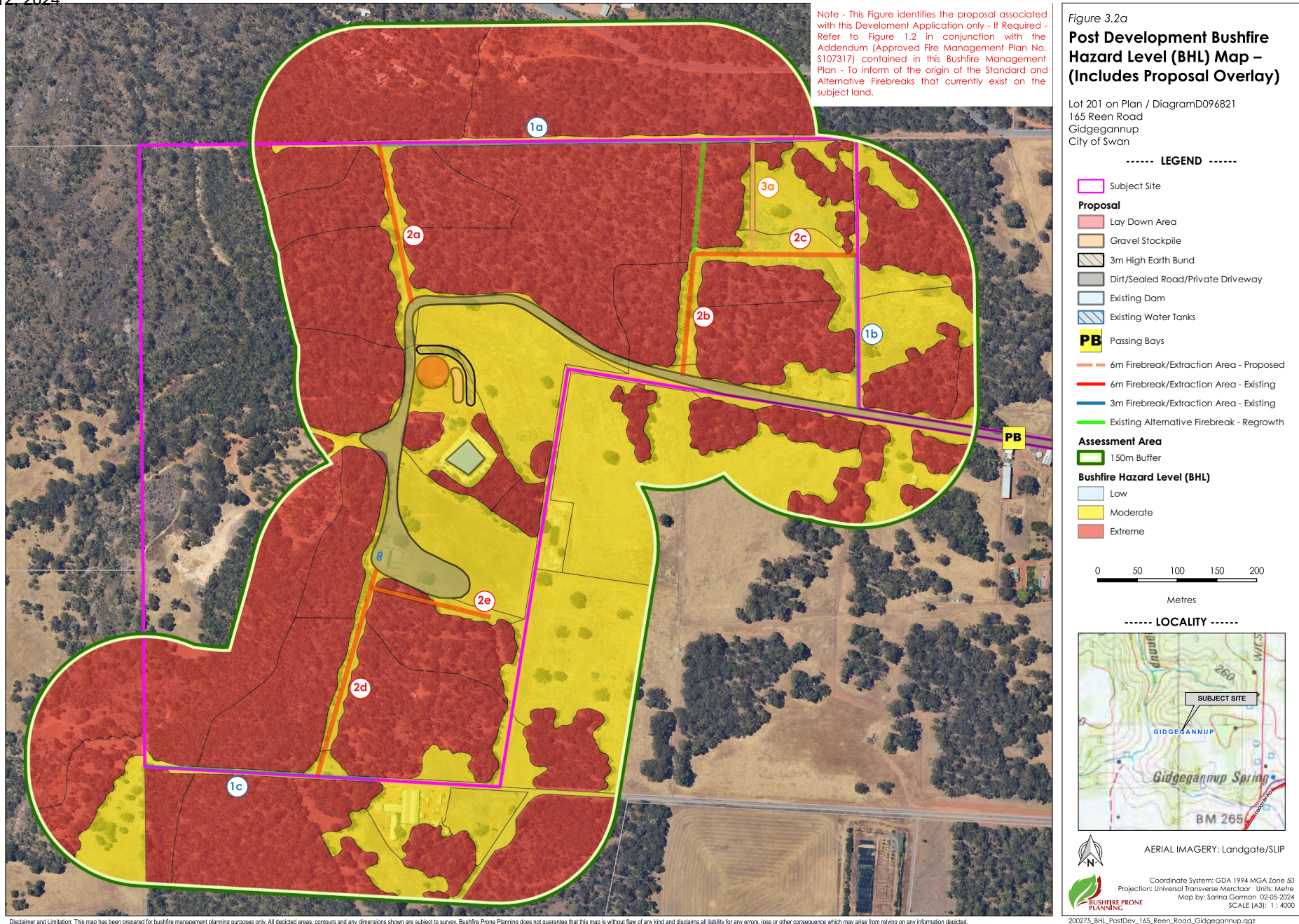
Table 3.1: Summary of applied calculation input variables applied to determining the site specific separation distances corresponding to each bushfire attack level.

SUMMARY OF CALCULATION INPUT VARIABLES (INCLUDING SITE DATA) APPLIED TO THE DETERMINATION OF SEPARATION DISTANCES CORRESPONDING TO BUSHFIRE ATTACK LEVELS ¹												
Applied BAL Determination Method		METHOD 1 - SIMPLIFIED PROCEDURE (AS 3959:2018 CLAUSE 2.2)										
Calculation Variables Corresponding to BAL Determination Method												
Methods 1 and 2		Method 1			Method 2							
Vegetation Classification		FDI	Effective Slope		Site Slope	FFDI or GFDI	Flame Temp.	Elevation of Receiver	Flame Width	Fireline Intensity	Flame Length	Modified View Factor
			Applied Range	Measured								
Area	Class		degree range	degrees	degrees			K	metres	metres	kW/m	metres
1	(A) Forest	80	Downslope >5-10	d/slope 9.5								
1	(A) Forest	80	Downslope >5-10	d/slope 9								
1	(A) Forest	80	Downslope >5-10	d/slope 7								
2	(A) Forest	80	Downslope >10-15	d/slope 10.9								
3	(G) Grassland	80	Downslope >5-10	d/slope 7								
4	(A) Forest	80	Downslope >0-5	d/slope 3.4								
4	(A) Forest	80	Downslope >0-5	d/slope 4.4								
4	(A) Forest	80	Downslope >0-5	d/slope 1.6								
5	(G) Grassland	80	Downslope >0-5	d/slope 3.8								
6	(G) Grassland	80	Upslope or flat 0	flat 0								
7	(A) Forest	80	Upslope or flat 0	flat 0								
8	(B) Woodland	80	Downslope >0-5	d/slope 2.4								
8	(B) Woodland	80	Downslope >0-5	d/slope 4.2								



9	(B) Woodland	80	Upslope or flat 0	flat 0								
10	(A) Forest	80	Downslope >5-10	d/slope 7								
11	(G) Grassland	80	Downslope >5-10	d/slope 7.2								
11	(G) Grassland	80	Downslope >5-10	d/slope 5.8								
12	(A) Forest	80	Downslope >0-5	d/slope 5								
13	(G) Grassland	80	Downslope >0-5	d/slope 2								
14	(A) Forest	80	Downslope >5-10	d/slope 6.1								
14	(A) Forest	80	Downslope >5-10	d/slope 6.5								
14	(A) Forest	80	Downslope >5-10	d/slope 8.1								
15	(G) Grassland	80	Upslope or flat 0	flat 0								
16	(A) Forest	80	Upslope or flat 0	flat 0								
17	(A) Forest	80	Downslope >0-5	d/slope 4.4								
18	(B) Woodland	80	Downslope >10-15	d/slope 13								
19	(A) Forest	80	Downslope >10-15	d/slope 13.2								
20	(A) Forest	80	Upslope or flat 0	flat 0								
21	Excluded cl 2.2.3.2(e & f)	N/A	N/A	N/A								

¹ All data and information supporting the determination of the classifications and values stated in this table and any associated justification, is presented in Appendix A. Where the values are stated as 'default' these are either the values stated in AS 3959:2018, Table B1 or the values calculated as intermediate or final outputs through application of the equations of the AS 3959:2018 BAL determination methodology. They are not values derived by the assessor.





4 IDENTIFICATION OF BUSHFIRE HAZARD ISSUES

The Guidelines for Planning in Bushfire Prone Areas (WAPC 2021 v1.4), Appendix 5, establish that the application of this section of the BMP is intended to support **strategic planning** proposals. At the strategic planning stage there will typically be insufficient proposed development detail to enable all required assessments, including the assessment against the bushfire protection criteria.

Strategic Planning Proposals

For strategic planning proposals this section of the BMP will identify:

- Issues associated with the level of the threats presented by any identified bushfire hazard;
- Issues associated with the ability to implement sufficient and effective bushfire protection measures to reduce the exposure and vulnerability levels (of elements exposed to the hazard threats), to a tolerable or acceptable level; and
- Issues that will need to be considered at subsequent planning stages.

All Other Planning Proposals

For all other planning stages, this BMP will address what are effectively the same relevant issues but do it within the following sections:

- Section 2 – Environmental Conservation: Assess environmental, biodiversity and conservation values);
- Section 3 – Potential Bushfire Impact: Assess the bushfire threats with the focus on flame contact and radiant heat; and
- Section 5 – Assessment Against the Bushfire Protection Criteria (including the guidance provided by the *Position Statement: 'Planning in bushfire prone areas – Demonstrating Element 1: Location and Element 2'*): Assess the ability of the proposed development to apply the required bushfire protection measures thereby enabling it to be considered for planning approval for these factors.

Is the proposed development a strategic planning proposal?

No



5 ASSESSMENT AGAINST THE BUSHFIRE PROTECTION CRITERIA (GUIDELINES V1.4)

5.1 Bushfire Protection Criteria Elements Applicable to the Proposed Development/Use

APPLICATION OF THE CRITERIA, ACCEPTABLE SOLUTIONS AND PERFORMANCE ASSESSMENT	
<p>The criteria are divided into five elements – location, siting and design, vehicular access, water and vulnerable tourism land uses. Each element has an intent outlining the desired outcome for the element and reflects identified planning and policy requirements in respect of each issue.</p> <p>The example acceptable solutions (bushfire protection measures) provide one way of meeting the element's intent. Compliance with these automatically achieves the element's intent and provides a straightforward pathway for assessment and approval.</p> <p>Where the acceptable solutions cannot be met, the ability to develop design responses (as alternative solutions that meet bushfire performance requirements) is an alternative pathway that is provided by addressing the applicable performance principles (as general statements of how best to achieve the intent of the element).</p> <p>A merit based assessment is established by the SPP 3.7 and the Guidelines as an additional alternative pathway along with the ability of using discretion in making approval decisions (sections 2.5, 2.6 and 2.7). This is formally applied to certain development (minor and unavoidable – sections 5.4.1 and 5.7). Relevant decisions by the State Administrative Tribunal have also supported this approach more generally.</p> <p>Elements 1 – 4 should be applied for all strategic planning proposals, subdivision or development applications, except for vulnerable tourism land uses which should refer to Element 5. Element 5 incorporates the bushfire protection criteria in Elements 1 – 4 but caters them specifically to tourism land uses. (Guidelines DPLH 2021v1.4)</p>	
The Bushfire Protection Criteria	Applicable to the Proposed Development/Use
Element 1: Location	Yes
Element 2: Siting and Design	No
Element 3: Vehicular Access	Yes
Element 4: Water	Yes
Element 5: Vulnerable Tourism Land Uses	No

5.2 Local Government Variations to Apply

<p>Local governments may add to or modify the acceptable solutions to recognise special local or regional circumstances (e.g., topography / vegetation / climate). These are to be endorsed by both the WAPC and DFES before they can be considered in planning assessments. (Guidelines DPLH 2021v1.4).</p>	
Do endorsed regional or local variations to the acceptable solutions apply to the assessments against the Bushfire Protection Criteria for the proposed development /use?	None known or identified



5.3 Assessment Statements for Element 1: Location

LOCATION			
Element Intent	To ensure that strategic planning proposals, subdivision and development applications are located in areas with the least possible risk of bushfire to facilitate the protection of people, property and infrastructure.		
Proposed Development/Use – Relevant Planning Stage	(Do) Development application other than for a single dwelling, ancillary dwelling or minor development		
Element Compliance Statement	The proposed development/use achieves the intent of the element by being fully compliant with all applicable acceptable solutions.		
Pathway Applied to Provide an Alternative Solution	N/A		
Acceptable Solutions - Assessment Statements <i>All details of acceptable solution requirements are established in the Guidelines for Planning in Bushfire Prone Areas, DPLH v1.4 (Guidelines) and apply the guidance established by the Position Statement: 'Planning in bushfire prone areas – Demonstrating Element 1: Location and Element 2: Siting and design' (WAPC Nov 2019) and the 'Bushfire Management Plan Guidance for the Dampier Peninsula' (WA Department of Planning, Lands and Heritage, 2021 Rev B) as relevant. These documents are available at https://www.wa.gov.au/government/document-collections/state-planning-policy-37-planning-bushfire-prone-areas.</i>			
Solution Component Check Box Legend	<input checked="" type="checkbox"/> Relevant & met	<input checked="" type="checkbox"/> Relevant & not met	<input type="checkbox"/> Not relevant
A1.1 Development location	Applicable:	Yes	Compliant: Yes
ASSESSMENT AGAINST THE REQUIREMENTS ESTABLISHED BY THE GUIDELINES			
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The development application is located in an area that is or will, on completion, be subject to either a moderate or low bushfire hazard level, or BAL-29 or below.			
Supporting Assessment Details: <p>Refer to Figure 3.2a - The proposed extraction areas will be located in an area which will, on completion be subject to a moderate bushfire hazard level. By definition, the requirements established by the Acceptable Solution A1.1 is achieved.</p> <p>The operating period is anticipated to take place between the 1 May and 31 October for the duration of five (5) years. The excavation and associated Gravel crushing works will occur once every two (2) years). The crushing campaign is anticipated to take approximately three (3) days. Materials will then be removed from the site. Extraction works, while proposed to take place along existing firebreaks are anticipated to occur outside of the prohibited burning season (as defined by the City of Swan Fire Hazard Reduction Notice) as to ensure they can still function as such in a bushfire event.</p>			
ASSESSMENTS APPLYING THE GUIDANCE ESTABLISHED BY THE WAPC ELEMENT 1 & 2 POSITION STATEMENT (2019)			
<p>"Consideration should be given to the site context where 'area' is the land both within and adjoining the subject site. The hazards remaining within the site should not be considered in isolation of the hazards adjoining the site, as the potential impact of a bushfire will be dependent on the wider risk context, including how a bushfire could affect the site and the conditions for a bushfire to occur within the site."</p> <p>Strategic Planning Proposals: Consider the threat levels from any vegetation <u>adjoining</u> and <u>within</u> the subject site for which the potential intensity of a bushfire in that vegetation would result in it being classified as an Extreme Bushfire Hazard Level (BHL). Identify any proposed design strategies to reduce these threats.</p>			



Structure Plans (lot layout known) and Subdivision Applications: As for strategic planning proposals but within the subject site the relevant threat levels to consider are the radiant heat levels represented by BAL-FZ and BAL-40 ratings.

The planning proposal is a development application, consequently the referred to position statement is not applicable to the Element 1 assessment.



5.4 Assessment Statements for Element 2: Siting and Design

SITING AND DESIGN OF DEVELOPMENT			
Element Intent	To ensure that the siting and design of development minimises the level of bushfire impact. (BPP Note: not building/construction design)		
Proposed Development/Use – Relevant Planning Stage	(Do) Development application other than for a single dwelling, ancillary dwelling or minor development		
Element Compliance Statement	N/A		
Pathway Applied to Provide an Alternative Solution	N/A		
Acceptable Solutions - Assessment Statements All details of acceptable solution requirements are established in the Guidelines for Planning in Bushfire Prone Areas, DPLH v1.4 (Guidelines) and apply the guidance established by the Position Statement: 'Planning in bushfire prone areas – Demonstrating Element 1: Location and Element 2: Siting and design' (WAPC Nov 2019) and the 'Bushfire Management Plan Guidance for the Dampier Peninsula' (WA Department of Planning, Lands and Heritage, 2021 Rev B) as relevant. These documents are available at https://www.wa.gov.au/government/document-collections/state-planning-policy-37-planning-bushfire-prone-areas .			
Solution Component Check Box Legend <input checked="" type="checkbox"/> Relevant & met <input checked="" type="checkbox"/> Relevant & not met <input type="checkbox"/> Not relevant			
A2.1 Asset Protection Zone (APZ)	Applicable:	No	Compliant: N/A
UNDERSTANDING THE APZ <u>PLANNING</u> ASSESSMENT VERSUS APZ <u>IMPLEMENTATION</u> REQUIREMENTS			
<div style="border: 1px solid black; padding: 10px; margin: 10px;"> <p><i>Note: Appendix B: 'Onsite Vegetation Management' provides further information regarding the different APZ dimensions that can be referenced, their purpose and the specifications of the APZ that is to be established and maintained.</i></p> </div> <p>To reduce risk to buildings (and indirectly to persons) from a bushfire event, a key bushfire protection measure required to be implemented is reducing the exposure of building elements to the direct bushfire threats of flame contact, radiant heat and embers and the indirect threat of consequential fires that result from the subsequent ignition of other combustible materials that may be constructed, stored or accumulate in the area surrounding buildings.</p> <p>This is achieved by separating existing and/or proposed buildings from areas of classified bushfire prone vegetation. The total area of separation is identified as the Asset Protection Zone (APZ), which exists as an area of minimal fire fuels (or no fuel) and is considered able and likely to remain a low threat and/or be maintained to a low threat state in perpetuity. The required separation distances will vary according to the site specific conditions.</p> <p>THE APZ PLANNING ASSESSMENT: To achieve planning approval for this factor it must be demonstrated that separation distances that correspond to a maximum level of radiant transfer to a building (29 kW/m²), either exist or can be established (with certain exceptions). These separation distances are the dimensions of the 'Planning BAL-29' APZ.</p> <p>The purpose of this planning assessment is to identify and justify how this low threat area (the Planning BAL-29' APZ) can exist – or not.</p> <p>THE DIMENSIONS OF THE 'PLANNING BAL-29' APZ MAY EXTEND OUTSIDE SUBJECT LOT BOUNDARIES. THE APZ MAY NOT BE EQUIDISTANT AROUND A BUILDING AS THE REQUIRED SEPARATION DISTANCES DEPEND ON THE TYPE OF VEGETATION PRESENT IN EACH DIRECTION ALONG WITH OTHER SITE VARIABLES.</p> <p>IT IS IMPORTANT TO UNDERSTAND THAT THE 'PLANNING BAL-29' APZ IS NOT NECESSARILY THE SIZE OF THE APZ THAT MUST BE PHYSICALLY ESTABLISHED AND MAINTAINED BY A LANDOWNER. IT IS A SCREENING TOOL FOR MAKING PLANNING APPROVAL DECISIONS.</p> <p>THE APZ TO BE IMPLEMENTED: The required dimensions to be established and maintained by the landowner will be those that correspond to the determined BAL rating of a relevant building but limited to the land of the subject lot</p>			



<p>(with limited exceptions). The requirement for a greater dimension within a lot will only exist if it is required by the relevant local government's annual firebreak / hazard reduction notice or the APZ size is increased as an additional bushfire protection measure as a recommendation of this BMP.</p>	
<div style="border: 1px solid black; padding: 10px;"> <p>Within this BMP it is the 'Planning BAL-29' APZ that will be identified on maps, diagrams and in tables as necessary.</p> <p>The exceptions are the data provided in Appendix B part B1 and when a Property Bushfire Management Statement is required to be produced for a development application, in which case the 'Landowner' APZ dimensions will be shown on the site map (refer to s6.3.1 when relevant).</p> </div>	
ASSESSMENT AGAINST THE REQUIREMENTS ESTABLISHED BY THE GUIDELINES	
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>APZ Width: The proposed (or a future) habitable building(s) on the lot(s) of the proposed development - or an existing building for a proposed change of use - can be (or is) located within the developable portion of the lot and be surrounded by a 'Planning BAL-29' APZ of the required dimensions (measured from any external wall or supporting post or column to the edge of the classified vegetation), that will ensure their exposure to the potential radiant heat impact of a bushfire does not exceed 29 kW/m².</p>
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>Restriction on Building Location: It has been identified that the current developable portion of a lot(s) provides for the proposed future (or a future) building/structure location that will result in that building/structure being subject to a BA-40 or BAL-FZ rating. Consequently, it may be considered necessary to impose the condition that a restrictive covenant to the benefit of the local government pursuant to section 129BA of the Transfer of Land Act 1893, is to be placed on the certificate(s) of title of the proposed lot(s) advising of the existence of a restriction on the use of that portion of land (refer to Code F3 of Model Subdivision Conditions Schedule, WAPC June 2021 and Guidelines s5.3.2).</p>
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>APZ Location: The required dimensions for a 'Planning BAL-29' APZ can be contained solely within the boundaries of the lot(s) on which the proposed (or a future) habitable building(s) - or an existing building(s) for a proposed change of use - is situated.</p>
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>APZ Location: The required dimensions for a 'Planning BAL-29' APZ can be partly established within the boundaries of the lot(s) on which the proposed (or a future) habitable building(s) - or an existing building(s) for a proposed change of use - is situated. The balance of the APZ would exist on adjoining land that satisfies the exclusion requirements of AS 3959:2018 cl 2.2.3.2 for low threat vegetation and non-vegetated areas.</p>
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>APZ Location: It can be justified that any adjoining (offsite) land forming part of a 'Planning BAL-29' APZ will:</p> <ul style="list-style-type: none"> • If non-vegetated, remain in this condition in perpetuity; and/or • If vegetated, be low threat vegetation managed in a minimal fuel condition in perpetuity.
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>APZ Management: The area of land (within each lot boundary), that is to make up the required 'Landowner' APZ dimensions (refer to Appendix B, Part B1), can and will be managed in accordance with the requirements of the Guidelines Schedule 1 'Standards for Asset Protection Zones' (refer to Appendix B).</p>
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>Subdivision Staging: There are undeveloped future stages of subdivision, containing bushfire prone vegetation, that have been taken into consideration for their potentially 'temporary' impact on the ability to establish a 'Planning BAL-29' APZ on adjoining developed lots. A staging plan is developed to manage this.</p>



<p>Firebreak/Hazard Reduction Notice: Any additional requirements established by the relevant local government's annual notice to install firebreaks and manage fuel loads (issued under s33 of the Bushfires Act 1954), can and will be complied with.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>
<p>Supporting Assessment Details:</p> <p>With the exception of ensuring compliance with the local Fire Hazard Reduction Notice indicated above, as there are no planned habitable buildings for this site, an Asset Protection Zone is not required.</p>
<p>ASSESSMENTS APPLYING THE GUIDANCE ESTABLISHED BY THE WAPC ELEMENT 1 & 2 POSITION STATEMENT (2019)</p>
<p>Strategic Planning Proposals: "At this planning level there may not be enough detail to demonstrate compliance with this element. The decision-maker may consider this element is satisfied where A1.1 is met."</p> <p>Structure Plans (lot layout known) and Subdivision Applications: "Provided that Element 1 is satisfied, the decision-maker may consider approving lot(s) containing BAL-40 or BAL-FZ under the following scenarios."</p>
<p>The planning proposal is a development application, consequently the position statement is not applicable to the proposed development.</p>



5.5 Assessment Statements for Element 3: Vehicular Access

VEHICULAR ACCESS			
Element Intent	To ensure that the vehicular access serving a subdivision/development is available and safe during a bushfire event.		
Proposed Development/Use – Relevant Planning Stage	(Do) Development application other than for a single dwelling, ancillary dwelling or minor development		
Element Compliance Statement	The proposed development/use achieves the intent of the element by being fully compliant with all applicable acceptable solutions.		
Pathway Applied to Provide an Alternative Solution	N/A		
<p align="center">Acceptable Solutions - Assessment Statements</p> <p><i>All details of acceptable solution requirements are established in the Guidelines for Planning in Bushfire Prone Areas, DPLH v1.4 (Guidelines) and apply the guidance established by the Position Statement: 'Planning in bushfire prone areas – Demonstrating Element 1: Location and Element 2: Siting and design' (WAPC Nov 2019) and the 'Bushfire Management Plan Guidance for the Dampier Peninsula' (WA Department of Planning, Lands and Heritage, 2021 Rev B) as relevant. These documents are available at https://www.wa.gov.au/government/document-collections/state-planning-policy-37-planning-bushfire-prone-areas.</i></p> <p><i>The technical construction requirements for access types and components, and for each firefighting water supply component, are also presented in Appendices 2 and 3. The local government will advise the proponent where different requirements are to apply and when any additional specifications such as those for signage and gates are to apply (these are included in the relevant appendix if requested by the local government).</i></p>			
Solution Component Check Box Legend <input checked="" type="checkbox"/> Relevant & met <input checked="" type="checkbox"/> Relevant & not met <input type="checkbox"/> Not relevant			
A3.1 Public roads	Applicable:	Yes	Compliant: Yes
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The technical construction requirements of vertical clearance and weight capacity (Guidelines, Table 6) can and will be complied with (Refer also to Appendix C in this BMP).			
<p>All other applicable technical requirements of trafficable width, gradients and curves, are required to be in "accordance with the class of road as specified in the IPWEA Subdivision Guidelines, Liveable Neighbourhoods, Ausroad Standards and/or any applicable standard in the local government area" (Guidelines, Table 6 and E3.1. Refer also to Appendix C in this BMP).</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The assessment conducted for the bushfire management plan indicates that it is likely that the proposed development can and will comply with the requirements.</p> <p>However, the applicable class of road, the associated technical requirements and subsequent proposal compliance, will need to be confirmed with the relevant local government and/or Main Roads WA.</p> <p>or</p> <p>The applicable class(s) of road and technical requirements have been confirmed with the relevant local government/Main Roads WA. These can and will be complied with.</p>			
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A traversable verge is available adjacent to classified vegetation (Guidelines, E3.1), as recommended.			
Supporting Assessment Details: None Required.			



A3.2a Multiple access routes	Applicable:	Yes	Compliant:	Yes
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> For each lot, two-way public road access is provided in two different directions to at least two different suitable destinations with an all-weather surface.				
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The two-way access <u>is</u> available at an intersection no greater than 200m from the relevant boundary of each lot, via a no-through road.				
<p>The two-way access is <u>not</u> available at an intersection within 200m from the relevant boundary of each lot. However, the available no-through road satisfies the established exemption for the length limitation in every case. These requirements are:</p> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <ul style="list-style-type: none"> • Demonstration of no alternative access (refer to A3.3 below); • The no-through road travels towards a suitable destination; and • The balance of the no-through road that is greater than 200m from the relevant lot boundary is within a residential built-out area or is potentially subject to radiant heat levels from adjacent bushfire prone vegetation that correspond to the BAL-LOW rating (<12.5 kW/m²). 				
Supporting Assessment Details: Two-way public road access in two different directions to at least two different suitable destination with an all-weather surface is provided by Reen Road, Located immediately adjacent to the subject site.				
A3.2b Emergency access way	Applicable:	No	Compliant:	N/A
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> The proposed or existing EAW provides a through connection to a public road.				
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> The proposed or existing EAW is less than 500m in length and will be signposted and gated (remaining unlocked) to the specifications stated in the Guidelines and/or required by the relevant local government.				
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> The technical construction requirements for widths, clearances, capacity, gradients and curves (Guidelines, Table 6 and E3.2b. Refer also to Appendix C in this BMP), can and will be complied with.				
Supporting Assessment Details: None Required.				
A3.3 Through-roads	Applicable:	Yes	Compliant:	Yes
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> A no-through public road is necessary as no alternative road layout exists due to site constraints.				
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> The no-through public road length does not exceed the established maximum of 200m to an intersection providing two-way access (Guidelines, E3.3).				
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> The no-through public road exceeds 200m but satisfies the exemption provisions of A3.2a as demonstrated in A3.2a above.				
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The public road technical construction requirements (Guidelines, Table 6 and E3.1. Refer also to Appendix C in this BMP), can and will be complied with as established in A3.1 above.				
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The turnaround area requirements (Guidelines, Figure 24) can and will be complied with.				



Supporting Assessment Details: At a local level, access options would be limited to a single road in two directions to two different destinations travelling either north or south along Reen Road. On this basis there is no access constraint for the subject site with regard to what is considered acceptable from a planning perspective.			
A3.4a Perimeter roads	Applicable:	No	Compliant: N/A
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The proposed greenfield or infill development consists of 10 or more lots (including those that are part of a staged subdivision) and therefore should have a perimeter road. This is planned to be installed.			
The proposed greenfield or infill development consists of 10 or more lots (including those that are part of a staged subdivision). However, it is not required on the established basis of: <ul style="list-style-type: none"> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The vegetation adjoining the proposed lots is classified Class G Grassland; <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> Lots are zoned rural living or equivalent; <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> It is demonstrated that it cannot be provided due to site constraints; or <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> All lots have existing frontage to a public road. 			
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The technical construction requirements of widths, clearances, capacity, gradients and curves (Guidelines, Table 6 and E3.4a) can and will be complied with.			
Supporting Assessment Details: None Required.			
A3.4b Fire service access route	Applicable:	No	Compliant: N/A
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The FSAR can be installed as a through-route with no dead ends, linked to the internal road system every 500m and is no further than 500m from a public road.			
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The technical construction requirements of widths, clearances, capacity, gradients and curves (Guidelines, Table 6 and E3.4b. Refer also to Appendix C in this BMP), can and will be complied with.			
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The FSAR can and will be signposted. Where gates are required by the relevant local government, the specifications can be complied with.			
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> Turnaround areas (to accommodate type 3.4 fire appliances) can and will be installed every 500m on the FSAR.			
Supporting Assessment Details: None Required.			
A3.5 Battle-axe access legs	Applicable:	Yes	Compliant: Yes
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> A battle-axe leg cannot be avoided due to site constraints.			
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/> The proposed development is in a reticulated area and the battle-axe access leg length from a public road is no greater than 50m. No technical requirements need to be met.			
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> The technical construction requirements for widths, clearances, capacity, gradients and curves (Guidelines, Table 6 and E3.5. Refer also to Appendix C in this BMP), can and will be complied with.			
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Passing bays can and will be installed every 200m with a minimum length of 20m and a minimum additional trafficable width of 2m.			



Supporting Assessment Details: 165 Reen Road is an existing Battle-axe allotment. The existing Battle-axe is approximately 10 metres wide and is of an all-weather surface (compacted gravel), which can accommodate passing bays as required.			
A3.6 Private driveways		Applicable: Yes	Compliant: Yes
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	The private driveway to the most distant external part of the development site is within a lot serviced by reticulated water, is accessed via a public road with a speed limit of 70 km/hr or less and has a length is no greater than 70m (measured as a hose lay). No technical requirements need to be met.		
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	The technical construction requirements for widths, clearances, capacity, gradients and curves (Guidelines, Table 6 and E3.6. Refer also to Appendix C in this BMP), can and will be complied with.		
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Passing bays can and will be installed every 200m with a minimum length of 20m and a minimum additional trafficable width of 2m.		
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	The turnaround area requirements (Guidelines, Figure 28, and within 30m of the habitable building) can and will be complied with.		
Supporting Assessment Details: With the exception of the existing Battle-axe Leg, passing bays are not required to be installed as the subject lot is serviced by a continuous 'loop' driveway and associated firebreak access tracks that are to be maintained in accordance with the Technical Requirements established by the Guidelines in conjunction with the City of Swan Fire Hazard Reduction Notice.			



5.6 Assessment Statements for Element 4: Water

FIREFIGHTING WATER			
Element Intent	To ensure water is available to enable people, property and infrastructure to be defended from bushfire.		
Proposed Development/Use – Relevant Planning Stage	(Do) Development application other than for a single dwelling, ancillary dwelling or minor development		
Element Compliance Statement	The proposed development/use achieves the intent of the element by being fully compliant with all applicable acceptable solutions.		
Pathway Applied to Provide an Alternative Solution	N/A		
<p align="center">Acceptable Solutions - Assessment Statements</p> <p>All details of acceptable solution requirements are established in the Guidelines for Planning in Bushfire Prone Areas, DPLH v1.4 (Guidelines) and apply the guidance established by the Position Statement: 'Planning in bushfire prone areas – Demonstrating Element 1: Location and Element 2: Siting and design' (WAPC Nov 2019) and the 'Bushfire Management Plan Guidance for the Dampier Peninsula' (WA Department of Planning, Lands and Heritage, 2021 Rev B) as relevant. These documents are available at https://www.wa.gov.au/government/document-collections/state-planning-policy-37-planning-bushfire-prone-areas.</p> <p>The technical construction requirements for access types and components, and for each firefighting water supply component, are also presented in Appendices 2 and 3. The local government will advise the proponent where different requirements are to apply and when any additional specifications such as those for signage and gates are to apply (these are included in the relevant appendix if requested by the local government).</p>			
Solution Component Check Box Legend	<input checked="" type="checkbox"/> Relevant & met	<input checked="" type="checkbox"/> Relevant & not met	<input type="radio"/> Not relevant
A4.1 Identification of future firefighting water supply	Applicable:	No	Compliant: N/A
<input type="checkbox"/> <input type="checkbox"/> <input type="radio"/> It can be demonstrated that reticulated or sufficient non-reticulated water for firefighting can be provided at the subdivision and/or development application stage in accordance with the specifications of the relevant water supply authority or the requirements of Schedule 2.			
Supporting Assessment Details: None Required.			
A4.2 Provision of water for firefighting purposes	Applicable:	Yes	Compliant: Yes
<input type="checkbox"/> <input type="checkbox"/> <input type="radio"/> A reticulated water supply is available to the proposed development. The existing hydrant connection(s) are provided in accordance with the specifications of the relevant water supply authority.			
<input type="checkbox"/> <input type="checkbox"/> <input type="radio"/> A reticulated water supply will be available to the proposed development. Hydrant connection(s) can and will be provided in accordance with the specifications of the relevant water supply authority.			
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A static water supply (tank) for firefighting purposes exists on the lot that is additional to any water supply that is required for drinking and other domestic purposes.			
<input type="checkbox"/> <input type="checkbox"/> <input type="radio"/> A strategic water supply (tank or tanks) for firefighting purposes will be installed within or adjacent to the proposed development that is additional to any water supply that is required for drinking and other domestic purposes. The required land will be ceded free of cost to the local government and the lot or road reserve where the tank is to be located will be identified on the plan of subdivision.			



<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="radio"/>	<p>The strategic static water supply (tank or tanks) will be located no more than 10 minutes travel time from a subject site (at legal road speeds).</p>
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>The technical requirements (location, number of tanks, volumes, design, construction materials, pipes and fittings), as established by the Guidelines (A4.2, E4 and Schedule 2) and/or the relevant local government, can and will be complied with.</p>
<p>Supporting Assessment Details: Refer to Figure1.3 contained in this Bushfire Management Plan - A dedicated static water supply (spring-fed dam/watercourse) is available within the subject lot, providing a permanent water supply that can be drafted from for firefighting purposes. It is accessible via existing access tracks and suitable turnaround areas that can accommodate a 3.4 type fire appliance. In addition, there are two (2) 10,000 litre water tanks located on the subject site, providing additional options for firefighting purposes. Where required - These should incorporate suitable couplings and fittings to protect any onsite assets.</p> <p>Refer to information contained in Appendix D for the firefighting water supply specifications and technical requirements in conjunction with the Addendum 'GL-06: Acceptable Sources of Water Supply for Fire Hydrant/Sprinkler Systems. (Bores, Dams, Rivers, Lakes and Seawater)'.</p>	



6 RESPONSIBILITIES FOR IMPLEMENTATION AND MANAGEMENT OF THE BUSHFIRE PROTECTION MEASURES

6.1 Developer / Landowner Responsibilities – Prior to Sale or Occupancy/Operation

DEVELOPER/LANDOWNER RESPONSIBILITIES – PRIOR TO SALE OR OCCUPANCY/OPERATION	
No.	Implementation Actions
1	<p>The local government may condition a development application approval with a requirement for the landowner/proponent to register a notification onto the certificate of title and deposited plan.</p> <p>This will be done pursuant to Section 70A <i>Transfer of Land Act 1893</i> as amended ('Factors affecting use and enjoyment of land, notification on title'). This is to give notice of the bushfire hazard and any restrictions and/or protective measures required to be maintained at the owner's cost.</p> <p>This condition ensures that:</p> <ol style="list-style-type: none"> 1. Landowners/proponents are aware their lot is in a designated bushfire prone area and of their obligations to apply the stated bushfire risk management measures; and 2. Potential purchasers are alerted to the Bushfire Management Plan so that future landowners/proponents can continue to apply the bushfire risk management measures that have been established in the Plan.
2	<p>Post planning approval, the entity responsible for having the BMP prepared should ensure that anyone listed as having responsibility under the Plan has endorsed it and is provided with a copy for their information and informed that it contains their responsibilities. This includes the landowners/proponents (including future landowners where the Plan was prepared as part of a subdivision approval), local government and any other authorities or referral agencies ('Guidelines' s4.6.3).</p>
3	<p>The subject lot is to be compliant with current version of the City of Swan Fire Hazard Reduction Notice issued under s33 of the Bushfires Act 1954.</p> <p>This may include standards for asset protection zones that differ from Schedule 1 in the Guidelines DPLH, 2021 v1.4, with the intent to better satisfy local conditions.</p> <p>[Refer to the 'Siting and Design' assessments against the Bushfire Protection Criteria and the information presented in Appendix B].</p>
4	<p>Prior to occupancy, upgrade the existing alternative firebreaks and associated access tracks, as required, to ensure compliance with the current version of the City of Swan Fire Hazard Reduction Notice as issued under s33 of the Bushfires Act 1954 in conjunction with the standards stated in the BMP (See Appendix 2).</p>



6.2 Landowner / Occupier Responsibilities – Ongoing Management

LANDOWNER/OCCUPIER – ONGOING MANAGEMENT	
No.	Management Actions
1	Comply with the City of Swan Fire Hazard Reduction Notice issued under s33 of the Bush Fires Act 1954. Check the notice annually for any changes.
2	Maintain vehicular access routes within the lot to comply with the technical requirements referenced in the BMP and the relevant local government's annual firebreak / hazard reduction notice.
3	Extraction operations are to cease during the prohibited burning season as defined by the City of Swan Fire Hazard Reduction Notice issued under s33 of the Bushfires Act 1954 as amended. This is to ensure that all firebreaks can function as such in a bushfire event.



6.3 Local Government Responsibilities – Ongoing Management

LOCAL GOVERNMENT – ONGOING MANAGEMENT	
No.	Management Actions
1	<p>Monitor landowner compliance with the annual Fire Hazard Reduction Notice and with any bushfire protection measures that are:</p> <ul style="list-style-type: none"> • Established by this BMP; • Are required to be maintained by the landowner/occupier; and • Are relevant to local government operations.



APPENDIX A: DETAILED BAL ASSESSMENT DATA AND SUPPORTING INFORMATION

A1: BAL Assessment Inputs Common to the Method 1 and Method 2 Procedures





A1.1: FIRE DANGER INDICES (FDI/FDI/GFDI)

<p>When using Method 1 the relevant FDI value required to be applied for each state and region is established by AS 3959:2018, Table 2.1. Each FDI value applied in Tables 2.4 – 2.7 represents both the Forest Fire Danger Index (FFDI) and a deemed equivalent for the Grassland Fire Danger Index (GFDI), as per Table B2 in Appendix B. When using Method 2, the relevant FFDI and GFDI are applied.</p> <p>The values may be able to be refined within a jurisdiction, where sufficient climatological data is available and in consultation with the relevant authority.</p>						
Relevant Jurisdiction:	WA	Region:	Whole State	Method 1	Applied FDI:	80
				Method 2	Applied FFDI:	N/A
					Applied GFDI:	N/A





A1.2: VEGETATION ASSESSMENT AND CLASSIFICATION

<p>Vegetation Types and Classification</p> <p>In accordance with AS 3959:2018 clauses 2.2.3 and C2.2.3.1, all vegetation types within 100 metres of the 'site' (defined as "the part of the allotment of land on which a building stands or is to be erected"), are identified and classified. Any vegetation more than 100 metres from the site that has influenced the classification of vegetation within 100 metres of the site, is identified and noted. The maximum excess distance is established by AS 3959: 2018 cl 2.2.3.2 and is an additional 100 metres.</p> <p>Classification is also guided by the Visual Guide for Bushfire Risk Assessment in WA (WA Department of Planning February 2016) and any relevant FPA Australia practice notes.</p> <p>Modified Vegetation</p> <p>The vegetation types have been assessed as they will be in their natural mature states, rather than what might be observed on the day. Vegetation destroyed or damaged by a bushfire or other natural disaster has been assessed on its expected re-generated mature state. Modified areas of vegetation can be excluded from classification if they consist of low threat vegetation managed in a minimal fuel condition, satisfying AS 3959:2018 s2.2.3.2(f), and there is sufficient justification to reasonable expect that this modified state will exist in perpetuity.</p> <p>The Influence of Ground Slope</p> <p>Where significant variation in effective slope exists under a consistent vegetation type, these will be delineated as separate vegetation areas to account for the difference in potential bushfire behaviour, in accordance with AS 3959:2018 clauses 2.2.5 and C2.2.5.</p>	
<p>THE INFLUENCE OF VEGETATION GREATER THAN 100 METRES FROM THE SUBJECT SITE</p>	
Vegetation area(s) within 100m of the site whose classification has been influenced by the existence of bushfire prone vegetation from 100m – 200m from the site:	None
Assessment Statement:	No vegetation types exist close enough, or to a sufficient extent, within the relevant area to influence classification of vegetation within 100 metres of the subject site.



VEGETATION AREA 1					
Classification	A. FOREST				
Types Identified	Open forest A-03				
Exclusion Clause	N/A				
Effective Slope	Measured	d/slope 9.5 degrees d/slope 9 degrees d/slope 7 degrees	Applied Range (Method 1)		Downslope >5-10 degrees
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.				
Post Development Assumptions:	It is anticipated that sections of Area 1 within the allotment boundaries of the subject site will have some form of modification as a result of establishing the proposed Extraction Areas as well as re-establishing the Alternative Firebreak alignment as previously approved by the City of Swan – Refer to Addendum (Fire Management Plan No. S107317) contained in this report. Note – The removal or modification to native vegetation is subject to Local Government Authority Approvals.				
					
PHOTO ID: 1		PHOTO ID: 2			
					
PHOTO ID: 3		PHOTO ID: 4			





VEGETATION AREA 1						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 9.5 degrees d/slope 9 degrees d/slope 7 degrees		Applied Range (Method 1)	Downslope >5-10 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m	
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.					
Post Development Assumptions:	As above					
						
PHOTO ID: 5				PHOTO ID: 6		
						
PHOTO ID: 5				PHOTO ID: 6		
						
PHOTO ID: 7				PHOTO ID: 8		
						
PHOTO ID: 7				PHOTO ID: 8		





VEGETATION AREA 2							
Classification	A. FOREST						
Types Identified	Open forest A-03						
Exclusion Clause	N/A						
Effective Slope	Measured	d/slope 10.9 degrees		Applied Range (Method 1)		Downslope >10-15 degrees	
Foliage Cover (all layers)	30-70%		Shrub/Heath Height		>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.						
Post Development Assumptions:	Not Applicable.						
<div><div><p>31°47'25", 116°9'30", 255.5m, 305° 19/10/2022 01:53:46 pm</p></div><div><p>31°47'25", 116°9'37", 251.3m, 282° 19/10/2022 02:02:00 pm</p></div></div>							
PHOTO ID: 9				PHOTO ID: 10			
<div><div><p>31°47'25", 116°9'45", 256.1m, 288° 19/10/2022 02:12:32 pm</p></div><div></div></div>							
PHOTO ID: 11							







VEGETATION AREA 3				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25			
Exclusion Clause	N/A			
Effective Slope	Measured	d/slope 7 degrees	Applied Range (Method 1)	Downslope >5-10 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018. Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
				
PHOTO ID: 12		PHOTO ID: 13		






VEGETATION AREA 4						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 3.4 degrees d/slope 4.4 degrees d/slope 1.6 degrees		Applied Range (Method 1)	Downslope >0-5 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m	
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'33", 116°9'40", 279.3m, 63° 19/10/2022 10:43:58 am</p></div><div><p>31°47'32", 116°9'47", 277.7m, 346° 19/10/2022 10:49:59 am</p></div></div>						
PHOTO ID: 14			PHOTO ID: 15			
<div><div><p>31°47'37", 116°9'52", 279.3m, 63° 19/10/2022 10:28:17 am</p></div><div></div></div>						
PHOTO ID: 16						




VEGETATION AREA 5				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25			
Exclusion Clause	N/A			
Effective Slope	Measured	d/slope 3.8 degrees	Applied Range (Method 1)	Downslope >0-5 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018. Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
				
PHOTO ID: 17		PHOTO ID: 18		

VEGETATION AREA 6				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25		Sown pasture G-26	
Exclusion Clause	N/A			
Effective Slope	Measured	flat 0 degrees	Applied Range (Method 1)	Upslope or flat 0 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018 Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
<div><div><p>-31°47'32", 116°9'48", 285.9m, 58° 19/10/2022 10:21:23 am</p></div><div><p>-31°47'37", 116°9'51", 261.4m, 71° 19/10/2022 10:31:59 am</p></div></div>				
PHOTO ID: 19			PHOTO ID: 20	





VEGETATION AREA 7					
Classification	A. FOREST				
Types Identified	Open forest A-03				
Exclusion Clause	N/A				
Effective Slope	Measured	flat 0 degrees	Applied Range (Method 1)	Upslope or flat 0 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.				
Post Development Assumptions:	Not Applicable.				
					
PHOTO ID: 21		PHOTO ID: 22			
					
PHOTO ID: 23					





VEGETATION AREA 8							
Classification	B. WOODLAND						
Types Identified	Woodland B-05						
Exclusion Clause	N/A						
Effective Slope	Measured	d/slope 4.2 degrees		Applied Range (Method 1)		Downslope >0-5 degrees	
Foliage Cover (all layers)	10-30%		Shrub/Heath Height		N/A	Tree Height	Up to 10m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of predominantly low grasses and leaf litter.						
Post Development Assumptions:	Not Applicable.						
<div><div></div><div></div></div>							
PHOTO ID: 24				PHOTO ID: 25			
<div><div></div><div></div></div>							
PHOTO ID: 26							





VEGETATION AREA 9							
Classification	B. WOODLAND						
Types Identified	Woodland B-05						
Exclusion Clause	N/A						
Effective Slope	Measured	flat 0 degrees		Applied Range (Method 1)		Upslope or flat 0 degrees	
Foliage Cover (all layers)	10-30%		Shrub/Heath Height		N/A	Tree Height	Up to 10m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of predominantly low grasses and leaf litter.						
Post Development Assumptions:	Not Applicable.						
<div><div><p>31° 47' 57", 116° 9' 51", 270.8m, 34° 19/10/2022 10:32:30 am</p></div><div><p>31° 47' 37", 116° 9' 49", 283.2m, 33° 19/10/2022 10:33:08 am</p></div></div>							
PHOTO ID: 27				PHOTO ID: 28			





VEGETATION AREA 10						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 7 degrees		Applied Range (Method 1)		Downslope >5-10 degrees
Foliage Cover (all layers)	30-70%	Shrub/Heath Height		>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low shrub and low trees in some sections. Other sections have minimal understorey.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'56", 116°9'43", 273.6m, 7/19/10/2022 10:38:32 am</p></div><div><p>31°47'38", 116°9'38", 249.1m, 38/19/10/2022 11:09:38 am</p></div></div>						
PHOTO ID: 29				PHOTO ID: 30		







VEGETATION AREA 11				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25		Sown pasture G-26	
Exclusion Clause	N/A			
Effective Slope	Measured	d/slope 7.2 degrees d/slope 5.8 degrees	Applied Range (Method 1)	Downslope >5-10 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018. Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
				
PHOTO ID: 31		PHOTO ID: 32		
				
PHOTO ID: 33		PHOTO ID: 34		





VEGETATION AREA 11				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25		Sown pasture G-26	
Exclusion Clause	N/A			
Effective Slope	Measured	d/slope 7.2 degrees d/slope 5.8 degrees	Applied Range (Method 1)	Downslope >5-10 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018. Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
<div><div></div><div></div></div>				
PHOTO ID: 35			PHOTO ID: 36	







VEGETATION AREA 12					
Classification	A. FOREST				
Types Identified	Open forest A-03				
Exclusion Clause	N/A				
Effective Slope	Measured	d/slope 5 degrees	Applied Range (Method 1)	Downslope >0-5 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%. Note – Zoom factor increased at Photo ID: 40 to obtain suitable image – This is due to lack of access to the area.				
Post Development Assumptions:	Not Applicable.				
 <p>31°47'39", 116°9'32", 239.0m, 100° 19/10/2022 11:12:16 am</p>					
PHOTO ID: 37			 <p>31°47'42", 116°9'33", 241.7m, 16° 19/10/2022 11:59:47 am</p>		
PHOTO ID: 38					
 <p>31°47'49", 116°9'32", 259.3m, 73° 19/10/2022 12:42:27 pm</p>					
PHOTO ID: 39			 <p>31°47'52", 116°9'31", 263.2m, 77° 19/10/2022 12:45:34 pm</p>		
PHOTO ID: 40					




VEGETATION AREA 13				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25		Sown pasture G-26	
Exclusion Clause	N/A			
Effective Slope	Measured	d/slope 2 degrees	Applied Range (Method 1)	Downslope >0-5 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018. Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
<div><div></div><div></div></div>				
PHOTO ID: 41			PHOTO ID: 42	



VEGETATION AREA 14						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 6.1 degrees d/slope 6.5 degrees d/slope 8.1 degrees		Applied Range (Method 1)	Downslope >5-10 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m	
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'45", 116°9'30", 251.0m, 87° 19/10/2022 12:04:59 pm</p></div><div><p>31°47'44", 116°9'25", 250.6m, 80° 19/10/2022 12:11:24 pm</p></div></div>						
PHOTO ID: 43			PHOTO ID: 44			
<div><div><p>31°47'41", 116°9'25", 244.4m, 345° 19/10/2022 12:17:25 pm</p></div><div><p>31°47'36", 116°9'26", 228.5m, 278° 19/10/2022 11:50:38 am</p></div></div>						
PHOTO ID: 45			PHOTO ID: 46			






VEGETATION AREA 14						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 6.1 degrees d/slope 6.5 degrees d/slope 8.1 degrees		Applied Range (Method 1)		Downslope >5-10 degrees
Foliage Cover (all layers)	30-70%	Shrub/Heath Height		>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.					
Post Development Assumptions:	Not Applicable.					
						
PHOTO ID: 47						





VEGETATION AREA 15				
Classification	G. GRASSLAND			
Types Identified	Dense sown pasture G-25		Sown pasture G-26	
Exclusion Clause	N/A			
Effective Slope	Measured	flat 0 degrees	Applied Range (Method 1)	Upslope or flat 0 degrees
Description/Justification:	Assessed as Grassland due to areas of grasses present in paddock/open areas. Currently in an unmanaged state and required to be classified in accordance with AS3959-2018. Foliage cover less than 10%.			
Post Development Assumptions:	Not Applicable.			
				
PHOTO ID: 48		PHOTO ID: 49		
				
PHOTO ID: 50				





VEGETATION AREA 16					
Classification	A. FOREST				
Types Identified	Open forest A-03				
Exclusion Clause	N/A				
Effective Slope	Measured	flat 0 degrees	Applied Range (Method 1)	Upslope or flat 0 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%. Note – Zoom factor increased at Photo ID: 52 to obtain suitable image – This is due to lack of access to the area.				
Post Development Assumptions:	Not Applicable.				
					
PHOTO ID: 51			PHOTO ID: 52		
					
PHOTO ID: 53					





VEGETATION AREA 17						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 4.4 degrees	Applied Range (Method 1)		Downslope >0-5 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m	
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'51", 116°9'25", 261.3m, 44° 19/10/2022 12:48:55 pm</p></div><div><p>31°47'51", 116°9'18", 235.7m, 44° 19/10/2022 01:12:16 pm</p></div></div>						
PHOTO ID: 54			PHOTO ID: 55			
<div><div><p>31°47'47", 116°9'23", 265.1m, 9° 19/10/2022 01:03:40 pm</p></div><div></div></div>						
PHOTO ID: 56						



VEGETATION AREA 18						
Classification	B. WOODLAND					
Types Identified	Woodland B-05					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 13 degrees	Applied Range (Method 1)		Downslope >10-15 degrees	
Foliage Cover (all layers)	10-30%	Shrub/Heath Height	N/A		Tree Height	Up to 10m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of predominantly low grasses, isolated shrub and leaf litter.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'50", 116°9'14", 226.8m, 357° 19/10/2022 01:21:53 pm</p></div><div><p>31°47'50", 116°9'14", 227.3m, 389° 19/10/2022 01:22:58 pm</p></div></div>						
PHOTO ID: 57			PHOTO ID: 58			



VEGETATION AREA 19							
Classification	A. FOREST						
Types Identified	Open forest A-03						
Exclusion Clause	N/A						
Effective Slope	Measured	d/slope 13.2 degrees		Applied Range (Method 1)		Downslope >10-15 degrees	
Foliage Cover (all layers)	30-70%		Shrub/Heath Height		>2m	Tree Height	Up to 30m
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.						
Post Development Assumptions:	Not Applicable.						
<div><div></div><div></div></div>							
PHOTO ID: 59				PHOTO ID: 60			
<div><div></div><div></div></div>							
PHOTO ID: 61							



VEGETATION AREA 20						
Classification	A. FOREST					
Types Identified	Open forest A-03					
Exclusion Clause	N/A					
Effective Slope	Measured	d/slope 13.2 degrees	Applied Range (Method 1)		Downslope >10-15 degrees	
Foliage Cover (all layers)	30-70%	Shrub/Heath Height	>2m	Tree Height	Up to 30m	
Description/Justification:	Jarrah and Marri dominant area. Understorey consists of unmanaged grasses, low to mid height shrub/scrub (Dryandra, Wattle and Xanthorrhoea) and low trees. Canopy coverage greater than 50%.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'38", 116°9'31", 264.9m, 85° 19/10/2022 11:54:29 am</p></div><div><p>31°47'36", 116°9'27", 226.3m, 102° 19/10/2022 11:51:38 am</p></div></div>						
PHOTO ID: 62			PHOTO ID: 63			
<div><div><p>31°47'29", 116°9'26", 255.1m, 79° 19/10/2022 01:45:08 pm</p></div><div><p>31°47'25", 116°9'28", 255.7m, 313° 19/10/2022 01:51:43 pm</p></div></div>						
PHOTO ID: 64			PHOTO ID: 65			



VEGETATION AREA 21						
Classification	N/A					
Types Identified	N/A					
Exclusion Clause	2.2.3.2 (e) Non-vegetated areas and (f) Low threat vegetation - minimal fuel condition.					
Effective Slope	Measured	N/A		Applied Range (Method 1)	N/A	
Foliage Cover (all layers)	N/A	Shrub/Heath Height		N/A	Tree Height	N/A
Description/Justification:	Non-vegetated areas consisting of existing private driveways and firebreaks (compacted gravel) within the subject land.					
Post Development Assumptions:	Not Applicable.					
<div><div><p>31°47'37", 116°9'48", 277.1m, 16° 19/10/2022 10:25:03 am</p></div><div><p>31°47'35", 116°9'40", 268.9m, 18° 19/10/2022 10:41:42 am</p></div></div>						
PHOTO ID: 66				PHOTO ID: 67		
<div><div><p>31°47'35", 116°9'37", 262.2m, 79° 19/10/2022 11:05:51 am</p></div><div><p>31°47'37", 116°9'29", 224.0m, 6° 19/10/2022 11:53:15 am</p></div></div>						
PHOTO ID: 68				PHOTO ID: 69		



VEGETATION AREA 21						
Classification	N/A					
Types Identified	N/A					
Exclusion Clause	2.2.3.2 (e) Non-vegetated areas and (f) Low threat vegetation - minimal fuel condition.					
Effective Slope	Measured	N/A		Applied Range (Method 1)	N/A	
Foliage Cover (all layers)	N/A	Shrub/Heath Height		N/A	Tree Height	N/A
Description/Justification:	Non-vegetated areas consisting of existing private driveways and firebreaks (compacted gravel) within the subject land.					
Post Development Assumptions:	Not Applicable.					
<div>  </div>						
PHOTO ID: 70				PHOTO ID: 71		
<div>  </div>						
PHOTO ID: 72				PHOTO ID: 73		



VEGETATION AREA 21							
Classification	N/A						
Types Identified	N/A						
Exclusion Clause	2.2.3.2 (e) Non-vegetated area						
Effective Slope	Measured	N/A		Applied Range (Method 1)	N/A		
Foliage Cover (all layers)	N/A		Shrub/Heath Height	N/A		Tree Height	N/A
Description/Justification:	Non-vegetated areas consisting of existing private driveways and firebreaks (compacted gravel) within the subject land.						
Post Development Assumptions:	Not Applicable.						
 <p>31°47'42", 116°9'27", 246.5m, 342° 19/10/2022 12:15:41 pm</p>							
PHOTO ID: 74				 <p>31°47'32", 116°9'27", 247.7m, 79° 19/10/2022 11:19:25 am</p>			
PHOTO ID: 75							
 <p>31°47'25", 116°9'28", 255.8m, 53° 19/10/2022 01:51:39 pm</p>							
PHOTO ID: 76				 <p>31°47'25", 116°9'43", 253.3m, 267° 19/10/2022 02:06:53 pm</p>			
PHOTO ID: 77							



A1.3: EFFECTIVE SLOPE

Measuring

Effective slope refers to the slope "under the classified vegetation which most significantly influences bushfire behaviour (AS 3959:2018, clause B4, CB4). It is not the average slope.

It is described as upslope, flat or downslope when viewed from the exposed element (e.g., building) looking towards the vegetation – and measured in degrees. Ground slope has a direct and significant influence on a bushfire's rate of spread and intensity, which increases when travelling up a slope.

The slope under the vegetation in closest proximity to the exposed element(s), over the distance that will most likely carry the entire depth of the flaming front, will be a significant consideration in the determination of the effective slope. This distance is determined as a function of the potential quasi-steady rate of spread and expected residence time (i.e., the flaming combustion period at a single point on the ground), of a bushfire in the specific vegetation type/landscape scenario.

Slope Variation Within Areas of Vegetation

Where a significant variation in effective slope exists under a consistent vegetation type, these will be delineated as separate vegetation areas to account for the difference in potential bushfire behaviour, in accordance with AS 3959:2018 clauses 2.2.5 and C2.2.5.

Slope Variation Due to Multiple Development Sites

When the effective slope, under a given area of bushfire prone vegetation, will vary significantly relative to multiple proposed development sites (exposed elements), then the effective slopes corresponding to each of the different locations, are separately identified.

The relevant (worst case) effective slope is determined in the direction corresponding to the potential directions of fire spread towards the subject building(s).

Differences in Application of Effective Slope - AS 3959:2018 Method 1 versus Method 2 Procedures

The Method 1 procedure provides five different slope ranges from flat (including all upslopes) to 20 degrees downslope to define the effective slope and bushfire behaviour model calculations apply the highest value in each range (i.e., 0°, 5°, 10°, 15° or 20°).

The Method 2 procedure requires an actual slope (up or down in degrees) to be determined. AS 3959:2018, clause B1 limits the effective slope that can be applied to 30 degrees downslope and 15 degrees upslope. Where any upslope is greater than 15 degrees, then 15 degrees is to be used.

SITE ASSESSMENT DETAILS - EXPLANATION & JUSTIFICATION

The effective slopes determined from the site assessment are recorded in Table 3.1 of this Bushfire Management Plan. When their derivation requires additional explanation and justification, this is provided below.



A1.4: SEPARATION DISTANCE

Measuring

The separation distance is the distance in the horizontal plane between the receiver (building/structure or area of land being considered) and the edge of the classified vegetation (AS 3959:2018, clause 2.2.4)

The relevant parts of a building/structure from which the measurement is taken is the nearest part of an external wall or where a wall does not exist, the supporting posts or columns. Certain parts of buildings are excluded including eaves and roof overhangs.

The edge of the vegetation, for forests and woodlands, will be determined by the unmanaged understorey rather than either the canopy (drip line) or the trunk (AS 3959:2018, clause C2.2.5).

Measured Separation Distance as a Calculation Input

If a separation distance can be measured because the location of the building/structure relative to the edge of the relevant classified vegetation is known, this figure can be entered into the BAL calculation. The result is a determined BAL rating.

Assumed Separation Distance as a Calculation Input

When the building/structure location within the lot is not known, an assumed building location may be applied that would establish the closest positioning of the building/structure relative to the relevant area of vegetation.

The assumed location would be based on a factor that puts a restriction on a building location such as:

- An established setback from the boundary of a lot, such as a residential design code setback or a restrictive covenant; or
- Within an established building envelope.

The resultant BAL rating would be indicative and require later confirmation (via a Compliance Report) of the building/structure actual location relative to the vegetation to establish the determined BAL rating.

Separation Distance as a Calculation Output

With the necessary site specific assessment inputs and using the AS 3959:2018 bushfire modelling equations, the range of separation distances that will correspond to each BAL rating (each of which represents a range of radiant heat flux), can be calculated. This has application for bushfire planning scenarios such as:

- When the separation distance cannot be measured because the exact location of the exposed element (i.e., the building, structure or area), relative to classified vegetation, is yet to be determined.

In this scenario, the required information is the identification of building locations onsite that will correspond to each BAL rating. That is, indicative BAL ratings can be derived for a variety of potential building/structure locations; or

- The separation distance is known for a given building, structure or area (and a determined BAL rating can be derived), but additional information is required regarding the exposure levels (to the transfer of radiant heat from a bushfire), of buildings or persons, that will exist at different points within the subject site.

The calculated range of separation distances corresponding to each BAL rating can be presented in a table and/or illustrated as a BAL Contour Map – whichever is determined to best fit the purpose of the assessment.

For additional information refer to the information boxes in Section 3 'Bushfire Attack Levels (BAL) - Understanding the Results and Section 3.2. 'Interpretation of the BAL Contour Map'.

SITE ASSESSMENT DETAILS - EXPLANATION & JUSTIFICATION

For the subject development/use the applicable separation distances values are derived from calculations applying the assessed site data. They are an output value, not an input value and therefore are not presented or justified in this appendix.

The derived values are presented in Section 3, Table 3.2 and illustrated as a BAL contour map in Figure 3.2a.



APPENDIX B: ONSITE VEGETATION MANAGEMENT - THE APZ

THE ASSET PROTECTION ZONE (APZ) - DESCRIPTION
<p>This is an area surrounding a habitable building containing either no fire fuels and/or low threat fire fuels that are managed in a minimal fuel condition. The primary objectives include:</p> <ul style="list-style-type: none">• To ensure the building is sufficiently separated from the bushfire hazard to limit the impact of its direct attack mechanisms. That is, the dimensions of the APZ will, for most site scenarios, remove the potential for direct flame contact on the building, reduce the level of radiant heat to which the building is exposed and ensure some reduction in the level of ember attack (with the level of reduction being dependent on the vegetation types of present);• To ensure any vegetation retained within the APZ presents low threat levels and prevents surface fire spreading to the building;• To ensure other combustible materials that can result in consequential fire (typically ignited by embers) within both the APZ and parts of the building, are eliminated, minimised and/or appropriately located or protected. (Note: The explanatory notes in the Guidelines provide some guidance for achieving this objective and other sources are available. Research shows that consequential fire, ignited by embers, is the primary cause of building loss in past bushfire events); and• To provide a defensible space for firefighting activities.



B1: The Standards for the APZ as Established by the Guidelines (DPLH, v1.4)

Within the Guidelines (source: <https://www.wa.gov.au/government/document-collections/state-planning-policy-37-planning-bushfire-prone-areas>), the management Standards are established by:

- Schedule 1: Standards for Asset Protection Zones (see extract below) established by the Guidelines; and
- The associated explanatory notes (Guidelines E2) that address (a) managing an asset protection zone (APZ) to a low threat state (b) landscaping and design of an asset protection zone and (c) plant flammability.

Guidelines for
Planning in
Bushfire
Prone Areas

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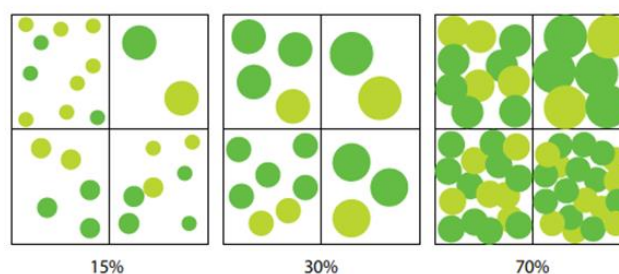


ELEMENT 2: SITING AND DESIGN OF DEVELOPMENT

SCHEDULE 1: STANDARDS FOR ASSET PROTECTION ZONES

OBJECT	REQUIREMENT
Fences within the APZ	<ul style="list-style-type: none"> • Should be constructed from non-combustible materials (for example, iron, brick, limestone, metal post and wire, or bushfire-resisting timber referenced in Appendix F of AS 3959).
Fine fuel load (Combustible, dead vegetation matter <6 millimetres in thickness)	<ul style="list-style-type: none"> • Should be managed and removed on a regular basis to maintain a low threat state. • Should be maintained at <2 tonnes per hectare (on average). • Mulches should be non-combustible such as stone, gravel or crushed mineral earth or wood mulch >6 millimetres in thickness.
Trees* (>6 metres in height)	<ul style="list-style-type: none"> • Trunks at maturity should be a minimum distance of six metres from all elevations of the building. • Branches at maturity should not touch or overhang a building or powerline. • Lower branches and loose bark should be removed to a height of two metres above the ground and/or surface vegetation. • Canopy cover within the APZ should be <15 per cent of the total APZ area. • Tree canopies at maturity should be at least five metres apart to avoid forming a continuous canopy. Stands of existing mature trees with interlocking canopies may be treated as an individual canopy provided that the total canopy cover within the APZ will not exceed 15 per cent and are not connected to the tree canopy outside the APZ.

Figure 19: Tree canopy cover – ranging from 15 to 70 per cent at maturity





Shrub* and scrub* (0.5 metres to six metres in height). Shrub and scrub >6 metres in height are to be treated as trees.	<ul style="list-style-type: none"> • Should not be located under trees or within three metres of buildings. • Should not be planted in clumps >5 square metres in area. • Clumps should be separated from each other and any exposed window or door by at least 10 metres.
Ground covers* (<0.5 metres in height. Ground covers >0.5 metres in height are to be treated as shrubs)	<ul style="list-style-type: none"> • Can be planted under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above. • Can be located within two metres of a structure, but three metres from windows or doors if >100 millimetres in height.
Grass	<ul style="list-style-type: none"> • Grass should be maintained at a height of 100 millimetres or less, at all times. • Wherever possible, perennial grasses should be used and well-hydrated with regular application of wetting agents and efficient irrigation.
Defendable space	<ul style="list-style-type: none"> • Within three metres of each wall or supporting post of a habitable building, the area is kept free from vegetation, but can include ground covers, grass and non-combustible mulches as prescribed above.
LP Gas Cylinders	<ul style="list-style-type: none"> • Should be located on the side of a building furthest from the likely direction of a bushfire or on the side of a building where surrounding classified vegetation is upslope, at least one metre from vulnerable parts of a building. • The pressure relief valve should point away from the house. • No flammable material within six metres from the front of the valve. • Must sit on a firm, level and non-combustible base and be secured to a solid structure.

* Plant flammability, landscaping design and maintenance should be considered – refer to explanatory notes

B3: The Standards for the APZ as Established by the Local Government

Refer to the firebreak / hazard reduction notice issued annually (under s33 of the Bushfires Act 1954) by the relevant local government. It may state Standards that vary from those established by the Guidelines and that have been endorsed by the WAPC and DFES as per Section 4.5.3 of the Guidelines.

A copy of the applicable notice is not included here as they are subject to being reviewed and modified prior to issuing each year. Refer to ratepayers notices and/or the local government's website for the current version.



B4: Maintaining Low Threat and Non-Vegetated Areas Excluded from Classification

AS 3959 establishes the methodology for determining a bushfire attack level (BAL). The methodology includes the classification of the subject site's surrounding vegetation according to their 'type' and the application of the corresponding bushfire behaviour models to determine the BAL. Certain vegetation can be considered as low threat and excluded from classification. Where this has occurred in assessing the site, the extract from AS3959:2018 below state the requirements (including the size of the vegetation area if relevant to the assessment) for maintenance of those areas of land.

15	AS 3959:2018
2.2.3.2 Exclusions—Low threat vegetation and non-vegetated areas	
The following vegetation shall be excluded from a BAL assessment:	
(a) Vegetation of any type that is more than 100 m from the site.	
(b) Single areas of vegetation less than 1 ha in area and not within 100 m of other areas of vegetation being classified vegetation.	
(c) Multiple areas of vegetation less than 0.25 ha in area and not within 20 m of the site, or each other or of other areas of vegetation being classified vegetation.	
(d) Strips of vegetation less than 20 m in width (measured perpendicular to the elevation exposed to the strip of vegetation) regardless of length and not within 20 m of the site or each other, or other areas of vegetation being classified vegetation.	
(e) Non-vegetated areas, that is, areas permanently cleared of vegetation, including waterways, exposed beaches, roads, footpaths, buildings and rocky outcrops.	
(f) Vegetation regarded as low threat due to factors such as flammability, moisture content or fuel load. This includes grassland managed in a minimal fuel condition, mangroves and other saline wetlands, maintained lawns, golf courses (such as playing areas and fairways), maintained public reserves and parklands, sporting fields, vineyards, orchards, banana plantations, market gardens (and other non-curing crops), cultivated gardens, commercial nurseries, nature strips and windbreaks.	
NOTES:	
1 Minimal fuel condition means there is insufficient fuel available to significantly increase the severity of the bushfire attack (recognizable as short-cropped grass for example, to a nominal height of 100 mm).	
2 A windbreak is considered a single row of trees used as a screen or to reduce the effect of wind on the leeward side of the trees.	



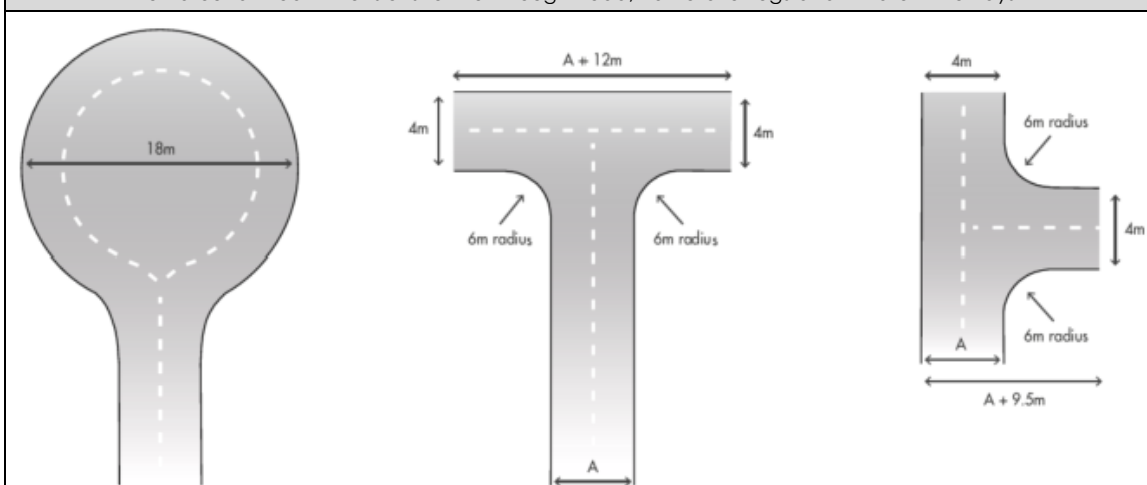
APPENDIX C: TECHNICAL REQUIREMENTS FOR VEHICULAR ACCESS

The design/layout requirements for access are established by the acceptable solutions of the Guidelines (DPLH, 2021 v1.4) Element 3 and vary dependent on the access component, the land use and the presence of 'vulnerable' persons. Consequently, the best reference source are the Guidelines. The technical requirements that are fixed for all components and uses are presented in this appendix.

GUIDELINES TABLE 6, EXPLANATORY NOTES E3.3 & E3.6 AND RELEVANT ACCEPTABLE SOLUTIONS

Technical Component	Vehicular Access Types / Components			
	Public Roads	Emergency Access Way ¹	Fire Service Access Route ¹	Battle-axe and Private Driveways ²
Minimum trafficable surface (m)	In accordance with A3.1	6	6	4
Minimum Horizontal clearance (m)	N/A	6	6	6
Minimum Vertical clearance (m)	4.5			
Minimum weight capacity (t)	15			
Maximum Grade Unsealed Road ³	As outlined in the IPWEA Subdivision Guidelines	1:10 (10%)		
Maximum Grade Sealed Road ³		1:7 (14.3%)		
Maximum Average Grade Sealed Road		1:10 (10%)		
Minimum Inner Radius of Road Curves (m)		8.5		

Turnaround Area Dimensions for No-through Road, Battle-axe Legs and Private Driveways ⁴



Passing Bay Requirements for Battle-axe leg and Private Driveway

When the access component length is greater than the stated maximum, passing bays are required every 200m with a minimum length of 20m and a minimum additional trafficable width of 2m (i.e. the combined trafficable width of the passing bay and constructed private driveway to be a minimum 6m).

Emergency Access Way – Additional Requirements

Provide a through connection to a public road, be no more than 500m in length, must be signposted and if gated, gates must be open the whole trafficable width and remain unlocked.

¹ To have crossfalls between 3 and 6%.

² Where driveways and battle-axe legs are not required to comply with the widths in A3.5 or A3.6, they are to comply with the Residential Design Codes and Development Control Policy 2.2 Residential Subdivision.

³ Dips must have no more than a 1 in 8 (12.5% or 7.1 degree) entry and exit angle.

⁴ The turnaround area should be within 30m of the main habitable building.



APPENDIX D: TECHNICAL REQUIREMENTS FOR FIREFIGHTING WATER SUPPLY

D2: Non-Reticulated Areas – Static Supply

For specified requirements, refer to the Guidelines Element 4: Water – Acceptable Solution A4.2, Explanatory Notes E4 (that provide water supply establishment detail under the headings of water supply; independent water and power supply; strategic water supplies, alternative water sources and location of water tanks) and the technical requirements established by Schedule 2 (reproduced below).

SCHEDULE 2: WATER SUPPLY DEDICATED FOR BUSHFIRE FIREFIGHTING PURPOSES

2.1 Water supply requirements

Water dedicated for firefighting should be provided in accordance with Table 7 below, and be in addition to water required for drinking purposes.

Table 7: Water supply dedicated for bushfire firefighting purposes

PLANNING APPLICATION	NON-RETICULATED AREAS
Development application	10,000L per habitable building
Structure Plan / Subdivision: Creation of 1 additional lot	10,000L per lot
Structure Plan / Subdivision: Creation of 3 to 24 lots	10,000L tank per lot or 50,000L strategic water tank
Structure Plan / Subdivision: Creation of 25 lots or more	50,000L per 25 lots or part thereof Provided as a strategic water tank(s) or 10,000L tank per lot

2.2 Technical requirements

2.2.1 Construction and design

An above-ground tank and associated stand should be constructed of non-combustible material. The tank may need to comply with AS/NZS 3500.1:2018.

Below ground tanks should have a 200mm diameter access hole to allow tankers or emergency service vehicles to refill direct from the tank, with the outlet location clearly marked at the surface. The tank may need to comply with AS/NZS 3500.1:2018. An inspection opening may double as the access hole provided that the inspection opening meets the requirements of AS/NZS 3500.1:2018. If the tank is required under the BCA as part of fire hydrant installation, then the tank will also need to comply with AS 2419.

Where an outlet for an emergency service vehicle is provided, then an unobstructed, hardened ground surface is to be supplied within four metres of any water supply.

2.2.2 Pipes and fittings

All above-ground, exposed water supply pipes and fittings should be metal. Fittings should be located away from the source of bushfire attack and be in accordance with the applicable section below, unless otherwise specified by the local government.

2.2.2.1 Fittings for above-ground water tanks:

- Commercial land uses: 125mm Storz fitting; or
- Strategic water tanks: 50mm or 100mm (where applicable and adapters are available) male camlock coupling with full flow valve; or
- Standalone water tanks: 50mm male camlock coupling with full flow valve; or
- Combined water tanks: 50mm male camlock coupling with full flow valve or a domestic fitting, being a standard household tap that enables an occupant to access the water supply with domestic hoses or buckets for extinguishing minor fires.

2.2.2.2 Remote outlets

In certain circumstances, it may be beneficial to have the outlet located away from the water supply. In such instances in which a remote outlet is to be used, the applicant should consult the local government and DFES on their proposal.



EXAMPLE CONSTRUCTION AND FITTINGS	
	
Strategic 47,000 Litre Concrete Tank & Protected Fittings	
	
10,000 Litre Concrete Tank	Storz and Camlock Couplings
	
Full Flow 50mm Ball Valve	Full Flow 50mm Gate Valve and Male Camlock



ADDENDUM:

- **GL-06: Acceptable Sources of Water Supply for Fire Hydrant/Sprinkler Systems. (Bores, Dams, Rivers, Lakes and Seawater).**
- **Fire Management Plan No. S107317 - To inform of the origin of the Alternative Firebreaks that currently exist on the subject land.**

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Government of **Western Australia**
Department of **Fire & Emergency Services**



DFES Built Environment Branch Guideline (GL) 06

Revised: 2017
Valid: 2019
Authorised: Manager Built Environment Branch

GL-06: ACCEPTABLE SOURCES OF WATER SUPPLY FOR FIRE HYDRANT/SPRINKLER SYSTEMS. (BORES, DAMS, RIVERS, LAKES AND SEAWATER)

PURPOSE:

To highlight the important issues, related to acceptable sources of water supply for fire hydrant and fire sprinkler systems and to provide guidance when submitting building plan applications to the DFES for assessment.

INTRODUCTION:

Information is contained in AS 2419 Section 4 – Water Supplies, AS 2941 and AS 2118 regarding the use of acceptable water supplies suitable for firefighting purposes, however this guideline will provide additional assistance when preparing proposals for consideration by DFES. This document is a guide and shall not be used to create precedent for future projects. Notwithstanding this, **each project will be assessed on a case-by-case basis.**

COMMENT:

The information contained in AS 2419 relating to the acceptability of certain water supplies must be supported by documentation that demonstrates a level of reliability that can be compared with that of a service provided by a water supply agency. Reference to a Hydrogeology Report is a recognised means of demonstrating an appropriate level of water supply reliability.

1. QUALITY OF WATER

If the water contains dissolved or suspended matter likely to cause accumulation, pump materials shall be selected with due regard to the quality of water.

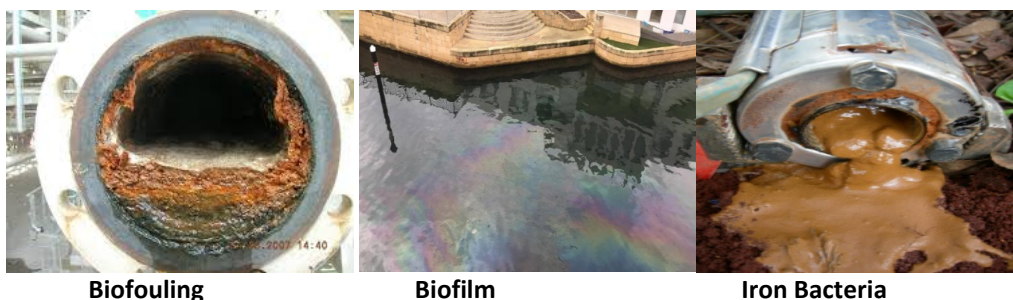
Where the water supply is obtained from an open source such as a river, pond or wet pit, a compatible, corrosion-resistant strainer shall be attached to the suction inlet and shall have a free area **not less than four times the area of the suction entry.**

Individual openings in the strainer shall be not greater than the pump impeller passage width, up to a maximum allowance of 8 mm by 8 mm.

Firefighting water may not be required to be potable under the standards, but it must be of suitable use now and in the future.

Confirmation that the water is free from corrosive, bacterial or other contaminants that may affect the operation of the pump, cause health issues in the future for firefighter or compromise the effective firefighting capabilities of the brigade. Items to consider but not limited to.

- **pH (potential of hydrogen)** both acidity and basicity.
- **Iron Bacteria** contamination
- **Biofouling** the accumulation of microorganisms, plants, algae, or animals on wetted surfaces.
- **Biofilm** an accumulation of by products that can reduce the efficiency of pumps.
- **Effluent** both animal and human.
- **Enterococci** although not harmful themselves, they can indicate a possible presence of harmful microorganisms such as bacteria, viruses and protozoa.
- **Escherichia Coli** or E. Coli for short infection causing bacteria
- **Amoebae** wide range of single celled animal which may cause infection
- **Surface litter** both natural and man made



2. BORES - Reliability of Supply

Bores are no longer considered acceptable **primary** water supplies for fixed fire protection installation pumpset systems and should not be used.

Bores must be approved by the Local Government before they are installed.

Hydrogeology Report

A hydrogeology report shall be submitted by the Building Surveyor and contain sufficient detail for DFES to assess a proposed or existing bore as a source of water for firefighting purposes. The following information must be included in the report:

- **Capacity** – Verification of the amount of water available from the bore.
 - ◊ The water supply shall be capable of supplying the maximum flow requirements

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for the duration required by AS 2419 or AS 2118. This capacity must be available all year round.

- **Neighbouring Bores** - Neighbouring bores can interfere with the water level of the proposed bore.
 - ◊ Ensure that the submitted hydrogeology report identifies any potential problem(s) from neighbouring bores.

Pumps

- Pumping to tanks - bore pump do not provide direct firefighting flow and pressure and are only intended to fill water storage tanks to the **full** capacity,
 - ◊ The full capacity for fire hydrant systems is a minimum of 4 hours and for fire sprinklers as nominated within AS 2118 in accordance with the relevant sprinkler system hazard classification.
 - ◊ Pumps downstream of the fire tank which provide firefighting pressures and flows shall comply fully with the requirements of AS 2419, AS 2118 and AS 2941.
 - ◊ A bore is not considered to be a reticulated water supply; therefore, a duty and stand-by pump must be provided as per Clause 6.2 of AS 2419.1 (or as amended).

(DFES interpretation of a reticulated water supply is a water supply from the Water Corporation (or other water utility) main, either connected directly to the hydrant installation or to a water tank(s) that will provide the required flow at a minimum 200kPa.)

- ◊ When used in conjunction with a sprinkler system, the number of pumps required will depend on the grade of water supply in accordance with BCA Specification E1.5 and AS 2118.1, Section 4 – Water supplies.
- ◊ ALL pumps referred to above, shall be maintained in accordance with the requirements of AS 1851 (or as amended).
- ◊ Refer to AS 2941 - Section 2 Water Supplies and Appendix B for additional requirements.

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SUMMARY REQUIREMENTS (for BORES):

- 1. The reliability of bore water must consider the capacity of the bore, water quality and the effects of neighbouring bores. These aspects must be addressed by submission of a hydrogeology report.*

Note: Suitable connections and vehicle hardstand shall be provided in accordance with Guideline 11, AS2419 and DFES requirements.

- 3. Power supply to the pumps must be proven to be reliable and all pumps must be maintained to AS1851.*

3. PRIVATE DAMS

Hydrogeology Report

A hydrogeology report shall be submitted by the building Certifier and contain sufficient detail for DFES to make an assessment of the proposed or existing dam as a source of water for firefighting purposes.

The following information must be included in the report.

- The water storage capacity of the dam (including the lowest mean level from a 25 year history)
- Likely rainfall and run-off.
- Other sources of infill (if any)
- Any domestic or commercial use throughout the year (if applicable)
- The minimum water supply capacity available for firefighting purposes.
- Estimated evaporation from the dam.
- Water quality
- Details of dam construction
- Water and Rivers Commission Licensing (when applicable)
- All dams to comply with the Australian Engineering standards for 'Small Earth Wall Dams' (when applicable)

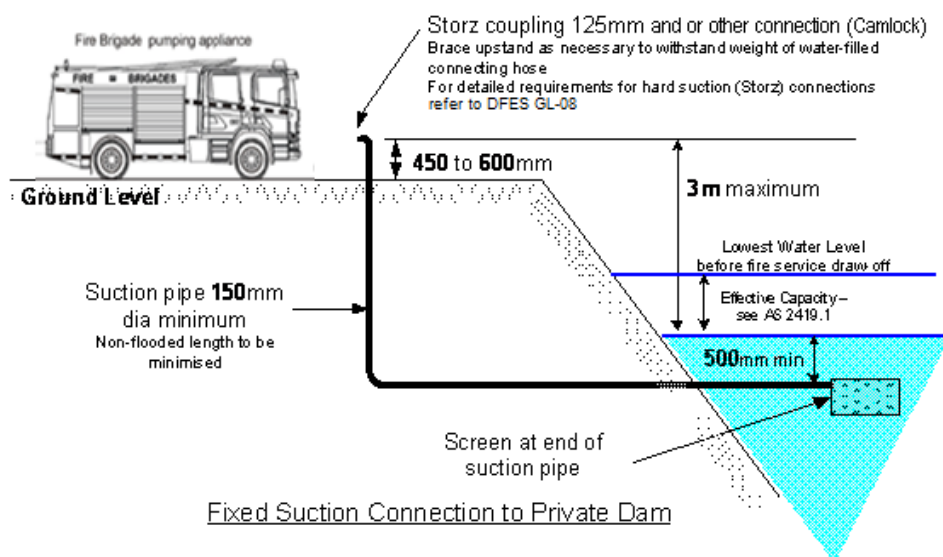
Note: The water storage and run-off area must be on the building lot under consideration and under the direct control of the building owner.

Hard Standing

- Hard standing must be provided to the summer low water line so that DFES appliances can draft water from the dam. It may be necessary to provide a suction pit or other means of ensuring that the inlet to the pump does not become fouled.

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- The hard standing must be as defined in AS 2419 and DFES Guideline 11 Site Planning and Fire Application Specifications
- A fixed suction point can be installed where it is not possible to provide hard standing to the water's edge. A pipe (as depicted in the diagram below) can be installed with a strainer attached to the submerged end of the pipe, and a Storz coupling 125mm and two 100mm male Camlock connection above ground. However the maximum practical vertical lift must not exceed 3m.
- Refer to DFES Built Environment Branch, Guideline 8 Hard Suction Connection.



Fire Pumps

- Because a static water supply is not considered to be a reticulated water supply, two fire pumps will be required and must comply with the requirements of BCA part E1.3 and AS 2419.1 and AS 2941.

RIVERS, LAKES AND SEAWATER

Generally the same provisions required for 'private dams' also apply to rivers, lakes and seawater however, the following additional guidelines apply:

- Where it is proposed to use rivers, lakes or seawater, there will be a requirement for the Building surveyor or consultant to contact the Department of Water and/or any other Department with regulatory powers over the body of water to be used, for approval as well as forwarding a **hydrogeology report** similar to the requirements for the use of private dams or bore.

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- The law relating to the right to surface water is contained in the “Rights to Water and Irrigation Act 1914 (RIWI Act)”, administered by the Department of Water. The RIWI Act defines ‘Riparian Rights’ for those landholders where there is a water course flowing through their property or the property abuts the water-course. In this situation the landholder has the right to take water for specific non-commercial purposes. Taking water in excess of Riparian Rights or for commercial use may require a license. The RIWI Act doesn’t specify the amount that can be taken as a Riparian Right, only the purpose for which it can be used.

(Department of Water – Western Australia. Rights to Water and Irrigation Act 1914. Available www.water.wa.gov.au)

- As for private dams, consideration needs to be given to the domestic and or commercial connection from the water source. Unlike dams, which are usually singularly owned, rivers and lakes may have a number of unrelated users of the water supply.
- A four-hour supply of water dedicated to firefighting must be available all year round for a hydrant service designed in accordance with AS2419 or if a combined system is proposed, a capacity in accordance with the requirements of AS 2118 for sprinklers, whichever is the greater.
- **Galvanic corrosion and electrolysis can be a major problem in firefighting systems using saltwater.**
- The use of seawater for firefighting will require fixtures, fittings and pump components that will not be adversely affected by corrosion through saltwater. Possibly high quality, stainless steel fittings should be used.
- The storage of seawater is not recommended as over time with the temperatures experienced in Western Australia, the seawater decomposes and the salinity increases.
- Seawater may also contain microscopic organisms that grow or multiple over time.

System designers and consultants are advised to liaise with DFES to ascertain any specific Fire Service requirements when considering the use of sea water for firefighting.

DFES will assess these proposals on a case by case basis and may not support if any other water source is available.

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SUMMARY REQUIREMENTS for DAMS, RIVERS, LAKES and SEAWATER

1. A hydrogeology report is to be submitted addressing the reliability of water supplies.
2. Dams, rivers, lakes and seawater are not considered a 'reticulated water supply' therefore a fire hydrant installation will require two pumps installed to the requirements of AS 2419.1 and AS 2941.
3. Provision must be made for hard standing suitable for DFES pumping appliances to access the water supply.
4. Department of Water and/or other regulatory departments, approval must be obtained for using RIVERS or LAKES.
5. Use of seawater will require the use of fittings and pump components considered suitable to avoid corrosion of the firefighting system. Possibly stainless steel.
6. The build of silt and debris in Dams, Rivers, Lakes and the Ocean needs to be considered as to not foul the suction inlet strainer or suction intake pipework.
7. The buildup of surface litter both natural and manmade needs to be considered as to not foul the suction inlet strainer or suction intake pipework.
8. The facility to allow attending fire brigades to flush their equipment with fresh potable water.

REFERENCES:

Australian Standard 2118.1	- Automatic Fire Sprinkler Systems
Australian Standard 2419.1	- Fire hydrant installations
Australian Standard 2941	- Fixed fire protection installations - Pump set systems
Building Code of Australia	- National Construction Code (BCA) Volume 1
Department of Environment & Conservation (WA)	- Minimum Construction Requirements for
Department of Health	- Water Bores in Australia
Department of Water (WA)	- Bore Water
Department of Transport	- Rights to Water and Irrigation Act 1914
Department	- Marine and Harbours Act

APPLICABLE LEGISLATION:

Building Act 2011
Building Regulations 2012 (as amended)

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Should the information provided in this guideline require further clarification, please contact DFES Built Environment Branch via email beadmin@dfes.wa.gov.au

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FIRE MANAGEMENT PLAN No. S107317

FOR

PROPOSED TWO-LOT SUBDIVISION

Lots 200 & 201

183 REEN ROAD, GIDGEGANNUP 6083

PART LOT 1 SWAN LOCATION 1317

C.T. VOL. 1482 FOL. 980

Prepared for:

L.R. & M.A. Best

Prepared by:

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December 1998



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PLANS

Plan 1	Proposed subdivision diagram with topography and vegetation
Plan 2	Fire management plan - overlay/aerial photograph

1.0 PURPOSE OF THE FIRE MANAGEMENT PLAN

The aim of this Fire Management Plan is to reduce the threat to residents and firefighters in the event of a bushfire in or around the location of the two proposed lots. This plan clearly outlines fire management methods and requirements that will be implemented within the proposed subdivision.

2.0 SUBDIVISION LOCATION AND SITE DETAILS

The subject land, 183 (Part 1 of Lot 1) Reen Road, Gidgegannup, is located approximately 37 kilometres north-east of Perth CBD and is 76.2 hectares in area.

The land is zoned Landscape under the Shire of Swan Town Planning Scheme No. 9 (1985) and is nominated in the Landscape 3 Precinct of the Gidgegannup Rural Strategy (1993).

Approval for subdivision of this land into two lots of 23.0 hectares (Lot 200) and 53.2 hectares (Lot 201) has been granted and this Fire Management Plan has been developed to fulfil one of the conditions of approval.

3.0 STATUTORY CONDITIONS

The Western Australian Planning Commission issued subdivision approval (Ref: 107317) on 7 October 1998.

Condition No. 7 of this approval was subject to:

"The subdivider undertaking measures to provide for bush fire control, including strategic fire breaks, alternative fire breaks, access and gates, fire hydrants, dam and water courses, or any other requirement to the satisfaction of the Western Australian Planning Commission (LG)"

This document has been prepared to satisfy the above condition.

4.0 SUBDIVISION LAYOUT

The intention of this subdivision is to create two lots from the original lot of 76.2 hectares. The proposed Lot 200 of 23.0 hectares fully fronts Reen Road, while Lot 201 of 53.2 hectares will have access onto Reen Road from a battleaxe leg.

Sheds, fencing, fire breaks, water supplies and a dwelling already exist on proposed Lot 200 lot. The proposed Lot 201 has a large dam, fencing and existing firebreaks. Planned development for this property is the construction of the battleaxe leg, the erection of a general purpose/machinery shed, and the maintenance of a mobile fire-fighting pump at the shed. There are no plans for any dwelling to be built in the foreseeable future.

5.0 SITE ASSESSMENT

5.1 Topography

The proposed Lot 200 is comprised of generally undulating land, with a seasonal creek originating near the northern boundary, and the land sloping away as the creek valley deepens.

The topography of proposed Lot 201 is more complex with a valley system running east to west, the land undulating at the eastern boundary and deeply bisected as it reaches the western boundary. The ridges to the north and south are generally gently sloping. A second seasonal creek originates on the eastern boundary and exits the property in the centre of the western boundary.

5.2 Soils

The proposed Lot 200's soil types are D2 - shallow to moderately deep gravelly sands overlying laterite; and My3 - complex duplex and gradational soils (DRRLCS), see Plan 1.

Soils for proposed Lot 201 are more complex and range from D2 and My3 in common with the eastern lot, but also include Yg1 - yellow duplex soils, yellow and brown massive earths, and My1 - yellow and mottled yellow duplex soils with common rock outcrop. Outcrops of granite are found on the steep slopes in the area designated My1, while surface lateritic rock is present in places on the top of D2 ridges.

A subsoil of white kaolin clay is present at varying depths along the seasonal creek valleys.

5.3 Vegetation

The native vegetation consists of open jarrah (*Eucalyptus marginata*) and marri (*E. calophylla*) forest. On gravelly-lateritic areas, bull banksia (*Banksia grandis*), sheoak (*Casuarina* species) and prickly pear (*Dryandra sessilis*) are also associated, with a rich understorey including blackboys (*Xanthorrhoea preissii*), prickly moses (*Acacia pulchella*), *A. drummondii*, *Clematis pubescens*, *Kennedia coccinea*, *K. prostrata*, buttercups (*Hibbertia hypericoides*, *H. lasiopus*), *Scaveola striata*, and *Lechenaultia biloba*. On the steeper slopes with granite outcrops, jarrah and marri are associated with wandoo (*Eucalyptus wandoo*), and the understorey includes *Hibbertia cunninghamii*, *Melaleuca scabra*, *Darwinia citriodora*, *Verticordia huegelii*, *Calytrix variabilis*, and *Hakea petiolaris*.

Approximately one-third of the land is open pasture, one-third parkland cleared or degraded woodland, and one-third, while not pristine woodland, retains understorey.

5.4 Water supply

Both lots have had spring-fed earth dams constructed in the land in front of the seasonal creeks, which ensure water supplies all year round.

The proposed Lot 200 of 23.0 hectares has been previously developed with house and sheds. Rainwater is collected from the house roof in a 92,000 litre concrete tank and water from the dam is pumped to a second 55,000 litre concrete tank.

6.0 FIRE RISK ASSESSMENT

The Gidgegannup Rural Strategy Fire Risk Assessment Map broadly identifies the eastern part of the property as low risk, and the western part as high fire risk.

When assessing fire risk, factors such as topography and accessibility, surrounding development, vegetation cover, prevailing climatic conditions, fire history and the availability of water for fire-fighting must be taken into consideration.

This area experiences a Mediterranean climate where most rain falls in late autumn through to early spring. This rainfall encourages substantial vegetation growth, especially pasture, which gradually dries off in summer and autumn. The length of the fire season is 5 months. No fires have been experienced on this property since its development 17 years ago.

On-site inspection reveals the valley floors and undulating, gently sloping areas to be a low fire risk, where vegetation varies between sparse grassland to open bushland. The small area of steeply sloping valley sides (My1) at the westernmost end of the property however, does present a higher fire risk because of its thick vegetation cover and difficult terrain. Three factors that somewhat alleviate the fire risk however, are that the vegetation is green all year round, the topography only allows these slopes exposure to cooler, westerly winds, and that these prevailing winds cross only low fuel paddocks and very degraded woodland with little or no understorey before reaching the wooded slopes.

The local fire brigade is effective, well equipped, and in close proximity. Plentiful water is available for fire fighting, and good fire access tracks exist.

Public road access to the area is by a two-direction, bitumenised two-wheel drive road.

Development is rated as low density with one existing dwelling, and several sheds.

Provided that the requirements of this Fire Management Plan are maintained the fire risk to people and property within the subdivision is considered to be Low.

7.0 FIRE MANAGEMENT PLAN

The site has been previously developed to incorporate fire management features. Plan 2 shows:

- access roads and gates
- standard and internal fire breaks
- areas of dense vegetation and difficult terrain
- location of domestic water sources and storage for fire fighting
- buildings

Dwelling construction standards, the developer-landowner's and shire's responsibilities and commitments, and Title Notification are also outlined.

7.1 Access roads and gates

The two main access gates to the property from Reen Road are normally locked. These gates may be provided with G1-3 security locks, the keys for which will be held by the Shire of Swan and the Bush Fire Brigades.

7.2 Standard and internal fire breaks

As shown on Plan 2, a network of standard and internal firebreaks are located across both proposed lots. The standard firebreaks will be 3 metres wide and clear of all flammable material to a height of 3.5 metres. They will also have a trafficable surface for fire fighting equipment and be maintained by 2 November until 31 March of each year.

It is the responsibility of the individual property owner to maintain in good order and condition, and in their proper position, the standard and internal firebreaks, the property fences and gates. Future modifications may only be achieved after consultation with and written agreement from the Shire of Swan.

7.3 Areas of dense vegetation and difficult terrain

Plan 2 highlights the two areas noted as being of high fire risk, due to steep slopes, prevailing winds and dense vegetation being conserved to minimise runoff and erosion. It is particularly important that firebreaks be well maintained around both these areas.

7.4 Location of water sources and storage (domestic and fire-fighting)

Reticulated water from the Water Authority is not available in this area.

The proposed Lot 200 has been previously developed with house and sheds. Rainwater is collected from the house roof in a 92,000 litre concrete tank and water from the dam is pumped to a second, 55,000 litre concrete tank.

As noted before, proposed Lot 201's planned development includes the erection of a general purpose/machinery shed, and the maintenance of a fire fighting pump at the shed. As there are no plans for any dwelling to be built in the foreseeable future, it is proposed that water for fire fighting purposes be accessed directly from the large earth dam close by on this lot. Should a dwelling be contemplated on the western lot, the owner must be aware that Local Government guidelines for this area are as follows:

- Each property owner is required to collect water from the roof runoff and to provide storage tanks for potable water and other water supply purposes (i.e. fire fighting purposes). The water tank is to have a minimum capacity of 120,000 litres for potable uses.
- Each property owner shall at all times store a minimum of 10,000 litres of water for structural fire fighting purposes and each owner shall be responsible for replenishing water used by firefighters at the property owner's cost.
- To ensure access to water supply, each private domestic tank shall be fitted with a minimum 50 mm ball valve and 50 mm male BSP to male camlock. This coupling and valve shall be installed and maintained in a correct operating condition at all times at the property owner's expense.
- The domestic tank must be maintained at all times and shall be located in an area that will enable fire appliances to quickly access the water supply.
- Each owner is required by the Shire of Swan to permit fire appliances to use water from this private domestic water supply for emergency fire fighting purposes.

7.5 Dwelling construction

Should further development on the proposed Lot 201 be contemplated, the landowner will need to be informed that any dwelling shall be designed and built to conform with:

- Bushfire Survival Manual Guidelines
- The Shire of Swan Specifications and Requirements. It will be recommended that Australian Standards AS3959-1991 be complied with.

Copies of the Bushfire Survival Manual shall be issued by the developer to each new property owner upon the sale of each lot.

A fuel reduction zone of 30 metres in circumference (comprising low fuel buffers and areas free of bush fire hazards) shall be maintained by the property owner around the building in accordance with the Bushfire Survival Manual Guidelines and to the satisfaction of the Shire of Swan.

As part of the fuel reduction zone a minimum distance of five metres shall be maintained by the landowner between all buildings and non-fire resistant trees over four metres in height.

7.6 Responsibilities and commitments

7.6.1 Developer's Responsibilities

Prior to subdivision clearances being issued by the Council the developer shall be required to carry out works listed below:

- (i) Construction of Standard and Internal Fire Breaks;
- (ii) Provision of 3.6 metre wide gates to Local Authority and Bush Fire Board's requirements at each point where the standard/internal firebreak intersects property boundaries;
- (iii) May purchase G1-3 locks from the Shire to fit to 3.6 metres wide gates at Standard Fire Breaks where applicable;
- (iv) A Notification Under Section 70A shall be entered onto the title informing the registered proprietors of the land that the use of the land is subject to this Fire Management Plan No. S107317 approved by the local government on 11/12/98 and that a copy of Fire Management Plan No. S107317 must be attached to any contract of sale for the land described above or any part thereof;
- (v) Supply a copy of the Bushfire Management Plan and Bushfire Survival Manual to each property owner on the sale of each lot.

Following the issuance of clearances, the developer shall have no further responsibilities in regard to the provision of fire fighting facilities on lots which pass from development ownership.

7.6.2 Property Owner's Responsibilities

- (i) Maintaining the standard and internal firebreaks on their property by the date shown on the Shire of Swan Firebreak Notice and keeping them clear of flammable material from 2 November until 31 March the following year;
- (ii) Ensure that the firebreak is clear of overhanging vegetation and trees;
- (iii) Maintaining in good order and condition all property fencing and gates and ensuring that fencing does not encroach over firebreaks;
- (iv) Providing a 120,000 litre domestic water supply tank fitted with a minimum 50 mm ball valve and 50 mm male BSP to male camlock at the property owner's expense;
- (v) Storing at all times a minimum of 10,000 litres of water to be used by fire units for structural fire fighting purposes which shall be replenished by the property owners at their cost for use by fire fighters;

- (vi) Ensuring the domestic dwellings are designed and constructed in full compliance with the requirements of the Shire of Swan. It is recommended that home owners familiarise themselves with the advice given in the Standards Australia publication "Building in Bush Fire Prone Areas - Information and Advice", and the Bush Fire Survival Manual;
- (vii) Ensuring residences are constructed within the adopted building envelope;
- (viii) Fulfilling the provisions of this Bushfire Management Plan as per the Title Notification Under Section 70A.

7.6.3 Local Authority's Responsibilities

The responsibility for compliance with the law rests with individual property owners and occupiers and the following points are not intended to transfer those responsibilities to the Shire of Swan.

The Shire will be responsible for:

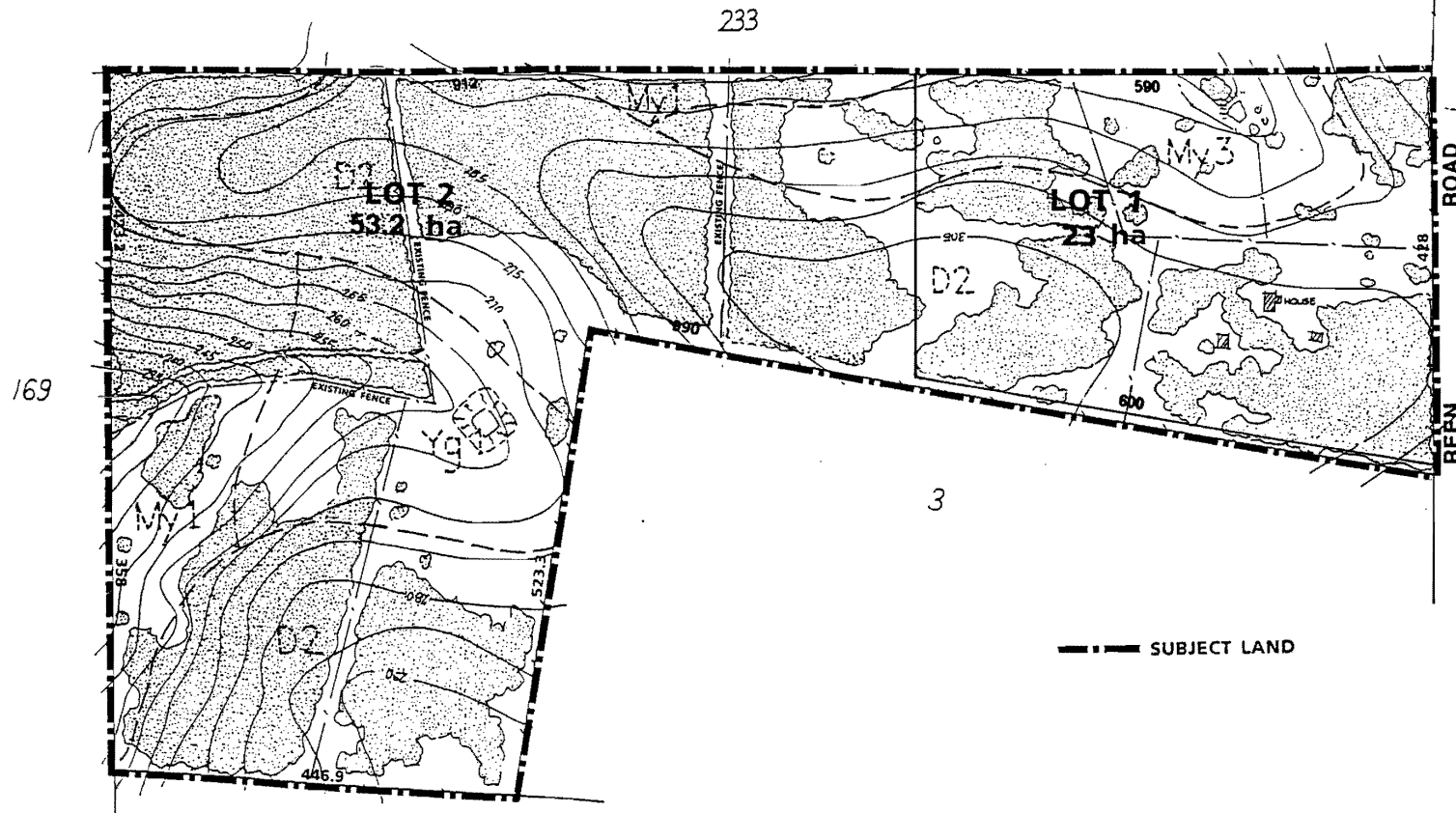
- (i) Developing and maintaining regional fire fighting facilities.
- (ii) Maintaining a supply of G1-3 security locks to be made available at cost to relevant land-owners on request.
- (iii) Maintaining in good order the condition of the district water tanks and the apparatus for fire-fighting purposes.

7.7 Title Notification Under Section 70A

A copy of the approved Fire Management Plan must be attached to all contracts of sale for all lots sold.

8.0 CONCLUSION

The strategies and facilities presently available, and proposed for this development are such that with implementation of this Fire Management Plan, the threat to persons and property within the subdivision is significantly reduced.



LANDFORM/SOIL ASSOCIATIONS (DRRLCS)

- D2 Very gentle to gently inclined undulating slopes.
Shallow to moderately deep gravelly sands overlying laterite.
- Yg1 Gentle to moderately inclined valley sideslopes.
Yellow duplex soils, yellow and brown massive earths.
- My1 Moderately steep to steep valley side slopes.
Yellow and mottled yellow duplex soils with common rock outcrop.
- My3 Gentle to moderately inclined lower valley sideslopes.
Complex duplex and gradational soils.

PROPOSED SUBDIVISION PT. LOT 1 SWAN LOC. 1317 C.T. VOL. 1482 FOL. 980

N.T.S.
SCALE 1:5000
NORTH



COTERRA
ENVIRONMENT



Dust Management Plan

Lot 201 (165) Reen Road, Gidgegannup

Revision 5

April 2024

CALIBRE | COMMITMENT | COLLABORATION

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Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

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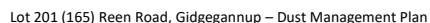
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Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

1 Introduction

This Dust Management Plan (DMP) has been prepared for Lot 201 (165) Reen Road, Gidgegannup, which is located within the City of Swan (the site; Figure 1). The site covers an area of approximately 52.73 ha is located approximately three kilometres (km) west of Gidgegannup, Western Australia (Figure 1).

The site is currently vacant, and predominately covered in remnant native vegetation intersected by cleared firebreaks. The centre of the site is dominated by a large cleared area containing a dam, laydown area, and shed. The site is the subject of a proposal to extract and process rock spalls of 150 – 450 millimetres (mm) in size, which will be sourced from existing and proposed firebreaks.

Excavation works will be limited to no more than 1 ha, which will be limited in extent to existing and proposed firebreaks, as illustrated in Appendix 1. No more than 5,000 tonnes of material will be extracted over a five-year period from these areas, with excavation being undertaken at depths no greater than 1 meter (m) below the natural soil surface.

Recognising that native vegetation has regrown in part along a previously approved north-south oriented firebreak in the northeast of the site, a new north-south firebreak has been proposed in an alternative, predominately cleared location. This firebreak has been strategically located so as to minimise to the fullest extent practicable any impacts to native vegetation, such that minor pruning within an approximately 140 m² area will be all that is necessary. The location of the proposed firebreak is presented in Appendix 1.

All access, vehicle laydown and screeding will be undertaken in existing cleared areas.

To facilitate the proposal, a Development Application was submitted to the City of Swan for assessment, including a supporting Environmental Assessment Report (Coterra, 2024). This DMP has been prepared to support the development application.

1.1 Objective and Scope

The objective of this DMP is to protect human health and the environment, as well as considering potential amenity impacts. The scope of this DMP includes:

- Review of the existing environment
- Description of the nature of the operation
- Identification of potential sources of dust from these operations
- Identification of potential sensitive receptors, their proximity to the operations, and the associated potential impacts
- A suite of management and mitigation measures to limit generation of dust, and the impact on sensitive receptors.

1.2 Policy and Planning Considerations

This DMP has been prepared with reference to *A Guideline for managing impacts of dust and associated contaminants from land development sites, contaminated sites, remediation and other related activities*. (Department of Environment [DEC], 2021). Included in this guidance document is the process of site risk assessment, which outlines the site classifications, and the associated management and monitoring requirements for the site classification. As such, a risk assessment has been undertaken on the basis of the proposed works, in accordance with DEC (2021) (Section 3).



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

1.3 Proposed Works and Potential for Dust Generation

The site is proposed to be used for the extraction, production, and transport of rock spalls of 150 – 450 mm in size, which will be sourced from existing and proposed firebreaks (Appendix 1). It is anticipated that the works will facilitate the maintenance of these firebreaks and the fire access road, as is required under the *Bushfires Act 1954* and the annual City of Swan Fire Hazard Reduction Notice (Firebreak Notice).

No more than 5,000 tonnes of material will be extracted over a five-year period, with excavation being undertaken at depths no greater than 1 m below the natural soil surface.

As a part of the proposed works, an existing gravel stockpile located at the property's entrance will be relocated to the laydown / screening area, where crushing will take place. This approach has been nominated so as to minimise the potential for noise and dust impacts on nearby potentially sensitive receptors (Figure 3). Additionally, approximately 1 kilometre (km) of the existing driveway is proposed to be sealed so as to minimise the risk of dust emissions. The location of the proposed sealed driveway is displayed in Appendix 1.

The extraction, processing and transport of material has each been identified as a potential source of dust generation (Section 3.1).



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

2 Existing Environment

2.1 Climate

2.1.1 Temperature

Gidgegannup experiences a Mediterranean climate with cool, wet winters and warm, dry summers. The closest Bureau of Meteorology weather station to the site is Millendon (Swan Valley; Site 009281) however Pearce RAAF (Site 009053) and Bakers Hill (Site 010244) are also in proximity (BoM, 2023). Mean maximum temperatures range from 18.7°C (July) to 35.6°C (February). Mean minimum temperatures range from 6.3°C (June) to 17.1°C (February) (BoM, 2023).

2.1.2 Rainfall

Average annual rainfall 876.2 millimetres (mL), falling mainly in July (BoM, 2023).

2.1.3 Wind

Predominant wind conditions include morning easterly (Plate 2-1) and afternoon south-westerly winds (Plate 2-2) during summer (BoM, 2023). Winter wind directions predominately come from a north-easterly direction on winter mornings (Plate 2-3) and westerly in the afternoon (Plate 2-4) (BoM, 2023). These wind conditions are expected to influence the direction and intensity of dust movement across the site, if this was to occur. As stronger winds are received in summer months, management actions will be focused on works being undertaken in this period, where practicable.



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

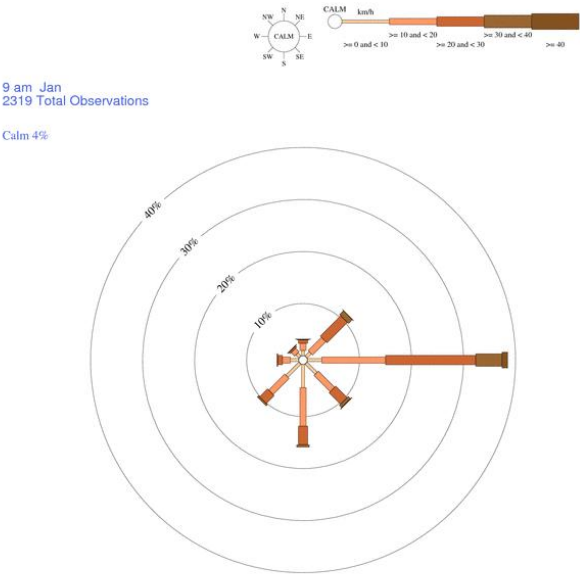


Plate 2-1: Summer Morning Wind Rose

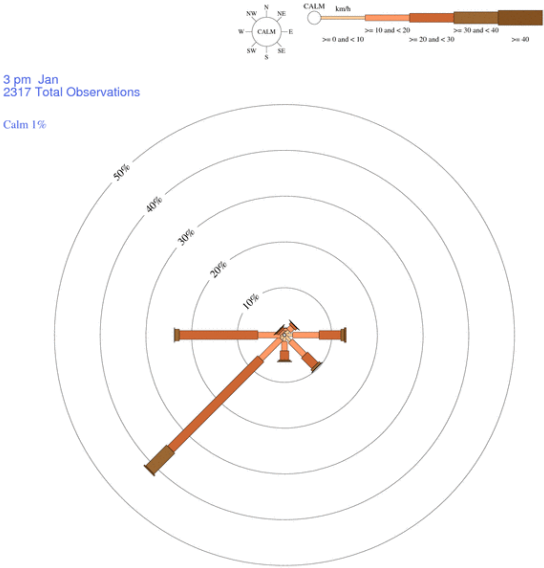


Plate 2-2: Summer Afternoon Wind Rose



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

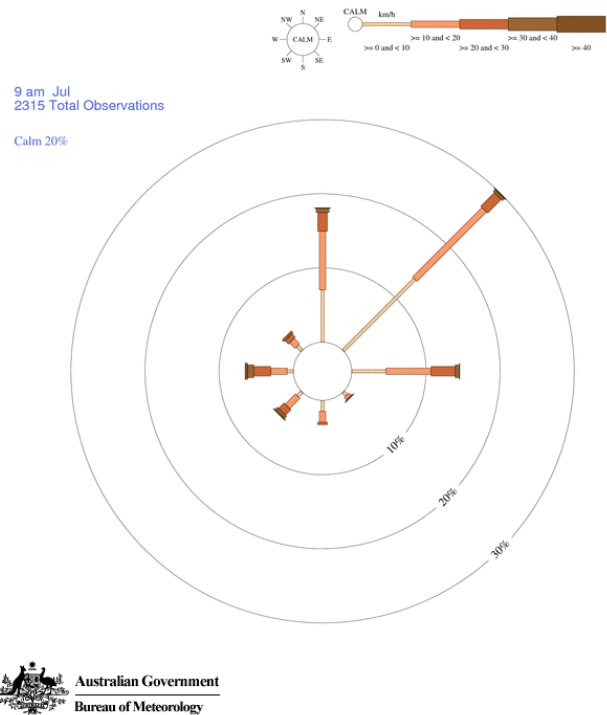


Plate 2-3: Winter Morning Wind Rose

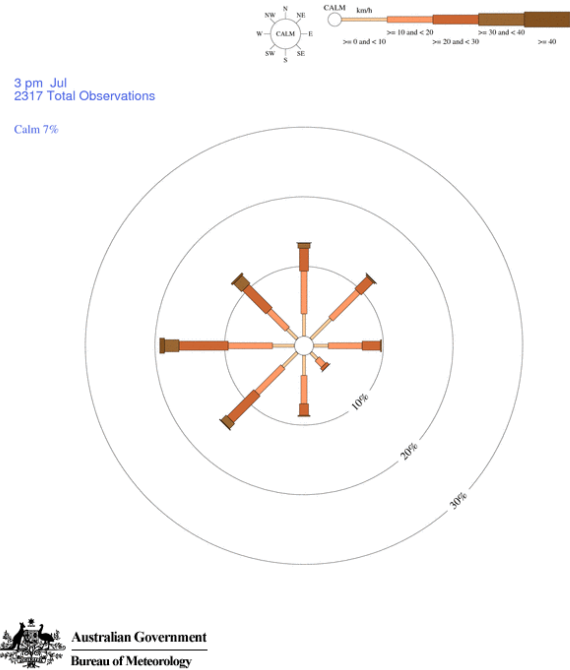


Plate 2-4: Winter Afternoon Wind Rose

2.2 Topography and Soils

Regional mapping indicates that the site geology is complex and varied (Smurthwaite, 1986). The majority of the site is underlain by laterite, however portions of the site contain granite, dolerite, silty sands and gravel (Table 2-1; Figure 2).

Table 2-1: Regional geology

Geological unit	Unit Name	Description
LA1	Laterite	Massive, hard, cemented, vuggy and pisolitic; up to 4 m thick, overlain by and associated with gravels (G2 and G3) of residual origin
GR	Granites	Fine to coarse-grained, occasionally porphyritic rocks of granite, granodiorite and adamellite composition.
DO	Dolerite	Contained within granite unit – fine to medium grained, sub-vertical dykes up to 10 m wide, associated with granites and gneisses
Smg	Gravelly silty sand	As for Sm but has more coarse sand and common fine gravel, of colluvial origin Sm (silty sand) – white to grey; fine to medium, angular quartz, minor feldspar common to abundant silt, predominantly colluvial origin
G2	Gravel	Yellow-brown to reddish brown, loose, fine to coarse, ferruginous pisolites, poorly sorted; variable amounts of sand and silt in matrix, minor recementation; colluvial origin

Source: Smurthwaite (1986)

Of the units identified in Table 2-1 above, two intersect areas which will be subject to site works; namely LA1 (Laterite) and Smg (Gravelly silty sand). A site inspection undertaken in May 2023 confirmed the presence of these two geological units (Plate 2-5 and Plate 2-6).

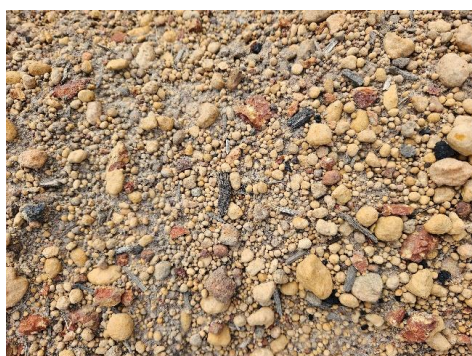


Plate 2-5: Representation of site soils, including LA1 - Laterite

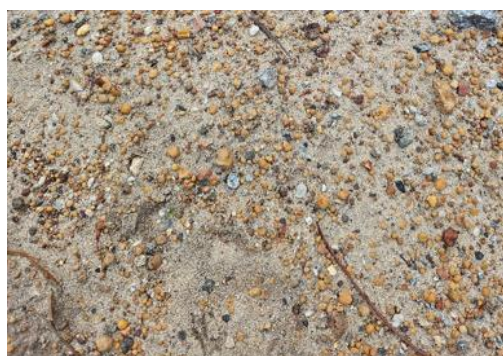


Plate 2-6: Representation of site soils, including Smg – Gravelly Silty Sand

Source: Coterra (2023)

Topography at the site ranges from 228 metres Australian Height Datum (mAHD) on the western boundary to 306 mAHD on the eastern portion of the site (Figure 2).



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

Landform at the site is a variable and hilly valley system, ranging from gentle slopes in the south-eastern and eastern portions of the site, to steep slopes from the western boundary to the centre of the site.

The site is classified as having no known risk of containing acid sulfate soils (ACLEP, 2013).



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

2.3 Groundwater and Surface Water

Groundwater occurrence beneath the site is expected to be minimal based on the underlying geology. Groundwater flow is expected to move in a westerly direction based on the known topography. No specific groundwater data or investigations have been undertaken at the site.

No mapped geomorphic wetlands occur on or near the site (Landgate, 2023). An ephemeral creek line traverses the site in an east-west direction and is typically winter-flowing. The site is located in a proclaimed surface water area, which requires licensing for water extraction from watercourses and wetlands. No such extraction is proposed as part of the proposed works.

One dam is located on the site, which will serve as a water source for dust management purposes (Section 4).

2.4 Vegetation and Flora

The site is located in the Jarrah Forest IBRA Bioregion and the Northern Jarrah Forest subregion (DAWE, 2012).

2.4.1 Vegetation

Regional mapping indicates that the site historically contained vegetation from the West Darling 3 system association, described as a medium forest of Jarrah (*Eucalyptus marginata*) and Marri (*Corymbia calophylla*) (DBCA, 2019). There is approximately 85% of this vegetation system remaining within Western Australia (DBCA, 2019).

The vegetation on the site is also representative of the Murray 2 (My2), Dwellingup (D2) and Yarrigil 1 (Yg1) vegetation complexes, of which there is approximately 49%, 2%, and 49% remaining within Western Australia, respectively (DBCA, 2019).

It should be noted that the City of Swan Local Biodiversity Strategy (2016) does not identify the above vegetation complexes as being high priorities for retention.

2.4.2 Flora

Based on a desktop assessment undertaken for the site, the following conservation significant species could occur within remnant vegetation (Table 2-2).



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

Table 2-2: Conservation significant flora potentially occurring at the site

Species	Conservation significance	Presence
<i>Thelymitra dedmaniarum</i> (Cinnamon Sun Orchid)	Endangered	Species or species habitat may occur within area
<i>Grevillea christineae</i> (Christine's Grevillea)	Endangered	Species or species habitat likely to occur within area
<i>Thelymitra stellata</i> (Star Sun Orchid)	Endangered	Species or species habitat likely to occur within area
<i>Diplolaena andrewsii</i>	Endangered	Species or species habitat likely to occur within area
<i>Diuris purdiei</i> (Purdie's Donkey-orchid)	Endangered	Species or species habitat may occur within area
<i>Grevillea flexuosa</i> (Zig Zag Grevillea)	Vulnerable	Species or species habitat may occur within area
<i>Acacia aphylla</i> (Leafless Rock Wattle)	Vulnerable	Species or species habitat may occur within area
<i>Anthocercis gracilis</i> (Slender Tailflower)	Vulnerable	Species or species habitat may occur within area
<i>Diuris micrantha</i> (Dwarf Bee Orchid)	Vulnerable	Species or species habitat may occur within area

Source: DCCEEW (2022)

2.5 Land Uses

A review of historical aerial imagery suggests that the site has been used for agricultural and other rural purposes since vegetation was partially cleared between 1965 and 1974. Today, the site is largely undeveloped with some minor rural infrastructure in the centre of the site, including a shed, dam and laydown area. The majority of the site is set back from Reen Road by an approximate 650 m driveway (Appendix 1).

Rural-residential properties, identified in the City of Swan LPS No. 17 as 'Landscape' zoned, are located to the north, west and south of the site (DPLH, 2008). East and north-east of the site, properties are defined as 'Special Rural' or 'General Rural' under the City of Swan LPS No. 17 (DPLH, 2008). The site is not listed as a contaminated site on the Contaminated Sites Database (DWER, 2019).

Potentially sensitive receptors as defined in *A Guideline for managing the impacts of dust and associated contaminants from land development sites, contaminated sites, remediation and other related activities* (DEC, 2011) and are identified below and in Figure 3:

- Reen Road – adjacent to the eastern terminus of the driveway
- Rural-residential properties (containing a dwelling)
 - North – existing dwelling approximately 150 m from driveway
 - South – Rural infrastructure and residential dwelling approximately 162 m and 28 m from driveway, respectively
 - South – Rural infrastructure and residential dwelling approximately 32 m and 344 m from driveway, respectively
- Dhammasara Buddhist Nuns Monastery, located adjacent to the northern boundary of the site
- Remnant native vegetation within and adjacent to the site.



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

3 Dust Risks and Impacts

3.1 Potential Dust Sources

As per the appropriate guidelines (DEC, 2011), the following activities associated with the proposed works have the potential to generate dust:

- Excavation and processing of material
- Transport of material within and from the site associated with carted material and unsealed tracks
- Areas of soil exposed by the proposed works which may be affected by prevailing winds.

3.2 Potential Impacts

The strongest wind conditions experienced at the site are the summer afternoon south-westerly winds and the summer morning easterly winds (section 2.1.3).

Native vegetation within and adjacent to the site (Appendix 1) is anticipated to provide adequate screening for potential dust movement to the north, south and west of the site. Therefore, the transport of material from the site along the driveway has the greatest potential to expose a sensitive receptor to dust, this being the residential premises adjacent to the southern driveway boundary.

3.3 Site Risk Assessment

A site risk assessment for uncontaminated land was undertaken for the site (Table 3-1 and Table 3-2) in accordance with DEC (2011) guidelines.

The allocated score for the site is 288, which results in the site being defined as Classification 2, and being of low risk for dust management actions, monitoring requirements, and contingencies (Section 4).

Table 3-1: Part A Assessment Criteria - Nature of Site

Item	Score Options				Allocated Score
1. Nuisance potential of soil, when disturbed	Very Low	Low	Medium	High	2
	1	2	4	6	
2. Topography and protection provided by undisturbed vegetation	Sheltered and Screened	Medium Screening	Little Screening	Exposed and Wind Prone	6
	1	6	12	18	
3. Area of site disturbed by the works	Less than 1 ha	Between 1 and 5 ha	Between 5 and 10 ha	More than 10 ha	3
	1	3	6	9	
4. Type of work being done ¹	Roads or shallow trenches	Roads, drains and medium depth sewers	Roads, drains, sewers and partial earthworks	Bulk earthworks and deep trenches	1
	1	3	6	9	



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

Item	Score Options	Allocated Score
Total for Part A		12

¹ Noting that the proposed works do not align with the category descriptions above, a value of 1 has been nominated. This is on the basis that no drains or sewers will be constructed on-site, and excavation will occur to a maximum depth of 1m.

Source: DEC (2011)

Table 3-2: Part B Assessment Criteria - Proximity to Other Land Uses

Item	Score Options				Score
1. Distance of other land uses from site	More than 1 km	Between 1 km and 500 m	Between 100 m and 500 m	Less than 100 m	18
	1	6	12	18	
2. Effect of prevailing wind direction (at time of construction) on other land uses	Not affected	Isolated land uses affected by one wind direction	Dense land uses affected by one wind direction	Dense/sensitive land uses highly affected by prevailing winds	6
	1	6	9	12	
Total for Part B					24

Source: DEC (2011)



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

4 Dust Management and Mitigation

Dust control management, monitoring and contingency actions will be implemented across all applicable areas of the site for the duration of the proposed works.

4.1 Management Actions

Management actions proposed to minimise the risk of dust associated with the proposed works are consistent with DEC (2011) (Table 4-1). These management actions are considered applicable to the proposal, as well as being current best practice and/or appropriate for the site. Examples of onsite dust management actions are displayed in Plate 4-1 and Plate 4-2.



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

Table 4-1: Dust management actions

Management action	Description
Management actions as per DEC (2011)	
Limit cleared areas	Impacts to native vegetation will be limited to minor pruning only, within an area of approximately 140m ² associated with the installation of a new firebreak in the north east of the site (Appendix 1).
Timing of works	Operating hours are to be limited to between 7 am and 4.30 pm Monday to Friday
Operating period	Extraction will be limited to the wetter, cooler months of May through October, when soil moisture is greater (2.1.2) and wind speeds are reduced (section 2.1.3).
Wind barriers	All native vegetation providing screening between works areas and sensitive receptors is to be retained.
Management of material stockpiles	All material stockpile, including the existing gravel stockpile, will be located within the laydown areas as illustrated in Appendix 1.
Watering (see Plate 4-1 and Plate 4-2)	A water cart is to be present on site for the duration of the proposed works (Plate 4-1). All water to be used by the water cart will be taken from an existing dam on site, located adjacent to the laydown area (Appendix 1). This will serve to minimise dust generation from internal vehicle movements, as well as prevent the need to 'truck in' water from off-site. Water will then be sprayed from the watercart on all unsealed surfaces being used by the proposed works, as required.
	On site processing of material is to be undertaken with machinery fitted with an appropriate sprinkler system, to suppress dust emissions (Plate 4-2). All water to be used by this sprinkler system will be taken from an existing dam on site, located adjacent to the laydown area (Appendix 1). This will serve to minimise dust generation from internal vehicle movements, as well as prevent the need to 'truck in' water from off-site.
Maintenance	All staff are to be made aware of the potential for dust generation and inducted on dust management. Dust control equipment (including water carts) should be inspected regularly and defects repaired promptly.
Additional management actions	
Vehicle movement	A maximum of two truck deliveries from the site will be undertaken in any given day. It should be noted that there will be days where no truck deliveries will take place.
Driveway treatment	Approximately 1 km of the existing driveway, including that which runs beside rural infrastructure to the south, will be bituminised to eliminate the generation of dust in this area. The area of driveway proposed to be sealed is illustrated within Appendix 1.
Revegetation	A line of trees will be planted along the southern boundary of the existing driveway, providing dust screening to the neighbouring property.



Plate 4-1: On site dust management actions including the use and presence of a water cart



Plate 4-2: On site dust management actions including use of a sprinkler system during processing.

Source: Coterra (2023)

4.2 Monitoring

4.2.1 Advice to Residents

Prior to works commencing, a notice will be erected at the site entrance, informing the public of intended site works. This notice will include:

- Proposed dates of works
- Description of the proposed works
- Description of management actions
- Contact details of person to be contacted with regard to complaints or further information.

A copy of this notice will be forwarded to the City of Swan prior to the commencement of works.

4.2.2 Complaints Procedure

Should any complaints be received during or after the clearing works the following details will be recorded in a dedicated complaints register:

- Name and contact details of the complaint
- Date and time of the complaint, and the date and time of the associated dust nuisance
- Details of the complaint and effect on premises.

For each complaint received, an investigation into the dust nuisance is to be undertaken, with subsequent implementation (if necessary) of dust management contingencies (Section 4.3). The investigation and management measures undertaken (if any) will be recorded in the complaints register. A copy of the complaints register will be made available to the City of Swan upon request.



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

4.3 Contingencies

Should excessive nuisance dust be generated (based on the receipt of multiple complaints [Section 4.2.2]), wind fencing may be installed, where appropriate, to minimise impacts to sensitive receptors. It should be noted that existing vegetation occurs across the majority of the site, and so the installation of wind fencing may only be required in limited boundary areas. Screening vegetation to be planted along the southern boundary of the driveway will also serve to mitigate the spread of dust, once established.

The application of hydromulch may be undertaken to further limit the generation of dust, particularly from stockpiles, if necessary.

The timing of works may also be modified so as to not conflict with particularly dry and windy conditions.

4.4 Responsibilities

Implementation of this DMP will be the exclusive responsibility of the land-owner, who are the proponent for the proposed works.



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

5 Conclusion

The extraction, processing and transport of material within and from the site has the potential to impact surrounding land uses through the generation of dust. Implementation of the management actions contained within this DMP will serve to minimise and/or prevent these impacts, for the duration of the program. These actions include:

- Availability of a water cart on-site at all times to suppress dust, as required
- Installation and maintenance of screening vegetation to limit the spread of dust off-site
- Sealing of the main driveway to eliminate dust generated from transport off-site
- Trucks transporting materials off-site to utilise tarpaulins or similar to cover dust generating material
- Speed limits (30 km/hr) to be applied to vehicles operating on-site
- Ongoing visual assessments of dust generated during the proposed activities.

Contingency arrangements which can be implanted if required include:

- Temporary cessation of activities until conditions improve
- Limiting the proposed works to times of moist soil and lower wind speeds.

Implementation of this DMP is to be the exclusive responsibility of the landowner, who is proponent for the works.



Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

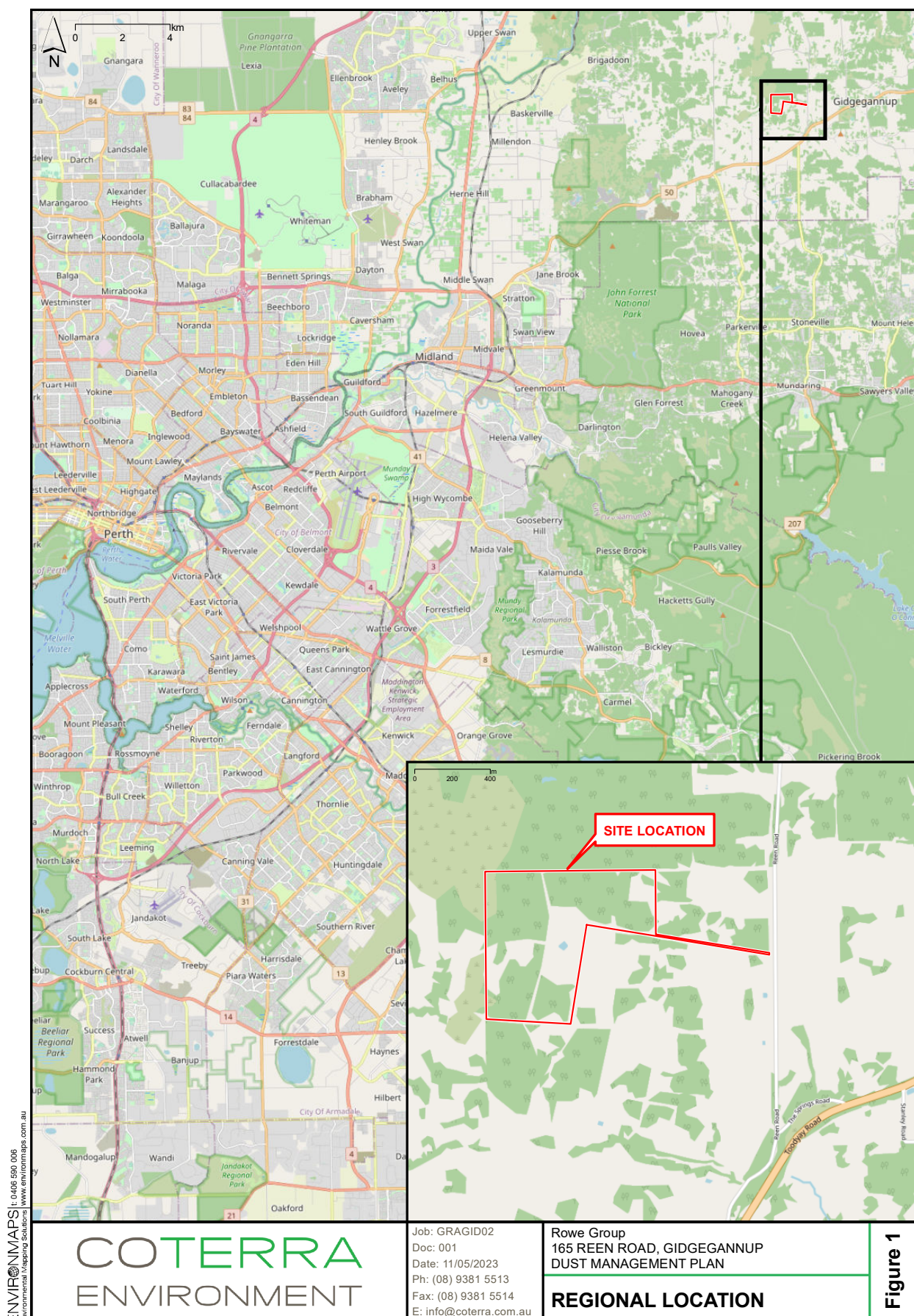
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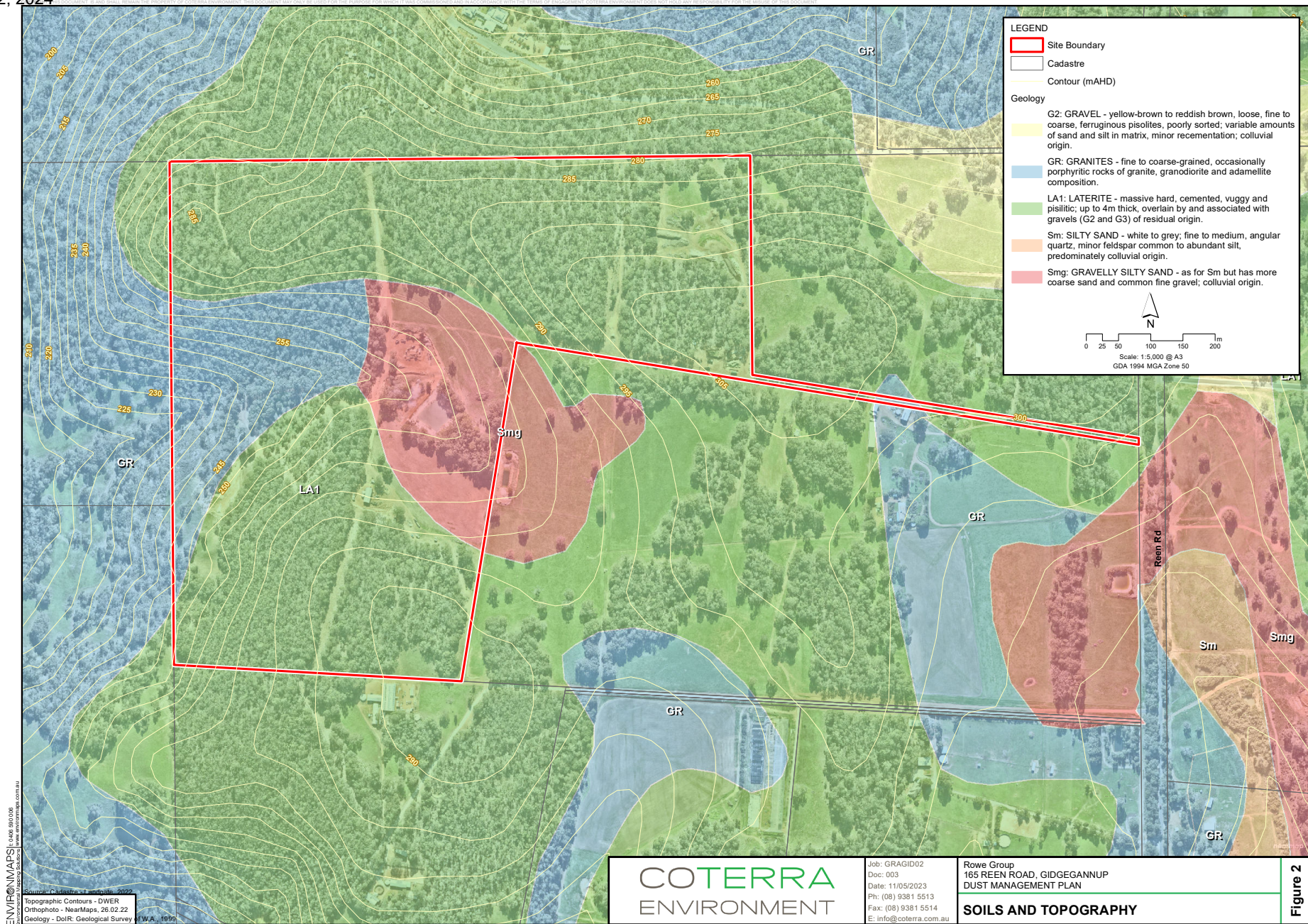
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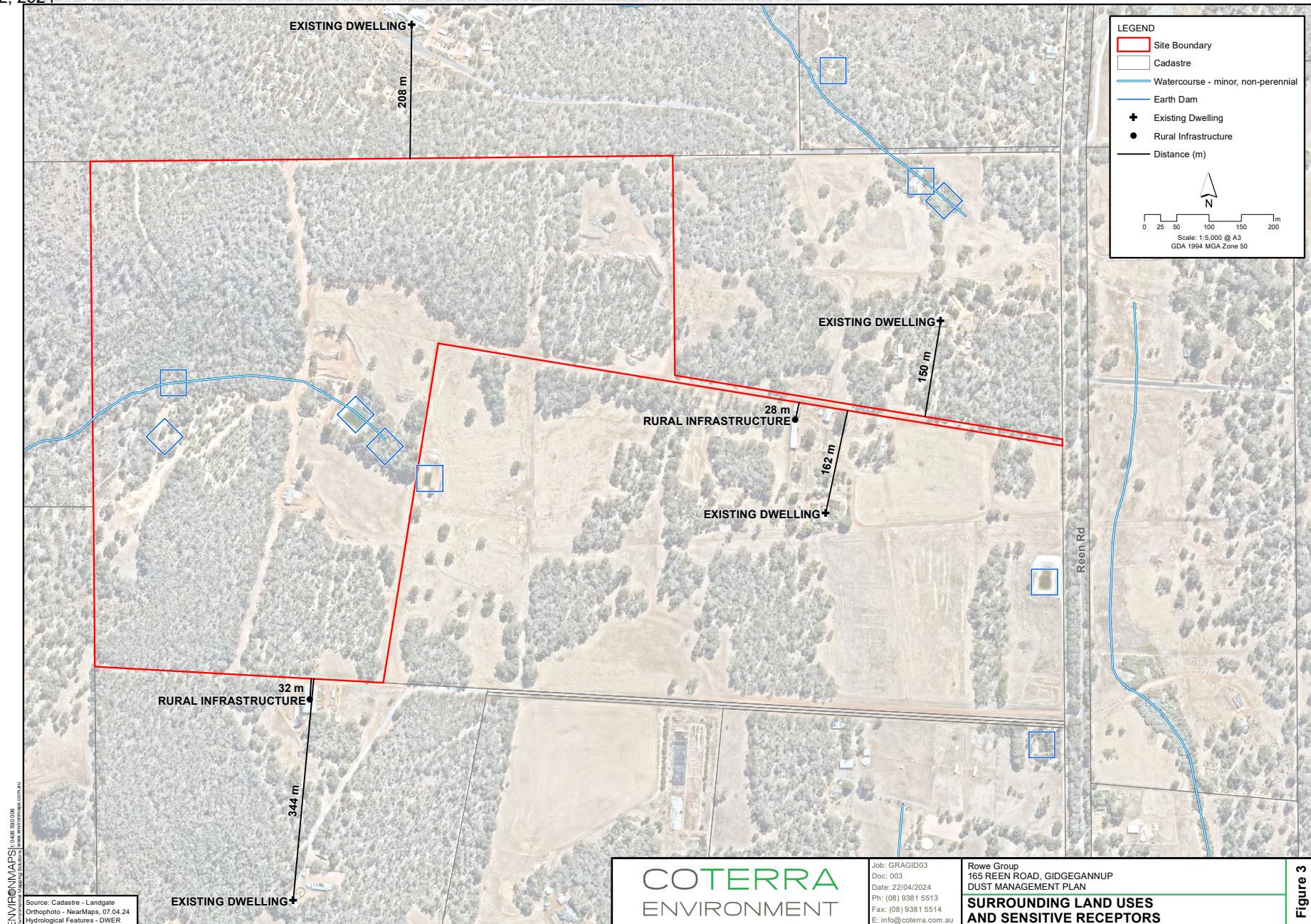
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Figures



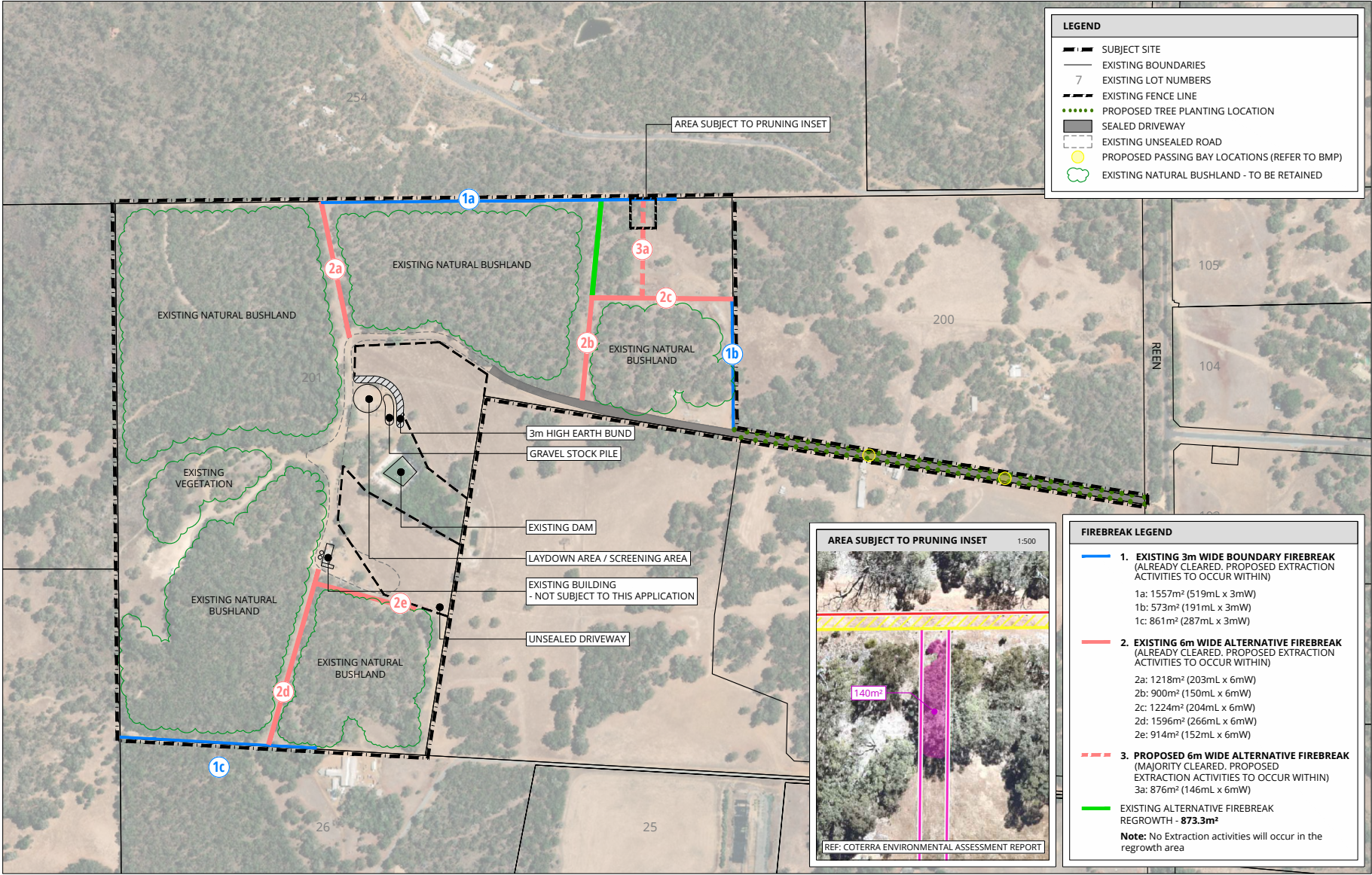




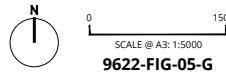


Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

Appendix 1 Site Plan (Rowe Group 2024)



SITE PLAN - PROPOSED FIREBREAK MAINTENANCE AND EXTRACTION ACTIVITIES
LOT 201 (No.165) REEN ROAD
GIDGEGANNUP



DRAWN: JS
DATE CREATED: 2024.04.30
PROJECTION: MAGSAD GD494
COUNTRY: LANDSAT

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ABM LANDSCAPING

EXTRACTIVE INDUSTRY
165 REEN ROAD, GIDGEGANNUP

ACOUSTIC ASSESSMENT

APRIL 2024

OUR REFERENCE: 31082-5-23145



Herring Storer Acoustics

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1. INTRODUCTION

Herring Storer Acoustics have been commissioned by Rowe Group, on behalf of ABM Landscaping to undertake an acoustic assessment of noise emissions from the proposed rock extraction operations located at 165 Reen Road, Gidgegannup.

The proposed extraction operations will operate from 07:00 – 16:30 Monday to Friday. No operations would occur on Sundays or Public Holidays.

The nearest residential premises are located to the north, east and south of the proposed operations, however the residential premises to the north and east are the most critical in terms of distance from the proposed operations, being approximately 500m from the nearest operations.

The main access road is via the east as shown in Figure 1.1, along with the proposed operations.

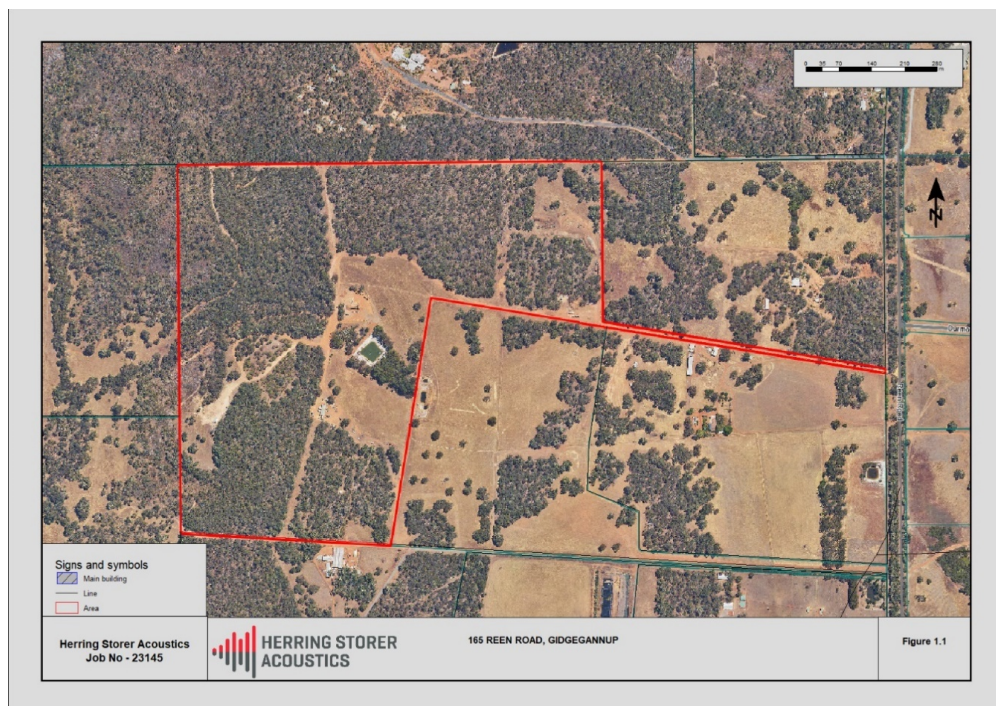


FIGURE 1.1 – PROPERTY BOUNDARY

This assessment is provided to support the regulatory approvals processes and show that compliance with the requirements of the *Environmental Protection (Noise) Regulations 1997* can be achieved.

As part of the study, the following was carried out:

- Identification of individual operations and the associated noise levels.
- Assess the predicted noise levels at the nearest surrounding highly noise sensitive premises for compliance with the appropriate criteria.
- If exceedances are predicted, comment on possible noise amelioration options for compliance with the appropriate criteria.

For information, a locality plan is shown in Appendix A.

2. OPERATION DETAILS

Extraction at the subject site will occur from 1 May – 31 October, for the duration of five (5) years. The separate processing operations will occur outside of the extraction timeframe in designated areas at the subject site. These operations will be undertaken in accordance with the Bushfire Management Plan and will consider fire ban days and weather conditions. Transport deliveries will also be undertaken outside of the extraction timeframe.

The hours of operation for the proposed extraction and processing at the subject site are 7:00am to 4:30pm, Monday – Friday.

The proposed extractive operation will occur to a maximum depth of 1000 millimetres (One (1) metre) at the subject site.

The vehicle access arrangement at the subject site is facilitated by the existing crossover to Reen Road. It is anticipated that there will be approximately 1-2 truck deliveries from the subject site as required. In this regard, it is noted there will be days where no deliveries will occur.

The following is a list of all the different types of machinery that will be utilised as part of the proposed operation at the subject site:

- Volvo 40-tonne excavator and ripping tine;
- Three (3) tonne excavator with silenced rock breaker;
- John Deere loader;
- Truck and side tipper;
- Truck and dog combination to deliver rocks spalls off-site; and
- A three (3) tonne tipper.

The Excavation Process is as follows:

1. The excavation involves the historical firebreaks and cleared areas to be ripped by the 40-tonne excavator.
2. The remaining rock located in these areas will then be lifted by the loader into the truck and side tipper and transported to the lay down area.
3. The rock will be further broken down by the smaller three (3) tonne excavator along with the silenced rock breaker and then stockpiled in the lay down area. Please note, breaking will occur periodically and will not be a continuous task.
4. When conditions are suitable, the broken-down rock will then be screened into 150–450-millimetre spalls which will subsequently result in two (2) by-products, including topsoil and remaining rock smaller than 150 millimetres in diameter.
5. The topsoil will be screened and returned to the firebreak areas, where it will be compacted to ensure it is fit for vehicular purposes. This will occur as areas are completed to ensure they remain viable firebreaks.
6. The smaller rock will be stockpiled in the gravel stockpile area for crushing into 19-millimetre gravel, to a 2000m³ maximum volume.
7. The gravel crushing campaign will occur over an approximate three (3) day period, once every two (2) years.
8. The gravel and rock spalls will be delivered off-site by either the truck and dog, truck only, or the three (3) tonne tipper.

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3. SUMMARY

Assessment has been conducted on the proposed removal of rock and processing operations for 165 Reen Road, Gidgegannup.

The facility would only operate during the day period (being Monday to Friday 07:00 to 16:30 hours). Therefore, at the neighbouring residences, the applicable acoustic criteria for this assessment is the assigned L_{A10} day period noise level of 45 dB(A).

Noise received at the nearest residential premises has been determined, to be 45 dB(A) for the extraction operations for the highest noise level at any stage of the operations. This can be compared to the applicable assigned noise level criteria of 45 dB(A).

The above assessable noise levels have been considered to contain tonal characteristics and therefore, contains a +5 dB(A) penalty.

Given these operating parameters, noise levels received at the nearest premises has been calculated to comply with the *Environmental Protection (Noise) Regulations 1997* for the operating times and noise managements, as outlined in this assessment, even with the inclusion of a +5 dB(A) penalty for tonality.

4. CRITERIA

The allowable noise level for noise sensitive premises in the vicinity of the proposed site is prescribed by the *Environmental Protection (Noise) Regulations 1997*. Regulations 7 and 8 stipulate maximum allowable external noise levels or assigned noise levels that can be received at a premise from another premises. For residential premises, this noise level is determined by the calculation of an influencing factor, which is then added to the base levels shown below. The influencing factor is calculated for the usage of land within two circles, having radii of 100m and 450m from the premises of concern. The base noise levels for residential premises are listed in Table 4.1.

TABLE 4.1 - BASELINE ASSIGNED OUTDOOR NOISE LEVEL

Premises Receiving Noise	Time of Day	Assigned Level (dB)		
		L_{A10}	L_{A1}	L_{Amax}
Noise sensitive premises	0700 - 1900 hours Monday to Saturday (Day)	45 + IF	55 + IF	65 + IF
	0900 - 1900 hours Sunday and Public Holidays (Sunday / Public Holiday Day Period)	40 + IF	50 + IF	65 + IF
	1900 - 2200 hours all days (Evening)	40 + IF	50 + IF	55 + IF
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and Public Holidays (Night)	35 + IF	45 + IF	55 + IF

Note: L_{A10} is the noise level exceeded for 10% of the time.
 L_{A1} is the noise level exceeded for 1% of the time.
 L_{Amax} is the maximum noise level.
 IF is the influencing factor.

It is a requirement that received noise be free of annoying characteristics (tonality, modulation and impulsiveness), defined below as per Regulation 9.

“impulsiveness” means a variation in the emission of a noise where the difference between L_{Apeak} and $L_{Amax\ Slow}$ is more than 15 dB when determined for a single representative event;

“modulation” means a variation in the emission of noise that –

- (a) is more than 3dB $L_{A\ Fast}$ or is more than 3 dB $L_{A\ Fast}$ in any one-third octave band;
- (b) is present for more at least 10% of the representative assessment period; and
- (c) is regular, cyclic and audible;

“tonality” means the presence in the noise emission of tonal characteristics where the difference between –

- (a) the A-weighted sound pressure level in any one-third octave band; and
- (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3 dB when the sound pressure levels are determined as $L_{Aeq,T}$ levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as $L_{A\ Slow}$ levels.

The nearest potential noise sensitive premises to the proposed development have been identified using the area map in Figure 3.1.

The usage of the surrounding land use varies from farming, bush and residential land use. Therefore, the assigned noise levels for operational times are as noted in Table 4.2.

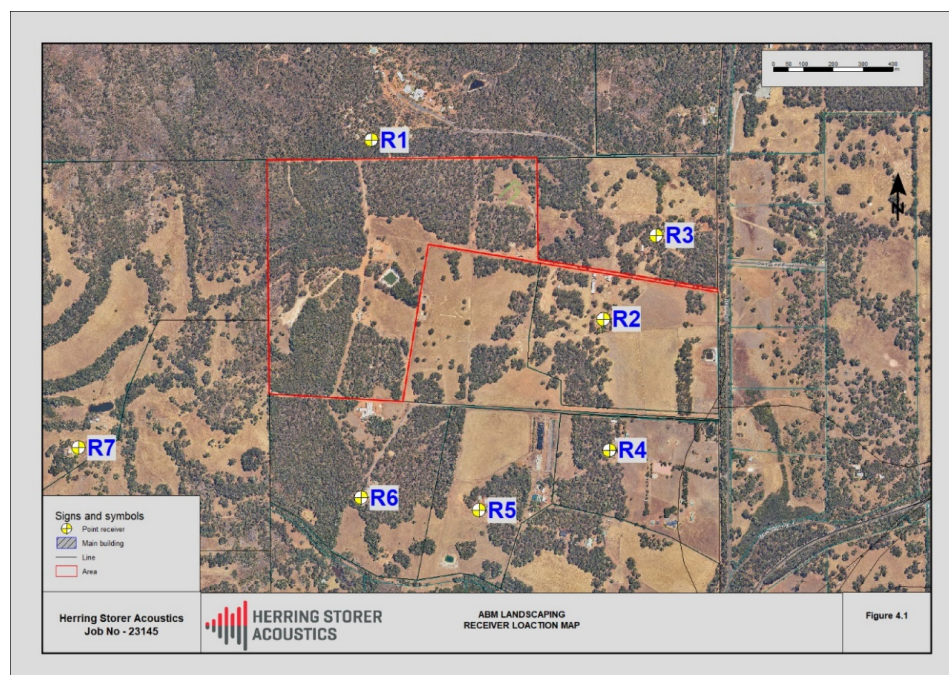


FIGURE 4.1 – RECEIVER LOCATION MAP

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TABLE 4.2 – ASSIGNED NOISE LEVELS

Premises Receiving Noise	IF dB	Time of Day	Assigned Level (dB)		
			L _A 10	L _A 1	L _A max
Receiver R1 to R7	0	0700 - 1900 hours Monday to Saturday (Day)	45	55	65

5. CALCULATED NOISE LEVELS

Modelling of the noise propagation from the proposed development was carried out using an environmental noise modelling computer program, “SoundPlan” using the CONCAWE algorithm. Calculations were carried out using the EPA weather conditions as stated in the Environmental Protection Authority’s *“Draft Guidance for Assessment of Environmental Factors No.8 - Environmental Noise”* and for the day period are as listed in Table 5.1.

TABLE 5.1 – WEATHER CONDITIONS

Condition	Day
Temperature	20°C
Relative humidity	50%
Pasquill Stability Class	E
Wind speed	4 m/s*

* From sources, towards receivers.

Ground absorption was considered in the model and uses values of 0.8 for grassed / bush areas, and 0.1 for paved areas such as roads and carparks.

Google Earth ground contours were utilised to account for the topography of the area.

For the noise sources, the existing site was visited on the 15th May 2023.

The modelling of noise levels has been based on noise sources and sound power levels shown in Table 5.2 with the existing screen shown in Figure 5.1.

TABLE 5.2 – SOUND POWER LEVEL - NOISE SOURCES dB(A)

Source Name	Quantity	SWL dB(A)
Screen	1	105
Excavator (40 ton)	1	99
Excavator with Rock breaker attachment (3 ton)	1	116
Front End Loader	1	108
Truck (3 ton)	1	95
Truck (Tipper with Trailer)		98

Note: The above equipment models have been used to provide an indication of the size. Other models may be used although these have been assumed to have a similar sound power level.



FIGURE 5.1 – SITE EQUIPMENT

Based on the above, various operating scenarios have been developed for each activity of the proposal. As the fixed plant, being the loader, rock breaker and screen will remain in a static location and are the more frequent activity, these noise emissions have been considered as the main operation. Additional to the above, a scenario for the ripping of the rock on the fire breaks, the truck movements, and the infrequent campaign crushing have been modelled. Apart from the duration of these different activities, there is also designated operating areas which must be considered for each activity.

Therefore, the operating scenarios considered are:

- Scenario 1 Fixed Plant – Screen, Loader, rock breaker and pit truck.
- Scenario 2 Excavator ripping rock in the fire breaks.
- Scenario 3 Campaign Crushing.
- Scenario 4 Road truck movement on the access driveway.

Figure 5.2 details the noise source location which relates to the activity areas for the above scenarios.

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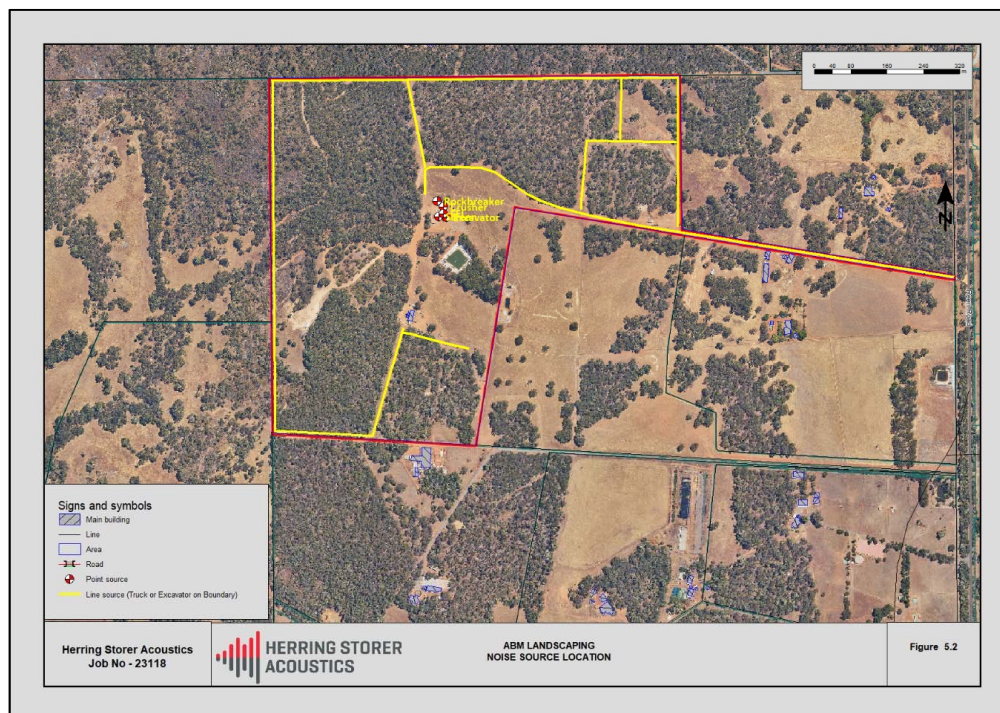


FIGURE 5.2 – SOURCE LOCATION

The following input data was used in the calculations:

- Provided area plots.
- Sound Power Levels listed in Table 5.1.
- Ground contours and receiver point provided by client (Appendix A).

Weather conditions for modelling were as stipulated in the Environmental Protection Authority's
"Draft Guidelines on Environmental Noise for Prescribed Premises"

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6. MONITORED AMBIENT NOISE

As per the “Draft Guidelines on Environmental Noise for Prescribed Premises” (released in May 2016), continuous noise monitoring has been conducted to establish the ambient noise levels.

The monitoring location was on the eastern boundary of the development, near to the residential receivers in this direction. Monitoring commenced on the 15th May and continued through to the 22nd May 2023. Figure 6.1 contains a map of the monitoring location, with Figure 6.2 showing pictures of the monitor in situ.

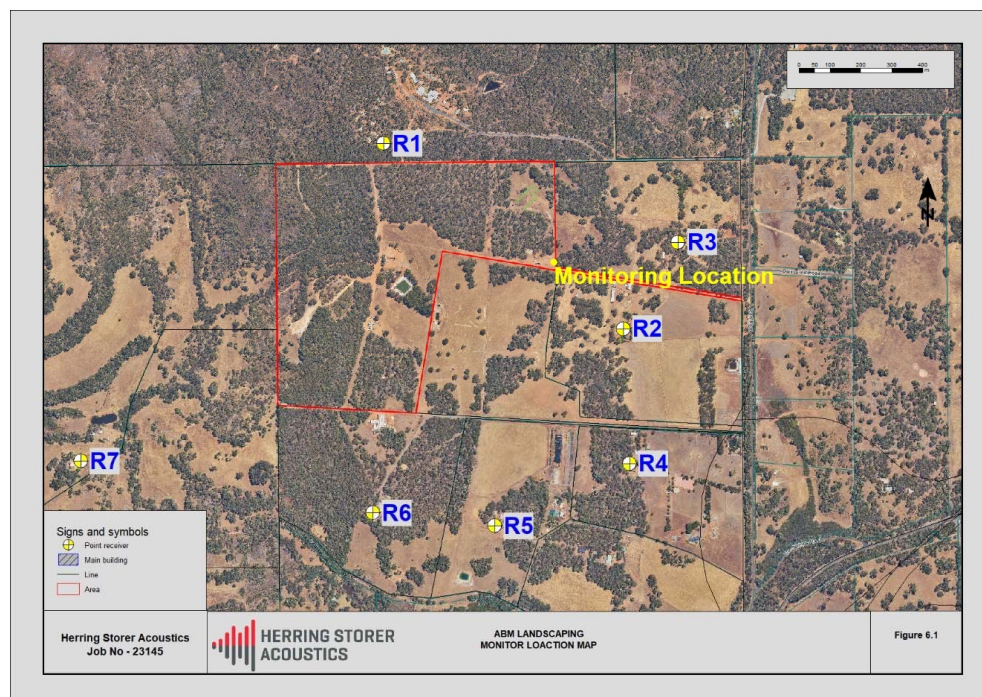


FIGURE 6.1 – MONITORING LOCATION



FIGURE 6.2 – MONITORING PICTURES – IN SITU

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Noise monitoring results are summarised graphically below in Figure 6.3, with the full results contained in Appendix C.

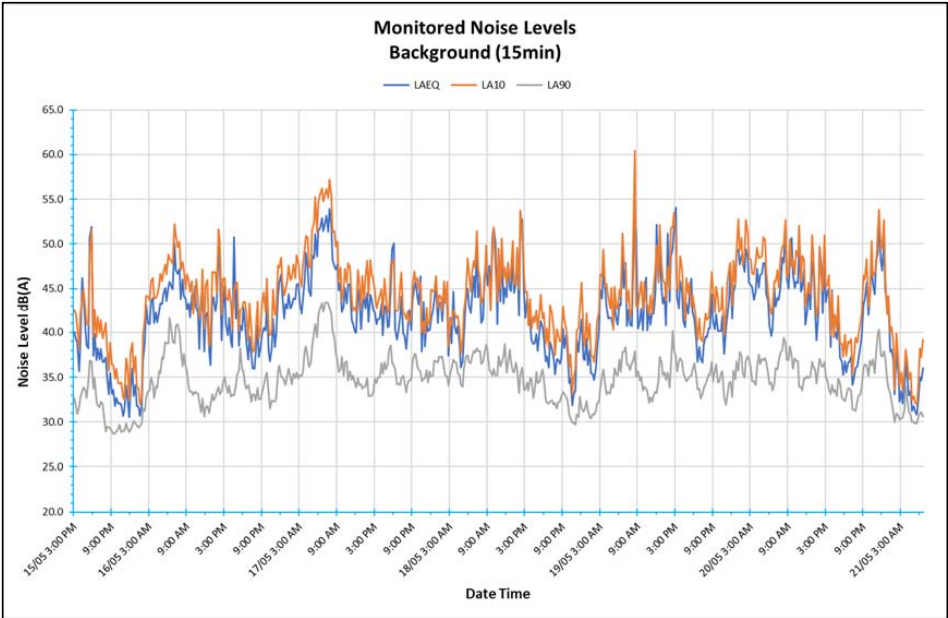


FIGURE 6.3 – MONITORED NOISE LEVELS

For informational purposes, a summary of the average noise level for each daily regulatory time period is shown in Table 6.1.

Weather data for the monitoring period was sourced via the Bureau of Meteorology web site for the Gidgegannup area. Where appropriate, noise level data was excluded due to the influence of heavy rain.

TABLE 6.1 – SUMMARY NOISE LEVELS

Day / Date	Time Period		
	Day 0700 to 1900	Evening 1900 to 2200	Night 2200 to 0700
Monday, 15 May 2023	44	35	41
Tuesday, 16 May 2023	44	39	47
Wednesday, 17 May 2023	46	43	43
Thursday, 18 May 2023	46	38	42
Friday, 19 May 2023	46	40	46
Saturday, 20 May 2023	45	41	44
Average	45	39	44

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7. RESULTS

Calculated noise levels associated with the noise emissions from the proposed operations for the assumed scenarios, are summarised below in Table 7.1. Appendix B contains the overall noise contour plots.

TABLE 7.1 – CALCULATED NOISE LEVEL

Receiver	Calculated Noise Level (L _{A10} dB(A))			
	Scenario 1 Fixed Plant	Scenario 2 Excavator Ripping	Scenario 3 Campaign Crushing	Scenario 4 Road Truck Movement
R1	33	40*	35	30
R2	29	37	26	40
R3	26	35	23	38
R4	29	28	26	26
R5	27	22	24	21
R6	27	31	24	20
R7	40	29	35	13

*With Noise Control In Place.

8. ASSESSMENT

The following provided the acoustic assessment for the noise sources requiring compliance, as listed in Table 7.1.

8.1 L_{A10} NOISE EMISSIONS

During operation, noise emissions from the processing and extraction operations would at times occur for more than 10% of the time. Thus, noise received at the neighbouring residences needs to comply with the assigned L_{A10} noise levels.

For the day time operations, based on calculated noise levels at the nearest premises, noise levels could be considered as being tonal in characteristics. This would be highly conservative as the ambient noise levels range is around 40-45 dB(A) during the day periods. However, a +5 dB(A) penalty has been included to allow for a tonal component for the residence.

It is noted that the acoustic assessment is based on three operating scenarios, being screening / rockbreaking, excavator extraction, and crushing. As outlined by the client, these activities would not occur at the same time, as there would not be sufficient person on site to operate machinery. Additionally, each activity is only carried out dependant on availability of material. The screening, rock breaking and excavator extraction would likely occur more frequently, with crushing being extremely infrequent, with advice being that it may occur once every year or two. Therefore, the noise levels for each scenario has been considered in isolation.

Hence, Table 8.1 details the applicable adjustments to the scenarios considered.

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TABLE 8.1 – APPLICABLE ADJUSTMENTS AND ASSESSABLE LEVEL OF NOISE EMISSIONS, dB(A)

Receiver	Calculated Noise Level, dB(A)	Applicable Adjustments to Measured Noise Levels, dB(A)			Assessable Noise Level, dB(A)
		Where Noise Emission Is Not Music			
		Tonality	Modulation	Impulsiveness	
Scenario 1 Fixed Plant – Screen, Loader, rock breaker and pit truck					
R1	33	+5	-	-	38
R2	29	+5	-	-	34
R3	26	+5	-	-	31
R4	29	+5	-	-	34
R5	27	+5	-	-	32
R6	27	+5	-	-	32
R7	40	+5			45
Scenario 2 Excavator ripping rock in the fire breaks.					
R1	40	+5	-	-	45
R2	37	+5	-	-	42
R3	35	+5	-	-	40
R4	28	+5	-	-	33
R5	22	+5	-	-	27
R6	31	+5	-	-	36
R7	29	+5			34
Scenario 3 Campaign Crushing.					
R1	35	+5	-	-	40
R2	26	+5	-	-	31
R3	23	+5	-	-	28
R4	26	+5	-	-	31
R5	24	+5	-	-	29
R6	24	+5	-	-	29
R7	35	+5			40

Table 8.2 summarises the applicable Assigned Noise Levels, and assessable noise level emissions, for the scenarios considered.

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TABLE 8.2 – ASSESSMENT OF L_{A10} NOISE LEVEL EMISSIONS

Location	Assessable Noise Level, dB(A)	Applicable Times of Day	Applicable Assigned L _{A10} Noise Level (dB)	Exceedance to Assigned Noise Level (dB)
Scenario 1 Fixed Plant – Screen, Loader, rock breaker and pit truck				
R1	38	1900 - 2200 hours all days	45	Complies
R2	34			Complies
R3	31			Complies
R4	34			Complies
R5	32			Complies
R6	32			Complies
R7	45			Complies
Scenario 2 Excavator ripping rock in the fire breaks.				
R1	45	1900 - 2200 hours all days	45	Complies *
R2	42			Complies
R3	40			Complies
R4	33			Complies
R5	26			Complies
R6	36			Complies
R7	34			Complies
Scenario 3 Campaign Crushing.				
R1	40	1900 - 2200 hours all days	45	Complies
R2	31			Complies
R3	28			Complies
R4	31			Complies
R5	29			Complies
R6	29			Complies
R7	40			Complies

*based on noise control discussed further in Section 9

From the above assessments, it can be seen that noise received at the neighbouring residences, complies with the requirements of the *Environmental Protection (Noise) Regulations 1997* for the operating times, with the exception of the excavator extraction operations at the northern boundary, for receiver R1.

8.2 L_{A01} NOISE EMISSIONS – ROAD TRUCK MOVEMENTS

Information provided is that there would be a maximum of two truck movements per day for the transporting of any rock material.

Based on the information above, the time the truck noise would be present is less than 10% of the assessable period, therefore considered under the L_{A01} parameter. Additionally, given the time period, the noise received would not be considered as containing annoying characteristic such as tonality. The applicable adjustments and assessable noise levels are shown in Table 8.3 below.

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TABLE 8.3 – APPLICABLE ADJUSTMENTS AND ASSESSABLE LEVEL OF NOISE EMISSIONS, dB(A)

Receiver	Calculated Noise Level, dB(A)	Applicable Adjustments to Measured Noise Levels, dB(A)			Assessable Noise Level, dB(A)
		Where Noise Emission Is Not Music			
		Tonality	Modulation	Impulsiveness	
Scenario 4 Fixed Plant – Road Truck Movement					
R1	30	-	-	-	35
R2	40	-	-	-	40
R3	38	-	-	-	38
R4	26	-	-	-	26
R5	21	-	-	-	21
R6	20	-	-	-	20
R7	13	-	-	-	13

The assessable noise levels are compared to the relevant criteria in Table 8.4 below.

**TABLE 8.4 – ASSESSMENT OF L_{A01} NOISE LEVEL EMISSIONS
ROAD TRUCK MOVEMENTS**

Location	Assessable Noise Level, dB(A)	Applicable Times of Day	Applicable Assigned L _{A01} Noise Level (dB)	Exceedance to Assigned Noise Level (dB)
R1	35	1900 - 2200 hours all days	55	Complies
R2	40			Complies
R3	38			Complies
R4	26			Complies
R5	21			Complies
R6	20			Complies
R7	13			Complies

From the above assessments, it can be seen that noise received at the neighbouring residences, complies with the requirements of the *Environmental Protection (Noise) Regulations 1997* for the operating times.

9. NOISE MANAGEMENT PLAN

The following components for the operations at 165 Reen Road Gidgegannup are recommended to ensure ongoing compliance with the Environmental Protection (Noise) Regulations 1997.

9.1 OPERATING BUFFER DISTANCE FOR EXCAVATOR (NORTHERN BOUNDARY)

The acoustic assessment shows the potential for noise levels to exceed criteria at Location R1. Therefore, a separation distance / noise propagation (weather conditions) needs to be implemented to maintain compliance.

Generally, the area within 200m of the receiver (as shown in Figure 9.1) has the potential to exceed if the noise propagation conditions (weather) are calm to slight winds from the southern quadrant.

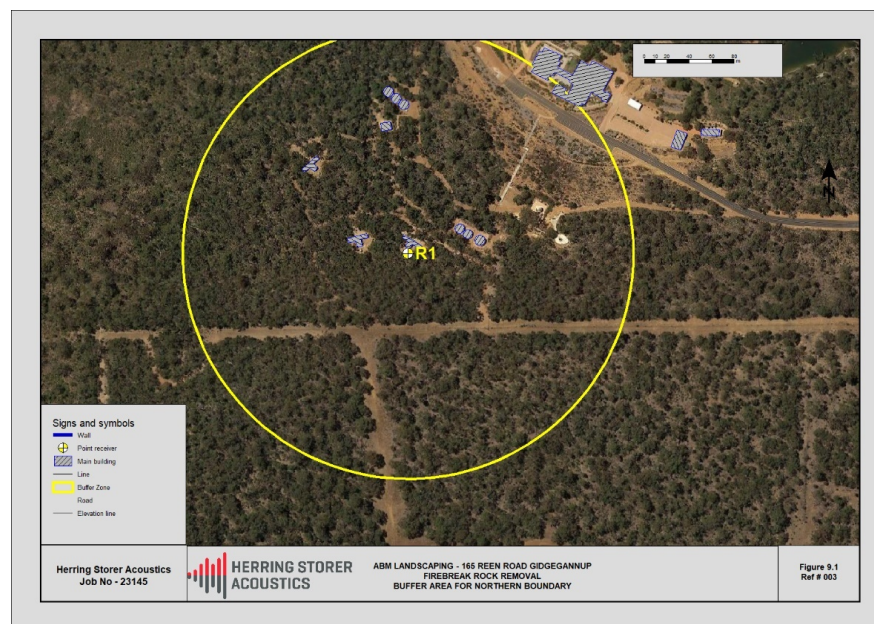


FIGURE 9.1 – BUFFER DISTANCE

Extraction within this area can be carried out when winds are northerly, or high speeds such as easterly at greater than 5m/sec.

9.2 OPERATING HOURS

Noise level assessment shows compliance for the regulatory time period of day, which is anytime between 0700 and 1700 hours Monday to Saturday. Operations are set to 0700 to 1630 which would maintain compliance.

9.3 CAMPAIGN CRUSHING

Crushing operations can occur in centre (screening area) of the property. However, to ensure compliance, the crusher needs to have an earthen bund or barrier (3m high) towards the north and easterly directions.

9.4 PROCESSING AREA

Screening and rock breaking has been assessed within the existing area, as identified in Figure 5.1. If this process is to change location, then assessment of noise levels for compliance would be required.

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10. CONCLUSION

Assessment has been conducted on the proposed removal of rock and processing operations for 165 Reen Road, Gidgegannup.

The facility would only operate during the day period (being Monday to Friday 07:00 to 16:30 hours). Therefore, at the neighbouring residences, the applicable acoustic criteria for this assessment is the assigned L_{A10} day period noise level of 45 dB(A).

Noise received at the nearest residential premises has been determined, to be 45 dB(A) for the extraction operations for the highest noise level at any stage of the operations. This can be compared to the applicable assigned noise level criteria of 45 dB(A).

The above assessable noise levels have been considered to contain tonal characteristics and therefore, contains a +5 dB(A) penalty.

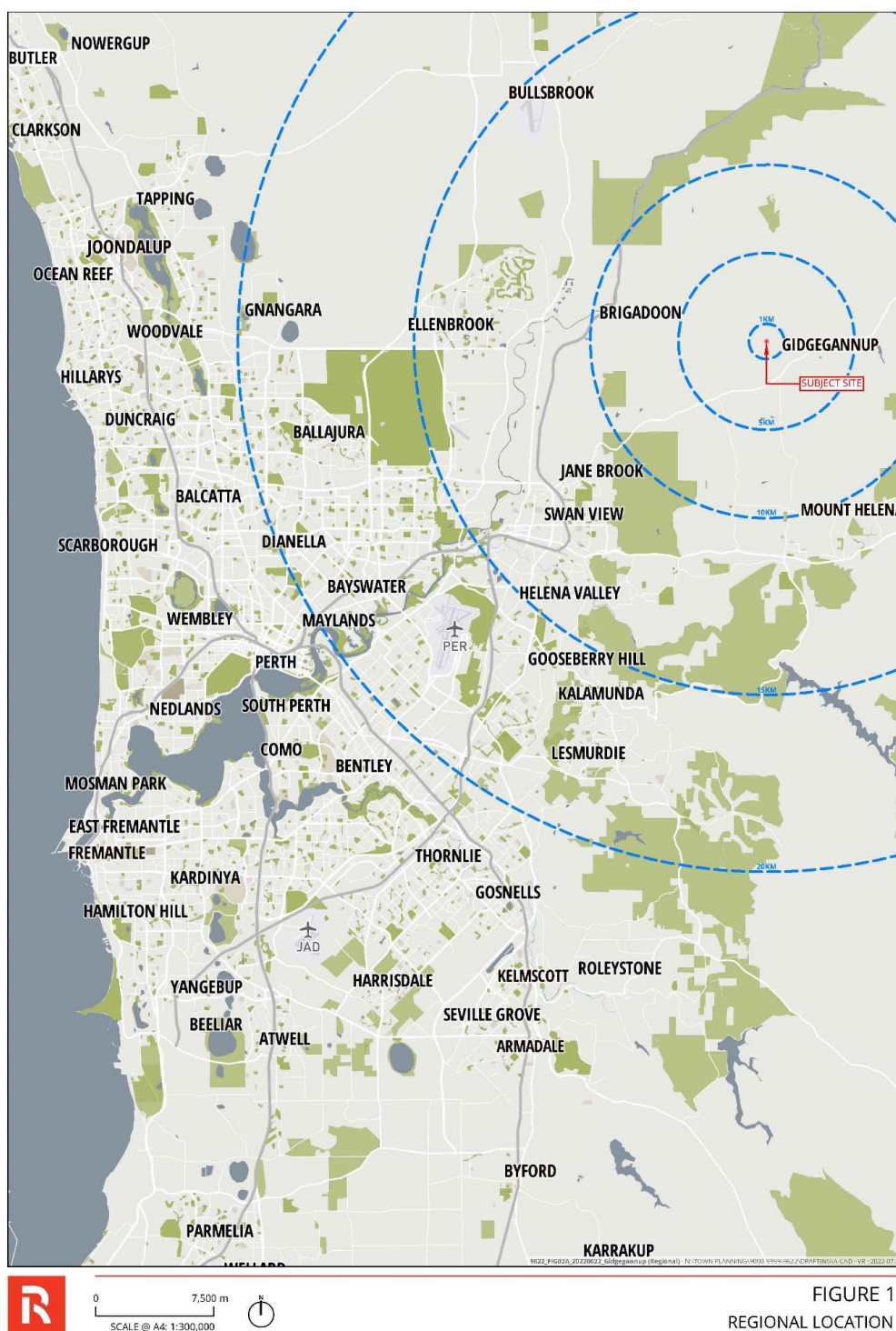
Given these operating parameters, noise levels received at the nearest premises has been calculated to comply with the *Environmental Protection (Noise) Regulations 1997* for the operating times and the noise managements, as outlined in this assessment, even with the inclusion of a +5 dB(A) penalty for tonality.

APPENDIX A

LOCATION MAP

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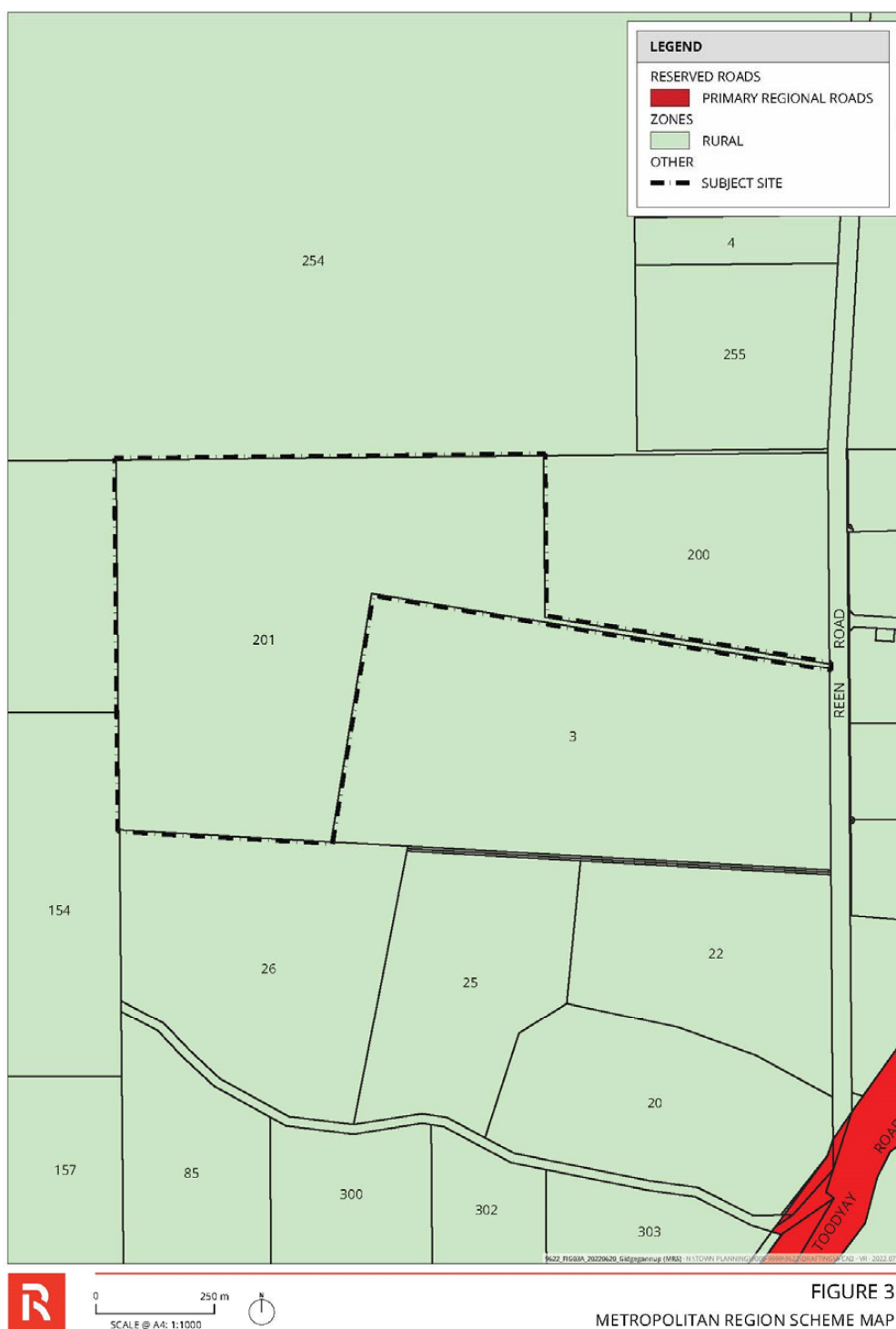
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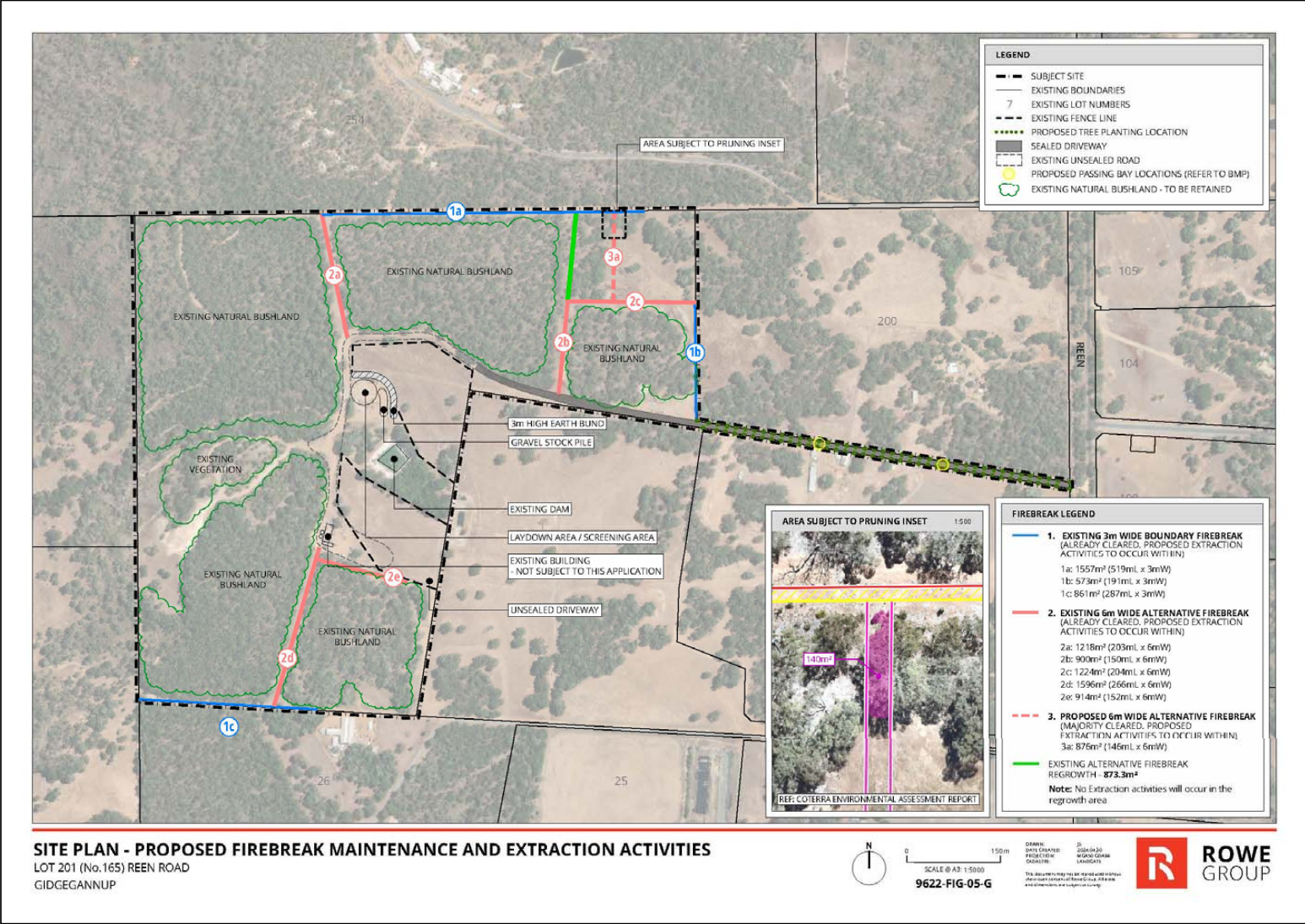
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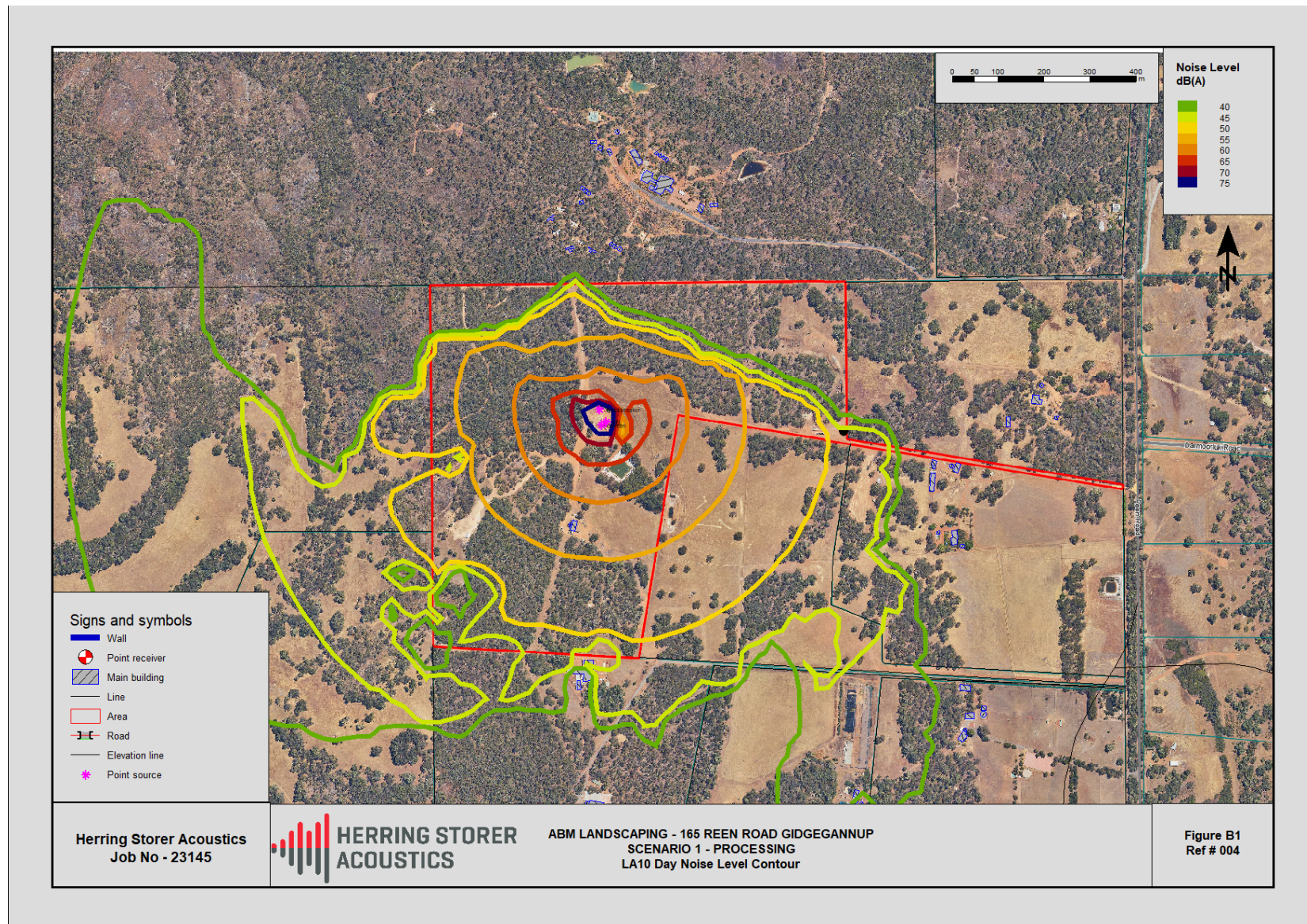


APPENDIX B

Noise Contours

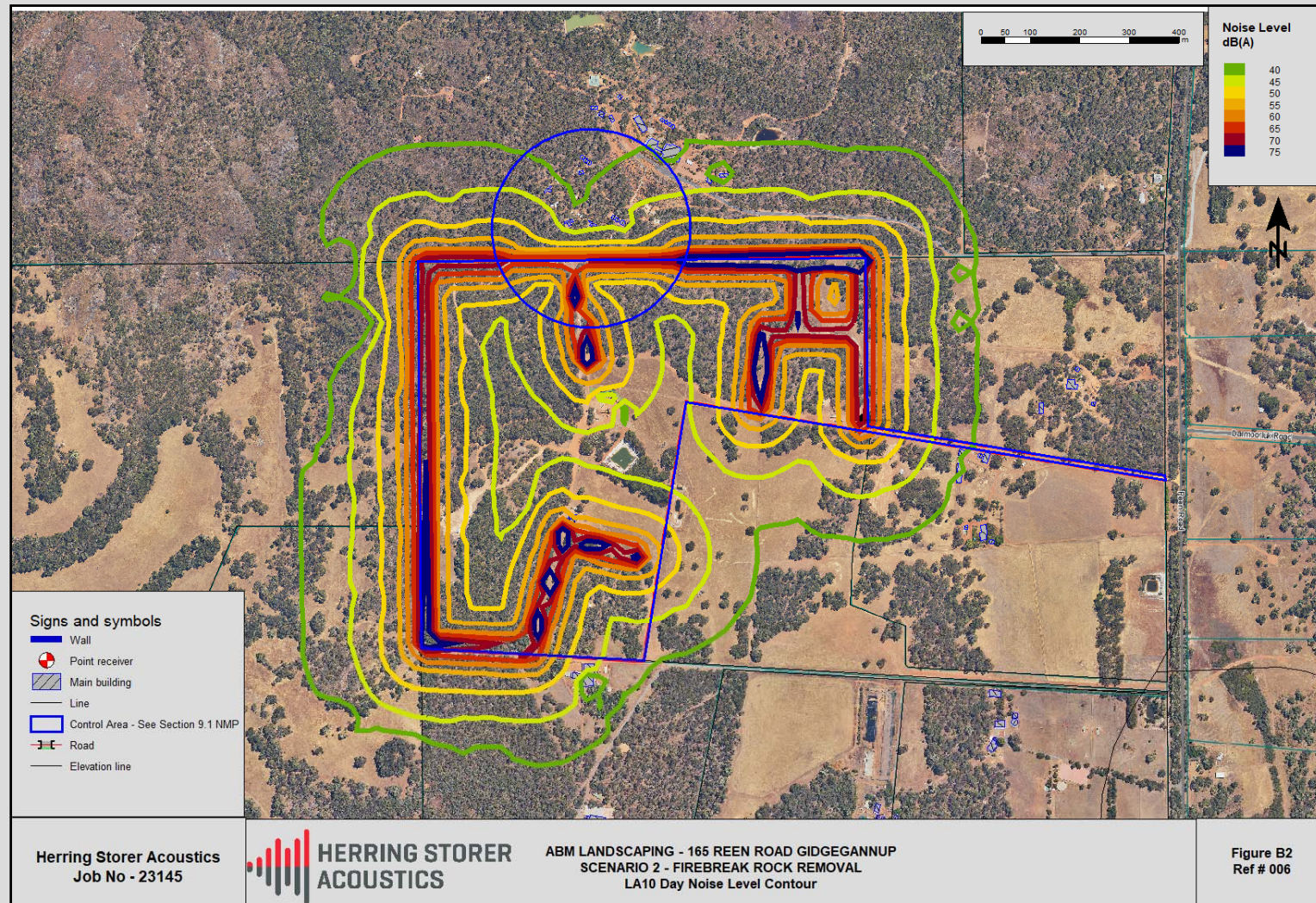
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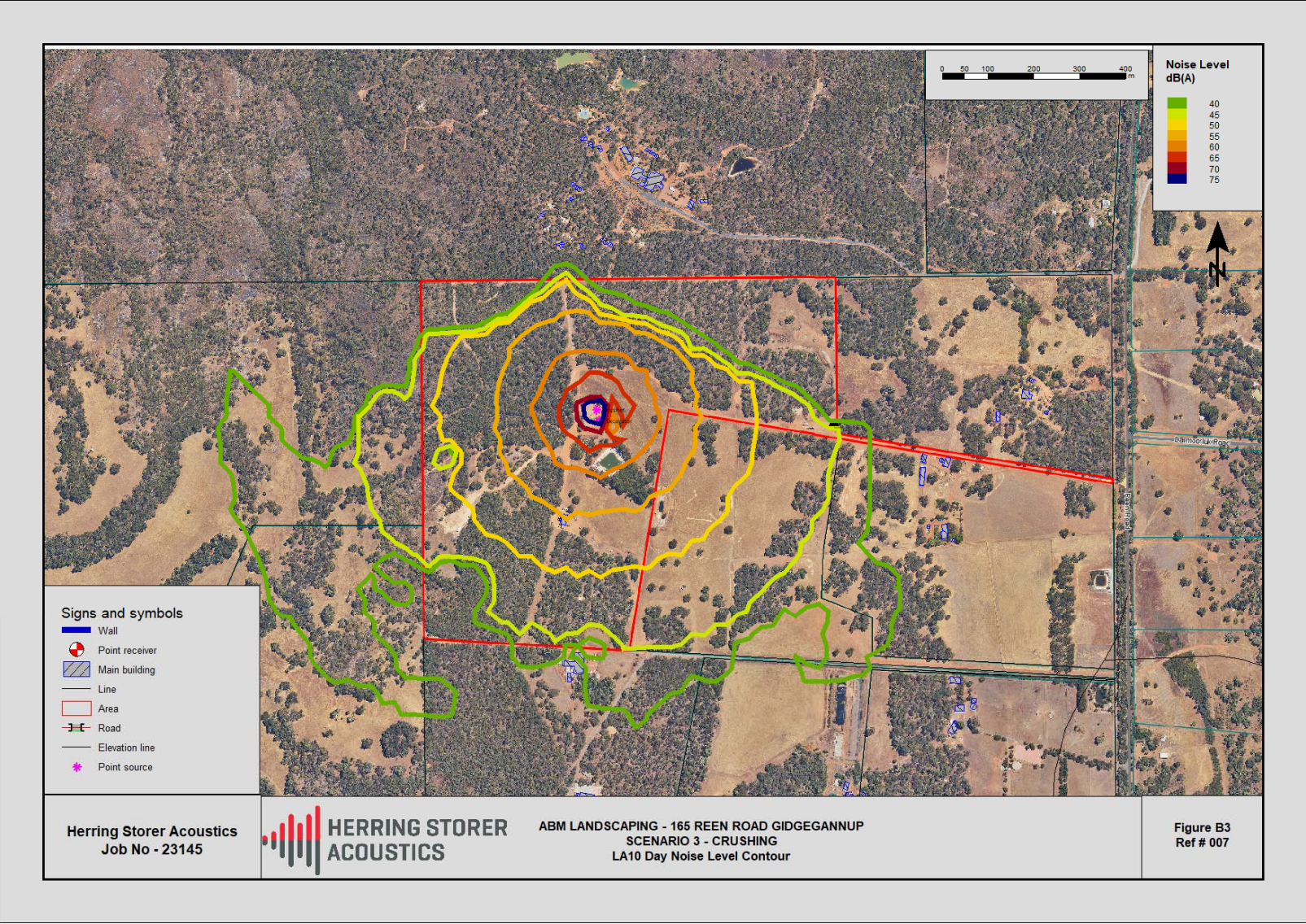
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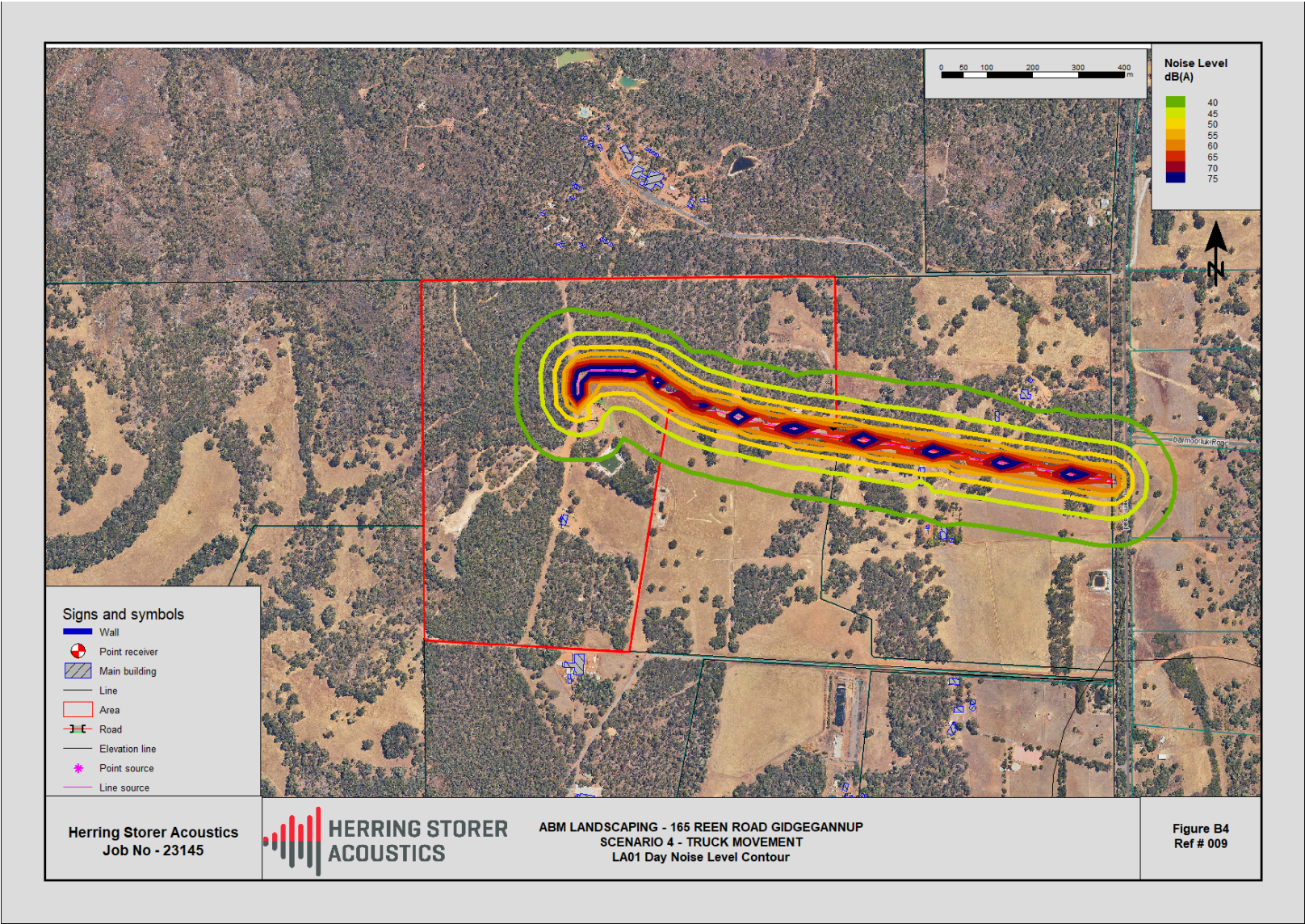
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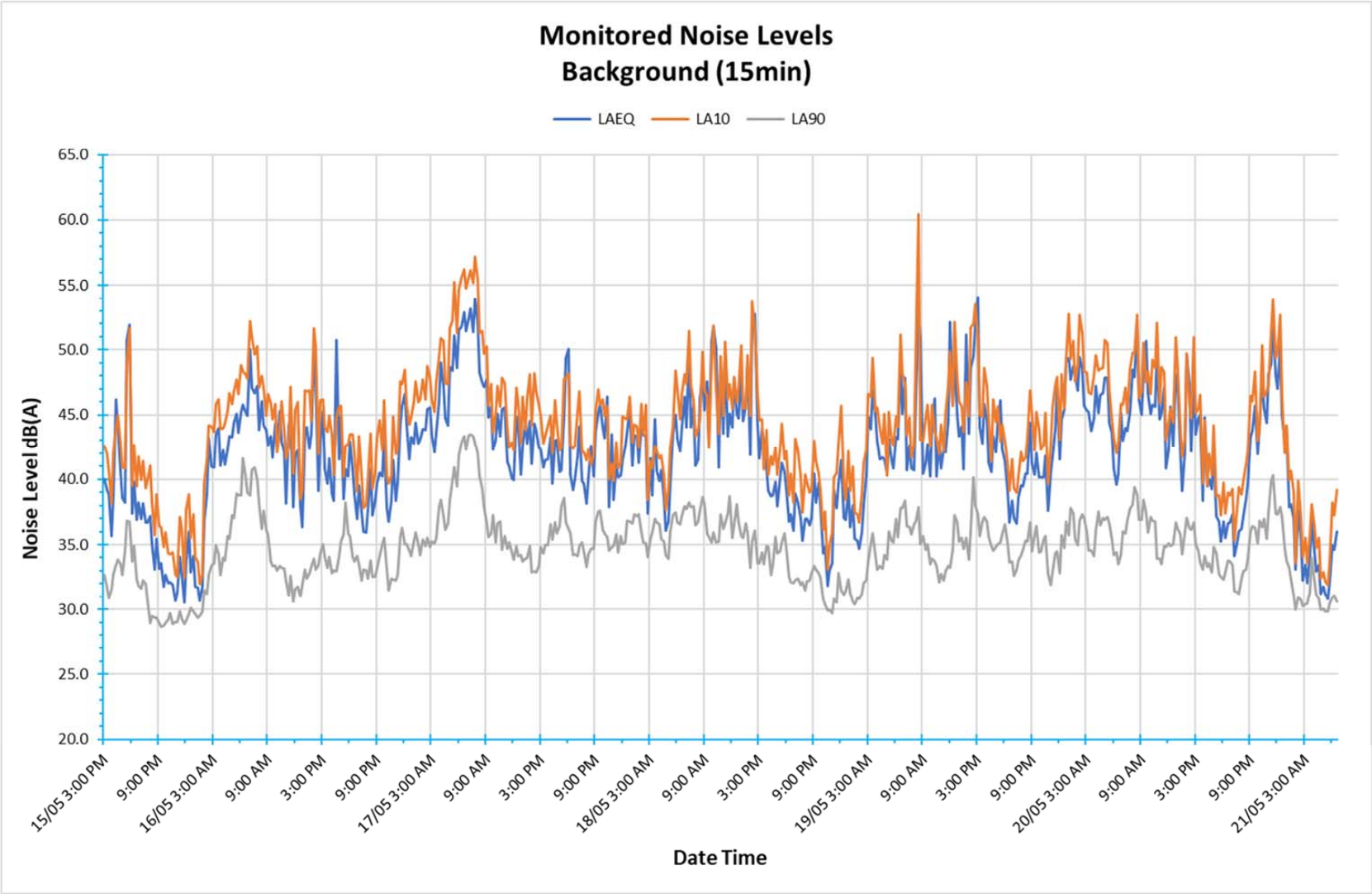


APPENDIX C

Ambient Noise Monitoring

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14.3.1 INDUSTRY - EXTRACTIVE - LOT 201 (NO.165) REEN ROAD, GIDGEGANNUP (DA920-22)

Ward	Swan Valley/Gidgegannup Ward
Disclosure of interest	Nil
Business Unit	Statutory Planning
Authorised Officer	Executive Director Planning and Development
Voting Requirements	Simple Majority

KEY ISSUES

- Rowe Group on behalf of ABM Landscaping has lodged a retrospective application for planning approval of a proposed 'Industry-Extractive' use at Lot 201 (No.165) Reen Road, Gidgegannup. Specifically, the extractive use comprises of the extraction, to a depth of 1m, of rock from the existing firebreak areas of the property and its reduction down into smaller form within a lay down area and stockpiled. Excavation is proposed to occur Monday to Friday between 7.00am and 4.30pm and crushing will occur over a three (3) day period once every two (2) years. The whole use is proposed to occur for a period of five (5) years only.
- The subject land is zoned 'Rural' under the Metropolitan Region Scheme (MRS) and 'Landscape' under the City of Swan Local Planning Scheme No.17 (LPS17). An 'Industry-Extractive' use is an 'A' use within the 'Landscape' zone and is not permitted unless Council exercises its discretion to approve a planning application having first advertised it for public comment.
- The application was advertised for public comment in accordance with Scheme requirements from 17 March to 3 April 2023 and referred to the Department of Water and Environmental Regulation (DWER), the Department of Primary Industry and Regional Development (DPIRD) and the Department of Fire and Emergency Services (DFES).
- Thirteen submissions were received, all objecting to the application citing concern with adverse impact of noise and dust from extractive operations, heavy vehicle access to the site and the inconsistency of extractive operations with the 'Landscape' zoning applicable to the land.
- The Applicant has submitted an Acoustic Assessment based on actual noise levels generated by extractive operations and a Dust Management Plan. These assessments contend that noise and dust impacts on surrounding properties can be acceptably mitigated subject to provision of a 3m high earth bund around the lay down area, activity limited to daytime hours, provision of screening vegetation, sealing of the existing dirt driveway, provision of water for dust suppression, speed limits for operating vehicles and arrangements for the cessation of activity under certain wind conditions.
- Given the limited scale and duration of the excavation, and subject to management conditions and revegetation of the land through a Revegetation Plan, City staff are satisfied that the application is

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not detrimentally inconsistent with the objectives of the 'Landscape' zone applicable to the land nor the amenity of surrounding properties.

- Conditional approval is recommended.

BACKGROUND

The proposal

Rowe Group on behalf of ABM Landscaping has lodged an application for planning approval of a proposed "Industry – Extractive" land use at Lot 201 (No.165) Reen Road, Gidgegannup. Specifically, the application seeks to extract, break, and transport rock out of the existing firebreaks at the subject site. The application sets out the operation details as follows:

- *Excavation at the subject site will occur from 1 May – 31 October, for the duration of the five (5) years;*
- *The separate processing operations will occur outside of the extraction timeframe in designated areas at the subject site. These operations will be undertaken in accordance with the Bushfire Management Plan and will consider fire ban days and weather conditions. Transport deliveries will also be undertaken outside of the extraction timeframe;*
- *The hours of operation for the proposed extraction and processing at the subject site are 7.00am – 4.30pm, Monday – Friday;*
- *There will be approximately two (2) - four (4) workers involved with the proposed operation at the subject site;*
- *The proposed extractive operation will occur to a maximum depth of 1000mm (1m) at the subject site;*
- *The access arrangement at the subject site is facilitated by the existing crossover to Reen Road. It is anticipated that there will be approximately one (1) - two (2) truck deliveries from the subject site as required. In this regard it is noted that there will be days where no deliveries will occur;*
- *Machinery to be utilised as part of the proposed operation are a Volvo 40-tonne excavator and ripping tine, a three (3) tonne excavator with silenced rock breaker, a John Deer loader, a truck and side tipper, a truck and "dog" combination to deliver rock spalls off-site and a three (3) tonne tipper;*
- *The excavation involves the historical firebreaks and cleared areas to be ripped by the 40-tonne excavator;*
- *The remaining rock located in these areas will then be lifted by the loader into the truck and side tipper and transported to the lay down area;*
- *The rock will be further broken down by the smaller three (3) tonne excavator along with the silenced rock breaker and then stockpiled in the lay down area;*
- *When conditions are suitable the broken-down rock will then be screeded into 150mm-450mm spalls which will subsequently result in two (2) by-products, including topsoil and remaining rock smaller than 150mm in diameter;*

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- *The topsoil will be screened and returned to the firebreak areas, where it will be compacted to ensure it is fit for vehicular purposes. This will occur as areas are completed to ensure they remain viable firebreaks;*
- *The smaller rock will be stockpiled in the gravel stockpile area for crushing into 19mm gravel, to a 2000m³ maximum volume;*
- *The gravel crushing campaign will occur over an approximate three (3) day period, once every two (2) years;*
- *The gravel and rock spalls will be delivered off-site by either the truck and “dog”, the truck only, or the three (3) tonne tipper;*
- *Stockpiling will occur in the gravel stockpile area and the lay down area; and*
- *The proposed operation will require clearing of approximately 0.27ha of regrowth vegetation within the historical firebreaks. No clearing is required within current firebreaks for extraction or processing works.*

The owners of ABM Landscaping have advised City staff that the rock and gravel material is utilised by this civil landscaping business.

The subject land

Lot 201 (No.165) Reen Road, Gidgegannup is an “L” shaped lot of some 52.7ha in area, with a 197m long “battle-axe” leg providing access to the western side of Reen Road. The lot contains no residence but has a shed and tanks and a dam located centrally within a broad cleared area within the back half of the lot well away from the road. The land is extensively vegetated. The immediate surrounding area contains rural landholdings of various sizes, many cleared for grazing pasture.

DETAILS

Zoning and Permissibility of Use

The subject land is zoned 'Rural' under the Metropolitan Region Scheme and 'Landscape' under the City's LPS17. The proposed use of 'Industry-Extractive' is designated an 'A' use within the 'Landscape' zone which means that the use is not permitted unless the local government has exercised discretion by granting planning approval after giving special notice in accordance with clause 9.4 (Advertising of Applications) of the City's LPS17.

The objectives of the 'Landscape' Zone are to: -

- (a) Provide for low density rural residential development and associated rural-residential activities, recognising the visual characteristics of the landscape;
- (b) Ensure as far as practicable that the environmental and landscape characteristics of the area are not compromised by development and use of the land for either rural or residential purposes;
- (c) Encourage the rehabilitation of degraded areas through selected replanting of indigenous flora.

Objective (a) above is not relevant with respect to this proposal. Consideration of the application's fulfilment of objective (b) and (c) closely reflects the objectives of State Planning Policy 2.4 Planning for

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Basic Raw Materials (2021) which includes – “*ensure the extraction of BRM (Basic Raw Materials) avoids, minimises, or mitigates any adverse impacts on the community, water resources and biodiversity values.*” Essentially this is the potential impact of the proposed extractive operations on vegetation clearing, flora and fauna and impact on any watercourses and/or wetlands on the site.

Impact on native flora and fauna

The application was accompanied by an Environmental Assessment Report prepared by Coterra Environment (December 2022). The report identifies that the bushland within the site comprises the Murray, Dwellingup and Yarragil vegetation complexes. Several species of orchid, grevillea, and wattle, which have conservation status may exist within the site as might several endangered species of bird, the Western Quoll and Quenda. The application was referred to the Department of Biodiversity, Conservation and Attractions (DBCA) who advised:

DBCA have reviewed the information submitted with the above development proposal. Provided management measures outlined in section 4.4.2 of the Environmental Assessment Report (Coterra 2022) are undertaken and no vegetation clearing outside of the existing firebreaks occur, DBCA have no comments to make.

The management measures proposed by the Applicant are:

- *Fauna relocation to be undertaken by a qualified Fauna Relocater/Wildlife Handler prior to and during clearing;*
- *Where possible clearing is to be undertaken outside of the main breeding season for bushland birds (i.e. between July and November), to avoid inflicting damage to nesting birds and their young;*
- *Any native fauna injured during the clearing of vegetation is to be attended to by a qualified Wildlife Carer/Veterinarian, as per the Injured Fauna Protocol; and*
- *Feral Fauna attractants and potential native fauna traps such as open skip bins will be minimised during and post construction.*

City staff note that the application report by Rowe Group indicates clearing of approximately 0.27ha of regrowth vegetation within the historical firebreaks. The Site Plan provides the dimensions of all firebreaks and these in aggregate amount to approximately 1.1ha.

The Department of Water and Environment Regulation (DWER) have noted that the clearing of any native vegetation re-growth within the existing firebreaks on the land is likely to be exempt from requiring approval pursuant to the *Environmental Protection Act 1986*.

City staff are satisfied, based on the advice of the two (2) state environmental agencies, that the proposal, managed appropriately and with clearing limited to the existing firebreak areas, should not have an adverse impact on native flora or fauna. Requirements to limit clearing areas and manage operations in accordance with the measures in the Applicant's Environmental Assessment Report are recommended conditions of any planning approval.

Impact on wetlands/watercourses

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The Applicant's Environmental Assessment Report identifies that no mapped geomorphic wetlands occur on or near the site. It identifies that *"An ephemeral creek line traverses the site in an east-west direction and is typically winter flowing"*. The report further details *"Drainage management may be required in the southwest portion of the site, if water does not infiltrate at source."*

A hydrological or engineering consultant should be engaged in this respect. Given the depths to groundwater, the proposed works areas overall should not affect hydrological characteristics of the site."

In the matter of water management, DWER advised that *"stormwater originating from outside the works area should be diverted away and stormwater runoff from disturbed areas, including stockpile areas, should be managed to prevent sediments from entering the creek (e.g. via settling pits)."*

Noting the above, City staff are satisfied that the impact of the proposed extractive operations on the existing creek can be managed through a requirement for a Drainage Management Plan to detain drainage and mitigate against the transportation of sediments. This should be imposed as a condition of any planning approval.

Amenity impacts

Noise

Amongst other matters, the adjoining neighbours to the south have expressed concern with the adverse impact of noise from extractive operations. The application is accompanied by an Acoustic Assessment prepared by Herring Storer Acoustics (May 2023). This assessment considered the levels of noise generated by machinery and operations on the nearest potential noise sensitive premises (seven (7) properties). The Acoustic Assessment contends that the noise generated from all proposed plant, vehicles and operations can comply with the requirements of the *Environmental Protection (Noise) Regulations 1997* within the proposed operation times subject to:

- Extraction activities within 200m of the residence on Lot 254 Reen Road (north of the subject site) are to be carried out only when winds are northerly or easterly at a speed greater than 5m per second; and
- A 3m high earth bund or other barrier be installed around the northern and eastern perimeters of the lay down area before any rock crushing activity occurs at this location.

City staff concur with the findings of the Applicant's Acoustic Assessment and recommend that any planning approval should be conditional on the above requirements.

Dust

Public submissions were opposed to the application on the grounds of adverse impact from dust generated by the extractive operations. The application is accompanied by a Dust Management Plan prepared by Coterra Environment (May 2023) that identifies a number of management actions to mitigate dust, these being:

- *Availability of a water cart on-site at all times to suppress dust;*
- *Installation and maintenance of screening vegetation to limit the spread of dust off-site;*
- *Sealing of the main driveway to eliminate dust generated from transport off-site;*

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- *Trucks transporting materials off-site to utilise tarpaulins or similar to cover dust generating material;*
- *Speed limits (30km/hr) to be applied to vehicles operating on-site;*
- *Ongoing visual assessments of dust generated during the proposed activities; and*
- *Implementation of contingency arrangements if required such as temporary cessation of activities and limiting the proposed works to times of moist soil and lower wind speeds.*

City staff are satisfied with the proposed Dust Management Plan and recommend that the above measures be imposed as a condition of any planning approval.

Traffic and Access

Concerns were raised in public submissions that Reen Road is unsuitable to accommodate the truck movements proposed by the application and that the existing access point off Reen Road has inadequate sight lines. The application contains a technical note prepared by Shawmac that notes that the proposed operations will generate a maximum of two (2) truck trips per day and four (4) light vehicle trips per day and that this volume is well within the capacity of Reen Road. No Restricted Access Vehicles are proposed to access the site. The Technical Note identifies that, based on the assigned 80km/h speed limit applicable to Reen Road, the site access point is required to have a 111m sightline. The existing site access point has sightlines in excess of this and is able to accommodate entry by the vehicle types proposed under this application.

City staff concur with the findings of the Applicant's Technical Note.

Bushfire Risk

The subject lot is bushfire prone, and the application is accompanied by a Bushfire Management Plan. The application is not proposing a sensitive land use however the nature of the activities could be considered to be high risk in that they have the potential to contribute towards a bushfire. City staff referred the application to the Department of Fire and Emergency Services (DFES) who observed that State Planning Policy 3.7 – Planning in Bushfire Prone Areas may not be directly applicable to an extractive activity being undertaken in cleared areas. City staff also note that it was observed by DFES that the risk of bushfire from the proposal is substantially mitigated by the application limiting extractive operations to the period from May to the end of October outside of bushfire season. City staff recommend that for the same reason, the processing operations also be limited to this period. Notwithstanding, Total Fire Bans imposed by DFES/City of Swan would prevent machinery that could ignite a fire from operating. Provision of a readily accessible supply of water for fire-fighting purposes during the period of extractive operations is nonetheless recommended to be imposed as a condition of any planning approval.

City staff note that the Applicant/Owner will be required to ensure that extraction operations within the firebreak are managed such that the firebreaks are remediated before the commencement of the bushfire season each year.

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CONSULTATION

The application was advertised for public comment for a period of 14 days from 17 March to 3 April 2023 in the following manner:

- Letters to surrounding property owners;
- Advertisement in the Echo on 17 March and The West Australian on 18 March;
- Sign on site;
- Email referrals to Interest Groups; and
- Notice placed on the City's website.

At the conclusion of advertising a total of 13 submissions were received, all objecting to the proposal.

ATTACHMENTS

Site Plan

Environmental Assessment Report by Coterra Environment (December 2022)

Dust Management Plan by Coterra Environment (May 2023)

STRATEGIC IMPLICATIONS

Nil.

STATUTORY IMPLICATIONS

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

City of Swan Local Planning Scheme No.17

FINANCIAL IMPLICATIONS

Nil.

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RECOMMENDATION

That Council resolve to:

1. Approve the application for proposed "Industry – Extractive" at Lot 201 (No.165) Reen Road, Gidgegannup subject to the following conditions:
 - 1) This approval is for "Industry – Extractive" as defined by the City of Swan Local Planning Scheme No.17 and is valid for a period of five (5) years only whereupon the Applicant/Owner must make a further application for approval to continue the use.
 - 2) Extraction and processing operations shall only occur during the period of May to October, Monday to Friday and during the hours from 7.00am to 4.30pm.
 - 3) Extraction activity is to occur only within the existing firebreak areas as depicted on the attached Site Plan.
 - 4) Within 90 days of the date of this approval the site driveway from the crossover to Reen Road to the laydown area is to be sealed to a standard satisfactory to the City of Swan.
 - 5) Within 120 days of the date of this approval the Applicant/Owner is to prepare and submit to the satisfaction of the City of Swan, on advice of the Department of Water and Environmental Regulation, a Drainage Management Plan detailing means to detain water onsite and to prevent the export of sediment from extractive activities into the existing creek onsite. The Applicant/Owner is required to construct and maintain any works subject of the approved Drainage Management Plan and maintain these to the satisfaction of the City of Swan for the duration of extraction operations onsite.
 - 6) Within 90 days of the date of this approval the Applicant/Owner is to submit to the satisfaction of the City of Swan a Revegetation Plan for the select revegetation of portions of the site to effect visual and dust screening. The Applicant/Owner is required to plant the vegetation subject of the approved Revegetation Plan and to maintain it thereafter to the satisfaction of the City of Swan.
 - 7) Extraction activities within 200m of the residence on Lot 254 Reen Road (north of the subject site) are to be carried out only when winds are northerly or easterly at a velocity greater than 5m per second.
 - 8) Crushing activity shall only occur in the laydown area or gravel stockpile area as depicted on the attached Site Plan.
 - 9) Prior to any crushing occurring within the laydown area, a 3m high earth bund is to be constructed around the areas northern and eastern perimeters.
 - 10) Vegetation outside of the existing firebreak areas is not to be cleared.
 - 11) Operations are required to be undertaken in accordance with the Dust Management and Mitigation actions set out in Section No.4 of the Dust Management Plan by Coterra Environment (May 2023).
 - 12) Operations are required to be undertaken in accordance with the fauna management actions set out in Section 4.4.2 of the Environmental Assessment Report by Coterra Environment (December 2022).

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- 13) Excavation within existing firebreaks is to ensure that the firebreaks have been remediated sufficiently for these to be functionally accessible for emergency vehicles by the commencement of the bushfire season each year.

2. Advise all submitters of Council's decision.

MOTION that Council resolve to:

1. Refuse the application for proposed "Industry-Extractive" at Lot 201 (No.165) Reen Road, Gidgegannup.

(Cr Zannino - Cr Henderson)

MOTION WAS PUT TO THE VOTE AND CARRIED (13/2)

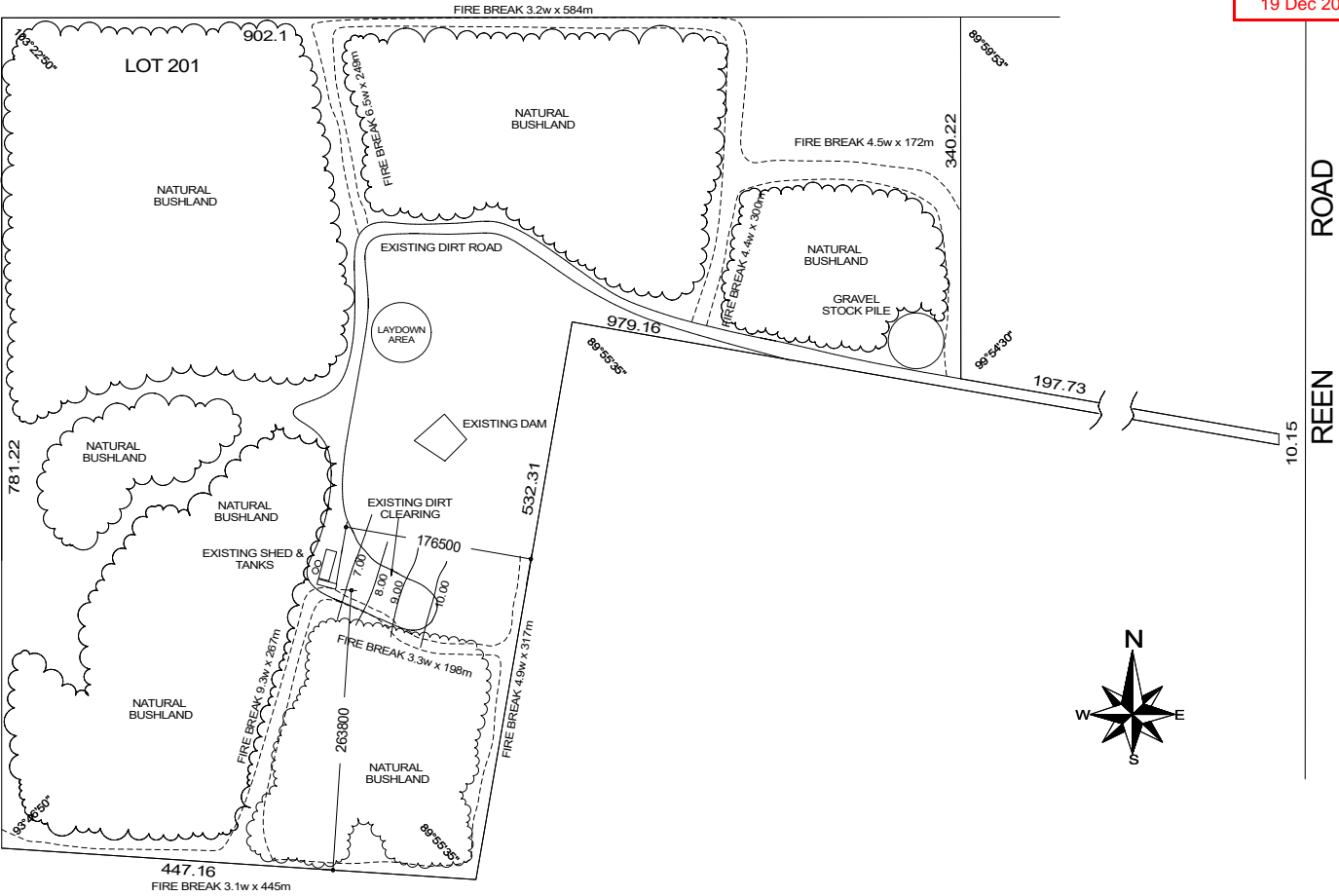
1. Refuse the application for proposed "Industry-Extractive" at Lot 201 (No.165) Reen Road, Gidgegannup.

For: Cr Aringo, Cr Bowman, Cr Catalano, Cr Dorn, Cr Henderson, Cr Howlett, Cr Johnson, Cr Jones, Cr Knight, Cr Miles, Cr Richardson, Cr Singh and Cr Zannino

Against: Cr McCullough and Cr Predovnik

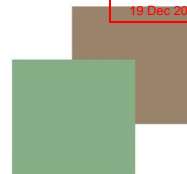
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STATUTORY PLANNING
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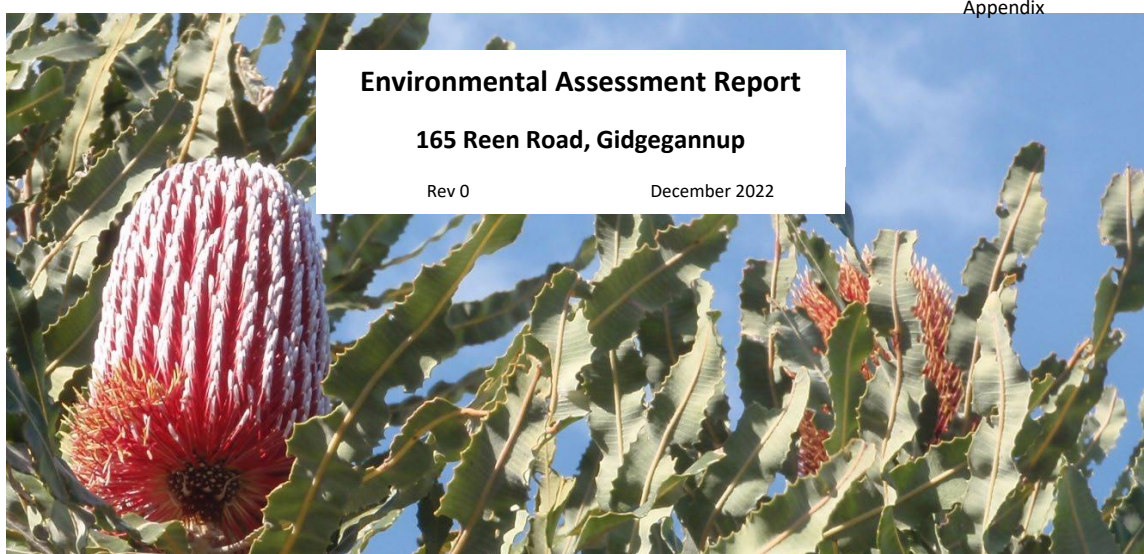
SITE PLAN
1 : 2000

 Redgum Designs Drafting Services <small>12 TO 14 HAMMINGTON STREET ARMADALE WESTERN, WA 6150 MOBILE 08 9458 9308 EMAIL: redgumdesigns@redgumdesigns.com.au</small>	PROPOSED DEVELOPMENT APPLICATION FOR ABM LANDSCAPING	OWNER: L/R DATE: 19/01/2022 SCALE: 1:2000 DRAWN BY: L/R CHECKED BY: L/R APPROVED BY: L/R DATE: 19/01/2022	PROJECT NO: 1000000000 SHEET NO: 1 OF 1 DATE: 19/01/2022
	ADDRESS: LOT 201 (#165) REEN ROAD GIDGEGANNUP	1 OF 1	B



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Appendix



CALIBRE | COMMITMENT | COLLABORATION

Ordinary Meeting of Council - Minutes
November 15, 2023

Attachment 14.3.1.2



This report was prepared by: Coterra Pty Ltd trading as **COTERRA ENVIRONMENT**
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1 Introduction

1.1 Background

Rowe Group is working on behalf of the landowner of 165 Reen Road, Gidgegannup (the site; Figure 1) to obtain approval for works involving the extraction, breaking and transport of rock out of existing firebreaks on the site. The purpose of the proposal is to produce rock spalls of 150 – 450 millimetres (mm) in size and clear and maintain the firebreaks, and the fire access road, as is required under the *Bush Fires Act 1954* and the annual City of Swan Fire Hazard Reduction Notice (Firebreak Notice) (City of Swan, 2022).

The site covers an area of 52.73 hectares (ha). The works proposal will only be undertaken in specific areas of the site encompassing approximately 3.1 ha (Figure 2).

The intent of the works proposal is to undertake works with respect to the existing environment, flora and fauna, the surrounding neighbours and the Gidgegannup community, in which the landowner has been involved for many years.

1.2 Planning

The site is zoned as 'Landscape' under the City of Swan's Local Planning Scheme No. 17 (DPLH, 2008). The objectives of the landscape zone are to –

- provide for low density rural residential development and associated rural-residential activities, recognizing the visual characteristics of the landscape
- ensure as far as practicable, that the environmental and landscape characteristics of the area are not compromised by development and use of the land for either rural or residential purposes
- encourage the rehabilitation of degraded areas through selected replanting of indigenous flora (DPLH, 2008).

'Industry – extractive' is a use that is not permitted within the 'Landscape' unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4 (Advertising of Applications) of LPS No. 17 (DPLH, 2008).

1.3 Purpose of Report

This Environmental Assessment Report (EAR) is being prepared to support a Development Application (DA) to the City of Swan, to allow extractive works as a discretionary land use on the site and is also in support of an Extractive Industries Licence.

1.4 Relevant Guidance and Policies

1.4.1 State Planning Policy 3.7– Planning in Bushfire Prone Areas

State Planning Policy 3.7 (SPP 3.7) – Planning in Bushfire Prone Areas (WAPC, 2015) and the associated Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021a) have been developed to implement effective risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure (WAPC, 2015).

SPP 3.7 applies to all strategic planning, subdivision and development applications in bushfire prone areas, and aims to support development through an assessment of bushfire hazard. The aims of SPP 3.7 are to:

- Avoid increases in the threat of bushfire to people, property and infrastructure
- Reduce vulnerability to bushfire through identification and consideration of bushfire risks



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- Ensure higher order strategic planning documents, proposals, subdivision and development applications take into account bushfire protection requirements
- Achieve an appropriate balance between bushfire risk management measures, biodiversity conservation values, environmental protection and biodiversity management and landscape amenity, with consideration to climate change (WAPC, 2015).

The Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021a) provides guidance on the implementation of SPP 3.7, and assist in:

- Determining appropriate land use planning in relation to bushfire prone areas across Western Australia
- Specifying the requirements to be met at each stage of the planning process
- Ensuring that necessary bushfire protection measures are incorporated into development (WAPC, 2021).

1.4.2 State Planning Policy 2.4 – Basic Raw Materials

State Planning Policy 2.4 – Basic Raw Materials (SPP 2.4) (WAPC, 2021b) has been prepared to ensure that the location of basic raw materials in the landscape are considered in the extractive industries context during planning and development of freehold land, given that these resources are required for ongoing development in Western Australia.

Extractive industries on freehold land requires approval from the relevant local government (WAPC, 2021b). The identification of basic raw materials on a site does not obligate the landowner to extract these resources, nor guarantee government approval for extraction activities (WAPC, 2021b).

The objectives of SPP 2.4 are to:

- Ensure basic raw materials and their regional importance are considered at early planning stages
- Protect basic raw materials from incompatible land uses surrounding that resource
- Ensure resources are used efficiently in land use planning and development
- Identify extraction opportunities through land use considerations
- Ensure resource extractions avoids, minimises or mitigates adverse impacts to community, water resources and biodiversity values.

State Planning Policy 2.5 should be considered for extractive industry proposals on rural land (Section 1.4.3).

1.4.3 State Planning Policy 2.5 – Rural Planning

State Planning Policy 2.5 – Rural Planning (SPP 2.5) (WAPC, 2016a) has been prepared to both protect and facilitate development of rural land for rural purposes, including primary production, basic raw materials, regional facilities and protection of biodiversity and landscape (WAPC, 2016a).

SPP 2.5 aims to support rural-zoned development under the State and local government planning frameworks for scheme amendments, structure plans and subdivision/development proposals on rural-zoned land (WAPC, 2016a).

The objectives of SPP 2.5, relevant to this site, are to:

- support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food
- provide investment security for existing, expanded and future primary production and promote economic growth and regional development on rural land for rural land uses



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- provide a planning framework that comprehensively considers rural land and land uses, and facilitates consistent and timely decision-making
- avoid and minimise land use conflicts
- promote sustainable settlement in, and adjacent to, existing urban areas
- protect and sustainably manage environmental, landscape and water resource assets.

State Planning Policy 2.5 – Rural Planning Guidelines (SPP 2.5 Guidelines) (WAPC, 2016b) and Development Control Planning Policy 3.4 (DC 3.4) – Subdivision of Rural Land (WAPC, 2016c) have been prepared to guide the implementation of State Planning Policy 2.5 – Rural Planning.

SPP 2.5 Guidelines detail planning requirements for rural-zoned land, and what to consider in respect of potential land use, and development controls associated with mixed land uses allowed within rural-zoned land, such that differing uses can be accommodated in accordance with region and local scheme requirements.

DC 3.4 details appropriate standards for rural subdivisions being planned for other purposes (i.e., not rural living purposes), including, but not limited to, the use of land for processing works and buffers, public utilities, and rehabilitation of degraded land.

1.4.4 Guidance Statement No. 3 – Separation Distances between Industrial and Sensitive Land Uses

Guidance Statement No. 3 – Separation Distances between Industrial and Sensitive Land Uses (EPA, 2005) specify recommended distances from the source of emissions to sensitive land uses surrounding those sources, to manage potential environmental impacts, and avoid land use conflicts.

1.4.5 City of Swan Fire Hazard Reduction Notice

The City of Swan issues a Fire Hazard Reduction Notice on an annual basis for the period of 1 November until 30 April (City of Swan, 2022).

For land over 2.5 ha in area, the following management measures are required:

- Install and maintain an asset protection zone
- Install firebreaks immediately inside and adjacent to all external property boundaries
- Maintain all grass immediately adjacent to firebreaks
- Natural vegetation within 100 m of buildings including attached and adjacent structures and essential infrastructure shall be maintained at or below 8 tonnes (T) per hectare
- Where a property is affected by an approved bushfire management plan, property owners must still comply with all requirements in this notice and with any additional requirements outlined within that plan.



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2 Environmental Characteristics

2.1 Soils, Landform and Topography

Regional mapping indicates that the site geology is complex and varied (Smurthwaite, 1986). The majority of the site is underlain by laterite; however, portions of the site contain granite, dolerite, silty sands and gravel (Table 1).

Table 1: Regional geology

Geological unit	Unit Name	Description
LA ₁	Laterite	Massive, hard, cemented, vuggy and pisolitic; up to 4 m thick, overlain by and associated with gravels (G2 and G3) of residual origin
GR	Granites	Fine to coarse-grained, occasionally porphyritic rocks of granite, granodiorite and adamellite composition.
DO	Dolerite	Contained within granite unit – fine to medium grained, sub-vertical dykes up to 10 m wide, associated with granites and gneisses
Smg	Gravelly silty sand	As for Sm but has more coarse sand and common fine gravel, of colluvial origin Sm (silty sand) – white to grey; fine to medium, angular quartz, minor feldspar common to abundant silt, predominantly colluvial origin
G2	Gravel	Yellow-brown to reddish brown, loose, fine to coarse, ferruginous pisolites, poorly sorted; variable amounts of sand and silt in matrix, minor recementation; colluvial origin

Source: Smurthwaite, 1986

Topography at the site ranges from 228 mAHD on the western boundary to 306 mAHD in the eastern portion of the site (Figure 3).

Landform at the site is a variable and hilly valley system, ranging from gentle slopes in the southeastern and eastern portions of the site, to steep slopes from the western boundary to the centre of the site.

The site is classified as having no known risk of containing acid sulfate soils (ACLEP, 2013).

2.2 Hydrological Characteristics

2.2.1 Groundwater

Groundwater occurrence beneath the site is expected to be minimal based on the underlying geology. Groundwater flow is expected in a westerly direction based on topographic contours (Figure 3).

No specific groundwater data or investigations have been undertaken at the site.

2.2.2 Surface Water and Wetlands

No mapped geomorphic wetlands occur on or near the site (Landgate, 2022a).

An ephemeral creek line is located on the site (Figure 4). This creek traverses the site in an east-west direction and is typically winter-flowing.

The site is located in a proclaimed surface water area, which requires licensing for water extraction from watercourses and wetlands (Landgate, 2022a).

A dam is located on the site, which is spring fed by the ephemeral creek line (Figure 4).



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2.2.3 Drainage

Soils at the site have good drainage potential and are not prone to waterlogging and inundation (DPIRD, 2022).

Drainage lines are expected to typically follow topography.

2.3 Vegetation and Flora

2.3.1 Historical Vegetation Complexes

Regional mapping indicates the site historically contained vegetation from the West Darling System, described as forest of “mainly Jarrah and Marri – *Eucalyptus marginata*, *Corymbia calophylla*” (Landgate, 2022a). More than 40% of the West Darling System remains (Table 2).

Table 2: Regional vegetation complex statistics

Vegetation Association	Pre-European Extent in WA (ha)	Current Extent in WA (ha)	% Remaining	Pre-European Extent in City of Swan (ha)	Current Extent in City of Swan (ha)	% Remaining
3	2,661,350.88	1,803,437.48	67.76	20,179.37	8,195.90	40.62

Source: Government of Western Australia (2019a)

Areas of native vegetation present on site represent the Murray 2 (My2), Dwellingup (D2) and Yarrigil 1 (Yg1) complexes (Figure 5), as described by Beard et al (2013; Table 3), although some of the site has been historically cleared.

Table 3: Vegetation complex descriptions

Vegetation Complex	Description	Approximate area on site (ha)	Area on site (%)
Murray 2 (My2)	Open forest of <i>Eucalyptus marginata</i> subsp. <i>marginata</i> - <i>Corymbia calophylla</i> - <i>Eucalyptus patens</i> on valley slopes to woodland of <i>Eucalyptus rudis</i> - <i>Melaleuca raphiophylla</i> on the valley floors in humid and subhumid zones.	26.07	48.78
Dwellingup (D2)	Open forest of <i>Eucalyptus marginata</i> subsp. <i>marginata</i> - <i>Corymbia calophylla</i> on lateritic uplands in subhumid and semiarid zones.	25.72	1.77
Yarrigil 1 (Yg1)	Open forest of <i>Eucalyptus marginata</i> subsp. <i>marginata</i> - <i>Corymbia calophylla</i> on slopes with mixtures of <i>Eucalyptus patens</i> and <i>Eucalyptus megacarpa</i> on the valley floors in humid and subhumid zones.	0.94	49.45
TOTAL		52.73	100

Source: Landgate (2022)

The City of Swan Biodiversity Strategy (2016) notes that these vegetation complexes are not high priority complexes for retention as they all remain at over 30% (Table 4).



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Table 4: Site vegetation complex statistics

Vegetation Complex		Pre-European Extent (ha)	Current Extent Remaining (ha)	% Remaining (overall)	Pre-European Extent in City of Swan (ha)	Current Extent in City of Swan (ha)	% Remaining (City of Swan)
Murray (My2)	2	59,317.10	40,952.07	69.04	10,382.05	6,122.46	58.97
Dwellingup (D2)		86,128.33	71,055.96	82.5	8,366.21	3,539.02	42.30
Yarrigil (Yg1)	1	80,202.95	64,927.06	80.95	2,619.45	790.86	30.19

Source: Government of Western Australia (2019b)

2.3.2 Conservation-significant Vegetation and Flora

Several conservation-significant flora species could occur on the site (Table 5).

Table 5: Conservation-significant flora possibly occurring at the site

Species	Conservation significance	Presence
<i>Thelymitra dedmaniarum</i> (Cinnamon Sun Orchid)	Endangered	Species or species habitat may occur within area
<i>Grevillea christineae</i> (Christine's Grevillea)	Endangered	Species or species habitat likely to occur within area
<i>Thelymitra stellata</i> (Star Sun Orchid)	Endangered	Species or species habitat likely to occur within area
<i>Diplolaena andrewsii</i>	Endangered	Species or species habitat likely to occur within area
<i>Diuris purdiei</i> (Purdie's Donkey-orchid)	Endangered	Species or species habitat may occur within area
<i>Grevillea flexuosa</i> (Zig Zag Grevillea)	Vulnerable	Species or species habitat may occur within area
<i>Acacia aphylla</i> (Leafless Rock Wattle)	Vulnerable	Species or species habitat may occur within area
<i>Anthocercis gracilis</i> (Slender Tailflower)	Vulnerable	Species or species habitat may occur within area
<i>Diuris micrantha</i> (Dwarf Bee Orchid)	Vulnerable	Species or species habitat may occur within area

Source: DCCEEW (2022a)

2.3.3 Ecological Linkages and Local Natural Areas

No regional ecological linkages are located on the site. The closest linkage is located approximately 50 m to the north of the site, within the adjacent monastery lot (Figure 5) (Molloy et al., 2009; City of Swan, 2015).

The City of Swan defines potentially significant local natural areas as those areas of remnant vegetation in good or better condition, with conservation value (City of Swan, 2015). Remnant vegetation on the site is identified as requiring protection or retention in the context of its regional location (City of Swan, 2015).



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2.3.4 Bushfire Risk

The site is located in a mapped bushfire prone area, as defined by the Department of Fire and Emergency Services (Landgate, 2022a). These areas are defined as being subject to, or likely to be subject to, bush fire attack, and are identified by the presence of and proximity to bush fire prone vegetation and includes both the area containing the bush fire prone vegetation and a 100 m buffer zone immediately surrounding it (Landgate, 2022a).

2.4 Fauna

2.4.1 Fauna Habitat

The site contains a large portion of Jarrah Forest, within which many species of fauna could occur.

Some portions of the proposed extraction area are previously cleared fire access tracks which contain maturing trees, including Marri and Jarrah (Plate 2-1 and Plate 2-2). The age and condition of these trees has not been assessed.



Plate 2-1: Re-established vegetation on historical firebreak



Plate 2-2: Potential fauna habitat proposed for clearing

Source: Coterra Environment (14 October 2022)

2.4.2 Conservation-significant Fauna

A Protected Matters Search was undertaken to determine the potential presence of conservation-significant fauna species listed under the Federal *Environment Protection and Biodiversity Conservation Act 1999* (Table 6).

Species of conservation significance which may occur in this area include Baudin's Cockatoo (*Zanda baudinii*), Carnaby's Black Cockatoo (*Zanda latirostris*) and the Forest Red-tailed Black Cockatoo (*Calyptorhynchus banksii naso*), amongst others.



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Table 6: Conservation-significant fauna possibly occurring at the site

Species	Conservation significance ^{1, 2}	Presence
<i>Numenius madagascariensis</i> (Eastern Curlew, Far Eastern Curlew)	Critically Endangered ^{1, 2} Migratory Wetlands ¹	Species or species habitat may occur within area
<i>Calidris ferruginea</i> (Curlew Sandpiper)	Critically Endangered ^{1, 2} Migratory Wetlands ¹	Species or species habitat may occur within area
<i>Rostratula australis</i> (Australian Painted Snipe)	Endangered ^{1, 2}	Species or species habitat likely to occur within area
<i>Bettongia penicillata ogilbyi</i> (Woylie)	Endangered ¹ Critically Endangered ²	Species or species habitat may occur within area
<i>Zanda baudinii</i> (Baudin's Black Cockatoo, Long-billed Black Cockatoo)	Endangered ^{1, 2}	Roosting known to occur within area
<i>Zanda latirostris</i> (Carnaby's Black Cockatoo, Short-billed Black Cockatoo)	Endangered ^{1, 2}	Breeding likely to occur within area
<i>Setonix brachyurus</i> (Quokka)	Vulnerable ^{1, 2}	Species or species habitat likely to occur within area
<i>Leipoa ocellata</i> (Malleefowl)	Vulnerable ^{1, 2}	Species or species habitat may occur within area
<i>Calyptorhynchus banksii naso</i> (Forest Red-tailed Black Cockatoo, Karrak)	Vulnerable ^{1, 2}	Species or species habitat likely to occur within area
<i>Dasyurus geoffroyi</i> (Chuditch, Western Quoll)	Vulnerable ^{1, 2}	Species or species habitat likely to occur within area

Source: DCCEEW (2022a); Note: ¹EPBC Act, ²Biodiversity Conservation Act 2016

2.4.3 Black Cockatoos

The site is contained within a Carnaby's Black Cockatoo confirmed DBCA roosting and breeding site (Landgate, 2022a). There are ten confirmed white or red-tailed black cockatoo roosting sites mapped within proximity to the site (Peck et al., 2019; Landgate, 2022a). Large roosts have been recorded at Bullsbrook, Toodyay and Gidgegannup in Jarrah-Marri Forest north of Mundaring (Peck et al., 2019). The closest roost sites are located approximately 1 km south and 2 km west of the site (Peck et al., 2019; Landgate, 2022a).

2.4.4 Quenda

Quenda (*Isodon fusciventer*) could also occur on the site, given they commonly occur in Banksia and Jarrah woodlands and suitable habitat (dense shrub understorey up to one metre height and a thick ground cover) is available (Thompson and Thompson, 2010; DBCA, 2018).

Quenda is a Priority 4-listed species by the Department of Biodiversity, Conservation and Attractions (DBCA). Priority 4 species are species that are 'adequately known, are rare but not threatened, or meet criteria for near threatened, or that have been recently removed from the threatened species or other specially protected fauna lists for other than taxonomic reasons. These species overall require regular monitoring' (DBCA, 2022).



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2.5 Heritage

2.5.1 Indigenous Heritage

No sites of indigenous significance have been identified at the site (DPLH, 2021). The site is encompassed within the Ballaruk Indigenous Land Use Agreement area, as defined in 2015 (DPLH, 2021). No recent heritage surveys appear to have been conducted on the site (DPLH, 2021).

2.5.2 Non-indigenous Heritage

No Commonwealth heritage places occur on or in the vicinity of the site (DCCEEW, 2022b).

No heritage places are listed under the City of Swan Heritage Register or the State Heritage Register in proximity to the site (City of Swan, 2019; State Heritage Office, 2017).

2.6 Land Uses

2.6.1 Historical Land Uses

A review of historical aerial photography (Table 7) suggests the site has always been used for rural or agricultural purposes since clearing of some native vegetation between the period of 1965 – 1974 (Landgate, 2022b). The majority of remaining vegetation appears to be remnant vegetation (Landgate, 2022b).

Table 7: Review of historical aerial photography at the site

Year	Comment
1965	The site contains remnant vegetation.
1974	Clearing has been undertaken across the site, largely in the southeastern and southwestern portions of the site.
1985	Additional clearing has been undertaken in the northern and northeastern portions of the site. Firebreaks appear evident.
1995	Some undefined tracks appear evident in the northwestern portion of the site. A dam appears to have been constructed in the southern central portion of the site.
2000	A structure has been built in the southern central portion of the site. A large dam is located in the southern central portion of the site, and some clearing appears to have been undertaken in the southeastern portion of the site.
2005	Revegetation has been undertaken in the southeastern portion of the site. No other changes are evident.
2010	No changes are evident, other than vegetation appearing more dense.
2015	Some clearing has been undertaken around the existing structures, presumably for maintenance of firebreaks. No other changes are evident.
2022	No changes are evident.

Source: Landgate (2022b)

2.6.2 Surrounding Land Uses

Rural-residential properties, identified in the City of Swan LPS No. 17 'Landscape' zone are located to the north, west and south of the site (DPLH, 2008). East and northeast of the site, properties defined as 'Special Rural' or 'General Rural' under the City of Swan LPS No. 17 (DPLH, 2008).

Dhammasara Buddhist Monastery is located on the adjacent Lot 203, to the immediate north of the site.



2.7 Contamination

A search of the Department of Water and Environmental (DWER) contaminated sites database did not identify the presence of known contaminated sites within or immediately surrounding the site (DWER, 2022b).

A review of potential contamination within the site has not been undertaken as part of this EAR.



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3 Extraction Methodology

Rock extraction works will be undertaken to produce rock spalls of 150 – 450 mm in size for use in the landscaping industry. The extraction works support the requirement for the property to maintain both external and internal firebreaks and the fire access road, in accordance with the City of Swan Fire Hazard Reduction Notice (Section 1.4.5).

It is anticipated that the expected output of rock from the development footprint will not exceed 5,000 T per annum.



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Table 8: Extraction methodology and work plan requirements

Component	Description
Access	Via Reen Road, Gidgegannup
Vehicular movements	Anticipated 1 – 2 truck deliveries off the property each day. There will be periods where no deliveries will occur.
Operating Period	Extraction will occur from 1 May – 31 October, for the duration of 5 years. Processing of extraction materials will occur outside of this timeframe in designated areas on site. These actions will be undertaken in accordance with bushfire management and consider fire ban days and weather conditions. Transport deliveries will also be undertaken outside of the extraction timeframe.
Operating Hours	7 am – 4.30 pm Monday to Friday
Workforce	2 – 4 contracted workers
Staging	Work areas to be excavated and completed on a staged basis.
Depth	The extraction will occur to a maximum depth of 1000 mm.
Machinery	<ul style="list-style-type: none"> Volvo 40 T excavator and ripping tine. 3 T excavator with silenced rock breaker John Deere loader Truck and side tipper Truck and dog combination to deliver spalls 3 T tipper.
Excavation process	<ul style="list-style-type: none"> Existing firebreaks and cleared areas will be ripped using the 40 T excavator. Rock will be then lifted using the loader into the truck and side tipper and transported to the lay down area. Rock will be further broken down by the smaller excavator and rock breaker. Breaking will occur periodically and is not a continuous task. Once broken down, the rock will be stockpiled in the lay down area. When conditions are suitable, rock will be screeded into 150 – 450 mm spalls with two by-products being topsoil and rock smaller than 150 mm. The topsoil will be screened and returned to the firebreak areas, where it will be compacted to ensure it is fit for vehicular purposes. This will occur as areas are completed to ensure they remain viable firebreaks. The smaller rock will be stockpiled in the “gravel stockpile” for crushing into 19 mm gravel, to a 2000 m³ maximum volume. The gravel crushing campaign will occur over an approximate 3-day period, once every 2 years. The gravel and rock spalls will be delivered off site by the truck and dog, truck only or 3 T tipper.
Stockpiling	Stockpiling will be in two locations – the gravel stockpile and lay down area for processing (Figure 2)
Vegetation clearing	Clearing of 0.27 ha of regrowth vegetation within historical firebreaks is required for extraction works (Section 4.7.3). No clearing is required within current firebreaks for extractions or processing works.



4 Potential Environmental Impacts and Proposed Management

The extractive industry proposal involves works to be conducted only on existing cleared areas. The proposal will be subject to an Extractive Industries Licence issued by the City of Swan.

4.1 Soils, Landform and Topography

4.1.1 Potential Impacts

Whilst the proposal involves gravel extraction, it is expected that these works will be confined to those areas only geologically appropriate within the existing firebreaks (Figure 2).

4.1.2 Management Measures

The associated landforms will be permanently altered on a local scale as a result of this proposal, to facilitate access requirements for fire and other vehicles.

4.2 Hydrology

4.2.1 Potential Impacts

There are limited permanent hydrological features on site, however, some water management may be required during excavation works given the proposed timing of operations with regard to drainage.

4.2.2 Management Measures

Drainage management may be required in the southwest portion of the site, if water does not infiltrate at source. A hydrological or engineering consultant should be engaged in this respect.

Given the depth to groundwater, the proposed works areas overall should not affect hydrological characteristics of the site.

In accordance with the Bushfire Management Plan (BMP; Section 4.5), a hydrogeological report will be required in support of water supply sources.

4.3 Vegetation and Flora

4.3.1 Potential Impacts

In the historical firebreak areas, some vegetation has regenerated. The value of this vegetation has not been assessed; however, it may provide some potential fauna habitat (Section 2.4.1). As such, some management measures will require implementation prior to clearing of vegetation.

4.3.2 Management Measures

Prior to the commencement of clearing of regenerated vegetation within historical firebreak areas:

- The clearing and proposed works extent boundary will be surveyed to ensure it is accurately located
- Demarcation flagging will be installed to visibly identify the works extent boundary
- Vegetation clearing will move towards areas of retained vegetation in order to encourage any remaining fauna to move in this direction
- Vehicles accessing the site to undertake the clearing works will be restricted to the clearing and works extent footprint to prevent disturbance to vegetation beyond this boundary
- Vehicle movements will be restricted to speeds of 30 km/hour



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- Fauna relocation will be undertaken as required (Section 4.4.2).

4.4 Fauna

4.4.1 Potential Impacts

No significant fauna species are expected to be impacted by the proposal given the extraction works are largely restricted to cleared firebreak areas, with limited fauna habitat present.

Fauna presence within these cleared firebreaks is expected to be limited, and the noise of machinery is likely to encourage fauna away from work areas.

In the historical firebreaks which contain re-established vegetation, these areas could provide potential fauna habitat. The clearing of regenerated vegetation has the potential to result in injuries and fatalities to native fauna, particularly ground-dwelling mammals and lizards, if no impact management measures are established.

4.4.2 Management Measures

If deemed necessary, a fauna relocation specialist will be engaged to oversee preliminary vegetation clearing within the historical firebreak areas to relocate any fauna (i.e. snakes, lizards, Quenda etc) that does not depart the area of its own accord. Once the preliminary clearing has been undertaken in these areas, it is expected that fauna will move away from the work areas.

The following measures will be undertaken prior to clearing in the historical firebreak areas where vegetation has regenerated:

- Fauna relocation to be undertaken by a qualified Fauna Relocator/Wildlife Handler prior to and during clearing
- Where possible, clearing is to be undertaken outside of the main breeding season for bushland birds (i.e. between July and November), to avoid inflicting damage to nesting birds and their young
- Any native fauna injured during the clearing of vegetation is to be attended to by a qualified Wildlife Carer/Veterinarian, as per the Injured Fauna Protocol
- Feral fauna attractants and potential native fauna traps such as open skip bins will be minimised during and post-construction.

In the instance that fauna are encountered during works, the following Injured Fauna Protocol may be implemented:

1. Animal found.
2. Contact Project Superintendent, site owner, qualified Fauna Relocator or Environmental Consultant for instructions. If these representatives cannot be reached, contact the DBCA Wildcare helpline (9474 9055).
3. If unable to stay with the animal, clearly mark its position so it is visible to all personnel that approach the site.
4. First preference is to leave the animal alone until experienced assistance arrives. If this is not possible, the following handling and temporary holding instructions may be enacted (only if absolutely necessary and only as a last resort):
 - Nesting birds (and all avifauna) should be left undisturbed until an appropriate course of action has been followed. Young birds found within a nest should only be removed if considered by a specialist to be abandoned or injured.



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- For any small mammals found at any time on the site, the best method of storage and transportation would be within calico bags. Mammals may become stressed and agitated in traps or hard containers, sometimes resulting in injury. Mammals transported in hessian sacks remain calmer due to the dark environment and if kept in the shade and on a soft, secure surface can be transported with relatively limited stress and injury.
 - Reptiles can, in most cases, be transported within calico bags of varying size to suit the animal. Plastic carry boxes can also be used with some air holes, leaf litter and sand within them. The animals should always be placed within an area of shade so that they do not overheat.
5. If in any doubt about whether the animal is venomous, do not under any circumstances attempt to handle. Instead, monitor the location of the animal and await arrival of an experienced wildlife officer or reptile handler.
 6. Fauna Relocator and/or Environmental Consultant to contact DBCA or wildlife carers as appropriate.

4.5 Bushfire Management

4.5.1 Potential Impacts

Given the site is in a bush fire prone area (Section 2.3.4), a Bushfire Management Plan has been prepared by Envision Bushfire Protection for the site, in accordance with the following:

- *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (WAPC, 2015)
- *Guidelines for Planning in Bushfire Prone Areas* (WAPC, 2021a).

Vegetation clearing is limited to regrowth vegetation (0.26 ha) within historical firebreak areas only (Figure 2).

Remaining vegetation on site does not require clearing as proposed extraction works will be undertaken within existing firebreaks.

4.5.2 Management Measures

The Bushfire Management Plan (Bushfire Prone Planning, 2022) recommends the following actions in relation to the existing environment and the proposed development:

- Works will be conducted in accordance with the City of Swan Fire Hazard Reduction Notice
- Extraction works, while proposed to take place along existing firebreaks are anticipated to occur outside of the prohibited burning season to ensure they can still function in a bushfire event
- Future building/structure locations (not part of this proposal) will be subject to a Bushfire Hazard Level rating and assessment by a qualified bushfire consultant
- No asset protection zones (APZ) are required on site given this proposal does not consider habitable buildings/structures
- Traversable verges and accessible roads/firebreaks will be maintained on the site and to/from the site
- Applicable through-roads turnaround area requirements, private driveway and passing bays will be compliant
- Two 10,000 L strategic water supply tanks are available for fire-fighting purposes, as well as the existing dam (Section 2.2).

In addition to the above, the BMP details specific developer/landowner and local government authority responsibilities (Appendix 1).



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4.6 Land Uses

4.6.1 Potential Impacts

Surrounding and historical land uses do not appear likely to impact proposed works. Given the surrounding land uses are 'General Rural' or 'Special Rural' land uses, the City of Swan may have concerns about extractive industry works impacting amenity of surrounding neighbours as the extraction works may result in some level of noise and/or dust associated with machinery and the nature of operations.

4.6.2 Management Measures

The City of Swan may require the implementation of both dust and noise management measures, including:

- Undertaking extraction activities within acceptable timeframes as approved on the Extraction Licence (Section 3), to avoid nuisance noise to neighbours
- Undertaking extraction activities in favourable wind conditions, to avoid nuisance dust potentially spreading to neighbouring properties
- Covering loads with tarpaulins prior to off-site transport
- Reusing topsoil on site – after removal, it will be stockpiled for re-application post-extraction
- Limiting vehicle speed limits to a maximum of 30 km/hr
- Undertaking a visual assessment of dust generation during works. If visible dust emissions are occurring beyond site boundaries, contingency actions will be employed, including:
 - Water cart may be available for use, if required
 - Wind fencing may be installed along development boundaries, if required.

4.7 Construction Management

Construction activities need to be managed to minimise the impact to adjacent residents. Impacts can include:

- Dust generation from excavation activities
- Noise generation from machinery
- Uncontrolled sediment/surface water run-off during site works
- Inadvertent damage to trees marked for retention
- Inappropriate disposal of waste/wind-blown litter
- Inadvertent access to areas beyond the development footprint.

All of these potential impacts are manageable through appropriate site management practices. A site Construction Environmental Management Plan may be required as a condition of the Development Application approval. This plan, if required, would detail specific management measures to avoid and/or mitigate these potential impacts prior site works commencing.

4.7.1 Extractive Industries Licence

To facilitate works, an Extractive Industries Licence is required to be approved by the City of Swan. This EAR is being prepared to support this application.



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4.7.2 Prescribed Premises/Works Approval

Based on the 5,000 T annual expected output of gravel extraction works, no additional approvals or licences are required for the project.

Should the annual output be increased, there would be a requirement to obtain a Works Approval under Part V of the Environmental Protection Act (EP Act) and Registration (for operation) from DWER, as this volume of extractive industry would then be defined as a prescribed premise under the Environmental Protection Regulation 1987 (Table 9).

Table 9: Prescribed premises categories for extractive industries

Category number	Description of category	Production or design capacity
70	Screening etc. of material: premises on which material extracted from the ground is screened, washed, crushed, ground, milled, sized or separated.	More than 5,000 but less than 50,000 tonnes per year.
12	Screening etc. of material: premises (other than premises within category 5 or 8) on which material extracted from the ground is screened, washed, crushed, ground, milled, sized or separated	50,000 tonnes or more per year.

Source: *Environmental Protection Regulations 1987*

4.7.3 Native Vegetation Clearing Permit

In Western Australia, a Native Vegetation Clearing Permit (NVCP) is required under Part V of the EP Act for clearing of any native vegetation, unless a valid exemption applies to works under the EP Act (Schedule 6) or within the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (Regulations).

Clearing is required within 0.26 ha of regrowth vegetation within historical firebreaks (Figure 2).

Upon review of the EP Act, it appears that this clearing will be exempt from an NVCP under Schedule 6 Clause 10 of the EP Act (Table 10).



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Table 10: Schedule 6 clearing exemptions under the EP Act/Bush Fires Act 1954

Clause no.	Wording of exemption	Comment/explanation
10 Clearing under the Bush Fires Act 1954	Clearing that is done – (f) to comply with a notice given under section 33(1).	<p>33. Local government may require occupier of land to plough or clear firebreak</p> <p>(1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the Government Gazette and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things –</p> <p>(a) to plough, cultivate, scarify, burn or otherwise clear upon the land firebreaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the firebreaks clear of inflammable matter;</p> <p>(b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,</p> <p>and the notice may require the owner or occupier to do so –</p> <p>(c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and</p> <p>(d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.</p>



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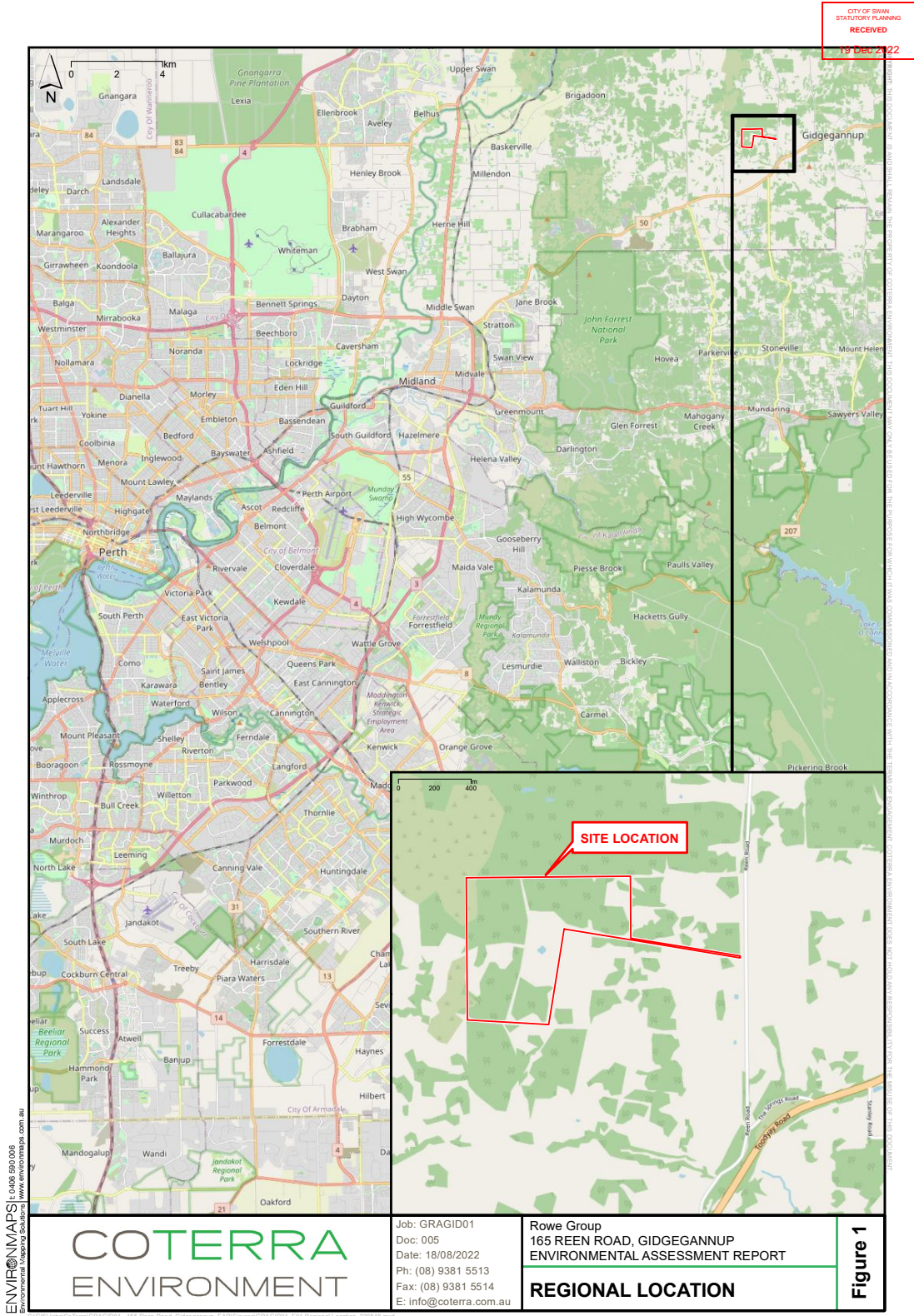
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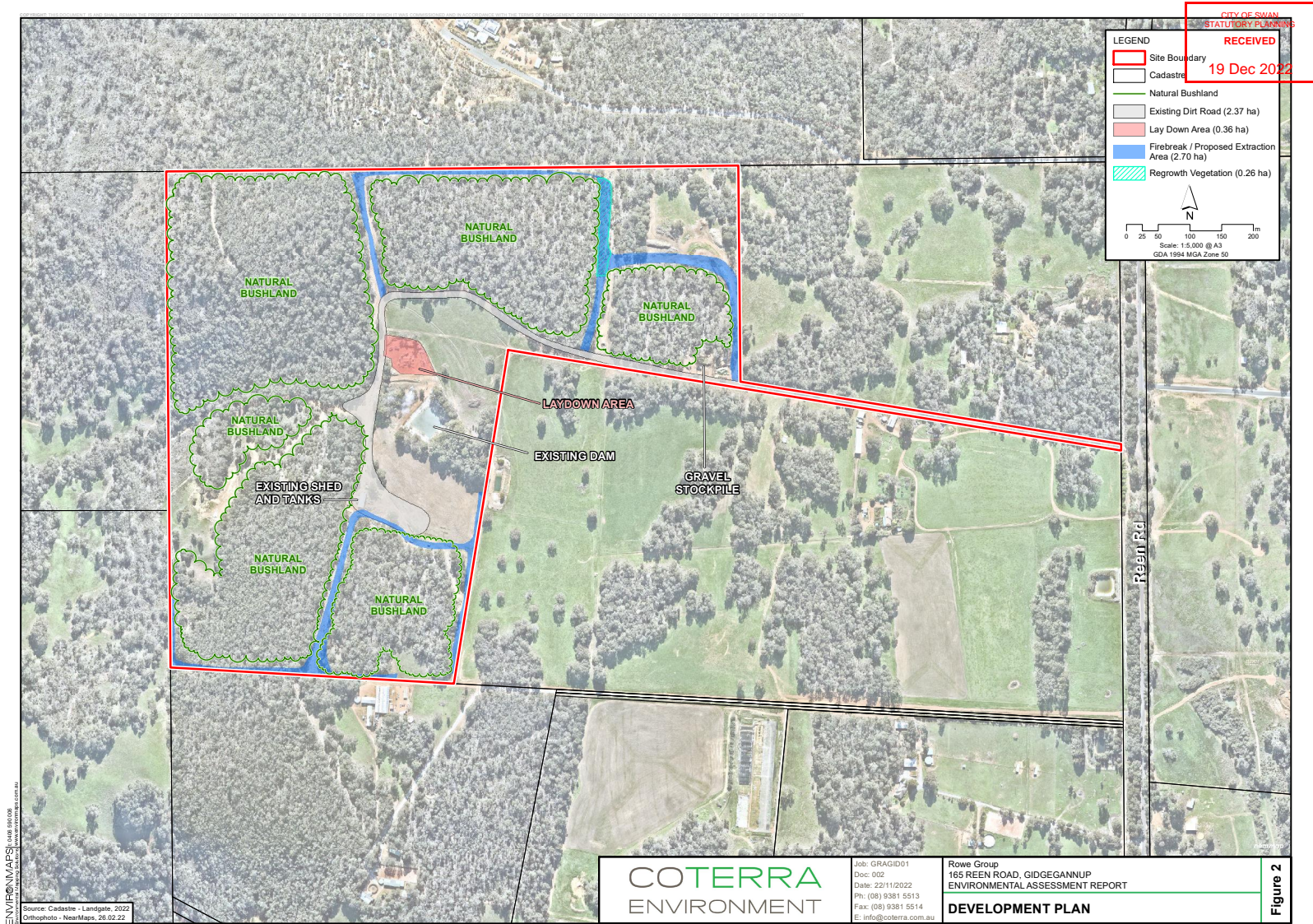
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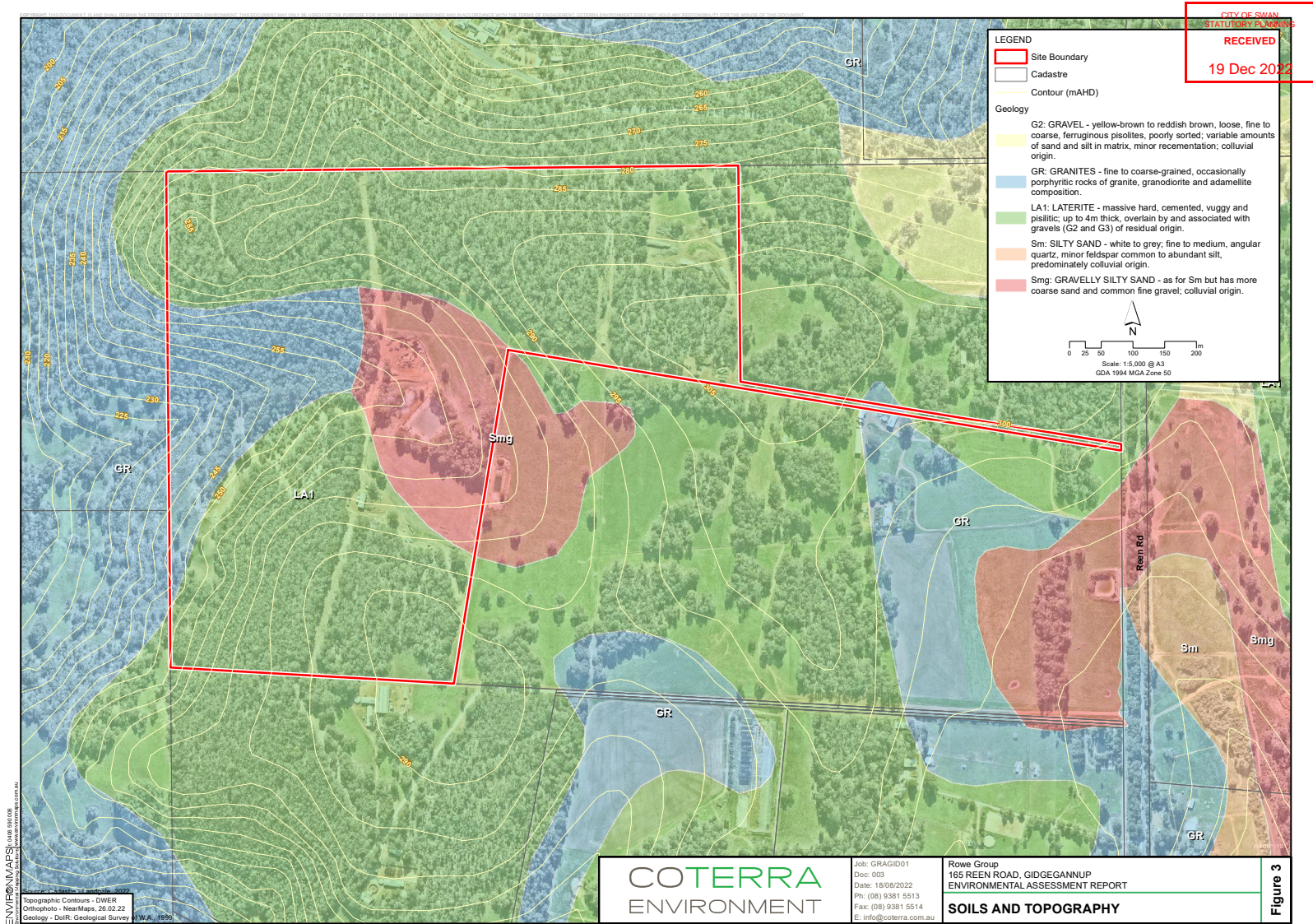
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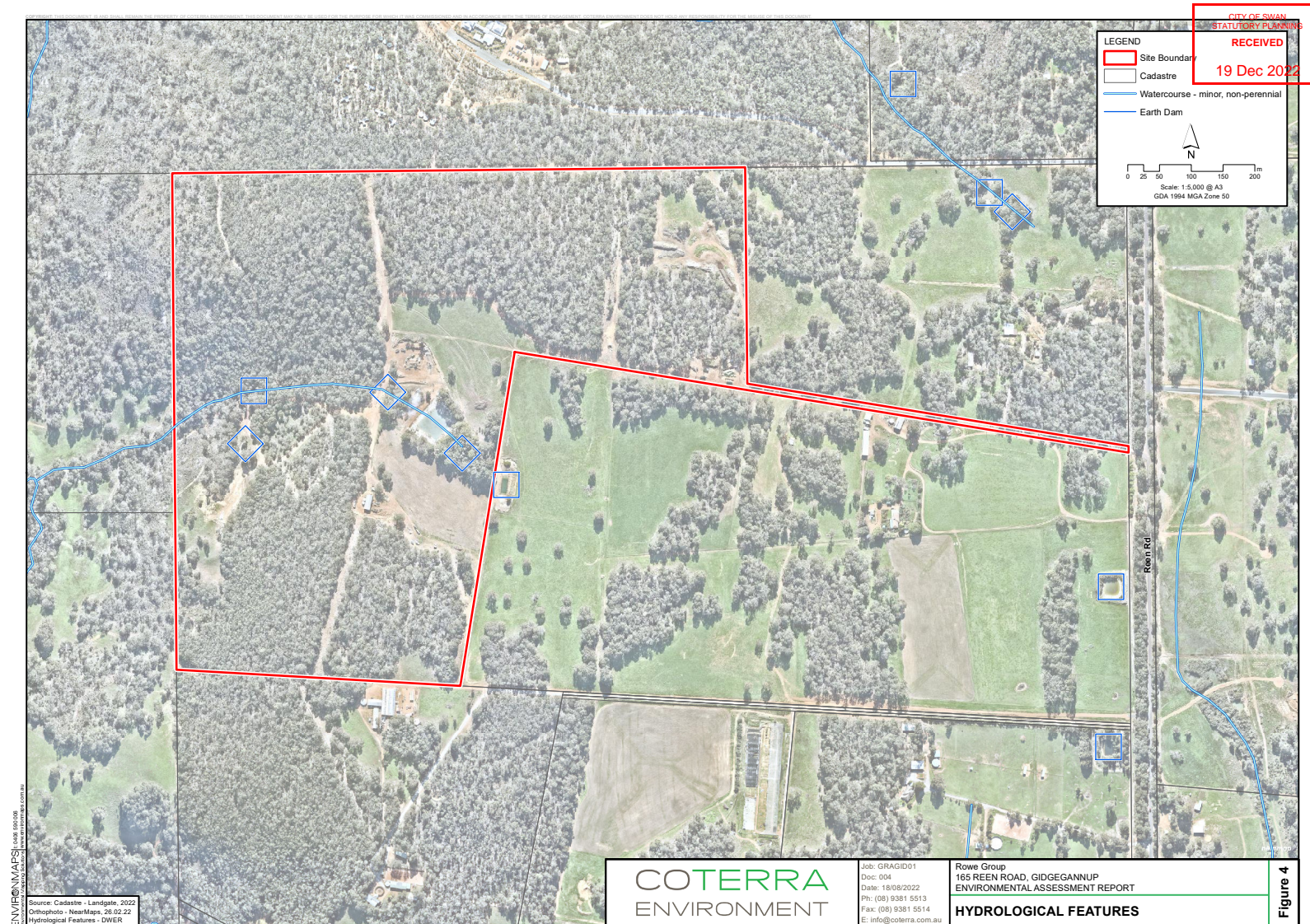
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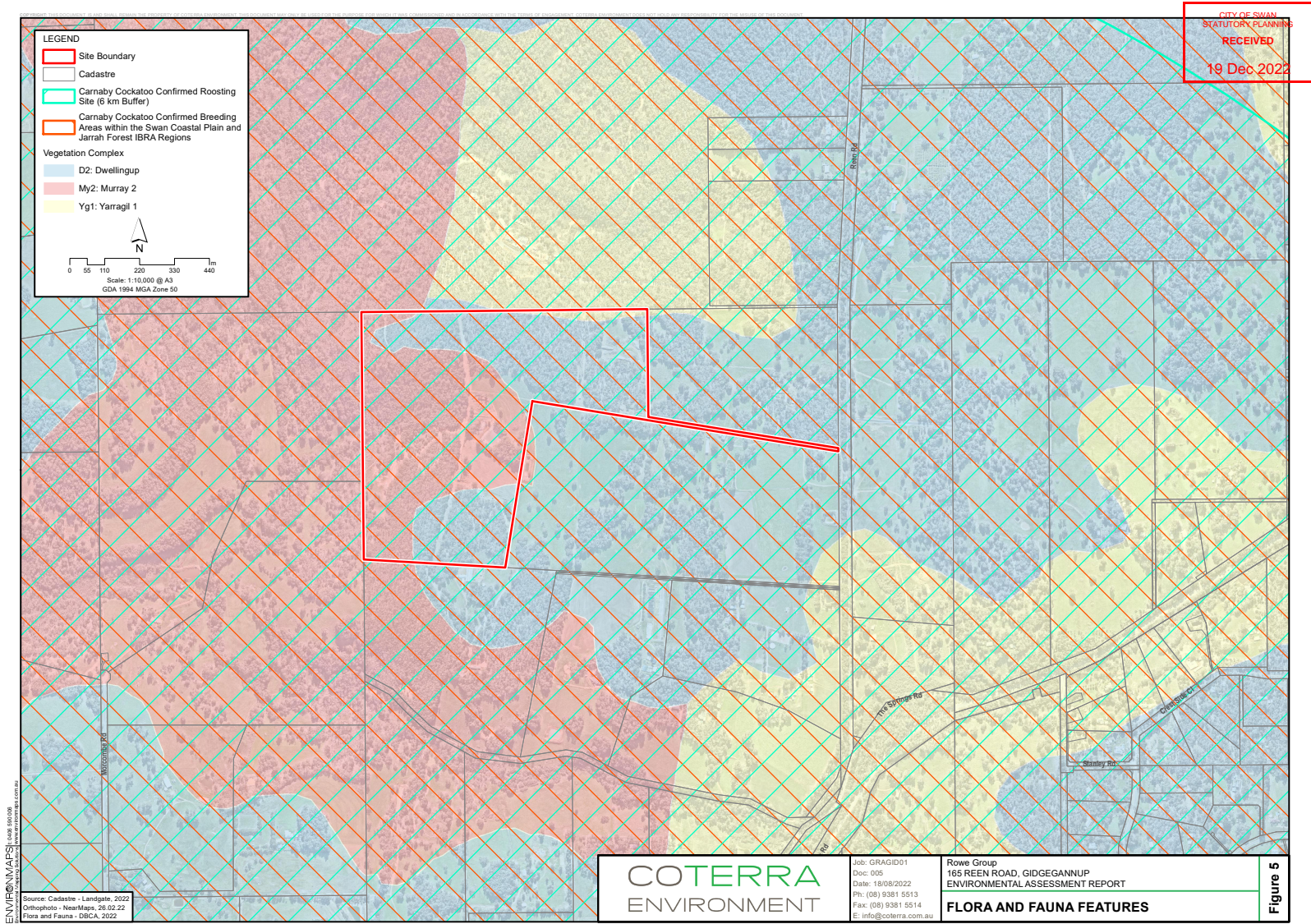
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Attachment 14.3.1.2



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November 15, 2023

Attachment 14.3.1.2





Bushfire management plan/Statement addressing
the Bushfire Protection Criteria coversheet

Site address: Lot 201 (165) Reen Road, Gidgegannup

Site visit: Yes ☒ No ☐

Date of site visit (if applicable): Day 19 Month October Year 2022

Report author or reviewer: Sarina Gorman

WA BPAD accreditation level (please circle):

Not accredited ☐ Level 1 BAL assessor ☐ Level 2 practitioner ☒ Level 3 practitioner ☐

If accredited please provide the following.

BPAD accreditation number: 42204 Accreditation expiry: Month January Year 2023

Bushfire management plan version number: v1.1

Bushfire management plan date: Day 16 Month November Year 2022

Client/business name: Rowe Group - Sam Bowers

	Yes	No
Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the bushfire protection criteria elements)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the proposal any of the following (see SPP 3.7 for definitions)?

	Yes	No
Unavoidable development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Strategic planning proposal (including rezoning applications)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
High risk land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vulnerable land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>

None of the above ☒

Note: Only if one (or more) of the above answers in the tables is yes should the decision maker (e.g. local government or the WAPC) refer the proposal to DFES for comment.

Why has it been given one of the above listed classifications (E.g. Considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

The information provided within this bushfire management plan to the best of my knowledge is true and correct:

Signature of report author
or reviewer

Date 16 November 2022



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CALIBRE | COMMITMENT | COLLABORATION

This report was prepared by:	Coterra Pty Ltd trading as COTERRA ENVIRONMENT	This report was prepared for:	
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Our Ref:	GRAGID02		Level 3, 369 Newcastle Street
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Report Version:	Revision 0		
Date:	May 2023		

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Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan



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1 Introduction

This Dust Management Plan (DMP) has been prepared for Lot 201 (165) Reen Road, Gidgegannup, which is located within the City of Swan (the site; Figure 1). The site is located approximately three kilometres (km) west of Gidgegannup, Western Australia (Figure 1).

The site is currently vacant, and predominately covered in remnant native vegetation intersected by cleared firebreaks. The centre of the site is dominated by a large cleared area containing a dam, laydown area, and shed. The site is the subject of a proposal to extract and process rock spalls of 150 – 450 millimetres (mm) in size, which will be sourced from the existing firebreaks. While the site covers an area of 52.73 hectares (ha), production works will be limited to an area encompassing approximately 3.1 ha (Figure 2).

To facilitate the proposal, a Development Application was submitted to the City of Swan for assessment, including a supporting Environmental Assessment Report (Coterra, 2022). This DMP has been prepared to support the development application.

1.1 Objective and Scope

The objective of this DMP is to protect human health and the environment, as well as considering potential amenity impacts. The scope of this DMP includes:

- Review of the existing environment
- Description of the nature of the operation
- Identification of potential sources of dust from these operations
- Identification of potential sensitive receptors, their proximity to the operations, and the associated potential impacts
- A suite of management and mitigation measures to limit generation of dust, and the impact on sensitive receptors.

1.2 Policy and Planning Considerations

This DMP has been prepared with reference to *A Guideline for managing impacts of dust and associated contaminants from land development sites, contaminated sites, remediation and other related activities*. (Department of Environment [DEC], 2021). Included in this guidance document is the process of site risk assessment, which outlines the site classifications, and the associated management and monitoring requirements for the site classification. As such, a risk assessment has been undertaken on the basis of the proposed works, in accordance with DEC (2021) (Section 3).

1.3 Proposed Works and Potential for Dust Generation

The site is proposed to be used for the extraction, production, and transport of rock spalls of 150 – 450 mm in size, which will be sourced from existing cleared firebreaks (Figure 2). It is anticipated that the works will facilitate the maintenance of these firebreaks and the fire access road, as is required under the *Bushfires Act 1954* and the annual City of Swan Fire Hazard Reduction Notice (Firebreak Notice). It is expected that the output of material from the site will not exceed 5,000 Tons (T) per annum. Processing works (including the screening of material) will be undertaken within the existing laydown area (Figure 2) before being transported off-site in covered trucks.

The extraction, processing and transport of material has each been identified as a potential source of dust generation (Section 3.1).



2 Existing Environment

2.1 Climate

2.1.1 Temperature

Gidgegannup experiences a Mediterranean climate with cool, wet winters and warm, dry summers. The closest Bureau of Meteorology weather station to the site is Millendon (Swan Valley; Site 009281) however Pearce RAAF (Site 009053) and Bakers Hill (Site 010244) are also in proximity (BoM, 2023). Mean maximum temperatures range from 18.7°C (July) to 35.6°C (February). Mean minimum temperatures range from 6.3°C (June) to 17.1°C (February) (BoM, 2023).

2.1.2 Rainfall

Average annual rainfall 876.2 millimetres (mL), falling mainly in July (BoM, 2023).

2.1.3 Wind

Predominant wind conditions include morning easterly (Plate 2-1) and afternoon south-westerly winds (Plate 2-2) during summer (BoM, 2023). Winter wind directions predominately come from a north-easterly direction on winter mornings (Plate 2-3) and westerly in the afternoon (Plate 2-4) (BoM, 2023). These wind conditions are expected to influence the direction and intensity of dust movement across the site, if this was to occur. As stronger winds are received in summer months, management actions will be focused on works being undertaken in this period, where practicable.

Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan

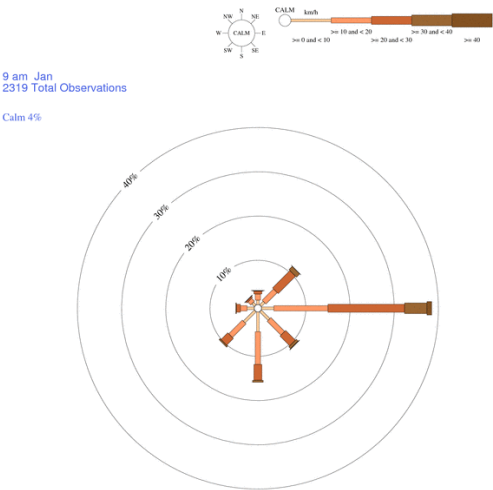


Plate 2-1: Summer Morning Wind Rose

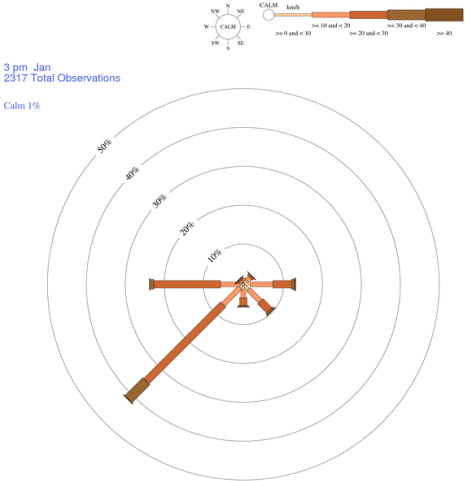


Plate 2-2: Summer Afternoon Wind Rose

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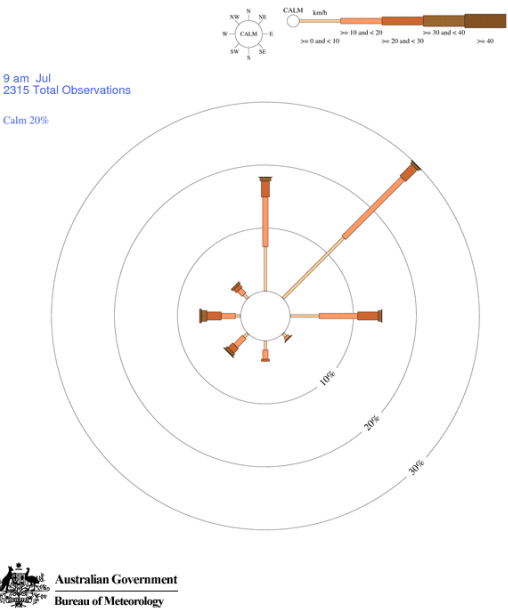


Plate 2-3: Winter Morning Wind Rose

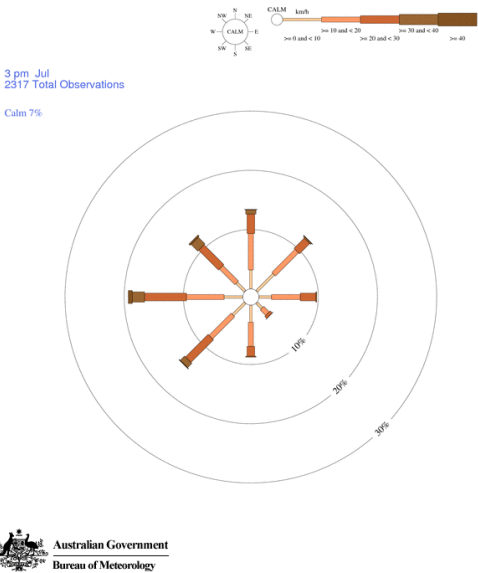


Plate 2-4: Winter Afternoon Wind Rose



2.2 Topography and Soils

Regional mapping indicates that the site geology is complex and varied (Smurthwaite, 1986). The majority of the site is underlain by laterite, however portions of the site contain granite, dolerite, silty sands and gravel (Table 2-1; Figure 3).

Table 2-1: Regional geology

Geological unit	Unit Name	Description
LA1	Laterite	Massive, hard, cemented, vuggy and pisolitic; up to 4 m thick, overlain by and associated with gravels (G2 and G3) of residual origin
GR	Granites	Fine to coarse-grained, occasionally porphyritic rocks of granite, granodiorite and adamellite composition.
DO	Dolerite	Contained within granite unit – fine to medium grained, sub-vertical dykes up to 10 m wide, associated with granites and gneisses
Smg	Gravelly silty sand	As for Sm but has more coarse sand and common fine gravel, of colluvial origin Sm (silty sand) – white to grey; fine to medium, angular quartz, minor feldspar common to abundant silt, predominantly colluvial origin
G2	Gravel	Yellow-brown to reddish brown, loose, fine to coarse, ferruginous pisolites, poorly sorted; variable amounts of sand and silt in matrix, minor recementation; colluvial origin

Source: Smurthwaite (1986) – will need to format to keep with table

Of the units identified in Table 2-1 above, two intersect areas which will be subject to site works; namely LA1 (Laterite) and Smg (Gravelly silty sand). A site inspection undertaken in May 2023 confirmed the presence of these two geological units (Plate 2-5 and Plate 2-6).



Plate 2-5: Representation of site soils, including LA1 - Latertite



Plate 2-6: Representation of site soils, including Smg – Gravelly Silty Sand

Source: Coterra (2023)

Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan



Topography at the site ranges from 228 metres Australian Height Datum (mAHD) on the western boundary to 306 mAHD on the eastern portion of the site (Figure 3).

Landform at the site is a variable and hilly valley system, ranging from gentle slopes in the south-eastern and eastern portions of the site, to steep slopes from the western boundary to the centre of the site.

The site is classified as having no known risk of containing acid sulfate soils (ACLEP, 2013).



2.3 Groundwater and Surface Water

Groundwater occurrence beneath the site is expected to be minimal based on the underlying geology. Groundwater flow is expected to move in a westerly direction based on the known topography. No specific groundwater data or investigations have been undertaken at the site.

No mapped geomorphic wetlands occur on or near the site (Landgate, 2023). An ephemeral creek line traverses the site in an east-west direction and is typically winter-flowing (Figure 4). The site is located in a proclaimed surface water area, which requires licensing for water extraction from watercourses and wetlands. No such extraction is proposed as part of the proposed works.

One dam is located on the site, which will serve as a water source for dust management purposes (Section 4).

2.4 Vegetation and Flora

The site is located in the Jarrah Forest IBRA Bioregion and the Northern Jarrah Forest subregion (DAWE, 2012).

2.4.1 Vegetation

Regional mapping indicates that the site historically contained vegetation from the West Darling 3 system association, described as a medium forest of Jarrah (*Eucalyptus marginata*) and Marri (*Corymbia calophylla*) (DBCA, 2019). There is approximately 85% of this vegetation system remaining within Western Australia (DBCA, 2019).

The vegetation on the site is also representative of the Murray 2 (My2), Dwellingup (D2) and Yarrigil 1 (Yg1) vegetation complexes, of which there is approximately 49%, 2%, and 49% remaining within Western Australia, respectively (DBCA, 2019).

It should be noted that while no remnant vegetation is proposed to be cleared to facilitate the proposed works, the City of Swan Local Biodiversity Strategy (2016) does not identify the above vegetation complexes as being high priorities for retention.

2.4.2 Flora

Based on a desktop assessment undertaken for the site, the following conservation significant species could occur within remnant vegetation (Table 2-2).

Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan



Table 2-2: Conservation significant flora potentially occurring at the site

Species	Conservation significance	Presence
<i>Thelymitra dedmaniarum</i> (Cinnamon Sun Orchid)	Endangered	Species or species habitat may occur within area
<i>Grevillea christineae</i> (Christine's Grevillea)	Endangered	Species or species habitat likely to occur within area
<i>Thelymitra stellata</i> (Star Sun Orchid)	Endangered	Species or species habitat likely to occur within area
<i>Diplolaena andrewsii</i>	Endangered	Species or species habitat likely to occur within area
<i>Diuris purdiei</i> (Purdie's Donkey-orchid)	Endangered	Species or species habitat may occur within area
<i>Grevillea flexuosa</i> (Zig Zag Grevillea)	Vulnerable	Species or species habitat may occur within area
<i>Acacia aphylla</i> (Leafless Rock Wattle)	Vulnerable	Species or species habitat may occur within area
<i>Anthocercis gracilis</i> (Slender Tailflower)	Vulnerable	Species or species habitat may occur within area
<i>Diuris micrantha</i> (Dwarf Bee Orchid)	Vulnerable	Species or species habitat may occur within area

Source: DCCEW (2022)

2.5 Land Uses

A review of historical aerial imagery suggests that the site has been used for agricultural and other rural purposes since vegetation was partially cleared between 1965 and 1974. Today, the site is largely undeveloped with some minor rural infrastructure in the centre of the site, including a shed, dam and laydown area. The majority of the site is set back from Reen Road by an approximate 650 m driveway (Figure 2).

Rural-residential properties, identified in the City of Swan LPS No. 17 as 'Landscape' zoned, are located to the north, west and south of the site (DPLH, 2008). East and north-east of the site, properties are defined as 'Special Rural' or 'General Rural' under the City of Swan LPS No. 17 (DPLH, 2008). The site is not listed as a contaminated site on the Contaminated Sites Database (DWER, 2019).

Potentially sensitive receptors as defined in *A Guideline for managing the impacts of dust and associated contaminants from land development sites, contaminated sites, remediation and other related activities* (DEC, 2011) are identified below and illustrated in Figure 4:

- Reen Road – adjacent to the eastern terminus of the driveway
- Rural-residential properties (containing a dwelling)
 - North – existing dwelling approximately 150 m from driveway
 - South – Rural infrastructure and residential dwelling approximately 162 m and 28 m from driveway, respectively
 - South – Rural infrastructure and residential dwelling approximately 32 m and 344 m from driveway, respectively
- Dhammasara Buddhist Nuns Monastery, located adjacent to the northern boundary of the site
- Remnant native vegetation within and adjacent to the site.



3 Dust Risks and Impacts

3.1 Potential Dust Sources

As per the appropriate guidelines (DEC, 2011), the following activities associated with the proposed works have the potential to generate dust:

- Excavation and processing of material
- Transport of material within and from the site associated with carted material and unsealed tracks
- Areas of soil exposed by the proposed works which may be affected by prevailing winds.

3.2 Potential Impacts

The strongest wind conditions experienced at the site are the summer afternoon south-westerly winds and the summer morning easterly winds (section 2.1.3).

Native vegetation within and adjacent to the site (Figure 2) is anticipated to provide adequate screening for potential dust movement to the north, south and west of the site. Therefore, the transport of material from the site along the driveway has the greatest potential to expose a sensitive receptor to dust, this being the residential premises adjacent to the southern driveway boundary (Figure 4).

3.3 Site Risk Assessment

A site risk assessment for uncontaminated land was undertaken for the site (Table 3-1 and Table 3-2) in accordance with DEC (2011) guidelines.

The allocated score for the site is 288, which results in the site being defined as Classification 2, and being of low risk for dust management actions, monitoring requirements, and contingencies (Section 4).

Table 3-1: Part A Assessment Criteria - Nature of Site

Item	Score Options				Allocated Score
1. Nuisance potential of soil, when disturbed	Very Low	Low	Medium	High	2
	1	2	4	6	
2. Topography and protection provided by undisturbed vegetation	Sheltered and Screened	Medium Screening	Little Screening	Exposed and Wind Prone	6
	1	6	12	18	
3. Area of site disturbed by the works	Less than 1 ha	Between 1 and 5 ha	Between 5 and 10 ha	More than 10 ha	3
	1	3	6	9	
4. Type of work being done ¹	Roads or shallow trenches	Roads, drains and medium depth sewers	Roads, drains, sewers and partial earthworks	Bulk earthworks and deep trenches	1
	1	3	6	9	

Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan



Item	Score Options	Allocated Score
Total for Part A		12

¹ Noting that the proposed works do not align with the category descriptions above, a value of 1 has been nominated. This is on the basis that no drains or sewers will be constructed on-site, and excavation will occur to a maximum depth of 1m.

Source: DEC (2011)

Table 3-2: Part B Assessment Criteria - Proximity to Other Land Uses

Item	Score Options				Score
1. Distance of other land uses from site	More than 1 km	Between 1 km and 500 m	Between 100 m and 500 m	Less than 100 m	18
	1	6	12	18	
2. Effect of prevailing wind direction (at time of construction) on other land uses	Not affected	Isolated land uses affected by one wind direction	Dense land uses affected by one wind direction	Dense/sensitive land uses highly affected by prevailing winds	6
	1	6	9	12	
Total for Part B					24

Source: DEC (2011)

Lot 201 (165) Reen Road, Giddegannup – Dust Management Plan



4 Dust Management and Mitigation

Dust control management, monitoring and contingency actions will be implemented across all applicable areas of the site for the duration of the proposed works.

4.1 Management Actions

Management actions proposed to minimise the risk of dust associated with the proposed works are consistent with DEC (2011) (Table 4-1). These management actions are considered applicable to the proposal, as well as being current best practice and/or appropriate for the site. Examples of onsite dust management actions are displayed in Plate 4-1 and Plate 4-2.

Table 4-1: Dust management actions

Management action	Description
Management actions as per DEC (2011)	
Limit cleared areas	No remnant native vegetation will be cleared to facilitate the proposed works. Some regrowth vegetation will be cleared along historic firebreaks, no greater than 0.27 ha.
Timing of works	Operating hours are to be limited to between 7 am and 4.30 pm Monday to Friday
Operating period	Extraction will be limited to the wetter, cooler months of May through October, when soil moisture is greater (2.1.2) and wind speeds are reduced (section 2.1.3).
Wind barriers	Native vegetation providing screening between works areas and sensitive receptors is to be retained.
Management of material stockpiles	Stockpiling of material will be limited to two locations, being the gravel stockpile and laydown areas as illustrated in Figure 2.
Watering (see Plate 4-1 and Plate 4-2)	A water cart is to be present on site for the duration of the proposed works. Water will be sourced from an existing dam on site (Figure 2), so as to minimise the movement of vehicles to and from the site.
	On site processing of material is to be undertaken with the use of dust suppressing water (i.e. via sprinkler system). Water is to be sourced from an existing dam on site (Figure 2).
Maintenance	All staff are to be made aware of the potential for dust generation and inducted on dust management. Dust control equipment (including water carts) should be inspected regularly and defects repaired promptly.
Additional management actions	
Vehicle movement	A maximum of two truck deliveries from the site will be undertaken in any given day. It should be noted that there will be days where no truck deliveries will take place.
Driveway treatment	Approximately 600 m of the existing driveway, including that which runs beside rural infrastructure to the south, will be bituminised to eliminate the generation of dust in this area.
Revegetation	A line of trees will be planted along the southern boundary of the existing driveway, providing dust screening to the neighbouring property.

Lot 201 (165) Reen Road, Gidgegannup – Dust Management Plan



Plate 4-1: On site dust management actions including the use and presence of a water cart



Plate 4-2: On site dust management actions including use of a sprinkler system during processing.

Source: Coterra (2023)

Plate 3:

4.2 Monitoring

4.2.1 Advice to Residents

Prior to works commencing, a notice will be erected at the site entrance, informing the public of intended site works. This notice will include:

- Proposed dates of works
- Description of the proposed works
- Description of management actions
- (a) Contact details of person to be contacted with regard to complaints or further information.

A copy of this notice will be forwarded to the City of Swan prior to the commencement of works.

4.2.2 Complaints Procedure

Should any complaints be received during or after the clearing works the following details will be recorded in a dedicated complaints register:

- Name and contact details of the complaint
- Date and time of the complaint, and the date and time of the associated dust nuisance
- Details of the complaint and effect on premises.

For each complaint received, an investigation into the dust nuisance is to be undertaken, with subsequent implementation (if necessary) of dust management contingencies (Section 4.3). The investigation and



management measures undertaken (if any) will be recorded in the complaints register. A copy of the complaints register will be made available to the City of Swan upon request.

4.3 Contingencies

Should excessive nuisance dust be generated (based on the receipt of multiple complaints [Section 4.2.2]), wind fencing may be installed, where appropriate, to minimise impacts to sensitive receptors. It should be noted that existing vegetation occurs across the majority of the site, and so the installation of wind fencing may only be required in limited boundary areas. Screening vegetation to be planted along the southern boundary of the driveway will also serve to mitigate the spread of dust, once established.

The application of hydromulch may be undertaken to further limit the generation of dust, particularly from stockpiles, if necessary.

The timing of works may also be modified so as to not conflict with particularly dry and windy conditions.

4.4 Responsibilities

Implementation of this DMP will be the exclusive responsibility of the land-owner, who are the proponent for the proposed works.



5 Conclusion

The extraction, processing and transport of material within and from the site has the potential to impact surrounding land uses through the generation of dust. Implementation of the management actions contained within this DMP will serve to minimise and/or prevent these impacts, for the duration of the program. These actions include:

- Availability of a water cart on-site at all times to suppress dust, as required
- Installation and maintenance of screening vegetation to limit the spread of dust off-site
- Sealing of the main driveway to eliminate dust generated from transport off-site
- Trucks transporting materials off-site to utilise tarpaulins or similar to cover dust generating material
- Speed limits (30 km/hr) to be applied to vehicles operating on-site
- Ongoing visual assessments of dust generated during the proposed activities.

Contingency arrangements which can be implanted if required include:

- Temporary cessation of activities until conditions improve
- Limiting the proposed works to times of moist soil and lower wind speeds.

Implementation of this DMP is to be the exclusive responsibility of the landowner, who is proponent for the works.



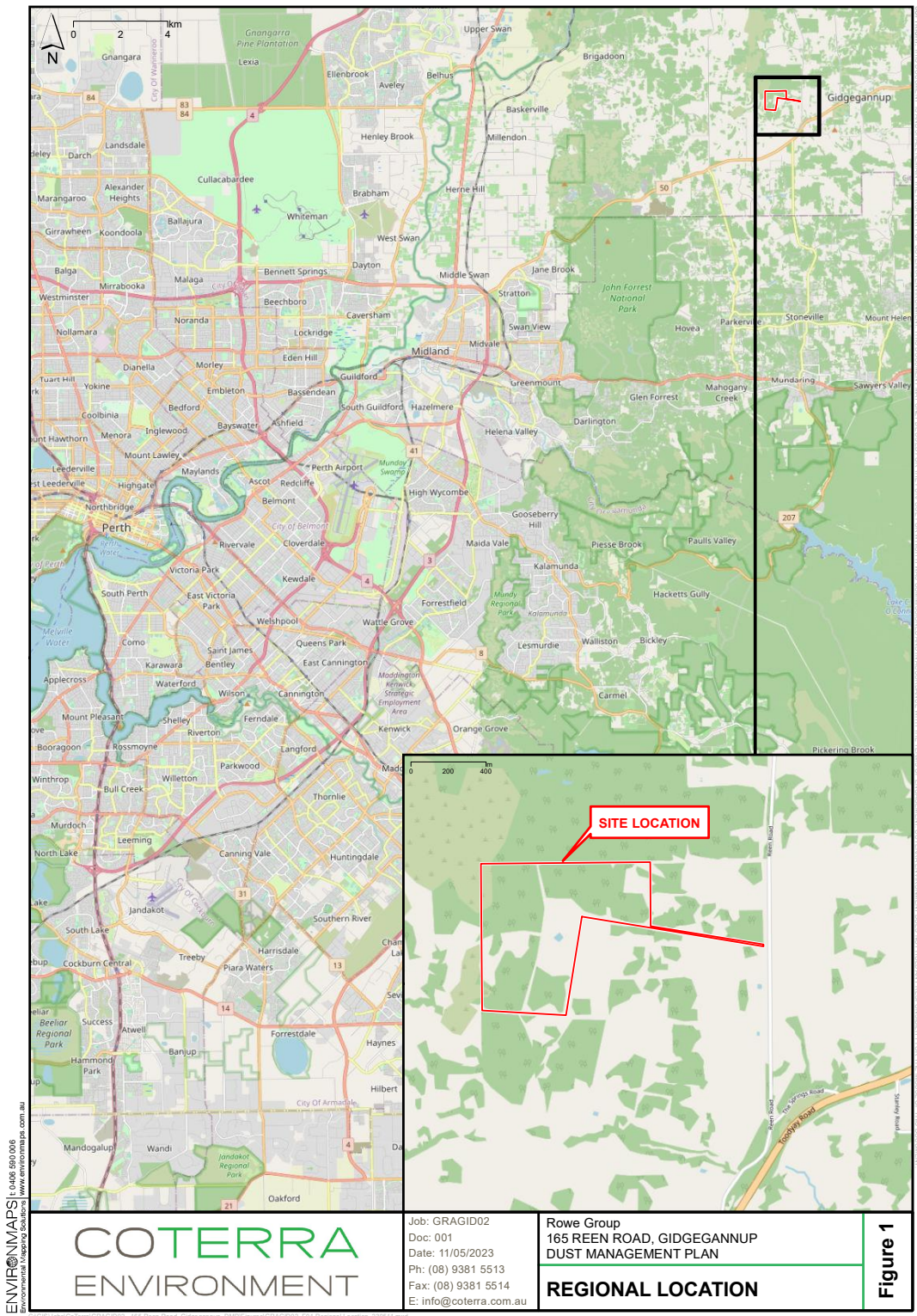
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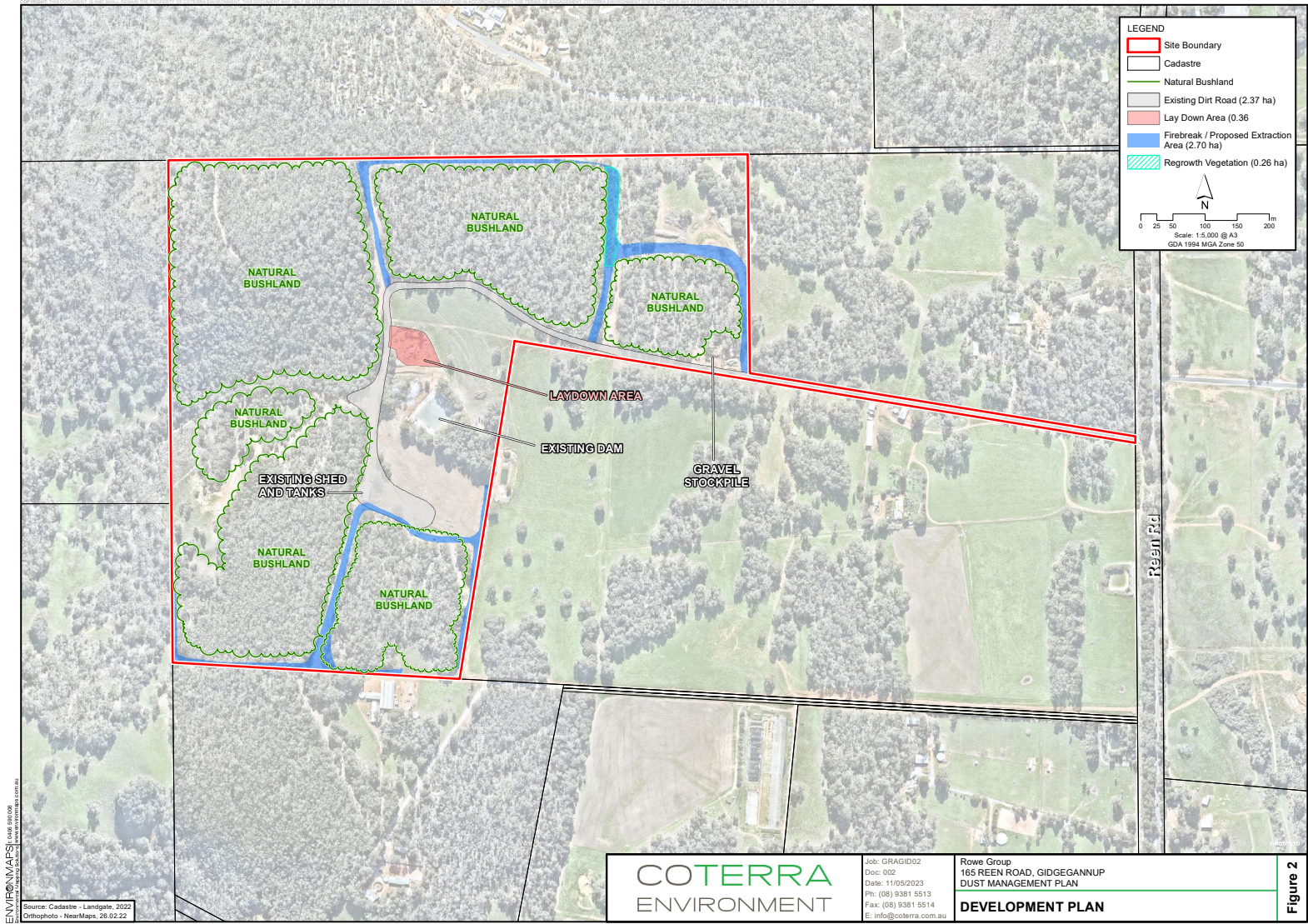
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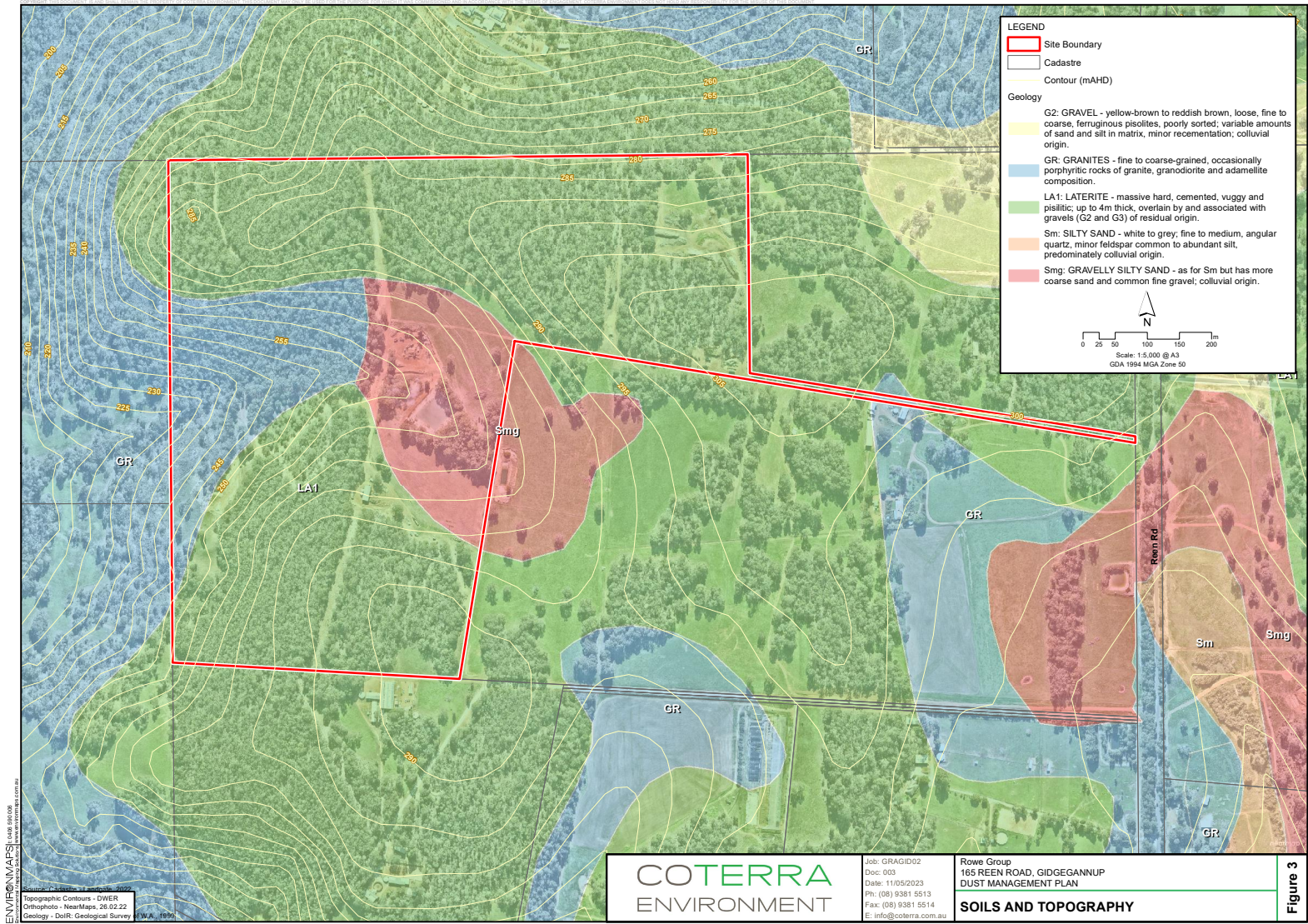
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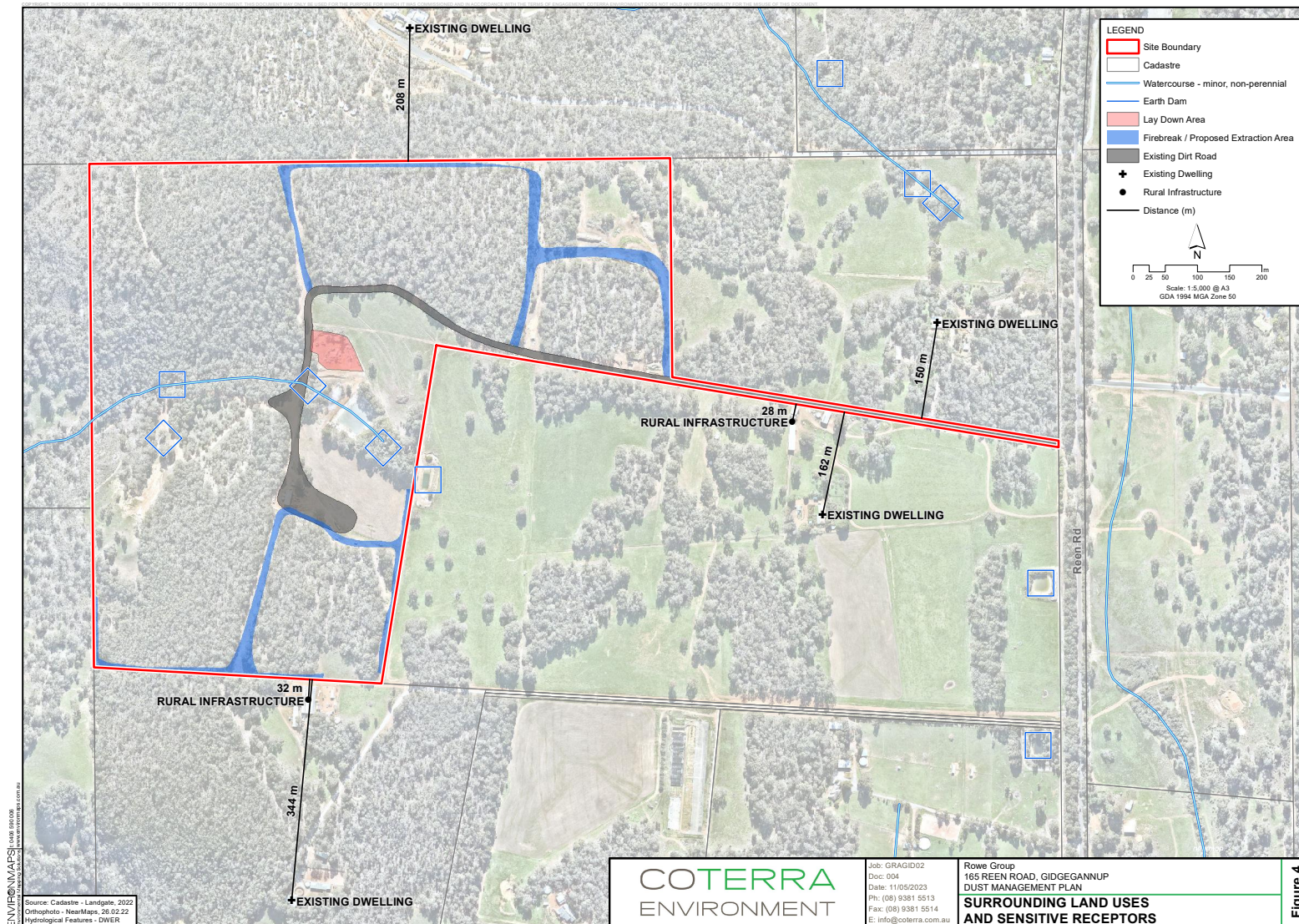




Ordinary Meeting of Council - Minutes
November 15, 2023

Attachment 14.3.1.3





14.4 OPERATIONAL MATTERS

14.4.1 SOUTH GUILDFORD REPLACEMENT BMX TRACK

Ward	Midland/Guildford Ward
Disclosure of interest	Nil
Business Unit	Asset Management
Authorised Officer	Executive Director Operations
Voting Requirements	Simple Majority

KEY ISSUES

- The previous BMX track in the Queens Road Arboretum was closed in 2020 following the discovery of asbestos fragments believed to be contained in the fill material of the jumps. The existing BMX track will also be impacted by the Main Roads WA proposed intersection upgrade of Kalamunda Road and Great Eastern Highway.
- The City previously advertised two proposed locations for a new track within the Queens Road Arboretum. At the end of the consultation period 161 submissions were received, comprising of 85 in support, 55 objections and 21 neutral responses. The dominant trends from submitters were to construct like-for-like dirt jumps as soon as possible to replace the facility for the community.
- Of the 85 in support, 28 supported Location 1, while 42 supported Location 2 and 15 supported both locations. A number of submitters were also opposed to the proximity of the BMX track to Queens Road, and a third location (referred to as Location 3) in the Queens Road Arboretum was proposed by community members.
- At the 17 November 2021 Ordinary Council Meeting, Council resolved to defer the decision on the replacement BMX track location to a future Ordinary Meeting of Council, following receipt of Main Roads WA's (MRWA) designs for the grade separated intersection.
- Main Roads WA conceptual designs for the proposed intersection upgrade of Kalamunda Road and Great Eastern Highway Bypass were received in December 2023.
- The MRWA designs show that Location 1 will be impacted by the intersection upgrade. Location 2 is not affected by the intersection upgrade but is located closer to houses on Queens Road and has impacts to existing trees. Location 3 may be lightly impacted by the intersection upgrade, though shifting this location slightly north is expected to suitably mitigate this risk of impact.

BACKGROUND

The previous BMX track in South Guildford was constructed by the local community over 20 years ago. The site is owned by the State of WA with a management order to the City of Swan.

The BMX track was closed in 2020 by the City following the discovery of asbestos fragments on the site. The asbestos appears to have been contained in the fill material that made up the track and has been exposed over time. The site is currently fenced off.

The City is proposing to construct a replacement BMX track for the local community. However, it was established that the existing BMX track location is likely to conflict with the proposed grade separated intersection upgrade of Kalamunda Road and Great Eastern Highway Bypass to be completed by Main Roads WA.

As a result, two possible alternate locations for the replacement BMX track were initially identified to reduce the likelihood of a conflict between the BMX site and the intersection upgrade.

At the 17 November 2021 Ordinary Council Meeting, Council resolved to:

- 1) Note that the draft 2022/23 capital budget includes funding for the new BMX jumps in South Guildford.
- 2) Ensure that community consultation for this project will be undertaken in 2021/22, commencing no later than January 2022.
- 3) During the construction process, undertake asbestos sampling of the fill material that is used for the new BMX track to ensure it doesn't contain asbestos.

The City advertised the two potential locations for the replacement BMX track and conducted community consultation in December 2021 and January 2022. Location 1 was proposed on the far eastern side of Queens Road Arboretum. Location 2 was proposed north-east of the existing location and in line with the play space towards the middle of Queens Road Arboretum. Consultation respondents proposed a third location (known as Location 3) between the existing BMX track and Location 2.

The results of the consultation were reported to Council and at the 6 April 2022 Ordinary Council Meeting, Council resolved to:

- 1) Defer the decision on the replacement BMX track location to a future Ordinary Meeting of Council, following receipt of Main Roads WA's (MRWA) designs for the grade separated intersection.
- 2) Record the reasons for changing the Officer Recommendation are:
 1. Greater Connect Alliance has been engaged by MRWA to do the planning for the proposed new interchange at Kalamunda Road and Great Eastern Highway Bypass and they say it's too early to determine the impacts on the BMX track or confirm future access arrangements or changes to Barkers Road and/or Queens Road.
 2. We are unable to confirm if Location 3 is suitable until we have MRWA's designs.

3. A deferral will allow more time to find out what MRWA's intentions are and therefore the impact area.

DETAILS

The City received concept designs for the Kalamunda Road and Great Eastern Highway Bypass interchange from MRWA in December 2023, which provide approximate extents of the project. MRWA have indicated that further design work is required, though the project is on hold for the foreseeable future due to MRWA working through land access and approval issues. It is therefore unlikely that the City will receive any further MRWA designs for a number of years at this stage.

Based on the MRWA concept designs and staff assessment, there are three options:

Option 1: Construct the BMX track at Location 1

The MRWA concept designs for the interchange show that Location 1 is significantly impacted by the intersection upgrade.

This is not the recommended option because Location 1 is substantially within the proposed interchange construction footprint and received low support during consultation.

Option 2: Construct the BMX track at Location 2

The MRWA concept designs indicate that Location 2 is not impacted by the proposed grade separated intersection. Location 2 received some support during community consultation.

This is not the recommended option, as Location 2 is expected to require the removal of five established trees. In addition, Location 2 is close to Queens Road, with concerns of increased noise and anti-social behaviour emerging from the consultation responses in relation to this location.

Option 3: Construct the BMX track close to Location 3

The MRWA concept designs indicate that it is possible to shift Location 3 slightly north to move it outside the proposed construction footprint. A potential risk with this option, is that the BMX track may be impacted in future years if the MRWA intersection design changes. However, this will not be known for a number of years and the City could request MRWA reinstate the BMX track at their cost if a conflict were to happen.

This is the recommended option as it keeps the BMX track close to its original location and provides a greater distance between the BMX track and housing on Queens Road which addresses concerns of noise and anti-social behaviour previously raised by the community. There are also no impacts on existing trees.

CONSULTATION

The City advertised the two proposed locations for the replacement BMX track within the Queens Road Arboretum in December 2021 and January 2022. The advertisement involved a letter drop to 436 South

Guildford properties, social media adverts, placement of notices in City libraries and the City's Administration building, and two face-to-face community workshops. At the end of the consultation period 161 submissions were received consisting of:

- 85 in support (28 for Location 1, 42 for Location 2 and 15 who supported both locations)
- 55 objections
- 21 neutral responses

In addition, staff attended the Guildford Primary School on 14 December 2021 to discuss the proposed locations with students. The City also engaged with interested parties at a BMX Freestyle workshop in Stratton on 27 January 2022. Interested parties were directed to make a formal submission online or in writing.

Submitters noted the importance of the South Guildford BMX jumps to the broad community and the adverse impact to residents of all ages since the closure has been in place. Objectors generally raised concerns regarding the proximity of the proposed BMX track locations to Queens Road, with Location 2 being the closest and therefore highest concern.

ATTACHMENTS

1. Location 1 - Queens Road Arboretum [**14.4.1.1** - 1 page]
2. Location 2 - Queens Road Arboretum [**14.4.1.2** - 1 page]
3. Location 3 - Queens Road Arboretum [**14.4.1.3** - 1 page]

STRATEGIC IMPLICATIONS

Social

S1 Safe and healthy community

S1.2 Build social inclusion and connectivity in local places and areas

Social

S2 Accessible services meeting changing community needs

S2.1 Build service delivery options to meet the future needs of aged, youth, families and children

Built Environment

B1 Planned and facilitated growth

B1.1 Create community places to live, relax and work

STATUTORY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

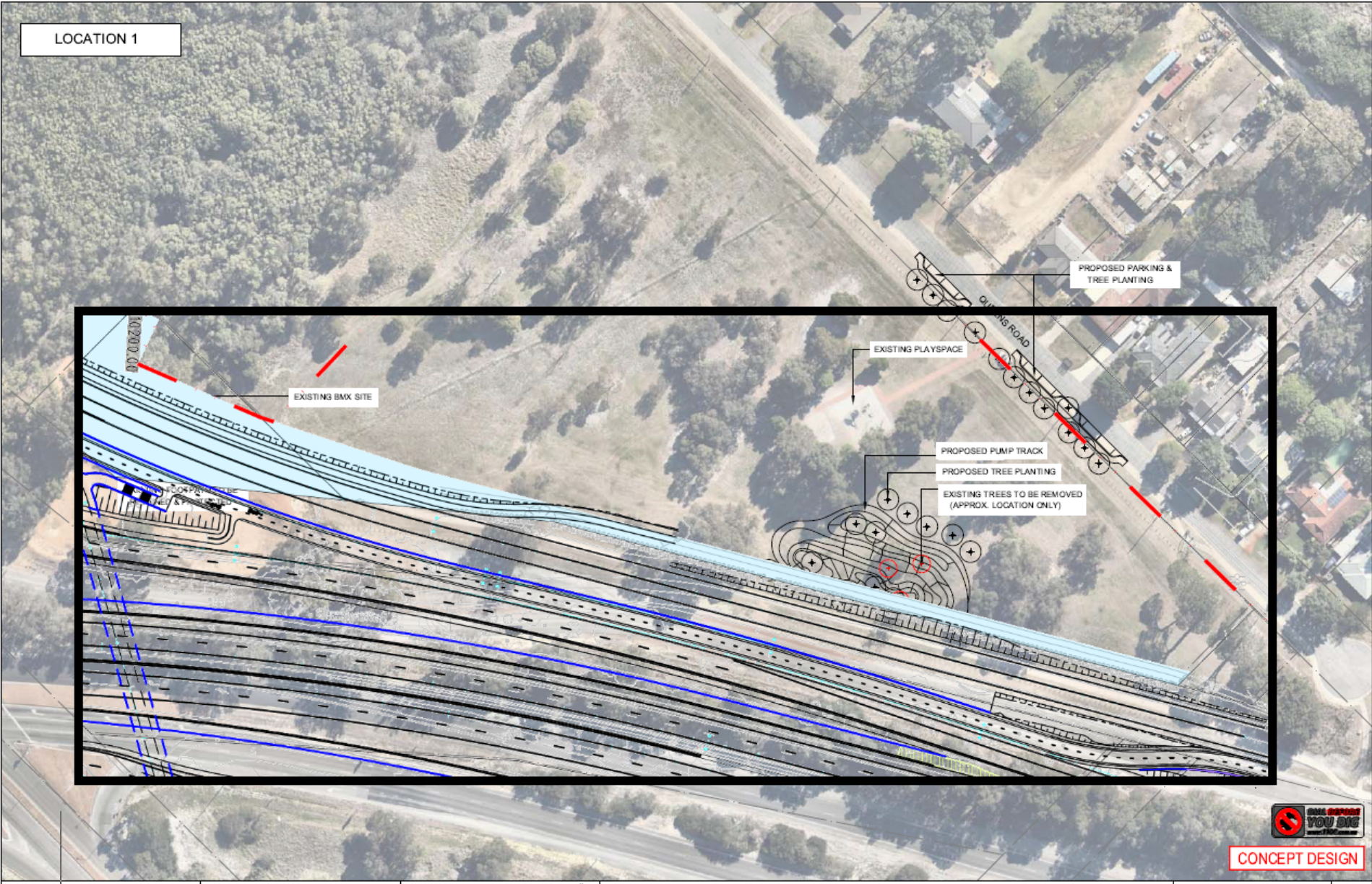
There is \$150,000 in the deferred project reserve to relocate the BMX jumps. It is expected that additional funds will be required on a future capital budget to complete the works due to increases in construction costs since the project was originally budgeted. Therefore, the total cost is expected to be \$275,000.

RECOMMENDATION

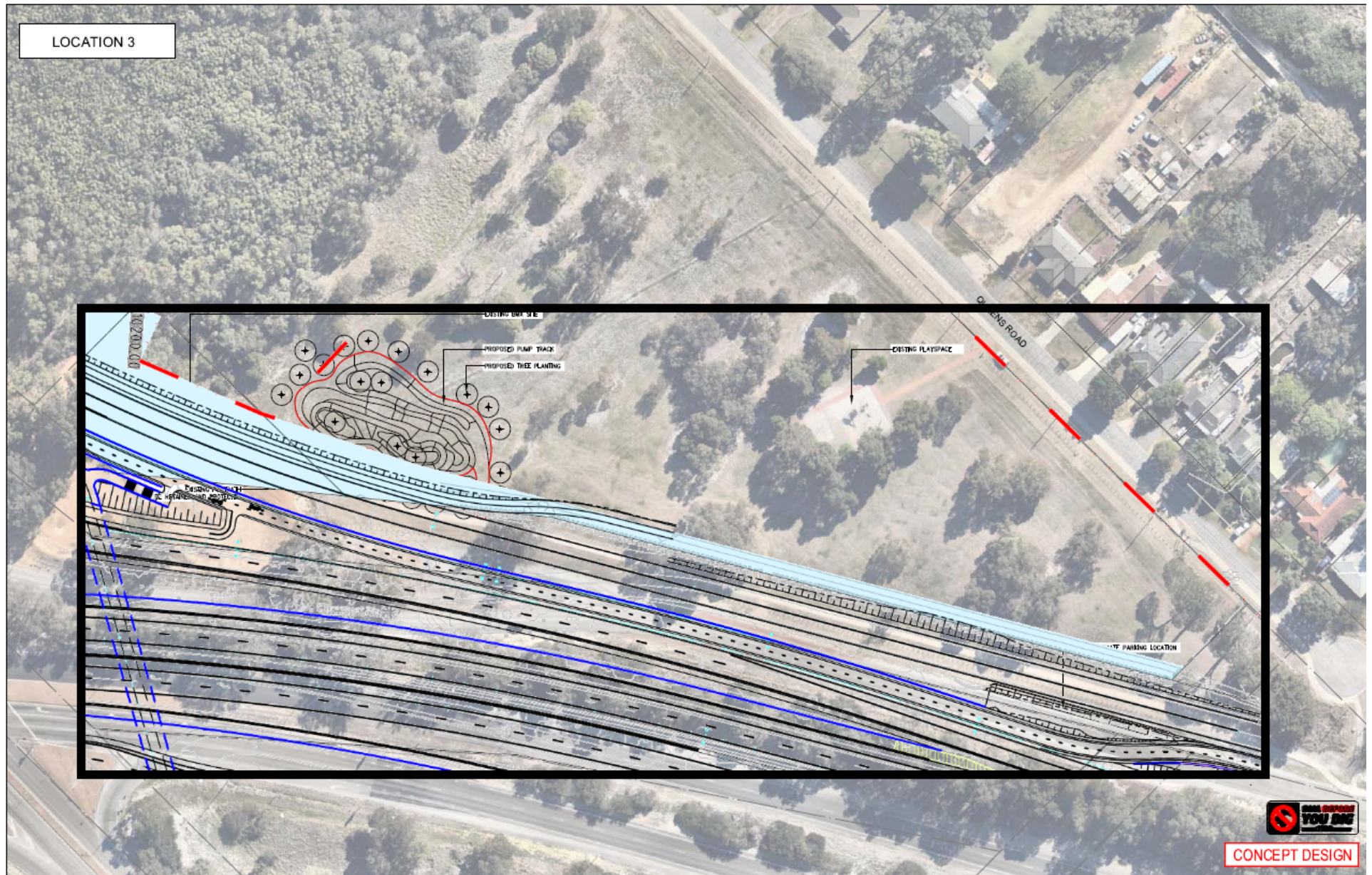
That Council resolve to:

1. Approve the replacement of the BMX track in Location 3 (adjacent to the existing track) within the Queens Road Arboretum, noting that this location will need to be shifted slightly to the north to reduce the risk of any impacts by the proposed MRWA roadworks.
2. Advise submitters accordingly.

CARRIED EN BLOC







14.5 FINANCIAL AND LEGAL MATTERS

14.5.1 FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 30TH APRIL 2024

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Financial Services and Rates
Authorised Officer	Executive Director Corporate
Voting Requirements	Simple Majority

KEY ISSUES

- This report provides Council with a suite of financial management reports in order for Council to monitor the financial performance and position of the City.
- A summary page has been developed that includes high level financial information, commentary and graphical representation from the various statements and schedules included in the report.
- Statements included are Financial Activity, Notes to and forming part of the Statement of Financial Activity, Comprehensive Income, Financial Position, Capital Jobs, Cash and Investments.

BACKGROUND

Section 6.4 of the *Local Government Act 1995* requires an annual financial report to be prepared as well as such other financial reports as prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the income and expenditure, as set out in the annual budget. The statement of financial activity is to be supported by such information as is considered relevant by the local government.

A statement of financial activity and any accompanying documents are to be presented at the next Ordinary Council Meeting following the end of the month to which the statement relates, or to the next Ordinary Council Meeting after that meeting.

In addition, under regulation 34(5) of the Regulations each financial year, local government is to adopt a percentage or value, calculated in accordance with Australian Accounting Standards to be used in the statement of financial activity for reporting material variances.

The City of Swan Financial Management Reports use a materiality threshold to measure, monitor and report on the financial performance and position of the City. The materiality threshold adopted by the

Council, together with the Annual Budget for 2023/24 are variances that are greater than 10% of the original adopted budget and a value greater than \$100,000.

Following the change in format of the 2023/24 Annual Budget, The City of Swan has also changed the format of the monthly financial report to continue to be compliant with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

DETAILS

The financial management report for the period ended 30 April 2024 is included as an attachment to this report.

As the information contained in the Statement of Financial Activity is repeated in the Statement of Comprehensive Income and Statement of Financial Position, the analysis of the information is included below:

1. Statement of Comprehensive Income

Year to date revenue from Operating activities is \$222.2m, this is greater than the revised budget by \$2.2m. Expenditure on Operating activities for the year to date is \$171.6m, this is less than the revised budget by \$2.5m. The net result from Operating activities is \$50.6m in comparison to \$45.9m revised budget year to date.

After non-operating activities, the net result is \$98.1m in comparison to \$103m revised budget year to date.

2. Statement of Financial Position

Current Assets have decreased by \$8.1m compared to March 2024. Current Assets spike each year during July when the Rates strike occurs, as the majority of Rates revenue for the financial year is recognised, this progressively decreases as expenditure occurs in line with service delivery across the year.

Non-Current Assets have increased by \$1.2m compared to March 2024. This is mostly due to the progression of the 2023/24 capital program.

Current Liabilities have increased by \$1.3m compared to March 2024, due mainly to an increase in Trade and Other Payables.

Non-Current Liabilities have not changed compared to March 2024.

3. Statement of Cash Flows

Cash and Cash Equivalents as at 30 April 2024 was \$335.1m. Cash and Cash Equivalents as at 30 April 2023 was \$303.8m.

CONSULTATION

Not applicable.

ATTACHMENTS

1. Financial Management Report for the period ended 30 th April 2024 [**14.5.1.1** - 19 pages]

STRATEGIC IMPLICATIONS

Governance

G1 Aligned leadership and direction

G1.1 Provide accountable and transparent leadership

Monitoring performance by comparison of budget and actual is an essential management tool to ensure financial performance within acceptable pre-determined limits.

STATUTORY IMPLICATIONS

Section 6.4 of the *Local Government Act 1995* and regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*.

FINANCIAL IMPLICATIONS

Compares financial activity with budget as detailed in this report.

RECOMMENDATION

That Council resolve to:

1. Note the financial statements and report for the month ended 30 April 2024 in accordance with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*.

CARRIED EN BLOC



Financial Report

for the Period Ending

30th April 2024

one city diverse places





1.0	Financial Management Summary	1.0
2.0	Financial Statements	
	Statement of Comprehensive Income	2.1
	Statement of Financial Activity	2.2
	Notes to the Statement of Financial Activity	2.3 - 2.4
	Variance Analysis Commentary	2.5 - 2.6
	Cash Holdings, Investments and Reserves	2.7
	Statement of Financial Position	2.8
3.0	Capital Payments	3.0
	Capital Works Future Variations	3.1 - 3.2
	Capital Works Schedules	3.3 - 3.6
4.0	Cash and Investments	4.0
5.0	Rates Debtors	5.0

1.0 Financial Management Summary

2.1 Statement of Comprehensive Income (Performance)

	Year to 30th April 2024			Annual Revised Budget \$000's	Annual Revised Budget %
	Actual \$000's	Revised Budget \$000's	Variance %		
Revenue	222,246	220,059	1%	227,876	98%
Expenses	(171,634)	(174,122)	-1%	(214,345)	80%
Profit/Loss	50,612	45,937	10%	13,531	374%
Non-operating	47,502	57,027	-17%	77,416	61%
Net Result	98,114	102,964	-5%	90,946	108%

>The City recorded a net result of \$98.1m, which is \$4.9m or 5% below budget.

>Operating Revenue is \$2.2m or 1% above budget, which includes \$963k from rates levied, \$476k in insurance claim recoups, \$406k building license fees and from \$308k property rental income.

>Operating Expenditure was \$2.5m or 1% below budget, including key underspends of \$1.3m in employee costs from vacant positions and recruitments in progress, \$766K in materials and contracts, and \$308k in other expenditure.

>Non-operating income has \$9.5m or 17% unfavourable variances include timing differences of \$4.6m less in capital grants, \$3.3m in Developer Contributions and \$1.6m less profit from asset disposals.

2.2 Statement of Financial Position

	2023 June \$000's	2023 March \$000's	2024 April \$000's
Current:			
Assets	349,702	382,659	374,541
Liabilities	110,493	89,752	91,077
Non Current:			
Assets	2,435,629	2,484,034	2,485,212
Liabilities	92,376	88,100	88,100
Net Assets	2,582,462	2,688,840	2,680,576

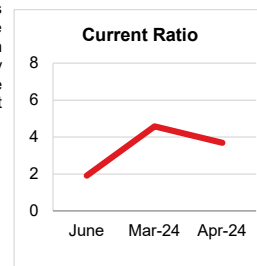
>Since the majority of the financial year's rates revenue is recognised during the July Rates strike, current assets experience an annual peak. As expenses are incurred in accordance with service delivery throughout the year, current assets gradually decline. The expenditure on new capital projects and service delivery have mainly contributed to a decrease of \$8.1m in Current Assets compared to March 2024.

>The progression of new capital projects has mainly contributed to an increase of \$1.2m in Non-Current Assets compared to March 2024.

>Current Liabilities have increased by \$1.3m compared to March 2024, mainly due to an increase of Trade and Other Payables.

> Non-Current Liabilities have not changed compared to March 2024.

>A decrease in Current Assets and increase in Current Liabilities has contributed to a decrease in the Current Ratio to 3.69.



3.0 Capital Payments

	Year to 30th April 2024			Actual/Comm \$000's	Annual Revised Budget \$000's	Annual Revised Budget %
	Actual \$000's	Revised Budget \$000's	Revised Budget %			
Buildings	22,052	25,170	88%	27,638	29,180	95%
Drainage	844	2,475	34%	2,179	3,249	67%
Footpaths	113	298	38%	164	394	42%
Parks	16,392	20,441	80%	20,852	27,569	76%
Roads	28,918	36,737	79%	33,133	47,467	70%
P&E, Other	29,577	41,039	72%	33,676	64,611	52%
Total	97,896	126,159	78%	117,642	172,470	68%

> **Total capital** works has realised 68% or \$118m of a \$172.4m revised budget. Spending includes \$97.9m of actual costs and \$19.7m committed costs making up 17% of total expenditure for works on order. The total variance between budgeted expense and actual expense is currently running at 32% or \$55m and this is expected to reduce as the year progresses and works continue. In addition, this is also an indication of a reduction in historical volumes of annual carry forwards which are currently estimated at approximately \$23.5m which, in turn reducing the YTD Spend V's Budget variance of 32% to 18%.

>**Buildings** recognised 95% or \$28m spend against its \$29m budget with prominent spend noted for the construction of Swan Active, Midland \$9.9m, District Park Pavilion \$4.7m, Ellenbrook Leisure Centre \$3.2m, Midland Library \$2m, Dulcie Liddelow Netball Centre \$1.8m, Charlottes Vineyard Pavilion \$1m and Midland Junction Arts Centre \$1m.

>**Parks** realised 76% or \$20.9m compared to a budget of \$28m with elevated spending of \$13.1m on District Park Active, \$1.4m for the planting of residential street trees, \$1.2m against Ballajura Intergenerational Playspace and \$1.1m on the City-Wide Play space replacement program.

>**Roads** expenditure is 70% in total or \$33.1m of an annual \$47m budget. Substantial spending was recorded for the extension of Stock Road, Bullsbrook \$7.4m, The Broadway, Ellenbrook \$3.7m, Shady Hills \$3.1m, Daviot RD (Ex Lord Street) Caversham \$2.7m, Henley Brook Avenue \$2.6m, Marangaroo Avenue & Hepburn Drive \$2.6m, Gngara Road & Henley Brook Avenue Intersection \$1.3m, Toodyay Rd, Middle Swan \$1.1m, Neaves Road \$1.1m and Raphael Road, Bullsbrook \$1m.

>**Other Capital** spending has driven 52% of expenditure realising \$34m against a \$64.6m budget predominantly due to developers contributing 30% with the gifting of **In-Kind** assets to the City of \$19.9m against a budget of \$39.3m with Roadworks at \$12.2m, Stormwater Drainage \$4.5m, Parks \$2.2m and Cycleways/Footpaths \$1m Other elevated spending has been identified against **Motor Vehicles, Waste, Plant & Equipment Replacement** of \$8.2m, \$3.5m for **Land** acquisitions primarily due to Henley Brook land required for future road infrastructure.

4.0 Cash and Investments

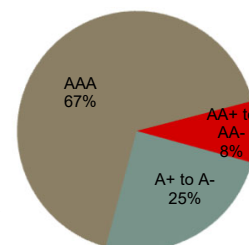
	March \$000's	Volume Held April \$000's	Ave Interest %
Cash	25,926	39,360	4.15%
Term Deposits	310,700	295,700	5.04%
Total	336,626	335,060	4.95%

>The Cash and Cash Equivalents balance for the end of April 2024 was \$335.1m.

>The City's investment portfolio posted a return of 4.95% pa for the month of April 2024 versus the bank bill index benchmark return of 4.24% p.a.

>The City is taking advantage of Green, Environmental, Social and Governance TDs (ESGTDs) from Westpac which earmarks funding for green and socially responsible investment (SRI) projects and initiatives. These TDs are independently certified as meeting internationally recognised standards. Between non-fossil fuel banks and Green/ESGTDs, the City's portfolio has approximately 21.5% in Green/SRI exposures.

>Accrued Interest as at 30 April 2024 was \$7m.



5.0 Debtors

	March \$000's	April \$000's	Change %
Current	133	371	179%
> 30 Days	69	40	-42%
> 60 Days	38	63	63%
> 90 Days	693	693	0%
Total Trade	933	1,166	25%
Rates Debtors	19,537	16,446	-16%
Other Debtors	10,132	7,050	-30%
Total Debtors	30,603	24,662	-19%

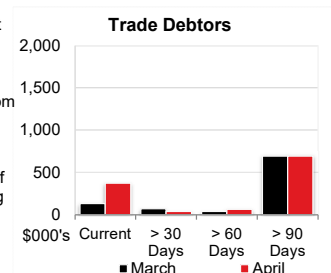
> Current month debtors increased due to large government invoice raised.

> 30 Days Debtors decreased due to payments received.

> 60 Days Debtors increased due to FER invoices rolling from 30 days.

> 90 Days Debtors no change from previous month.

> The outstanding balance (including Deferred) at the end of April 2024 has reduced by approx. \$3m or 16% comparing to the end of March. The decrease in the total outstanding balance is less significant compared to March as the due dates for interims and the fourth instalment was on 22 March 2024.



City of Swan
Statement of Comprehensive Income
For the Period Ended 30 April 2024

Annual Original Budget 2023/24	Annual Revised Budget 2023/24		YTD Revised Budget 30 April 2024	YTD Actual 30 April 2024	Variance	VAR Note	Variance YTD Revised Budget
\$	\$		\$	\$	\$		%
REVENUE							
148,401,224	150,007,455	General rates	149,770,164	150,733,397	963,233		
12,108,555	5,941,246	Grants, subsidies and contributions	5,209,282	5,072,643	(136,639)		
47,768,549	48,377,680	Fees and charges	45,404,832	46,290,160	885,328		
468,732	457,029	Service charges	457,029	455,854	(1,175)		
12,469,656	18,727,572	Interest revenue	15,646,839	15,599,560	(47,279)		
3,475,745	4,364,878	Other revenue	3,571,231	4,094,417	523,186	F	15%
224,692,461	227,875,859		220,059,377	222,246,030	2,186,653		
EXPENSES							
(97,543,936)	(96,557,707)	Employee costs	(79,877,074)	(78,555,405)	1,321,669		
(45,649,036)	(45,623,647)	Materials and contracts	(35,474,781)	(34,708,315)	766,466		
(7,462,900)	(7,486,638)	Utility charges	(5,769,258)	(6,022,702)	(253,444)		
(51,565,493)	(56,964,097)	Depreciation	(46,961,910)	(46,680,437)	281,473		
(1,881,227)	(2,090,209)	Finance costs	(1,332,722)	(1,321,182)	11,540		
(3,019,895)	(3,028,274)	Insurance	(2,527,153)	(2,475,120)	52,032		
(2,447,970)	(2,594,717)	Other expenditure	(2,179,304)	(1,870,969)	308,334	F	(14%)
(209,570,456)	(214,345,289)		(174,122,200)	(171,634,131)	2,488,070		
15,122,004	13,530,569		45,937,177	50,611,900	4,674,723		
18,097,598	16,375,363	Capital grants, subsidies and contributions	13,058,537	8,467,638	(4,590,898)	U	(35%)
22,802,715	25,273,484	Developer contribution plans:Cash	21,322,672	19,414,770	(1,907,902)		
16,046,054	17,511,293	Developer contribution plans:In Kind	-	-	-		
(9,242,926)	(9,242,926)	Land ceded to the crown	-	-	-		
24,750,000	24,750,000	Non-operating gifted assets from developers	21,294,496	19,890,166	(1,404,330)		
1,998,955	1,609,311	Profit/(Loss) on asset disposals	1,341,092	(274,277)	(1,615,370)	U	(120%)
10,000	10,000	Fair value adjustments to investment at fair value through profit or loss - WALGA House	10,000	3,365	(6,635)	U	(66%)
1,129,280	1,129,280	Share of net profit of associates accounted for using the equity method - EMRC	-	-	-		
90,713,680	90,946,376	NET RESULT FOR THE PERIOD	102,963,974	98,113,561	(4,850,413)		
90,713,680	90,946,376	TOTAL COMPREHENSIVE INCOME	102,963,974	98,113,561	(4,850,413)		

City of Swan
Statement of Financial Activity
For the Period Ended 30 April 2024

Annual Adopted Budget 2023/24 \$	Annual Revised Budget 2023/24 \$		YTD Revised Budget 30 April 2024 \$	YTD Actual 30 April 2024 \$	Variance \$	VAR Note	Variance YTD Revised Budget %
OPERATING ACTIVITIES							
Revenue from operating activities							
134,105,712	135,708,496	General rates	135,601,204	136,564,436	963,233		
14,295,512	14,298,960	Rates excluding general rates	14,168,961	14,168,961	-		
12,108,555	5,941,246	Grants, subsidies and contributions	5,209,282	5,072,643	(136,639)		
47,768,549	48,377,680	Fees and charges	45,404,832	46,290,160	885,328		
468,732	457,029	Service charges	457,029	455,854	(1,175)		
12,469,656	18,727,572	Interest revenue	15,646,839	15,599,560	(47,279)		
3,475,745	4,364,878	Other revenue	3,571,231	4,094,417	523,186	F	15%
1,998,955	1,609,311	Profit/(Loss) on asset disposals	1,341,092	(274,277)	(1,615,369)	U	(120%)
(9,242,926)	(9,242,926)	Land ceded to the crown	-	-	-		
10,000	10,000	Fair value adjustments to investment at fair value through profit or loss - WALGA House	-	3,365	3,365		
1,129,280	1,129,280	Share of net profit of associates accounted for using the equity method - EMRC	-	-	-		
218,587,769	221,381,524		221,400,469	221,975,118	574,649		
Expenditure from operating activities							
(97,543,936)	(96,557,707)	Employee costs	(79,877,074)	(78,555,405)	1,321,669		
(45,526,374)	(45,354,496)	Materials and contracts	(35,474,781)	(34,708,315)	766,466		
(7,462,900)	(7,486,638)	Utility charges	(5,769,258)	(6,022,702)	(253,444)		
(51,565,493)	(56,964,097)	Depreciation	(46,961,910)	(46,680,437)	281,473		
(1,881,227)	(2,090,209)	Finance costs	(1,332,722)	(1,321,182)	11,540		
(3,019,895)	(3,028,274)	Insurance	(2,527,153)	(2,475,120)	52,032		
(2,447,970)	(2,594,717)	Other expenditure	(2,179,304)	(1,870,969)	308,334	F	(14%)
(209,447,795)	(214,076,139)		(174,122,200)	(171,634,131)	2,488,070		
58,070,184	61,311,432	Non-cash amounts excluded from operating activities,(C)	43,323,818	42,072,128	(1,251,690)		
67,210,159	68,616,818	Amount attributable to operating activities	90,602,087	92,413,115	1,811,028		
INVESTING ACTIVITIES							
Inflows(outflows) from investing activities							
18,097,598	16,375,363	Capital grants, subsidies & contributions	13,058,537	8,467,638	(4,590,898)	U	(35%)
22,802,715	25,273,484	Developers contributions: Cash	21,322,672	19,414,770	(1,907,902)		
16,046,054	17,511,293	Developers contributions: In Kind	-	-	-		
24,750,000	24,750,000	In Kind Developer contributions: Other	21,294,496	19,890,166	(1,404,330)		
11,039,489	11,391,745	Proceeds from sale of assets	7,994,017	1,635,489	(6,358,528)	U	(80%)
77,783	77,783	Proceeds from self supporting loans repayments	64,819	38,271	(26,548)	U	(41%)
(46,722,560)	(45,316,435)	Purchase of property, plant and equipment	(38,575,478)	(31,578,470)	6,997,008	F	(18%)
(40,796,054)	(42,261,293)	Assets contributed by developers	(21,294,496)	(19,890,166)	1,404,330		
(75,782,258)	(84,892,261)	Purchase and construction of infrastructure	(66,288,947)	(46,495,991)	19,792,956	F	(30%)
(70,487,232)	(77,090,319)	Amount attributable to investing activities	(62,424,380)	(48,518,293)	13,906,087		
FINANCING ACTIVITIES							
Inflows(outflows) from financing activities							
(7,799,863)	(7,774,594)	Repayment of borrowings	(6,478,828)	(6,006,954)	471,875		
(122,662)	(269,151)	Payments for principal portion of lease liabilities	-	-	-		
6,527,080	9,184,926	Proceeds from borrowings	7,654,105	-	(7,654,105)	U	(100%)
(68,893,352)	(90,979,666)	Transfers to reserve accounts	(75,816,388)	(62,076,255)	13,740,133	F	(18%)
65,056,755	61,456,905	Transfers from reserve accounts	51,214,088	39,711,760	(11,502,328)	U	(22%)
400,000	383,000	Transfer from trust funds	-	-	-		
(4,832,042)	(27,998,580)	Amount attributable to financing activities	(23,427,024)	(28,371,449)	(4,944,425)		
MOVEMENT IN SURPLUS OR DEFICIT							
8,109,115	36,669,749	Surplus or deficit at the start of the financial year	36,669,749	36,669,749	-		
67,210,159	68,616,818	Amount attributable to operating activities	90,602,087	92,413,115	1,811,028		
(70,487,232)	(77,090,319)	Amount attributable to investing activities	(62,424,380)	(48,518,293)	13,906,087		
(4,832,042)	(27,998,580)	Amount attributable to financing activities	(23,427,024)	(28,371,449)	(4,944,425)		
0	197,668	SURPLUS OR DEFICIT AFTER IMPOSITION OF GENERAL RATES	41,420,432	52,193,122	10,772,690		

This statement is to be read in conjunction with the accompanying statement of Net Current Assets used in the Statement of Financial Activity.

City of Swan
Notes to and forming part of the Statement of Financial Activity
For the Period Ended 30 April 2024

Annual Adopted Budget 2023/24	Annual Revised Budget 2023/24		YTD Revised Budget 30 April 2024	YTD Actual 30 April 2024	Variance	VAR Note	Variance YTD Revised Budget
\$	\$		\$	\$	\$		%
(c) Non-cash amounts excluded from operating activities							
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.							
Adjustments to operating activities							
(1,998,955)	(1,609,311)	Profit/(Loss) on asset disposals	(1,341,092)	274,277	1,615,369	F	(120%)
(10,000)	(10,000)	Fair value adjustments to investment at fair value through profit or loss - WALGA House	-	(3,365)	(3,365)		
(1,129,280)	(1,129,280)	Share of net profit of associates accounted for using the equity method - EMRC	-	-	-		
51,565,493	56,964,097	Depreciation	46,961,910	46,680,437	(281,473)		
Non-cash movements in non-current assets and liabilities:							
(100,000)	(100,000)	Pensioner deferred rates	(83,333)	(205,074)	(121,741)	U	146%
500,000	1,000,000	Employee benefit provisions	833,333	(337,581)	(1,170,914)	U	(141%)
-	(3,047,000)	Developers Contributions Plan liabilities	(3,047,000)	(4,336,567)	(1,289,567)	U	42%
9,242,926	9,242,926	Land ceded to the crown	-	-	-		
58,070,184	61,311,432	Non-cash amounts excluded from operating activities	43,323,818	42,072,128	(1,251,690)		

City of Swan
Notes to and forming part of the Statement of Financial Activity
As At 30 April 2024

1 Net Current Assets used in the Statement of Financial Activity

	Note	Actual @ 30 April 2024	Annual Budget 2023/2024	Actual @ 30 June 2023
(a) COMPOSITION OF NET CURRENT ASSETS				
		\$	\$	\$
CURRENT ASSETS				
Cash and cash equivalents		39,360,392	20,875,483	38,543,818
Trade and other receivables		24,661,967	13,447,454	18,410,139
Other financial assets		295,739,513	260,040,795	278,477,783
Inventories		2,625,983	1,907,251	2,646,814
Assets classified as held for sale		10,832,000	10,954,600	10,832,000
Other current assets		1,320,993	962,149	791,595
TOTAL CURRENT ASSETS		374,540,847	308,187,732	349,702,149
CURRENT LIABILITIES				
Trade and other payables		21,690,684	32,152,813	37,870,462
Borrowings		1,654,838	8,300,116	7,661,792
Other liabilities		49,505,876	34,235,098	46,584,492
Lease liabilities		122,663	127,005	122,663
Employee related provisions		18,103,016	19,341,011	18,253,346
TOTAL CURRENT LIABILITIES		91,077,077	94,156,043	110,492,754
NET CURRENT ASSETS		283,463,770	214,031,689	239,209,395
Less: TOTAL ADJUSTMENTS TO NET CURRENT ASSETS	(b)	(231,270,648)	(214,031,689)	(202,539,647)
NET CURRENT ASSETS USED IN THE STATEMENT OF FINANCIAL ACTIVITY.		52,193,122	0	36,669,749

(b) ADJUSTMENTS TO NET CURRENT ASSETS

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

Less: Cash - reserve accounts	(268,057,201)	(242,605,709)	(245,692,705)
Less: Current assets not expected to be received at end of year			
- Self supporting loans	(39,513)	(40,795)	(77,783)
- Land held for sale	(10,832,000)	(10,954,600)	(10,832,000)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	1,654,838	8,300,116	7,661,792
- Current portion of lease liabilities	122,663	127,005	122,663
- Current portion of other liability held in reserve	29,647,278	13,426,768	29,647,277
- Current portion of employee benefit provisions held in reserve	16,233,287	17,715,526	16,631,110
Total adjustments to net current assets	(231,270,648)	(214,031,689)	(202,539,647)

Statement of Financial Activity

Report on Significant Variances of 10% of Original Budget and greater than \$100,000 in value

Revenue from operating activities

Other Revenue **15% Favourable Variance of \$523,186**

The City received \$476k in LGIS insurance recoups during April which includes a progress payment for the destroyed cottage at Wandoo Heights, repair to a toilet block at Powder Mill Park and for repairs to three damaged bridges as a result of the Wooroloo Bushfire.

Profit/(Loss) on asset disposals **120% Unfavourable Variance of \$1,615,369**

The unfavourable variance is anticipated to reduce as sale of assets eventuate during the course of the financial year as there have only been minimal disposals year to date.

Expenditure from operating activities

Other expenditure **14% Favourable Variance of \$308,334**

Underspends within other expenditure include \$181k within Governance for council costs and savings in election support costs. In addition, Swan grants issued is currently \$124k underspent, which is considered a timing different to budget.

Inflows(outflows) from investing activities

Capital grants, subsidies & contributions **35% Unfavourable Variance of \$4,590,898**

An unfavourable position for Capital grants, subsidies & contributions is predominantly due to the timing of Capital Grant income for Road, Park and Building projects, which can vary from the budget due to timing of when project milestones are achieved. The City has received \$7.9m against a budget of \$12.7m in Capital Grant income of which \$7.2m is for Road construction & infrastructure works including \$1.4m for Shady Hills, \$1.1m for Henley Brook Avenue, \$77k for Gngangara Road, \$69k for Gngangara/Henley Brook Ave Intersection, \$54k for Marangaroo/Hepburn Intersection, \$52k for The Broadway, Ellenbrook, \$50k for Rutland Road, Bullsbrook, \$41k for Raphael Road, Bullsbrook, \$27k for Toodyay Rd, Middle Swan, \$24k for Neaves Road, \$23k for Morrison Road, \$20k for Alexander Road, \$14k for Stock Road extension, Bullsbrook, \$10k for Altone Road, \$10k for Bennet Springs Drive and \$7k for Traffic Safety Minor Projects. Additionally, grants for Buildings of \$440k have been recognised with \$200k for Swan Active Midland, \$180k for Ellenbrook Youth Facility and \$60k for Ellenbrook Community Hub. Parks & Reserve Infrastructure grants of \$1.3m have also been receipted of \$1m for Ballajura Intergenerational Play space, \$18k for Reticulation/Hydrozoning, \$12k for Foreshore Restoration-Lilac Hill, \$2k for Stirling Square Light Horse, \$1k for District Park Active with a small offsetting grant refund \$38k. Additionally, the \$1m received for Ballajura Intergenerational Play space has been taken to the contract liability account until such times as the funding specifics have been met. Other capital grant funding which has been received throughout the year and taken to the Contract liability account is \$49k for Swan Active Midland, \$30k for Wooroloo Brook Bridge, \$40k for Morrison Road Bridge, \$52k for Better Bins FOGO Recovery Strategy and \$2k for the Victoria Road & Malaga Road intersection. Capital Grant income being held in the Contract Liability Account have been receipted this financial year and if those values remained against the capital projects, they would be included in the ytd value of Capital Grant income, in turn reducing the unfavourable variance by \$2.7m.

Proceeds from sale of assets **80% Unfavourable Variance of \$6,358,528**

There have only been minimal disposals year to date. The unfavourable variance is anticipated to reduce as sale of assets eventuate during the course of the financial year.

Proceeds from self supporting loans repayments **41% Unfavourable Variance of \$26,548**

The unfavourable variance is anticipated to reduce as it is just a timing difference which will reduce once the invoice is raised.

**Capital Expenditure (Purchase of PPE,
Purchase/Construction of Infrastructure,
Assets Contributed by Developers)**

22% Favourable Variance of \$28,194,294

Capital Spending resulted in a \$28m variance against a budget of \$126m for the period. Road Projects contributed \$7.8m to the variance with the largest variance being \$2.6m for Shady Hills, \$1.4m for Henley Brook Avenue, \$1.1m for Raphael Road, Bullsbrook, \$56k for Marshall Road, Ballajura, \$48k for New Junction Sewer relocation works, \$40k for Marangaroo/Hepburn Intersection, \$34k for Stock Road extension, Bullsbrook and \$31k for Neaves Road. Parks and Reserves added \$4m to the favourable position with \$90.4k for Ballajura Intergenerational Playspace, \$90k for Brabham Neighbourhood Park - Murray Road, \$76k for Playspace Replacement Pgm, \$55.3k for Street Trees - Residential, \$32k for Play Space Program - shade, \$20.3k for Reticulation/Hydrozoning and \$20.2k for Foreshore Restoration works on Bells Rapids. Building Projects contributed a further \$3m to the variance with lower-than-expected spending of \$45.3k for Operations Centre, \$42.5k for Integrated Systems Program, \$40k for Swan Active Beechboro, \$31.4k for Swan Active Midland, \$28.1k for Bullsbrook Waste Transfer Station, \$18.6k for Lock & Key Renewal Program, \$18k for Midland Junction Lotteries House, \$15k for Brabham Community Building - Murray Rd, \$14.5k for Charlottes Vineyard Pavilion and \$13.2k for Midland Town Hall. New Junction Land added another \$2.5m, Information Services \$2.4m, and Drainage works a further \$1.6m. An additional 20% or \$4.9m due to timing is a result of gifted Roads, Drainage & Footpaths to the City from Developers.

Inflows(outflows) from financing activities

Proceeds from borrowings

100% Unfavourable Variance of \$7,654,105

This is a timing difference only as the City typically draws down on loans in the later half of the financial year. The unfavourable variance is as a result of no new loans being drawn down this financial year.

Transfer to reserve accounts

18%Favourable Variance of \$13,740,133

There has been less transfers to Reserves than budgeted due less DCP Contributions being received than budgeted and the delay in the Sale of Assets. The variance will reduce once further proceeds/contributions are received.

Transfer from reserve accounts

22% Unfavourable Variance of \$11,502,328

This unfavourable variance is anticipated to reduce and align closer to the budget as the projects/services delivery progress in the last few months of the financial year.

Non-cash amounts excluded from operating activities, Note 1.(C)

Profit/(Loss) on asset disposals

120% Favourable Variance of \$1,615,369

The unfavourable variance is anticipated to reduce as sale of assets eventuate during the course of the financial year as there have only been minimal disposals year to date.

Pensioner deferred rates

146% Unfavourable Variance of \$121,741

This unfavourable variance is expected to decrease as the year progresses as it is mostly attributable to a timing difference.

Employee benefit provisions

141% Unfavourable Variance of \$1,170,914

This is a timing difference which will be recalculated at the end of the financial year. The unfavourable variance is mainly attributed to the leave taken during the Christmas and New Year.

Developer Contribution Plan liabilities

42% Unfavourable Variance of \$1,289,567

This Non-Cash variance is expected to decrease as the year progresses as it is due to a timing difference. This will have no effect on the surplus.

City of Swan
Additional disclosure on Cash holdings, Investments and Reserves
For the Period Ended 30 April 2024

	30 April 2024	30 June 2023
	\$	\$
Cash/Investment Backed Reserves		
Restricted by council		
Aged Services Asset Replacement	1,091,070	1,046,274
City Asset Replacement	24,419,578	24,583,074
Ellenbrook Community Facilities	844,320	640,905
Aveley Community	1,048,624	1,220,150
General Insurance	10,339,968	8,366,963
Gravel Pit Rehabilitation	1,753,867	1,689,060
Plant & Equipment	21,723,980	20,546,249
Waste Management	24,980,829	30,954,117
Employee Entitlements - LSL & AL Reserve	18,160,653	18,498,234
Strategic Development	1,508,035	867,549
Deferred Project	8,035,116	8,218,221
Strategic Project	32,138,725	21,615,867
Energy Efficiency	7,614,912	-
Restricted by legislation/agreement		
Hazelmere Industrial Area Infrastructure - Stage 2	28,708,968	21,901,064
Hazelmere/Guildford Drainage	620,766	610,585
Midland District Drainage Development	7,544,372	5,636,648
Urban Growth Corridor Sub-Regional Contributions		
- Brabham	23,913,376	29,384,876
- Caversham	2,527,355	5,178,391
- Dayton	25,784,507	28,641,636
- West Swan West	253,340	1,295,772
Bullsbrook Residential - DCP	4,437,721	3,523,513
Henley Brook - DCP	15,739,217	6,512,766
Ellenbrook Bridge - DCP	10,330	-
Other Developer Restricted Reserves		
- Drainage	76,584	76,584
- Footpath	242,258	242,258
- Malaga Parking	202,046	202,046
- Midland Parking	24,928	24,928
- Ellenbrook Parking	11,140	11,140
- Guildford Parking	500	500
- Roadwork	3,250,080	3,250,080
- Public Art	956,036	859,255
- POS Middle Swan	85,000	85,000
- POS Swan View	9,000	9,000
Sub total: Cash/Investment Backed Reserves	268,057,201	245,692,705
Add: Other Restricted Cash	19,906,575	16,985,190
Total of restricted cash/investment assets	287,963,776	262,677,895
Add: Unrestricted cash/investment assets	47,096,616	54,265,923
TOTAL CASH AND CASH EQUIVALENTS/ INVESTMENTS	335,060,392	316,943,818
Consisting of:		
Cash and Cash Equivalents	39,360,392	38,543,818
Term Deposits	295,700,000	278,400,000
	335,060,392	316,943,818

'All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

City of Swan
Statement of Financial Position
As At 30 April 2024

	Actual @ 30 April 2024	Actual @ 30 June 2023
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	39,360,392	38,543,818
Trade and other receivables	24,661,967	18,410,139
Other financial assets	295,739,513	278,477,783
Inventories	2,625,983	2,646,814
Assets classified as held for sale	10,832,000	10,832,000
Other current assets	1,320,993	791,595
TOTAL CURRENT ASSETS	374,540,847	349,702,149
NON-CURRENT ASSETS		
Trade and other receivables	3,464,260	3,259,187
Other financial assets	207,139	203,774
Inventories	2,007,152	1,838,587
Investment in associate	82,126,789	82,126,789
Property, plant and equipment	583,811,252	567,500,304
Infrastructure	1,810,536,510	1,777,144,522
Right-of-use assets	583,109	583,109
Intangible Assets	2,475,613	2,972,690
TOTAL NON-CURRENT ASSETS	2,485,211,824	2,435,628,962
TOTAL ASSETS	2,859,752,671	2,785,331,111
CURRENT LIABILITIES		
Trade and other payables	21,690,684	37,870,462
Borrowings	1,654,838	7,661,792
Other liabilities	49,505,876	46,584,492
Lease liabilities	122,663	122,663
Employee related provisions	18,103,016	18,253,345
TOTAL CURRENT LIABILITIES	91,077,077	110,492,754
NON-CURRENT LIABILITIES		
Borrowings	40,394,224	40,394,224
Other liabilities	45,313,901	49,650,468
Lease liabilities	464,306	464,306
Employee related provisions	1,927,367	1,867,123
TOTAL NON-CURRENT LIABILITIES	88,099,797	92,376,121
TOTAL LIABILITIES	179,176,874	202,868,875
NET ASSETS	2,680,575,797	2,582,462,236
EQUITY		
Retained surplus	1,353,611,238	1,277,862,173
Revaluation surplus	1,058,907,358	1,058,907,358
Reserves accounts	268,057,201	245,692,705
TOTAL EQUITY	2,680,575,797	2,582,462,236

3.0 Capital Payments

Comments

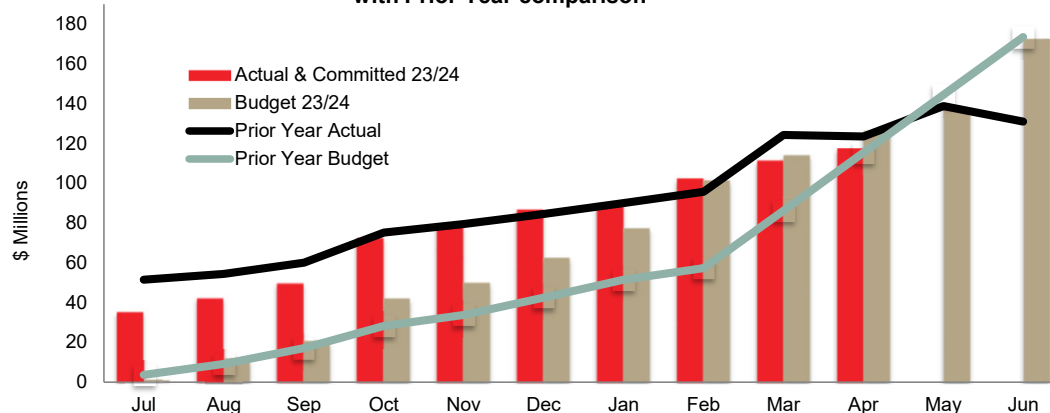
► **District Park Active** has realised 93% or \$17.8m against a budget of \$19m. The work being carried out comprises of two components. Firstly, the development of a new community building and secondly, the construction of a recreational space for residents including sports pavilions, youth facilities, AFL ovals, hockey fields, netball courts and other play areas. The community building construction commenced in the 2022/2023 financial year and has reached Practical Completion as of April 2024 as did the Public Open Space. Some minor works on both the community building and public open space remain in progress with site fencing still in place to address various finishing works and also for turf establishment and protection. The project is anticipated to be opened to the public in June 2024.

► **Ellenbrook Leisure Centre** At the Ordinary Council Meeting on August 9, 2023, Council resolved to "Endorse the concept for the Ellenbrook Regional Leisure Centre and proceed with detailed design and construction, subject to agreement with the State Government". The design contract has been awarded, and the design phase has commenced. The design phase will continue until the end of 2024 or early 2025. This is a multi-year staged project with construction anticipated to be completed by the end of 2027. With a total current budget of \$200k, actual expenditure is sitting at 26% or \$52k. A new project has been set up in accordance with Council endorsement, titled "Swan Active Ellenbrook" and future months will see this project with a budget of \$700k. Commitments currently raised under Ellenbrook Leisure Centre will be redirected to Swan Active Ellenbrook and adjusted to restate the period for which expenditure will be incurred. It is anticipated that the annual spend for design work will close at \$650k for the year, with the remaining \$50k carried forward.

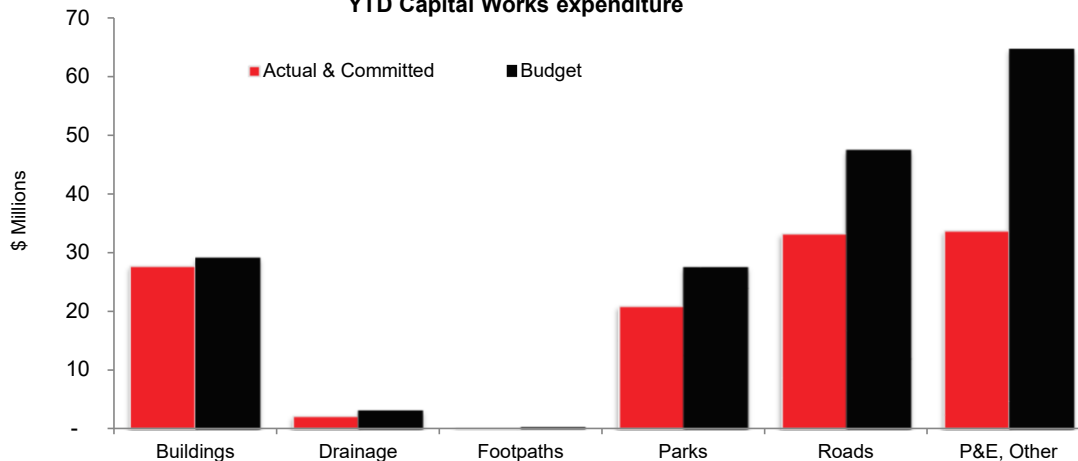
► **Henley Brook Avenue** has utilised 60% or \$2.6m of its \$4.4m budget which has been afforded to continue the construction of the Henley Brook Avenue extension between Deloraine Way and Park Street. Works include constructing a new roundabout at the Henley Brook Avenue/ Henley Street and Henley Brook Avenue/ Park Street intersection. The work will be staged over multiple financial years with the initial site clearing and earthworks now complete, construction work continues for the section between Messara Avenue and the southern end of Asturian Drive. The construction crew have temporarily demobilised last month so as to undertake work on another project but will return in early 2024/25 to resume construction on Henley Brook Avenue.

► **Daviot RD (Ex Lord Street) Caversham** has over run the \$2.5m budget by 7% or \$171k. The work comprises of an upgrade of an existing roundabout at Daviot Road and Benara Road intersection, as a continuation of the duplication of Daviot Road which was completed in the prior financial year. Construction is predominantly finished, with the intersection being fully operational as a roundabout since December 2023. Currently, outstanding works include landscaping, installation of street lights, and line marking. The line marking is to be scheduled in by Main Roads WA, street light installation by Western Power is anticipated in May, and landscaping is planned for June/ July to take advantage of the wet weather.

**Capital Expenditure - Actual v Budget
with Prior Year comparison**



YTD Capital Works expenditure



3.1 Capital Works - Future Variations

Council has endorsed a capital works program as part of the annual budget cycle. Projects often necessitate variations for various reasons. Each variation is assessed to ensure compliance with Regulation 21Aa and the General Conditions of Contract. Below are significant project variations occurring within the current reporting period and will be addressed as part of the Budget Review presented at the June 2024 OCM.

Ellenbrook Leisure Centre A new project has been created for Swan Active Ellenbrook. A budget of \$700,000 is required in 2023/24 to undertake the design phase which has commenced and will continue until the end of summer.

Minor Capital Building Project Additional funds of \$150,000 are needed for lift installation at Midland Village and for Western Power to conduct electrical upgrade works at Gidgegannup Equestrian Centre. These works will be funded by Municipality funds.

Swan Active Midland Additional funds of approximately \$440,000 are required to complete the remaining stages of the project which are contract variations, including those related to latent conditions encountered and extension of time claims, are currently under review and being finalised.

Gnangara Road The project has now been completed, and final costs have been finalised. An additional budget of \$275,000 is needed to bring the project within budget. Funds are available from other Capital Work Projects which has been completed under budget.

Play space Replacement Program Additional funds of \$150,000 are required to cover the anticipated cost increase on the Play space Replacement Program, which involves several upgrades across the city. The increase is due to design modifications resulting from latent conditions encountered and the replacement of rubber Softfall at Ellenbrook DOS North.

Reticulation/Hydrozoning The City has received grant funding of \$181,818 for the Lilac Hill Irrigation upgrade, which was initially funded by municipal funds. Budget adjustment is required to recognise the grant funding and it will also enable the municipal funds to be reallocated to other capital projects needing additional funding.

**YTD Capital Projects Summary Report
For the Period Ending 30 April 2024**

Code Description		Expenses					Revenue		
		FY Budget	YTD Actual	Commitments	YTD Total	% of Budget	FY Budget	YTD Actual	% of Budget
BCW - Building Capital Works									
200001	BCW Administration Building	90,000	0	66,321	66,321	74%	-	-	0%
200002	BCW Air Conditioning Renewal Program	140,000	5,685	4,154	9,839	7%	-	-	0%
200005	BCW Swan Active Beechboro	602,000	1,024	21,070	22,094	4%	-	-	0%
200008	BCW Asbestos Management Program	180,000	87,254	2,146	89,401	50%	-	-	0%
200010	BCW Ballajura Library	46,000	-	78,130	78,130	170%	-	-	0%
200016	BCW Building Disposal	20,000	17,135	-	17,135	86%	-	-	0%
200017	BCW Bullsbrook Waste Transfer Sta	500,000	52,084	73,860	125,944	25%	-	-	0%
200018	BCW Bus Shelters - Renewal Program	33,300	11,765	-	11,765	35%	21,300	-	0%
200022	BCW Community Facilities	150,000	81,503	51,686	133,189	89%	-	-	0%
200026	BCW District Park Active- Buildin	4,753,867	4,541,218	141,165	4,682,383	98%	-	-	0%
200030	BCW Ellenbrook Leisure Centre	200,000	52,265	3,157,971	3,210,236	1605%	-	-	0%
200031	BCW Ellenbrook Resource Centre	40,000	-	-	-	0%	-	-	0%
200034	BCW Environmental Sustainability Program	5,000	-	-	-	0%	-	-	0%
200035	BCW Equipment Fire System Safety	18,000	-	-	-	0%	-	-	0%
200041	BCW Guildford Potters	6,000	6,900	-	6,900	115%	-	-	0%
200045	BCW Integrated Systems Program	804,580	128,188	118,377	246,564	31%	-	-	0%
200050	BCW Lock & Key Renewal Program	408,333	39,277	142,236	181,513	44%	-	-	0%
200054	BCW Midland Junction Arts Centre	1,000,000	901,736	145,415	1,047,150	105%	-	-	0%
200055	BCW Midland Library	1,978,501	1,936,035	47,252	1,983,287	100%	-	-	0%
200056	BCW Midland Junction Lotteries House	500,000	156,722	40,240	196,962	39%	-	-	0%
200058	BCW Midland Town Hall	498,275	256,189	87,515	343,704	69%	-	-	0%
200061	BCW Minor Capital Building Projec	250,000	80,177	272,660	352,838	141%	-	-	0%
200064	BCW Operations Centre	825,000	122,594	248,535	371,130	45%	-	-	0%
200070	BCW Roof Safety Access Systems	12,000	-	-	-	0%	-	-	0%
200076	BCW Swan Active Midland	10,190,165	9,742,569	114,989	9,857,559	97%	200,000	200,000	100%
200078	BCW Switchboards Renewal	400,000	171,935	131,419	303,354	76%	-	-	0%
200082	BCW West Bullsbrook Hall	40,000	2,835	34,818	37,654	94%	-	-	0%
200085	BCW West Swan Home Supp	431,242	374,077	9,222	383,299	89%	-	-	0%
200106	BCW Baskerville Pavilion	179,000	80,191	-	80,191	45%	-	27	0%
200108	BCW Bus Shelters - New Shelters	33,300	23,733	-	23,733	71%	21,300	-	0%
200109	BCW Charlottes Vineyard Pavilion	1,364,025	876,211	156,765	1,032,976	76%	160,000	-	0%
200110	BCW Ellenbrook Youth Facility	50,000	22,935	24,787	47,722	95%	-	180,000	0%
200116	BCW Heritage Buildings Renewal Program	10,000	6,685	-	6,685	67%	-	-	0%
200126	BCW Stafford Keane Complex, Midland	57,000	-	-	-	0%	-	-	0%
200141	BCW Old Bankwest Building	150,000	66,979	-	66,979	45%	-	-	0%
200142	BCW Keane Street, Midland	81,700	-	7,000	7,000	9%	-	-	0%
200143	BCW Junction Parade, Midland	51,000	3,973	106,440	110,413	216%	-	-	0%
200233	BCW Brabham - District Community Centre - Woolcott Ave	50,000	47,420	-	47,420	95%	-	-	0%
200234	BCW Gidgegannup Agricultural Hall	131,000	64,959	11,338	76,296	58%	-	-	0%
200235	BCW The Crescent Midland	62,000	-	-	-	0%	-	-	0%
200237	BCW Ellenbrook Community Hub	60,000	54,694	14,141	68,835	115%	60,000	60,000	100%
200238	BCW Dulcie Liddelow Netball Centre	2,288,000	1,828,659	2,109	1,830,768	80%	-	-	0%
200239	BCW Altone Park Pavillion	67,000	66,459	8,400	74,859	112%	-	-	0%
200241	BCW Brabham Community Building - Murray Rd	363,561	91,891	266,065	357,956	98%	-	-	0%
200242	BCW 43 Sayer Street, Midland New Junction	30,000	23,965	-	23,965	80%	-	-	0%
200243	BCW 45 Sayer Street, Midland New Junction	30,000	23,965	-	23,965	80%	-	-	0%
BCW - Building Capital Works		29,179,849	22,051,884	5,586,227	27,638,112	95%	462,600	440,027	95%
BRG - Bridges Capital Works									
800111	BRG Helena River Bridge	30,000	16,466	8,495	24,961	83%	-	-	0%
800118	BRG Wooroloo Brook Bridge	750,000	-	-	-	0%	750,000	-	0%
800126	BRG Bells Rapids Footbridge, Brigadoon	100,000	12,225	56,527	68,751	69%	-	-	0%
800136	BRG Smallbrook Retreat Footbridge, Caversham	84,004	65	48,890	48,955	58%	-	-	0%
800254	BRG Benara Road Bridge	181,158	61,421	178,155	239,575	132%	-	-	0%
800316	BRG GEH Bridge Pedestrian Underpass	50,000	23,814	-	23,814	48%	50,000	-	0%
BRG - Bridges Capital Works		1,195,162	113,990	292,066	406,056	34%	800,000	-	0%
DRN - Drainage									
300015	DRN Hamersley Street	870,000	-	434,371	434,371	50%	-	-	0%
300022	DRN Midland Drainage	200,000	68,872	42,370	111,241	56%	-	-	0%
300024	DRN Morrison Road/Poynton Ave	100,000	-	12,680	12,680	13%	-	-	0%
300026	DRN Other Drainage Upgrades	15,000	-	-	-	0%	-	-	0%
300036	DRN First Avenue	50,000	-	-	-	0%	-	-	0%
300044	DRN Swan Street	50,000	44,051	-	44,051	88%	-	-	0%
300057	DRN Wynne Street, Hazelmere	450,000	367,766	128,205	495,972	110%	-	-	0%
300058	DRN Altone Road, Beechboro	120,000	2,829	-	2,829	2%	-	-	0%
300062	DRN Toodyay Road , Middle Swan	100,000	90,644	-	90,644	91%	-	-	0%
300063	DRN Fawell Street, Midland	714,272	1,633	673,717	675,350	95%	-	-	0%
300065	DRN West Swan Road, West Swan	330,000	260,246	19,587	279,833	85%	-	-	0%
300066	DRN Hugh Street, Guildford DRN146	20,000	1,758	-	1,758	9%	-	-	0%
300069	DRN Baskerville Drainage	230,000	6,036	23,792	29,828	13%	-	-	0%
DRN - Drainage		3,249,272	843,835	1,334,722	2,178,557	67%	-	-	0%

		Expenses					Revenue		
		FY Budget	YTD Actual	Commitments	YTD Total	% of Budget	FY Budget	YTD Actual	% of Budget
Code Description									
FTP - Footpaths									
400000	FTP City Wide Footpath Replacements	14,000	7,594	-	7,594	54%	-	-	0%
400001	FTP City Wide Footpaths New	13,000	13,892	-	13,892	107%	-	-	0%
400004	FTP Universal Access - Footpath	30,000	35,109	-	35,109	117%	-	-	0%
400006	FTP Farrall Road	107,000	56,600	-	56,600	53%	-	-	0%
400008	FTP Gnangara Road	100,000	-	-	-	0%	100,000	-	0%
400032	FTP Marshall Road - Shared Path	80,000	-	-	-	0%	-	-	0%
400033	FTP Pinaster Parade Shared Path	50,000	-	50,699	50,699	101%	50,000	-	0%
FTP - Footpaths		394,000	113,195	50,699	163,894	42%	150,000	-	0%
ISV - Information Services									
600012	ISV One Council Implementation	1,477,771	64,693	18,760	83,453	6%	-	-	0%
600031	ISV Website Upgrade	253,082	80,000	25,945	105,945	42%	-	-	0%
912401	ISV Business Systems Software	675,137	-	-	-	0%	-	-	0%
912402	ISV Computer Upgrades & Replacement	1,429,782	717,887	31,105	748,992	52%	-	-	0%
912405	ISV Technology One SaaS Migration	1,000,000	102,665	-	102,665	10%	-	-	0%
ISV - Information Services		4,835,772	965,245	75,810	1,041,055	22%	-	-	0%
PRK - Parks and Reserves									
700019	PRK Dayton Neighbourhood Park	413,759	460,288	96,794	557,082	135%	-	-	0%
700020	PRK District Park Active	14,320,511	12,442,540	701,141	13,143,681	92%	-	6,647	0%
700026	PRK Foreshore Restr-n-Blackadder Cr	45,000	-	-	-	0%	-	-	0%
700029	PRK Foreshore Restr-n-Lilac Hill	294,225	60,431	168	60,599	21%	171,415	123,409	72%
700033	PRK Foreshore Restr-n-Wangalla Brk	177,261	15,847	9,185	25,032	14%	-	-	0%
700040	PRK Kings Meadow	74,750	5,546	10,089	15,635	21%	-	-	0%
700042	PRK Lassen Park	12,000	13,066	-	13,066	109%	-	-	0%
700044	PRK City Wide - Minor Park Furniture	20,000	22,167	-	22,167	111%	-	-	0%
700052	PRK Playspace Replacemet Pgm	1,260,000	80,457	1,026,311	1,106,768	88%	-	-	0%
700053	PRK Acquisition of Public Art	386,455	235,425	8,000	243,425	63%	-	-	0%
700054	PRK Regional Open Space - Whiteman	50,000	50,202	-	50,202	100%	-	-	0%
700055	PRK Street Trees - Residential	2,294,000	1,167,574	238,880	1,406,454	61%	-	-	0%
700056	PRK Reticulation/Hydrozoning	622,900	315,026	236,043	551,069	88%	-	181,818	0%
700057	PRK Ron Jose Oval	76,500	23,036	5,050	28,086	37%	-	-	0%
700058	PRK Street Trees - Rural	100,000	43,167	53,647	96,814	97%	-	-	0%
700067	PRK Swan Regional Riverside Park	8,500	8,469	-	8,469	100%	-	-	0%
700071	PRK PA Stirling Square Light Horse	7,360	18,821	-	18,821	256%	-	17,112	0%
700074	PRK Bushland Preservation	288,097	67,007	89,416	156,423	54%	-	-	0%
700075	PRK Parks Electrical Infrastructure	242,588	194,388	-	194,388	80%	-	-	0%
700076	PRK Minor Projects Parks & Streetscapes	4,000	13,338	16,950	30,288	757%	-	-	0%
700084	PRK Ron Jose Park - Lighting	-	-	-	-	0%	-	37,736	0%
700088	PRK Pickett Park, Bullsbrook	195,000	191,796	-	191,796	98%	-	-	0%
700106	PRK Fawell Park	35,000	24,825	-	24,825	71%	-	-	0%
700135	PRK Coolamon Oval	15,000	15,300	24,990	40,290	269%	-	-	0%
700179	PRK Foreshore Restr-n-Bells Rapids	285,292	8,073	0	8,073	3%	-	-	0%
700187	PRK Ballajura Intergenerational Playspace	1,400,000	40,237	1,160,848	1,201,086	86%	933,000	-	0%
700191	PRK Play Space Program - shade	863,918	320,587	330,056	650,643	75%	-	-	0%
700192	PRK Sam Rosa Park, Dayton	50,000	-	-	-	0%	-	-	0%
700306	PRK Sports Oval Lighting- Koongamia Oval	380,000	97,143	7,250	104,393	27%	-	-	0%
700313	PRK Lloyd Penn Park	3,000	4,108	-	4,108	137%	-	-	0%
700314	PRK Aveley embellishment?s	41,000	29,585	-	29,585	72%	-	-	0%
700315	PRK Jack Williamson Oval	732,610	-	-	-	0%	-	-	0%
700316	PRK Lilac Hill Park	110,000	99,337	-	99,337	90%	-	-	0%
700317	PRK Sandown Park	43,500	45,472	-	45,472	105%	-	-	0%
700318	PRK Walter Day Park	16,000	17,120	-	17,120	107%	-	-	0%
700319	PRK Allington Park	340,000	-	-	-	0%	-	-	0%
700320	PRK Brook Park	3,500	3,582	-	3,582	102%	-	-	0%
700321	PRK Ellenbrook BMX track	350,000	55,822	273,515	329,337	94%	-	-	0%
700322	PRK Ballajura Pump Track	200,000	434	169,814	170,248	85%	-	-	0%
700324	PRK Greenfield Park	300,000	4,370	-	4,370	1%	-	-	0%
700325	PRK Stirling Square Park	80,000	74,050	-	74,050	93%	-	-	0%
700326	PRK Sports Oval Lighting Ballajura Oval	367,000	115,720	-	115,720	32%	-	-	0%
700327	PRK Sports Oval Lighting Coolamon Oval Courts	10,000	-	-	-	0%	-	-	0%
700328	PRK Sports Oval Lighting Baskerville Oval	20,000	206	-	206	1%	-	-	0%
700329	PRK Sports Oval Lighting Pickett Park Courts	10,000	-	-	-	0%	-	-	0%
700330	PRK Sports Oval Lighting Farrall Oval	20,000	5,750	2,000	7,750	39%	-	-	0%
700331	PRK Brabham Neighbourhood Park - Murray Rd	1,000,000	1,380	-	1,380	0%	-	-	0%
PRK - Parks and Reserves		27,568,726	16,391,693	4,460,147	20,851,840	76%	1,104,415	291,250	26%
RDN - Roads									
800002	RDN Altone Road	375,000	360,722	-	360,722	96%	-	103,913	0%
800022	RDN Contributions to Works by Others	200,000	12,756	325	13,080	7%	-	-	0%
800030	RDN Gnangara Road	475,000	621,742	17,384	639,125	135%	871,000	770,062	88%
800038	RDN Henley Brook Avenue	4,350,000	2,395,150	225,559	2,620,709	60%	2,633,330	1,053,333	40%
800039	RDN Isodoon St (Ex Lord Street) Dayton	200,000	133,360	45,849	179,208	90%	-	-	0%
800045	RDN Investigation, Design Projects	350,000	144,173	103,507	247,680	71%	-	-	0%
800053	RDN Local Roads Program - Testing	350,000	55,575	28,532	84,107	24%	-	-	0%
800054	RDN Daviot RD (Ex Lord Street) Caversham	2 515 096	2 331 372	355 346	2 686 718	107%	-	-	0%

Code	Description	Expenses					Revenue		
		FY Budget	YTD Actual	Commitments	YTD Total	% of Budget	FY Budget	YTD Actual	% of Budget
800058	RDN Marshall Road, Ballajura	1,000,000	140,367	11,147	151,514	15%	926,272	-	0%
800061	RDN Midland Parking	50,000	50,388	-	50,388	101%	-	-	0%
800065	RDN Morrison Road	546,000	514,587	8,863	523,450	96%	-	229,389	0%
800070	RDN Neaves Road	1,647,000	976,704	79,554	1,056,258	64%	557,000	239,049	43%
800091	RDN Swan Park Leisure Ctr Car Park	20,000	22,265	-	22,265	111%	-	-	0%
800096	RDN Traffic Safety Minor Projects	315,000	209,045	92,904	301,949	96%	205,000	69,832	34%
800098	RDN Victoria Rd & Malaga Rd intersection	80,000	-	52,655	52,655	66%	53,333	-	0%
800108	RDN Arthur St Dayton	99,819	-	-	-	0%	-	-	0%
800166	RDN Railway Prade, Bullsbrook	170,000	168,017	11,405	179,422	106%	-	-	0%
800173	RDN Apple Street, Upper Swan	-	1,706	-	1,706	0%	-	-	0%
800176	RDN Stock Road extension, Bullsbrook	8,205,099	7,385,373	64,165	7,449,538	91%	13,594	143,627	1057%
800177	RDN The Broadway, Ellenbrook	2,875,375	2,832,423	223,979	3,056,402	106%	864,828	520,478	60%
800179	RDN Stirling Crescent Hazelmere Industrial Area	540,000	488,980	7,451	496,431	92%	-	-	0%
800219	RDN The Workshop Ave	-	158	-	158	0%	-	-	0%
800221	RDN Marangaroo/Hepburn Intersection	2,431,040	1,195,031	1,384,247	2,579,278	106%	1,354,025	541,610	40%
800234	RDN Toodyay Rd, Middle Swan	1,236,581	1,108,007	11,403	1,119,410	91%	150,440	271,380	180%
800271	RDN Maroubra Ave, Bullsbrook	31,120	28,702	3,000	31,702	102%	-	-	0%
800285	RDN Raphael Road, Bullsbrook	2,254,708	423,783	591,762	1,015,545	45%	1,710,820	411,998	24%
800287	RDN Rutland Road, Bullsbrook	725,000	945,520	27,013	972,533	134%	500,000	500,000	100%
800301	RDN Arthur Street Dayton	257,988	-	-	-	0%	-	-	0%
800308	RDN Benara Rd/Lord St Intersection	300,000	3,531	-	3,531	1%	-	-	0%
800309	RDN Gngangara/Henley Brook Ave Intersection	1,486,386	1,249,849	91,075	1,340,924	90%	686,386	686,385	100%
800311	RDN Hancock Avenue, Avey	8,143	24,760	-	24,760	304%	-	-	0%
800312	RDN Alexander Road	383,000	388,585	25,340	413,925	108%	-	201,463	0%
800314	RDN Shady Hills	9,207,846	3,664,825	25,841	3,690,666	40%	1,450,000	1,368,000	94%
800315	RDN Great Northern HWY & Main Entrance RAN Bullsbrook	2,725,700	6,364	-	6,364	0%	-	-	0%
800317	RDN Bennet Springs Drive	316,550	305,167	9,667	314,834	99%	316,550	99,734	32%
800318	RDN West Swan Rd/Gngangara Rd, Henley Brook	100,000	3,999	3,115	7,114	7%	-	-	0%
800319	RDN Westgrove Drive	605,000	543,632	-	543,632	90%	-	-	0%
800321	RDN Mirimas Court, Ellenbrook	100,000	15,261	89,829	105,089	105%	-	-	0%
800322	RDN Harford Avenue, Viveash	85,000	11,639	44,155	55,794	66%	-	-	0%
800323	RDN Alexander Dr/Beach Rd, Ballajura	215,000	115,142	68,034	183,177	85%	-	-	0%
800324	RDN Higgins Road, Gidgegannup	55,000	36,555	4,994	41,549	76%	-	-	0%
800325	RDN New Junction Sewer relocation works	580,000	3,291	507,184	510,475	88%	-	-	0%
RDN - Roads		47,467,451	28,918,189	4,215,284	33,133,472	70%	12,292,578	7,210,253	59%

LND - Land

912005	LND Dayton Land Acquisition	-	472,287	-	472,287	0%	-	-	0%
912078	LND Paradise Quays	96,046	71,180	-	71,180	74%	-	-	0%
912080	LND Elvire Chalets Capital Disposal	-	785	-	785	0%	-	-	0%
912082	LND - New Junction Planning	270,000	67,410	89,973	157,383	58%	-	-	0%
912083	LND Local Park Passive Dayton	1,548,400	15,535	111,498	127,033	8%	-	-	0%
912091	LND Brockman House	45,341	4,659	-	4,659	-10%	-	-	0%
912092	LND 332 Victoria Av West Swan	-	2,397	-	2,397	0%	-	-	0%
912093	LND New Juntion Demolition Work	170,000	174,594	-	174,594	103%	-	-	0%
912094	LND New Juntion Morrison Rd, Midland	1,100,000	-	-	-	0%	-	-	0%
912095	LND New Juntion The Crescent, Midland	3,700,000	317,625	-	317,625	9%	-	-	0%
912096	LND Road Henley Brook	4,085,202	2,181,744	-	2,181,744	53%	-	-	0%
912097	LND DCP Bullsbrook sub-regional Road	79,730	-	-	-	0%	-	-	0%
LND - Land		11,094,719	3,298,898	201,471	3,500,369	32%	-	-	0%

VEH - Vehicles

912803	MVE Light Fleet Vehicles - Replacement	1,450,967	1,625,375	310,213	1,935,588	133%	768,640	-	0%
912805	MVE Light Fleet Vehicle: New	186,000	-	-	-	0%	-	-	0%
VEH - Vehicles		1,636,967	1,625,375	310,213	1,935,588	118%	768,640	-	0%

PEQ - Plant & Equipment

600006	PEQ Fire Fighting Assets	25,000	13,133	55,342	68,475	274%	-	-	0%
600014	PEQ FOGO Program	1,000,000	-	41,355	41,355	4%	-	-	0%
600024	PEQ Security Systems - CCTV - Software/Equipment	100,000	63,082	50,187	113,269	113%	-	-	0%
600033	PEQ CCTV Mobile Units	50,000	-	-	-	0%	-	-	0%
800075	PEQ Parking Technology	50,000	119	40,800	40,919	82%	-	-	0%
912703	PEQ Plant & Equipment - Replacement	500,000	1,332,825	958,561	2,291,386	458%	105,371	-	0%
912706	PEQ Waste Management - Replacement	3,689,390	1,819,249	1,870,141	3,689,390	100%	332,000	-	0%
PEQ - Plant & Equipment		5,414,390	3,228,408	3,016,386	6,244,794	115%	437,371	-	0%

FFE - Furniture Fittings & Equipment

943100	FFE Ellenbrook Youth Facility	111,000	56,602	5,989	62,592	56%	-	-	0%
943150	FFE Ellenbrook Minor Capital Embellishments	50,000	-	-	-	0%	-	-	0%
943200	FFE Beechboro Library	20,000	17,916	-	17,916	90%	-	-	0%
943300	FFE Ballajura Library	20,000	1,440	17,200	18,640	93%	-	-	0%
943400	FFE Bullsbrook Library	10,000	8,917	-	8,917	89%	-	-	0%
943500	FFE Ellenbrook Library	20,000	9,979	-	9,979	50%	-	-	0%
943600	FFE Guilford Library	10,000	-	-	-	0%	-	-	0%
943700	FFE Midland Library	25,760	26,917	2,472	29,389	114%	-	-	0%
943800	FFE Creative Spaces - Libraries	42,000	43,029	8,319	51,348	122%	-	-	0%
943900	FFE Midland Youth Facility	10,000	1,913	-	1,913	19%	-	-	0%

Code Description		Expenses					Revenue		
		FY Budget	YTD Actual	Commitments	YTD Total	% of Budget	FY Budget	YTD Actual	% of Budget
943910	FFE Bullsbrook Youth Facility	10,000	9,914	-	9,914	99%	-	-	0%
945120	FFE Midland Sports Complex	14,000	-	-	-	0%	-	-	0%
945201	FFE Swan Active Beechboro	133,500	21,030	17,927	38,957	29%	-	-	0%
945312	FFE Swan Active Ballajura	53,500	7,227	9,591	16,818	31%	-	-	0%
945513	FFE Swan Active Midland	308,117	30,335	103,291	133,626	43%	-	-	0%
945516	FFE Ellenbrook Sports Hub	8,200	-	-	-	0%	-	-	0%
971400	FFE Administration Building	50,000	47,198	-	47,198	94%	-	-	0%
985000	FFE Library Books & CDs	260,000	168,565	38,499	207,064	80%	-	-	0%
FFE - Furniture Fittings & Equipment		1,156,077	450,981	203,288	654,269	57%	-	-	0%

Total Funded Capital Works

133,192,385	78,001,693	19,746,312	97,748,005	73%	16,015,604	7,941,531	50%
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In-Kind Assets contributed by Developers

Road, Drainage and Footpaths

960000	INK DCP Roads Dayton	1,532,112	-	-	-	0%	-	-	0%
960003	INK DCP Road Works - Other	13,000,000	12,184,585	-	12,184,585	94%	-	-	0%
960004	INK DCP Stormwater Drainage - Other	8,500,000	4,481,435	-	4,481,435	53%	-	-	0%
960008	INK DCP Cycleways/Footpaths - Other	2,000,000	1,015,509	-	1,015,509	51%	-	-	0%
960009	INK DCP Bullsbrook Residential Road Infrastructure	663,100	-	-	-	0%	-	-	0%
960011	INK DCP Road Henley Brook	3,210,586	4,164	-	4,164	0%	-	-	0%
960012	INK DCP Road Bullsbrook Subregional	168,639	-	-	-	0%	-	-	0%
960014	INK DCP LDN Brabham	3,135,000	-	-	-	0%	-	-	0%
Total Road, Drainage and Footpaths		32,209,437	17,685,693	-	17,685,693	55%	-	-	0%

Recreation/Parks

960006	INK DCP Parks Dayton	2,256,515	-	-	-	0%	-	-	0%
960007	INK Other	1,250,000	2,208,637	-	2,208,637	177%	-	-	0%
960013	INK DCP Parks Henley Brook	3,561,653	-	-	-	0%	-	-	0%
Total Recreation/Parks		7,068,168	2,208,637	-	2,208,637	31%	-	-	0%

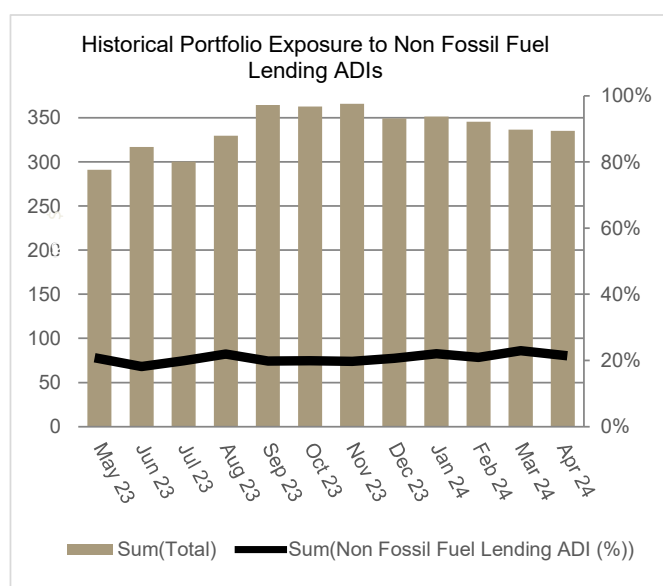
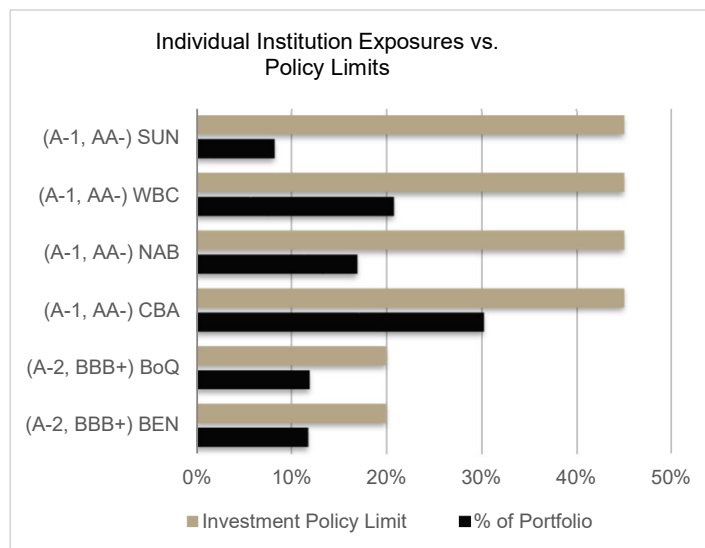
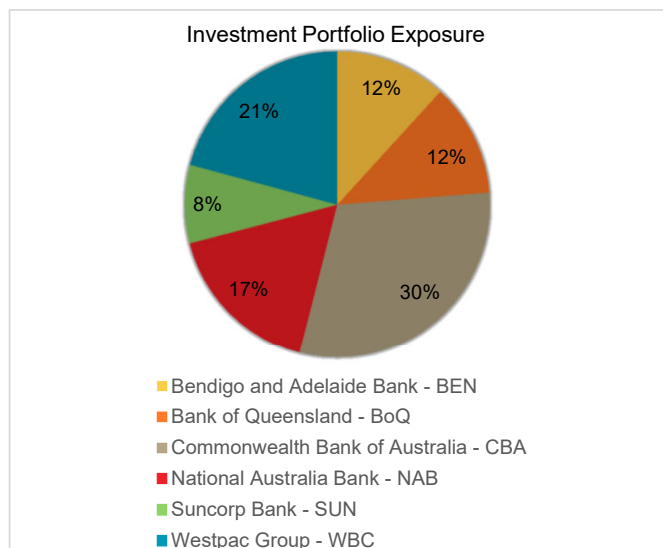
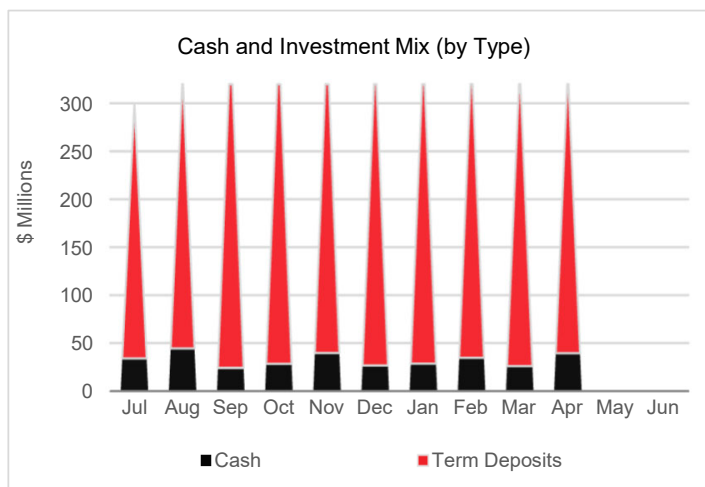
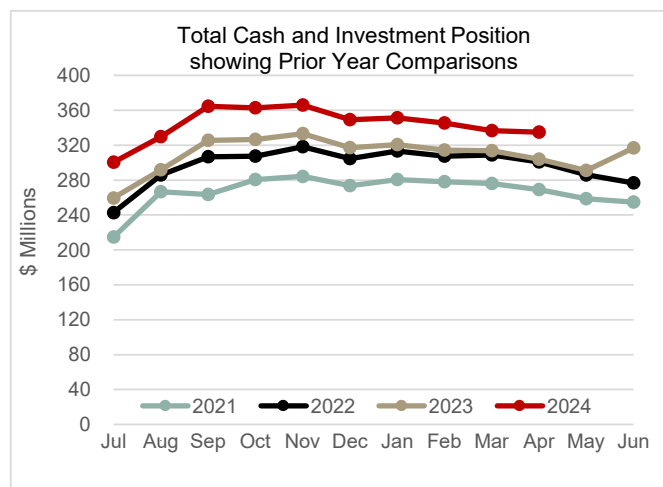
In-Kind Assets contributed by Developers

39,277,605	19,894,330	-	19,894,330	51%	-	-	0%
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Total Capital Works Program

172,469,990	97,896,024	19,746,312	117,642,335	68%	16,015,604	7,941,531	50%
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4.0 Cash and Investments



ADI Lending Status Fossil Fuel lending ADI's

	Value Invested \$
Commonwealth Bank of Australia	101,360,392
National Australia Bank	56,800,000
Bank of Queensland	40,000,000
Westpac Group	64,700,000
	262,860,392

Socially Responsible Investments

Westpac Group	5,000,000
	5,000,000

Non Fossil Fuel lending ADI's

Bendigo and Adelaide Bank	39,500,000
Suncorp Bank	27,700,000
	67,200,000

Total Cash and Cash Equivalents	335,060,392
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5.0 Rates Debtors

GRAPH 5.1 Rates Debtor Position with Prior Year Comparisons

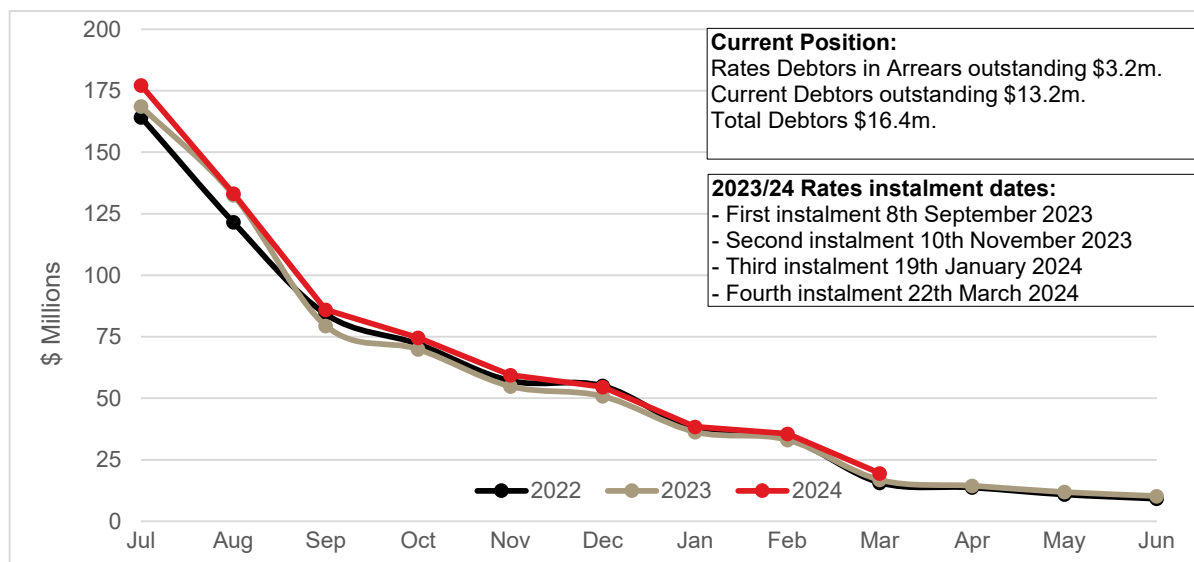


TABLE 5.2 Rates Debtor Breakdown by Type

Type of Debtor	Total Levied \$('000) Current & Arrears	Collected YTD \$('000)	Outstanding \$('000) Current & Arrears	Total Outstanding %
General Rates	152,765	138,540	14,226	9%
Sanitation Charges	31,769	29,757	2,012	6%
Drainage Charges	3,381	3,216	164	5%
Security Charges	475	450	25	5%
Other	481	462	19	4%
	\$ 188,871	\$ 172,425	\$ 16,446	9%

COMMENTARY

2023/24 Rates debtors and ESL were levied on 7 July 2023. The total amount of Rates debtors levied was approx. \$177m and the total ESL levied was approx. \$22.6m

The outstanding balance (including Deferred) at the end of **April 2024** has reduced by approx. **\$3m or 16%** comparing to the end of March. The decrease in the total outstanding balance is less significant compared to March as the due date for interims and the fourth instalment was in March 2024.

As per Council resolution on 28 June 2023, penalty interest will be applied in the 2023/24 financial year at 5% p.a. for 4 instalment payment option and overdue rates and charges.

14.5.2 LIST OF ACCOUNTS PAID - APRIL 2024

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Financial Services and Rates
Authorised Officer	Executive Director Corporate
Voting Requirements	Simple Majority

KEY ISSUES

- This report provides information about cheques, electronic funds transfers and bank charges entries made from the City's bank accounts for the month ended 30 April 2024.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from its Municipal and Trust Funds. In accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the CEO is to be prepared each month and presented to the council at the next ordinary meeting of the council after the list is prepared.

From 1 September 2023, local governments are required to disclose information about each transaction made on a credit card, debit card or other purchasing cards.

A new regulation has been added to the Local Government (Financial Management) Regulations 1996 to increase transparency and accountability in local government, through greater oversight of incidental spending.

Regulation 13A covers purchasing cards issued by local governments to their employees. Purchasing cards use a local government approved line of credit that allows for the timely payment of goods and services acquired in the ordinary course of business. Under this new regulation, transaction listings of the City's purchase cards – Fleet fuel cards and Bunnings cards are provided.

DETAILS

In April 2024, total payments of \$19,235,323.58 including net fund transfers of \$2,976,013.96 were made to the City's bank account. During this period the City paid \$1,978.99 by cheque, \$19,233,344.59 by electronic funds transfer (EFT) towards creditors and payroll inclusive of \$86,395.88 to settle its corporate credit card which is one month in arrears and \$36,199.25 for bank charges.

CONSULTATION

Not applicable

ATTACHMENTS

1. List of Accounts Paid Report - April 2024 [**14.5.2.1** - 54 pages]
2. BP Fuel Purchase Card Details Report - April 2024 [**14.5.2.2** - 8 pages]
3. Bunnings Purchase Card Details Report - April 2024 [**14.5.2.3** - 2 pages]
4. Fleetcare Purchase Card Details Report - April 2024 [**14.5.2.4** - 3 pages]

STRATEGIC IMPLICATIONS

Governance

G1 Aligned leadership and direction

G1.1 Provide accountable and transparent leadership

G1.2 Engage, communicate and consult with our community and stakeholders

G1.3 Promote and advocate on behalf of the City of Swan

Governance

G2 Sustainable and optimal use of City resources

G2.1 Improve capability and capacity

STATUTORY IMPLICATIONS

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996.

The City's List of Accounts Paid report complies with legislative requirements.

FINANCIAL IMPLICATIONS

Nil

RECOMMENDATION

That Council resolve to:

1. Note the Chief Executive Officer's list of accounts paid under delegated authority for April 2024, in accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996.

CARRIED EN BLOC

**CERTIFICATE OF TREASURER/ MAYOR TO ORDINARY COUNCIL REPORT
FOR April, 2024**

This schedule of accounts to be passed for payments covering the following:
AMOUNT (\$)

CHEQUE PAYMENTS

Advanced Fund Creditors 235536 to 235707

Excluding: Cancelled Cheques:

NA

Total Cheque Payments

1,978.99

ELECTRONIC PAYMENTS

Municipal Fund Creditors 63882 to 64929

Excluding: Voided Payments:

063882

064166

064153

064134

064398

064402

064599

064546

064545

Subtotal Electronic Payments to Creditors

14,473,133.57

Payroll

Pay Period End Date: 7/04/2024	2,339,101.28
Pay Period End Date: 21/04/2024	2,298,514.61

Subtotal Payroll	<u>4,637,615.89</u>
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Direct Debits

Merchant Fees	19,704.84
Other Fees & Charges	16,494.41

Subtotal Bank Charges	<u>36,199.25</u>
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Corporate Credit Card	86,395.88
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Total Electronic Payments	<u>19,233,344.59</u>
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Total Payments	<u>19,235,323.58</u>
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FUNDS TRANSFER

From Municipal Acct to Advance Acct	-1,978.99
From Advance Acct to Municipal Acct	0.00
From Municipal Acct to Trust Acct	0.00
From Trust Acct to Municipal Acct	0.00
From Municipal Acct to Brabham DCP	-314,863.01
From Brabham DCP to Municipal Acct	0.00
From Municipal Acct to Caversham DCP	0.00
From Caversham DCP to Municipal Acct	0.00
From Municipal Acct to Dayton DCP	-104,911.78

From Dayton DCP to Municipal Acct	134,504.45
From Municipal Acct to West Swan West DCP	0.00
From West Swan West DCP to Municipal Acct	0.00
From Municipal Acct to Bullsbrook DCP	0.00
From Bullsbrook DCP to Municipal Acct	0.00
From Henley Brook DCP to Municipal Acct	3,263,263.29
From Municipal Acct to Henley Brook DCP	0.00

NET MOVEMENT (FROM) / TO MUNICIPAL ACCOUNTS

2,976,013.96

which was submitted to each member of the council on **12/06/2024** has been checked and is fully supported by vouchers and invoices which are available for inspection and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computation, costing and the amounts shown are due for payment.

TREASURER
MAYOR

Cheque

Number	Payee Name	Date Issued	Amount	Description
235536	Drew, Juliet Amie	2/04/2024	-897.54	Cancellation of Unpresented Cheque235536
235697	Vella, Noel	8/04/2024	387.32	Refund Pensioner Rebate
235698	Amaglio, Frank & Sally	8/04/2024	905.97	Refund Pensioner Rebate
235699	Nallasivam, Kandasamy	8/04/2024	143.60	Refund Fees
235700	Drew, Juliet Amie	8/04/2024	897.54	Refund Pensioner Rebate
235701	Saini, Amninder S	8/04/2024	100.00	Refund Bond
235702	Patton, Gary	8/04/2024	45.00	Refund Overpaid Community Care Services
235703	Mr Vranjes, Ante	8/04/2024	26.00	Refund Overpaid Community Care Services
235704	Dixon, Shane M	8/04/2024	61.65	Refund Fees
235705	D'Onofrio, Robert	8/04/2024	123.30	Refund Fees
235706	Dixon, Shane M	8/04/2024	61.65	Refund Fees
235707	Kent, Jennifer Bronwyn	8/04/2024	124.50	Refund Pensioner Rebate
Sub Total			1,978.99	

EFT

Number	Payee Name	Date Issued	Amount	Description
63882	Bunce, Alana Joske	3/04/2024	-271.39	Cancellation of Rejected Payment 063882
63932	Western Australian Treasury Corporation	2/04/2024	413,290.01	City Loans April 2024 CITY LOANS APRIL 2024
63933	AUST TAXATION OFFICE ADELAIDE	3/04/2024	769,638.61	PAYG Tax 24/03/2024
63934	Paywise Trust Account	3/04/2024	6,889.64	Pay Period 240324 SS/Deductions
63935	WH Location Services	3/04/2024	9,905.94	Ground Penetrating Radar - Utility Scan
63936	AUSTRALIAN SERVICES UNION	3/04/2024	283.50	Union ASU F 24/03/2024
63937	CFMEU	3/04/2024	44.00	Union CFMEU 24/03/2024
63938	AUSTRALIAN TAXATION OFFICE	3/04/2024	3,589.44	Child Support F 24/03/2024
63939	CITY OF SWAN	3/04/2024	210.00	Social Club Workers F 24/03/2024
63940	CITY OF SWAN (PAYROLL)	3/04/2024	5,534.59	Extended Vehicle Use, Parking and Laptop Salary Sacrifice 24/03/2024

63941	HEALTH INSURANCE FUND	3/04/2024	1,239.10 HIF 24/03/2024
63942	Payclear Services Pty Ltd	3/04/2024	511,911.58 Super Match % 24/03/2024
63943	Little Home Bakery	3/04/2024	235.30 Cafe Supply - Bread
63944	Easi Packaging Pty Ltd	3/04/2024	6,865.78 Pay Period 240324 SS/Deductions
63945	Swan Valley Anglican Community School	3/04/2024	3,487.00 Hire of MPH-Ellenbrook Sports Hub
63946	ENZED WELSHPOOL 93518855	3/04/2024	842.09 Maintenance Parts & Materials
63947	The Local Government, Racing & Cemeterie	3/04/2024	792.00 LGRCEU F 24/03/2024
63948	AAC ID Solutions	8/04/2024	1,923.41 Member Tags for Leisure Centre (x 2500)
63949	ACCESS OFFICE INDUSTRIES	8/04/2024	2,174.70 Prism Desk (x3) & Python Task Chairs and Seat Cousins (x5)
63950	Acclaimed Catering	8/04/2024	1,911.25 Catering for Council Briefing 20.03.24(x25)
63951	Action Glass & Aluminum	8/04/2024	585.60 Window Repairs - Reglazed
63952	Advance Press (2013) Pty Ltd	8/04/2024	286.00 Business Cards - Swan Volunteer Resource Centre
63953	Advanced Lock & Key	8/04/2024	7,854.62 Lock Parts & Services
63954	Alinta Sales Pty Ltd	8/04/2024	60.05 Business and General Gas Usage
63955	Allpest WA	8/04/2024	5,022.82 SemiAnnual Planned Maint - Pest Control
63956	Aqua Shades	8/04/2024	13,066.24 Shade Sail Repair - Ausgustus Park, Egerton Park & Lassen Park
63957	Arteil WA Pty Ltd	8/04/2024	3,566.20 Office Chairs (x9) and Repairs to Office Chair (x1)
63958	Artistralia	8/04/2024	495.00 Copyright for screening of 2 films at Ridge Hill Green Park
63959	ASLAB PTY LTD	8/04/2024	2,606.97 Asphalt for Sampling & Testing
63960	ATU Sewage Services	8/04/2024	859.10 Wastewater Treatment Services
63961	AUSTRALIA POST PERTH	8/04/2024	8,231.88 Postage - PreSort Letter Small & Large
63962	Australian Communications and	8/04/2024	362.00 Licence renewal notice
63963	Australian HVAC Services Pty Ltd for Sk	8/04/2024	6,925.63 HVAC Services
63964	AUSTRALIAN TRAINING MANAGEMENT	8/04/2024	4,066.37 Provide First Aid (incl CPR) and Traineeship Fees up to March 24
63965	Austswim Ltd	8/04/2024	697.00 Teacher of Swimming and Water Safety
63966	Beaver Tree Services	8/04/2024	106,590.00 Power Line Pruning Services
63967	Block Branding Pty Ltd	8/04/2024	220.00 SWV New Junction Investor Website Update
63968	BOC GASES	8/04/2024	829.82 CO2 Beverage, Oxygen Medical C Size and Various Container Service Fees
63969	Brownes Foods Operations P/L	8/04/2024	893.70 Milk Supply
63970	Bucher Municipal	8/04/2024	923.57 Maintenance Parts & Materials
63971	Bunnings Building Supplies Pty Ltd (West	8/04/2024	1,471.59 (Please see Bunnings Purchase Card attachment for details)
63971	Bunnings Building Supplies Pty Ltd (West	8/04/2024	1,194.57 Tools & Hardware Supplies and Storage Organisers

63971	Bunnings Building Supplies Pty Ltd (West	8/04/2024	1,962.04 Parks & Garden Supplies, Liquid Chlorine for SA Mid and Materials for HyperFest
63972	Incuvate Pty Ltd t/as Castle C	8/04/2024	660.00 White/brown blanket cotton rag 15x10kg (x15)
63973	COATES HIRE SERVICE	8/04/2024	212.33 Hire of Trailer - Water Cartage 950L
63974	Contraflow Pty Ltd	8/04/2024	86,017.95 Traffic Control Services
63975	Cookies & More	8/04/2024	606.76 Cafe Supply - Cookies
63976	Corsign WA Pty Ltd	8/04/2024	2,629.70 Installation of Street & Parking Sign
63977	Daimler Trucks Perth	8/04/2024	163,245.50 2023 - FUSO BE741GRMD FAB New Vehicle (x1) and Truck Parts
63978	DDLS Australia Pty Ltd T/as Lumify Work	8/04/2024	9,042.00 Course Fees - Fast Start in Business Analysis
63979	Devco Builders	8/04/2024	45,145.74 Installation of New Cabinets and Bricklaying Works - Guildford Library
63980	Dezzy's Drycleaners	8/04/2024	1,241.00 Drycleaning Services - Brigade PPC
63981	Doors Doors Doors Pty Ltd	8/04/2024	360.29 Door Repairs & Maintenance
63982	Drainflow Services Pty Ltd	8/04/2024	34,562.47 Drain Flow Services
63983	Dymocks Ellenbrook	8/04/2024	274.38 Library Books
63984	E & M J ROSHER PTY LTD	8/04/2024	6,500.79 Maintenance Parts & Services
63985	EAST GIDGEGANNUP VOL BUSH FIRE	8/04/2024	2,500.00 Reimb Fellowship Expenses 2406, 2418
63986	EASTERN METRO REGIONAL COUNCIL	8/04/2024	342,346.72 Waste Disposal
63987	Eastside Concrete	8/04/2024	1,205.20 Construction of New Footpaths
63988	Economic Development Australia	8/04/2024	8,250.00 Event Registration Face to Face Training (x2)
63989	Embroidme Midland	8/04/2024	1,746.80 Victory Polo Men (x32); Apparel - Maple Tee & Staple Tee (x6)
63990	Enviro Infrastructure Pty Ltd	8/04/2024	2,200.00 Rail Safety Management Plan
63991	Enviro Sweep	8/04/2024	32,622.59 Road Sweeping Services
63992	Ezidebit Pty Ltd	8/04/2024	2,049.14 On-line Transaction Fees
63993	Frontline Fire & Rescue	8/04/2024	3,052.52 Vehicle Siren Controller Elec. Works
63994	Fujifilm Business Innovation Australia P	8/04/2024	525.80 Photocopier Charges for 010324-310324
63995	GARRARDS PTY LTD	8/04/2024	161.17 VectoBac G 18Kg - Formulation PEI
63996	Green Promotions Pty Ltd	8/04/2024	1,538.35 Short & Long Sleeve Polo (x30)
63997	Hays Specialist Recruitment (A	8/04/2024	8,515.59 Contract Labour WE 240324
63998	Swan View IGA	8/04/2024	172.74 Cafe Purchases
63999	Insight Enterprises Australia	8/04/2024	908.66 Adobe InDesign CC for Teams - Subscription
64000	Instant Products Hire	8/04/2024	4,988.50 Hire of Water Tank and Toilet Block
64001	Instant Weighing	8/04/2024	4,785.77 Calibration Works - Case 921G and CAT950M
64002	Instant Windscreens (Trans Australia Gla	8/04/2024	260.00 Windscreen Repairs & Services

64003	IPWEA-Sydney	8/04/2024	6,820.00 Professional Certificate AMP (x2)
64004	Ixom Operations Pty Ltd	8/04/2024	1,683.50 Sodium Hypochlorite 12.5% (bulk)
64005	Janetto Holdings Pty Ltd t/as	8/04/2024	49,311.64 Subaru Forester Hybrid S MY24 2.0e-S (x1 New Vehicle)
64006	K S BLACK (WA) PTY LTD	8/04/2024	521.44 Irrigation Bore Pump Services
64007	Kalamunda Toyota	8/04/2024	1,284.70 Vehicle Parts
64008	Kennedys Tree Services	8/04/2024	25,313.75 Tree Pruning Services & Stump Grinding
64009	Landcare Weed Control	8/04/2024	58,236.63 Land Care & Weed Control
64010	MAJOR MOTORS PTY LTD	8/04/2024	3,606.43 Maintenance Parts & Materials
64011	Major Security Services P/L	8/04/2024	5,471.56 Alarm responses 250224 & 030324
64012	Mandoon Estate	8/04/2024	7,796.91 Deposit-Citizenship Ceremony 160424
64013	MCINTOSH & SON	8/04/2024	968.57 Maintenance Parts & Materials
64014	MCLEODS BARRISTERS & SOLICITORS	8/04/2024	3,119.05 Legal Fees
64015	METRO FILTERS	8/04/2024	26.40 Filter Cleaning Service
64016	METROCOUNT	8/04/2024	1,807.30 Bitumen/textile Road Tape 20M & 30M
64017	Michael Page International (Au	8/04/2024	2,666.40 Contract labour w/e 240324
64018	OneSteel Trading Ltd	8/04/2024	7,476.69 Various Lengths Steel
64019	Midland Mini Crete	8/04/2024	10,440.30 Standard Ready Mix Concrete
64020	MMJ Real Estate (WA) Pty Ltd	8/04/2024	2,087.38 Property Rental Variable Outgoings: 01/05/24 - 31/05/24
64021	Mobile Mouse	8/04/2024	2,260.00 Excel Training x 8
64022	Momentum Legal Pty Ltd	8/04/2024	458.87 Legal Fees
64023	Natural Area Management & Serv	8/04/2024	9,720.04 Lilas Hill Reservice-various plants
64024	NEVERFAIL SPRINGWATER LTD	8/04/2024	341.43 15L Springwater Bottles and Rental 30/03/2024-30/03/2025
64025	Ngala-Boodja/Aboriginal Land C	8/04/2024	2,116.40 Lilac Hill Reserve-Revegetation Weed Control
64026	PERTH STRIPES AND SIGNS	8/04/2024	1,672.00 Remove Old Graphics and Clean Any Leftover Glue Residue from Vehicle
64027	Picnic Tables Hire	8/04/2024	5,728.25 Furniture hire-Hyperfest 2024
64028	Repco (a Division of GPC Asia Pacific Pt	8/04/2024	1,118.21 Maintenance Parts & Materials
64029	Roadline Removal (WA) Pty Ltd	8/04/2024	1,601.82 High pressure waterblask line removal
64030	Safe Central	8/04/2024	925.00 Repairs to safe
64031	SCM EARTHMOVING CONTRACTORS PTY LTD	8/04/2024	77,148.78 Carting & Clearing Services
64032	Scott Print	8/04/2024	1,882.10 Swan Active Brand Booklet (x500)
64033	Select Music	8/04/2024	14,000.00 Ula performance-Hyperfest 230224
64034	SIEMENS BUILDING TECHNOLOGIES	8/04/2024	6,592.59 WA BPS Remote Maintenance
64035	SPORTSWORLD OF WA	8/04/2024	1,146.39 Swimming aids

64036	Sprayline Spraying Equipment	8/04/2024	3,066.88 Maintenance Parts & Materials
64037	ST JOHN AMBULANCE AUSTRALIA	8/04/2024	1,270.41 Event Health Services-Altone Comes Alive
64038	Steann Pty Ltd	8/04/2024	3,634.78 Vehicle Hire
64039	STEWART & HEATON CLOTHING CO P	8/04/2024	144.38 Brigade PPC 2023/2024
64040	Superior Pak Pty Ltd	8/04/2024	27,960.53 Maintenance Parts & Materials
64041	Silverstream Investments Pty L	8/04/2024	10,062.00 Marquee and Furniture Hire - Hyperfest 230324
64042	SWAN TOWING SERVICE PTY LTD	8/04/2024	2,230.26 Towing Services
64043	Synergy	8/04/2024	472,219.41 Electricity Consumption and Streetlights account
64044	Talis Consultants Pty Ltd	8/04/2024	11,550.00 Superintendent Variation Extension
64045	Telstra Limited	8/04/2024	2,490.00 T311 iPhone 14 (x2)
64046	Temptations Catering	8/04/2024	367.31 Catering for Bush Fire Advisory Comm 140324 (x20)
64047	The Futures Group	8/04/2024	577.50 Providing Classification Reports
64048	Trophy Shop Australia	8/04/2024	6,768.72 Medals (x 666)
64049	TK Elevator Australia Pty Ltd (Thyssen	8/04/2024	1,775.45 Lift Services - Various Facilities
64050	Total Eden	8/04/2024	6,731.78 Brixton Park & Brabham Neighbourhood Park Media Top Up
64051	Total Pitch Care	8/04/2024	40,150.00 Lilac Hill Ground Care & Maintenance
64052	T-Quip	8/04/2024	2,359.50 Maintenance Parts & Materials
64053	Truck Centre WA	8/04/2024	2,124.93 Maintenance Parts & Materials
64054	UNIVERSAL DIGGERS	8/04/2024	5,194.31 Vehicle hire and Wet hire excavator
64055	Vermeer (WA & NT)	8/04/2024	2,367.96 Maintenance Parts & Materials
64056	Village Sounds	8/04/2024	13,750.00 Sycco Performace Balance - Hyperfest 230324
64057	Vodafone Hutchison Australia	8/04/2024	77.22 Brigade Usage 2023/2024
64058	WA Reticulation Supplies	8/04/2024	8,593.54 Reticulation Parts & Services
64059	Water Corporation	8/04/2024	10,197.46 Water usage & service charges
64060	Western Australian Local Govt Assoc	8/04/2024	1,914.00 Introduction to Waste Management
64061	Westoz Food Distributors	8/04/2024	1,991.71 Cafe supplies
64062	Westrac Pty Ltd	8/04/2024	44.78 Maintenance Parts & Materials
64063	WH Location Services	8/04/2024	5,755.88 Accredited Utility Technical
64064	Winc Australia Pty Limited	8/04/2024	4,831.85 Stationery
64065	Woodbridge Painting & Maint P/	8/04/2024	10,494.00 Prepare & Repaint Nominated Surfaces
64066	Social Oil Swan Valley Pty Ltd	8/04/2024	1,785.83 Café Supplies and Service & Repairs Espresso Machine
64067	Youth Focus	8/04/2024	2,200.00 Grant for Youth Business Workshops
64068	R1i Services	8/04/2024	1,716.00 XoD - Expressway Upgrade Estimate

64069	BCA Consultants	8/04/2024	2,750.00 Certificate of Building Compliance 00039033
64070	Blue force Pty Ltd	8/04/2024	230.11 Security System Services
64071	Oracle Surveys	8/04/2024	10,615.00 Survey of Guildford Potters Site
64072	Site Sentry Pty Ltd	8/04/2024	9,099.52 Mobile CCTV Operational
64073	IES Enviro-Scapes	8/04/2024	3,652.00 Supply of x2 Aboriginal Monitors in Guildford
64074	The Perth Mint	8/04/2024	2,904.00 2024 Citizenship Coins (x560)
64075	Echo Newspaper	8/04/2024	990.00 Advertising - Marketing
64076	Jomar (WA) Pty Ltd	8/04/2024	594.00 Abutment Propping Hire at Military Road
64077	Techworks Plumbing	8/04/2024	2,725.35 Plumbing/Gas Parts and Materials
64078	AL Midland Pty Ltd	8/04/2024	2,419.55 Vehicle Parts
64079	ABM Landscaping	8/04/2024	1,117.25 Wet hire of 13-14 Tonne Tipper Truck
64080	Meerilinga Young Children's Services Inc	8/04/2024	3,300.00 Activation Grant-Beechboro's Street Art
64081	WSP Australia Pty Ltd	8/04/2024	1,650.00 Midland Parking Management Plan
64082	SAI Global Australia Pty Ltd	8/04/2024	193.66 Add i2i-AS SAIG1IS
64083	Bolinda Publishing Pty Ltd	8/04/2024	291.96 Library Books
64084	TPG Aged Care (Chanticleer Holdings Pty	8/04/2024	16,108.19 Domestic Assistance
64085	Travelwest Publications WA Pty Ltd	8/04/2024	1,210.00 Perth Hills Map Listing - Mar24-Feb25
64086	Sage Consulting Engineers Pty Ltd	8/04/2024	5,401.00 Lighting Design Hermitage Drive
64087	Bourke, Diana	8/04/2024	58.70 Reimburse Employee - Police Clearance Renewal
64088	BishopMedia	8/04/2024	4,950.00 Executive Media Training – 2 Workshops
64089	ENZED WELSHPOOL 93518855	8/04/2024	738.52 Maintenance Parts & Materials
64090	Fihalhohi Pty Ltd as Trustees for DJL Fa	8/04/2024	750.50 Cleaning Vats & Supply of Canola Oil
64091	Chetan Nathalal Gevaria ATF Shree Hari F	8/04/2024	239.20 Newspaper Deliveries
64092	Robowash Pty Ltd	8/04/2024	660.00 Monthly Equipment Rental
64093	Sports Turf Technology	8/04/2024	32,324.56 Biannual Oval/Reserve Inspection
64094	LECE Pty Ltd	8/04/2024	11,477.91 Electrical Services
64095	Flexi Staff	8/04/2024	1,202.28 Contract Labour WE 210324
64096	Insight Urbanism Pty Ltd	8/04/2024	2,640.00 DRP Meeting 13, 20 & 27 Feb 2024 - Various Sites
64097	Access Icon Pty Ltd	8/04/2024	12,334.85 Concrete Cover & Liner Spun
64098	LO-GO Appointments	8/04/2024	4,093.16 Contract Labour WE 090324
64099	Level 5 Design Pty Ltd	8/04/2024	880.00 Preparation & Attendance - DRP Meeting 270224
64100	JM ASphalt	8/04/2024	26,014.79 Asphalt Reinstatements Wynn st, Hazelmer & Asphalt Laying - Rutland Rd
64101	John Bruce Callow	8/04/2024	800.00 Preparation & Attendance - DRP Meeting 060324

64102	Hygiene Concepts	8/04/2024	368.50 Replacement of Serviced Equipment - Sanitary Disposal (x3) & Nappy Disposal (x1)
64103	CPG Research & Advisory Pty. Limited	8/04/2024	1,246.67 Monthly Advisory Services
64104	DataTale Pty Ltd	8/04/2024	715.00 Power BI Training for Government
64105	Woolworths Group Limited	8/04/2024	105.34 Club catering 5 March 2024
64106	Jobfit Health Group Pty Ltd	8/04/2024	2,458.93 Pre-employment Medical Check
64107	Elite Tours	8/04/2024	990.00 Bus Hire for Ballajura Senior
64108	Team Global Express Pty Ltd	8/04/2024	6,684.30 Freight Charges
64109	Antiskid Industries Pty Ltd	8/04/2024	6,314.00 High Friction Surface Treatment
64110	DMC Cleaning	8/04/2024	8,628.62 Cleaning Services to Various Facilities
64111	Fire Shield Services Pty Ltd	8/04/2024	10,914.34 Fire Protection Services & Materials
64112	Kido Pty Ltd T/as Marsmen Plumbing & Gas	8/04/2024	6,770.45 Water Meter Relocation 106 Morrison Rd
64113	Hydroquip Pumps and Irrigation Pty Ltd	8/04/2024	24,019.50 Pump & Irrigation Services
64114	Rudd Industrial (Synergy Business System	8/04/2024	6,443.34 1xLithium ion Charging Cabinet
64115	Chidlow Water Carriers	8/04/2024	530.00 Water Delivery to Gidgegannup Hall
64116	Little Rippers Technology	8/04/2024	18,150.00 Re-usable Standard Dispenser (x150)
64117	STIHL Shop Osborne Park	8/04/2024	2,686.85 Maintenance Parts & Materials
64118	Totally Workwear Malaga (Moore Enterpris	8/04/2024	3,028.19 Uniforms & Safety boots
64119	Telstra InfraCo (Telstra Corporation Ltd	8/04/2024	3,526.31 Asset Relocation-The Broadway Maffina Rd
64120	Komatsu Australia Pty Ltd	8/04/2024	16,044.03 Maintenance Parts & Materials
64121	LD Total	8/04/2024	201,563.80 Watering Trees at Various Locations
64122	PJA	8/04/2024	2,420.00 Helena St & Market St SAS Design Planning
64123	HART Sport Australia Pty Ltd	8/04/2024	681.00 Sports Tools & Materials
64124	Bunce, Alana Joske	8/04/2024	271.39 Reimburse Employee - Employee of the Month Awards
64125	Rush, Ariel	8/04/2024	4,000.00 Reimburse Employee - Skills Development and Funding Support
64126	Woods Furniture Pty Ltd	8/04/2024	8,342.40 Concave Ottoman x 4 and RM Chair x 6 - Bullsbrook Community Centre
64127	Wood, Jessica	8/04/2024	300.00 Non-office Work Equipment Reimbursement
64128	Yien, Pal-Piny	8/04/2024	72.00 Refund Fees
64129	Malynn, Georgia	8/04/2024	500.00 Cash Donation 2023-24
64130	Nicheliving Construction	8/04/2024	2,600.00 Refund Bond
64131	Uy, Michael	8/04/2024	400.00 Cross-over Contribution
64132	Yeates, Michael S	8/04/2024	61.65 Refund Fees
64133	Youth Futures Ltd	8/04/2024	1,000.00 Refund Bond

64134	The Owner of SP 43973 380 Clenton Rd	8/04/2024	25.00 Refund Fees
64134	The Owner of SP 43973 380 Clenton Rd	17/04/2024	-25.00 Cancellation Returned Payment 064134
64135	Soma, Jafarlou MR	8/04/2024	90.36 Refund Fees
64136	McAlister, Leigh	8/04/2024	84.67 Reimburse Employee - Petrol Purchase
64137	Blaquiere, Gregory Austin	8/04/2024	83.72 Refund Rates Over-payment
64138	Heydon, Peter & Ossy-Orley, Cynthia	8/04/2024	600.37 Refund Pensioner Rebate
64139	Briggs, Matthew & Stephanie	8/04/2024	169.86 Refund Rates Over-payment
64140	Cranford Pty Ltd	8/04/2024	234.84 Refund Rates Over-payment
64141	Allport, Luke David	8/04/2024	650.63 Refund Rates Over-payment
64142	ATCO Gas Australia Pty Ltd	8/04/2024	4,880.00 Refund Bond
64143	Gowera, Tejdai 7 Florence	8/04/2024	400.00 Cross-over Contribution
64144	Durnford, Jonathan M	8/04/2024	555.50 Reimburse Employee - Skills Development and Funding Support
64145	Centro Design and Building	8/04/2024	1,000.00 Refund Bond
64146	Prout, Jake	8/04/2024	1,000.00 Refund Bond
64147	Shih, Randy F & Maribel S	8/04/2024	4,376.59 Refund Rates Over-payment
64148	Wilkerson, Vera J & Robert B	8/04/2024	570.20 Refund Rates Over-payment
64149	Rowan, Charles P	8/04/2024	1,749.35 Refund Rates Over-payment
64150	McArthur, Aaron M & Keisha E	8/04/2024	470.29 Refund Rates Over-payment
64151	Okunev, George S	8/04/2024	322.00 Refund Rates Over-payment
64152	Manton, Gary R	8/04/2024	749.80 Refund Pensioner Rebate
64153	O'Dea, Maxwell C	8/04/2024	124.50 Refund Pensioner Rebate
64153	O'Dea, Maxwell C	10/04/2024	-124.50 Cancellation of Rejected Payment 064153
64154	McVee, Lawrence J & Jillian M	8/04/2024	876.69 Refund Pensioner Rebate
64155	Tolich, John G	8/04/2024	784.41 Refund Pensioner Rebate
64156	McEntee, Courtney J	8/04/2024	742.26 Refund Rates Over-payment
64157	Lebar Investments Pty Ltd	8/04/2024	1,000.00 Refund Bond
64158	Fitzgerald, Shane	8/04/2024	1,795.00 Reimburse Employee - Skills Development and Funding Support
64159	AMC Sheds	8/04/2024	61.65 Refund Fees
64160	Bennett, Caitlin Elizabeth	8/04/2024	188.88 Refund Rates Over-payment
64161	Klimek, James & Chester, Jade	8/04/2024	1,047.34 Refund Rates Over-payment
64162	Dressler, Lusia	8/04/2024	6,817.48 Refund Rates Over-payment
64163	Stadiacorp Pty Ltd	8/04/2024	2,728.00 After Event Clean Up - Hyperfest 23.03.2024
64164	Seth Sheehan-Lee	8/04/2024	500.00 Photography - Hyperfest 23.03.2024

64165	Medical & Scientific Services	8/04/2024	1,100.00	15 Bike generators, Inverters, Batteries and Batteries Charger for 16.Mar-
64166	Wynne, Gail	8/04/2024	500.00	Welcome To Country by Aboriginal Elder - Hyperfest 23.03.2024
64166	Wynne, Gail	10/04/2024	-500.00	Cancellation Rejected Payment 064166
64167	Erin Griffin	8/04/2024	400.00	Facilitation Fee - End of Life Matters
64168	Ballajura Community College IPS	8/04/2024	838.75	Hire of College Performing Arts - Annual Meeting of Electors 6 Feb-24
64169	Lachy John Music	8/04/2024	250.00	Music Performace - Hyperfest 23.03.2024
64170	Acoustic Consultants Australia	8/04/2024	2,079.00	Noise Monitoring - Hyperfest 23.03.2024
64171	Joan & The Giants (AM Birch & FN Wordswo	8/04/2024	500.00	Band Performance - Hyperfest 23.03.2024
64172	KWOPIIDAK Kenniny Yok	8/04/2024	1,200.00	Aboriginal Dance Performance at Altone Comes Alive 16 Mar-24
64173	Community Chamber Collective	8/04/2024	1,000.00	Christmas Performace 12.12.2024 and Fridays at LoCale 23.02.2023
64174	Colour Codes (Susan Marie Borich)	8/04/2024	400.00	Workshop Colour Analysis - 23.03.2024
64175	Hot Hula Fitness WA (Miriam Kauhiva)	8/04/2024	2,700.00	Hot Hula fitness sessions for April and May
64176	Alinta Sales Pty Ltd	9/04/2024	1,338.70	Pressure Upgrade 5 kPa
64177	SLATER-GARTRELL SPORTS	9/04/2024	1,430.00	Harts Junior Horizontal Barx1 155-195CM
64178	Johnston, Nancy	9/04/2024	19.20	Travel Reimbursement - Volunteer
64179	Action Glass & Aluminum	15/04/2024	3,324.86	Window Repairs - Reglazed
64180	Adams Coachlines	15/04/2024	745.00	Hire of Mini Coach for East Rockingham
64181	Adelphi Tailoring Co.	15/04/2024	400.68	Corporate Uniform
64182	Advance Press (2013) Pty Ltd	15/04/2024	143.00	B/Cards - Swan Engage Promotion
64183	Advanced Lock & Key	15/04/2024	2,700.92	Lock Repairs, Supply and Installation of Padlock
64184	Advanteering Civil Engineers	15/04/2024	849,964.20	Claim 15 - Dayton District Open Space
64185	AFL SPORTSREADY LTD	15/04/2024	6,051.80	Sports Education Labour FE 290324
64186	Air-Born Amusements	15/04/2024	7,850.00	Hire of Amusement Rides for Kid(x5)s
64187	Alinta Sales Pty Ltd	15/04/2024	2,613.54	Business and General Gas Usage
64188	All Type Engraving	15/04/2024	605.00	20 Sets Holders & Inserts
64189	Allpest WA	15/04/2024	205.66	Pest Control Services
64190	ALS Library Services Pty Ltd	15/04/2024	7,565.25	Library Books
64191	JCDecaux Australia Trading Pty Ltd	15/04/2024	6,948.12	Media Services Fee - HyperFest 2024
64192	Aquamonix	15/04/2024	2,277.77	Reticulation Parts & Services
64193	Arteil WA Pty Ltd	15/04/2024	854.70	Office Chair (x2)
64194	ASLAB PTY LTD	15/04/2024	2,831.46	Asphalt for Sampling & Testing
64195	ATOM Supply	15/04/2024	2,366.65	Cable Tie UV Resistant Black 380 x 7.8mm (x100)
64196	AUSTRALIA POST PERTH	15/04/2024	25,591.77	Postage - PreSort Letter Small & Large

64197	Australian Barbell Company	15/04/2024	109.47	Wall Mounted Mat Storage with Hooks
64198	Australian Communications and	15/04/2024	72.00	Licence Renewal Notice
64199	Australian HVAC Services Pty Ltd for Sk	15/04/2024	23,712.24	HVAC Services -Monthly Preventative Maintenance
64200	AUSTRALIAN INSTITUTE OF MANAGE	15/04/2024	516.00	Microsoft - Outlook Essentials
64201	AWARD IRRIGATION	15/04/2024	4,625.50	Locate Underground Asset Services
64202	BAILEYS FERTILISERS	15/04/2024	7,735.44	Herbicides spraying - Various Parks & Ovals
64203	Bartco Traffic Equipment Pty L	15/04/2024	77.00	Webstudio Monthly Subscription
64204	Beaver Tree Services	15/04/2024	104,500.00	Power Line Pruning Services
64205	BOC GASES	15/04/2024	1,562.20	Dry Ice Pellets Bulk
64206	BP Australia Ltd	15/04/2024	129,140.56	Fleet Diesel & Unleaded
64206	BP Australia Ltd	15/04/2024	19,953.53	(Please see BP Fuel Purchase Card attachment for details)
64207	Brownes Foods Operations P/L	15/04/2024	641.35	Milk Supply
64208	Budo Group Pty Ltd	15/04/2024	87,190.85	Conservation Works - Mid Library Lotteries house
64209	Water Supply Logistics WA Pty Ltd	15/04/2024	170.00	L170, Load of water
64210	Bunnings Building Supplies Pty Ltd (West	15/04/2024	2,389.10	(Please see Bunnings Purchase Card attachment for details)
64210	Bunnings Building Supplies Pty Ltd (West	15/04/2024	877.05	Liquid Chlorine and Cleaning Tools for SA Mid
64211	Centurion Temporary Fencing	15/04/2024	247.50	Temporary Pool Fencing
64212	City Electric Supply Pty Ltd	15/04/2024	9,304.60	Electrical Parts & Materials
64213	Cleanaway	15/04/2024	424.60	Skip Bin Hire for HyperFest 2024
64214	Coca-Cola Europacific Partners Australia	15/04/2024	545.95	Cafe Drinks Supply
64215	Contraflow Pty Ltd	15/04/2024	107,041.43	Traffic Control Services
64216	Cookies & More	15/04/2024	178.86	Cafe Supply - Cookies
64217	Corsign WA Pty Ltd	15/04/2024	4,985.75	Installation of Street & Parking Sign
64218	Daimler Trucks Perth	15/04/2024	250.61	Maintenance Parts & Materials
64219	Data #3 Limited	15/04/2024	3,007.93	SolarWinds Task Factory per serverice (x4)
64220	Department of Transport	15/04/2024	1,436.65	Disclosure of Info Fees for Applications
64221	DISCUS	15/04/2024	231.00	Corflute w/ Eyelets Signs
64222	Doors Doors Doors Pty Ltd	15/04/2024	360.29	Door Repairs & Maintenance
64223	Drainflow Services Pty Ltd	15/04/2024	12,763.38	Drain Flow Services
64224	Dymocks Ellenbrook	15/04/2024	933.80	Library Books
64225	E & M J ROSHER PTY LTD	15/04/2024	166.40	Maintenance Parts & Materials
64226	EASTERN METRO REGIONAL COUNCIL	15/04/2024	770,593.40	Waste Disposal - MRF Residuals
64227	Eastside Concrete	15/04/2024	21,647.68	Construction of New Footpaths - City Wide

64228	Enviro Sweep	15/04/2024	2,245.83 Road Sweeping Services
64229	Envisionware Pty Ltd	15/04/2024	764.50 Y-CBA-A Copier Firmware Update
64230	ES2 Pty Ltd	15/04/2024	7,150.00 Penetration Testing External
64231	Essential Fire Services Pty Lt	15/04/2024	2,805.00 Fire Training to Designated Employees
64232	Ezidebit Pty Ltd	15/04/2024	3,500.12 On-line Transaction Fees
64233	Frontline Fire & Rescue	15/04/2024	280.50 Deto-Stop Jerry Can, Metal, 5L Red
64234	Fujifilm Business Innovation Australia P	15/04/2024	525.80 Lease/Rental Charge
64235	Fulton Hogan Industries Pty Lt	15/04/2024	10,527.00 EZ Street Bioblend Asphalt 15kg bag (x300)
64236	GALVINS PLUMBING	15/04/2024	400.95 Plumbing Parts & Materials
64237	Gillmore Electrical Services	15/04/2024	18,656.98 Electrical Services
64238	Global Food Safety Auditing	15/04/2024	715.00 Food safe Audit - West Swan 19/3/24
64239	Gresley Abas Pty Ltd	15/04/2024	92,610.19 Design Concept - Brabham Sports Pavilion
64240	Hartway Galvanizers	15/04/2024	622.40 Galvanized Materials
64241	Hays Specialist Recruitment (A	15/04/2024	5,917.42 Contract Labour WE 310324
64242	Swan View IGA	15/04/2024	265.51 Fruits for Artist for HyperFest 2024
64243	IBIS Information Systems Pty L	15/04/2024	2,420.00 Transfer Rate Modelling to a New Server
64244	Infor Global Solutions(ANZ)P/L	15/04/2024	2,200.00 Pathway Consulting Services
64245	Insight Enterprises Australia	15/04/2024	429.00 Adobe Acrobat Standard DC for Teams Subscription (x3)
64246	Instant Products Hire	15/04/2024	6,772.04 Hire of Portable Dual Toilet
64247	Ixom Operations Pty Ltd	15/04/2024	871.64 Sodium Hypochlorite 12.5% (bulk)
64248	Jackson McDonald Lawyers	15/04/2024	3,395.70 Legal Fees
64249	Jacobs Group Australia Pty Ltd	15/04/2024	41,160.90 Claim 5 -Consultancy for Sub-Program 2
64250	JBA Surveys	15/04/2024	2,920.50 Surveying Services
64251	JULIES BOARDING KENNELS	15/04/2024	74,551.20 Impoundment Fees for Dogs & Cats
64252	Kennards Hire	15/04/2024	6,858.00 Hire of Equipment
64253	Kennedys Tree Services	15/04/2024	473.00 Tree Pruning Services
64254	Landcare Weed Control	15/04/2024	16,085.43 Land Care & Weed Control
64255	Landgate	15/04/2024	5,914.41 UV Interim Valuation Res Metro Shared
64256	Les Mills Asia Pacific	15/04/2024	1,608.49 Licence & Contract Fees - SA Beechboro
64257	MAJOR MOTORS PTY LTD	15/04/2024	459.62 Maintenance Parts & Materials
64258	Major Security Services P/L	15/04/2024	26,777.17 Security Services-Crowd Control
64259	Marketforce Pty Ltd	15/04/2024	56,474.00 Midland Trainline & Megawall (CBD) Swan Valley Advertising
64260	McGees Property	15/04/2024	8,250.00 Valuation to Prepare & Submit a Strata

64261	MCLEODS BARRISTERS & SOLICITORS	15/04/2024	8,533.81 Legal Fees
64262	Michael Page International (Au	15/04/2024	1,541.76 Contract labour w/e 310324
64263	MIDLAND TROPHIES	15/04/2024	2,437.00 Medals x 366
64264	MMJ Real Estate (WA) Pty Ltd	15/04/2024	214.72 Property Rental Variable Outgoings: Adjustments
64265	Natsales Advertising Pty Ltd	15/04/2024	7,353.50 Swan Active Midland signs & Signage repair at Swan Caring
64266	Natural Area Management & Serv	15/04/2024	1,408.00 Tree Canopy Swan Regional Riverside Park
64267	NEVERFAIL SPRINGWATER LTD	15/04/2024	84.00 15L Springwater Bottles x 4
64268	Ngala-Boodja/Aboriginal Land C	15/04/2024	2,032.80 Lilac Hill Reserve-Foreshore Revegetation
64269	Nexus Communications Systems Pty Ltd	15/04/2024	871.20 Replacement of AP's - 6 locations
64270	One 20 Productions	15/04/2024	29,328.75 Staging Lighting & Sound Production for Hyperfest 2024
64271	ONHOLD MAGIC PTY LTD	15/04/2024	277.21 On hold messages subscription
64272	P & G BODY BUILDERS	15/04/2024	1,694.00 Tower TARP, TARP Replacement
64273	PERTH STRIPES AND SIGNS	15/04/2024	880.00 Remove Old Graphics and Clean Any Leftover Glue Residue from Vehicle
64274	Planning Institute of Australi	15/04/2024	260.00 Internat. Women's Day B/fast 080324x2
64275	Prensa Pty Ltd	15/04/2024	1,052.17 Asbestos Clearing
64276	Public Transport Authority	15/04/2024	11,447.70 Contribution to Bus Shelters Bus Stop - Brearley St Bullsbrook
64277	Randstad Pty Ltd	15/04/2024	13,885.57 Contract labour w/e 310324
64278	Repco (a Division of GPC Asia Pacific Pt	15/04/2024	14,856.01 Maintenance Parts & Materials
64279	ROYAL LIFE SAVING SOCIETY	15/04/2024	1,374.00 Pool Lifeguard License Renewal x8
64280	Scott Print	15/04/2024	27,940.00 Swim School Booklets x7800; Swan Scoop Autumn Newsletters x4440; Be Active Booklets x2500; School Parking Leaflet x 5000; Council Meeting Agenda x17
64281	Select Music	15/04/2024	15,400.00 Guarantee-Pacific Avenue Hyperfest 230324
64282	SIEMENS BUILDING TECHNOLOGIES	15/04/2024	44,384.48 Airconditioner Controllers
64283	South Metropolitan TAFE	15/04/2024	1,073.00 CIII in Parks and Gardens
64284	SPORTSWORLD OF WA	15/04/2024	4,950.90 Swimming Aids
64285	Sprayline Spraying Equipment	15/04/2024	1,455.69 Maintenance Parts & Materials
64286	ST JOHN AMBULANCE AUSTRALIA	15/04/2024	444.00 Provide First Aid Class 250324
64287	Superior Pak Pty Ltd	15/04/2024	537.84 Maintenance Parts & Materials
64288	Silverstream Investments Pty L	15/04/2024	660.00 Annual Electors Meetings trestle tables 17654
64289	Swan State Emergency Service	15/04/2024	866.58 Reimbursement of SMS Broadcast Costs
64290	SWAN TOWING SERVICE PTY LTD	15/04/2024	275.00 Towing Services
64291	Synergy	15/04/2024	181,578.54 Electricity Consumption

64292	Tanks for Hire	15/04/2024	704.00 Hire of 1x Hydration Trailer
64293	Technology One Ltd	15/04/2024	2,524.76 AMS Monthly Program
64294	Temptations Catering	15/04/2024	554.49 Catering-Meeting/Seminar 130324 (x25)
64295	THE LIFTING COMPANY	15/04/2024	4,400.00 Inspection and Certification of Rigging
64296	Total Eden	15/04/2024	53,674.75 Dayton Pipeowork Repairs
64297	Truck Centre WA	15/04/2024	16,386.50 Maintenance Parts & Materials
64298	Turf Care WA Pty Ltd	15/04/2024	6,018.11 Turf Renovation Services-Turkich Oval
64299	UNIVERSAL DIGGERS	15/04/2024	38,259.72 Vehicle hire and Wet hire excavator
64300	Valvoline Australia	15/04/2024	12,121.12 All Fleet E900 Plus Engine Oil, Ultramax
64301	Vodafone Hutchison Australia	15/04/2024	19.80 Brigade Usage 2023/2024
64302	Vorgee Pty Ltd	15/04/2024	1,983.30 Swimming aids
64303	W.A. LIMESTONE CO	15/04/2024	20,810.17 75mm Limestone - Bishop Rd
64304	WA Reticulation Supplies	15/04/2024	16,245.28 Reticulation Parts & Services
64305	Water Corporation	15/04/2024	32,595.15 Water usage & service charges
64306	West Australian Newspapers	15/04/2024	206.40 Regional Newspapers - 12 Weeks
64307	West Coast Profilers Pty Ltd	15/04/2024	10,553.92 Vehicle hire
64308	WESTERN IRRIGATION	15/04/2024	9,439.10 Repairs Alexander Drive Ballajura
64309	Westoz Food Distributors	15/04/2024	565.94 Cafe supplies
64310	West-Sure Group Pty Ltd	15/04/2024	2,487.93 Cash in transit/collection Feb 24
64311	WH Location Services	15/04/2024	2,715.11 Accredited Utility Technical
64312	Winc Australia Pty Limited	15/04/2024	8,422.68 Stationery
64313	Woodbridge Painting & Maint P/	15/04/2024	39,380.00 Prepare & Repaint Nominated Surfaces
64314	Wren Oil	15/04/2024	33.00 Oil Waste Disposal
64315	Social Oil Swan Valley Pty Ltd	15/04/2024	228.70 Cafe supplies
64316	ZettaNet	15/04/2024	2,524.70 City Ethernet
64317	ZIPFORM	15/04/2024	1,854.12 Interim Notice 2023/24
64318	Hosking, Janice	15/04/2024	211.20 Travel Reimbursement - Volunteer
64319	Mutch, Andrew	15/04/2024	352.00 Travel Reimbursement - Volunteer
64320	Pearson, Norman Ray	15/04/2024	435.20 Travel Reimbursement - Volunteer
64321	Philip, Rosanna	15/04/2024	240.00 Travel Reimbursement - Volunteer
64322	Swan Blinds	15/04/2024	3,444.10 Replace Chains Control & Service, Blockout Roller Fabric and Aluminium Venetian Blind
64323	West-Sure Group Pty Ltd	15/04/2024	1,268.15 Petty cash recoup WE 270324

64324	AIT Specialists Pty Ltd	15/04/2024	2,659.91 Review of records - Fuel Tax Credits
64325	Queensland University of Technology	15/04/2024	10,772.30 10th Light Horse Regiment Memorial Sculpture, Stirling Square, Guildford
64326	Blue force Pty Ltd	15/04/2024	8,640.40 Security System Services
64327	Skyline Landscape Services WA	15/04/2024	30,061.21 Landscape Maintenance-Mar24
64328	Site Sentry Pty Ltd	15/04/2024	2,463.69 Mobile CCTV Operational
64329	1Spatial Australia Pty Ltd	15/04/2024	2,200.00 AMC - FME Database Edition - Fixed
64330	IES Enviro-Scapes	15/04/2024	3,652.00 Supply of Aboriginal Monitors (x4)
64331	Mackie Plumbing & Gas Pty Ltd	15/04/2024	3,014.00 Plumbing/Gas Parts and Materials
64332	Urban Resources Pty Ltd	15/04/2024	5,968.22 Lawn Top Dressing Sand-Lilac Hill Reserve
64333	Echo Newspaper	15/04/2024	316.14 Ads - Public Notice - Dog Prohibition
64334	Realmark Commercial Pty Ltd ITF Zannino	15/04/2024	18,581.52 Property Rental Variable Outgoings: 01/05/24 - 31/05/24
64335	Techworks Plumbing	15/04/2024	1,701.38 Plumbing/Gas Parts and Materials
64336	A E Hoskins Building Services	15/04/2024	220,918.82 Claim 6 - Dulcie Liddelow Netball Centre
64337	Lonley Lands Agency Pty Ltd	15/04/2024	14,300.00 Performance at HyperFest 2024
64338	Maine Architecture Pty Ltd	15/04/2024	71,634.75 Bullsbrook Waste Transfer Station and RW Surveys Fee Variation
64339	Carabiner Pty Ltd	15/04/2024	13,365.00 Family Changeroom Design
64340	ABM Landscaping	15/04/2024	286.00 Fence Reinstallation - Barker Road BMX
64341	Stephen Carrick Architects PtyLtd ITF S&	15/04/2024	660.00 Preparation & Attendance - DRP Meeting 120324
64342	Barra Civil and Fencing Pty Ltd	15/04/2024	31,460.00 Installation of Stock Fencing and Gates
64343	TPG Aged Care (Chanticleer Holdings Pty	15/04/2024	25,722.33 Domestic assistance
64344	Complete Office Supplies Pty Ltd	15/04/2024	17,577.75 Toilet Rolls, Compact Hand Towels and Cleaning Agents
64345	Fuelquip Industries Pty Ltd	15/04/2024	487.30 Fuel Pump Repairs & Maintenance
64346	Interactive Pty Ltd	15/04/2024	232.94 Monthly Maintenance Premium for April 2024
64347	Tomra Collection Pty Ltd	15/04/2024	4,540.69 Throughput Fee 12 Feb - 10 Mar 2024
64348	Eastern Hills Chainsaws & Mowers	15/04/2024	1,488.00 Safety Tags
64349	Rawlinsons (WA)	15/04/2024	17,882.92 Swan Urban Growth Corridor and Sth Bullsbrook Industrial-Development
64350	Arbor West Pty Ltd t/as Classic Tree Ser	15/04/2024	1,452.00 Arboricultural Report
64351	Farmarama Pty Ltd	15/04/2024	2,445.96 Pesticides - Antstar & Bifenthrin 2.5kg
64352	Bowman, Aaron	15/04/2024	1,809.22 Mileage Reimbursement 010723-311223
64353	PHR & AM Barrett	15/04/2024	572.00 Attend Concept Design Presentations Dayton District Open Space
64354	Morrina (Australia) Pty Ltd	15/04/2024	1,467.40 Stage Wheel Chair Ramp x 1
64355	DGL Ausblue Pty Ltd	15/04/2024	2,276.01 AdBlue Altra Pure Fluid Bulk
64356	Fihalhohi Pty Ltd as Trustees for DJL Fa	15/04/2024	510.30 Cleaning vats & supply of canola oil

64357	Nindethana Seed Service Pty Ltd	15/04/2024	6,763.90 Various plants
64358	Stantec Australia Pty Ltd	15/04/2024	71,197.50 Road Safety Inspections x 3 and Prep of Draft Report for review
64359	Flexi Staff	15/04/2024	4,020.89 Contract Labour WE 280324
64360	Aqua Pump and Irrigation	15/04/2024	740.00 Dam Primer Repairs
64361	MDM Entertainment	15/04/2024	1,483.96 Supply of fiction & non-fiction DVDs
64362	Global Smart Cities Pty Ltd	15/04/2024	630.37 Bus Stop Shelter Maintenance & Services
64363	Uniting Global Pty Ltd T/as Uniting Glob	15/04/2024	81,059.14 Cleaning Services - Various Locations
64364	Sheridans (Insculpo Pty Ltd T/as)	15/04/2024	455.68 Name Badges
64365	JM ASphalt	15/04/2024	3,494.04 Raised Asphalt Traffic Calming Platforms
64366	DnA Architects	15/04/2024	660.00 Design Review Panel Oct 22 to Oct 24
64367	Mondino Pty Ltd T/as Mondo Nougat	15/04/2024	22.48 Nougat - Concierge Expo
64368	Woolworths Group Limited	15/04/2024	38.80 Club catering 18 march 2024
64369	Nicholas Compton	15/04/2024	3,850.00 Stirling Square Noongar/Whadjuk Cultural 1/04/2024
64370	Jobfit Health Group Pty Ltd	15/04/2024	12,513.10 Pre-employment Medical Check
64371	Kambarang Services Pty Ltd	15/04/2024	7,590.00 Cultural Awareness Training
64372	Ulverscroft Australia Pty Ltd	15/04/2024	175.39 Large print and audiobook requests
64373	Vivian Paans	15/04/2024	550.60 Affirmation w/shop
64374	Fire Shield Services Pty Ltd	15/04/2024	15,831.23 Fire Protection Services & Materials
64375	Rudd Industrial (Synergy Business System	15/04/2024	5,529.13 Maintenance Parts & Materials and PPE's
64376	Direct Communications Pty Ltd	15/04/2024	731.50 Desktop Power Supply 23A DC 230V
64377	Chidlow Water Carriers	15/04/2024	265.00 Delivery of Water - Noble Falls
64378	Elite Pool Covers Holdings Pty Ltd	15/04/2024	242.00 Strut Repairs - Pool Equipment
64379	STIHL Shop Osborne Park	15/04/2024	1,782.80 Maintenance Parts & Materials
64380	Cabcharge Payments Pty Ltd	15/04/2024	38.33 Cab charges 190224-170324
64381	Totally Workwear Malaga (Moore Enterpris	15/04/2024	7,002.55 Uniforms & Safety boots
64382	Paull, Anthony	15/04/2024	124.80 Travel Reimbursement - Volunteer
64383	Grosvenor, David	15/04/2024	52.80 Travel Reimbursement - Volunteer
64384	Perth Bouncy Castle Hire	15/04/2024	4,488.33 Final-Foam Pit & Machine for Altone Park 200124
64385	Pinelli Estate Winery Restaurant	15/04/2024	350.00 Famil Visit Lunch 21 & 22/03/24 (x10)
64386	Centrepay (Services Australia- Dept'I Re	15/04/2024	65.34 Transaction charges - Feb 2024
64387	Lawn Doctor	15/04/2024	3,941.96 Aeration hollow & sweeping
64388	Linda Rae Belton	15/04/2024	6,875.00 Public Artwork Artist Fees
64389	Gazebo Guys	15/04/2024	2,079.00 Custom Pop Up Tent, Printed Table Covers

64390	Time & People Pty Ltd	15/04/2024	1,023.00 Brother Printer & 2 Rolls of Labels
64391	Successful Projects (Brett David Investm	15/04/2024	2,607.00 28 Planning Services
64392	Global Protection Security Pty Ltd	15/04/2024	15,246.00 2 Security Guards at Hyper Fest 2024
64393	Jurovich Surveying Pty Ltd	15/04/2024	1,980.00 Feature and Level Survey
64394	Si Hummerston	15/04/2024	1,320.00 Artwork Presentation
64395	Rescue Recovery 1 Pty Ltd	15/04/2024	1,767.15 Event Medics-Hyperfest 2024
64396	Patel, J&J of J&JP Investments Pty Ltd	15/04/2024	400.00 Cross-over Contribution
64397	Swenson, Kate R	15/04/2024	400.00 Cross-over Contribution
64398	Spilsted, Jayde	15/04/2024	201.00 Refund Fees
64398	Spilsted, Jayde	17/04/2024	-201.00 Cancellation Returned Payment 064398
64399	Sherazi, Syed AA	15/04/2024	126.00 Refund Fees
64400	Swan Guildford Historical Society Inc	15/04/2024	320.00 Refund Fees
64401	Salveti, Daniel	15/04/2024	1,000.00 Refund Bond
64402	Weir, Jess	15/04/2024	271.89 Non-office Work Equipment Reimbursement
64402	Weir, Jess	17/04/2024	-271.89 Cancellation Returned Payment 064402
64403	Alberto, Marcelo & Janette	15/04/2024	400.00 Cross-over Contribution
64404	Johnston, Paul & Jennifer	15/04/2024	400.00 Cross-over Contribution
64405	Clarke, Luke KY & Melissa CA	15/04/2024	400.00 Cross-over Contribution
64406	David, Jean-Anne	15/04/2024	708.30 Reimburse Employee - Swim School Materials
64407	Armstrong, Tremaine	15/04/2024	77.00 Refund Fees
64408	Blacker, Leah	15/04/2024	80.00 Refund Fees
64409	Dabra, Sachin	15/04/2024	738.00 Refund Fees
64410	Ellenbrook Rangers Cricket Club	15/04/2024	256.00 Refund Fees
64411	Stacey, Cassandra	15/04/2024	270.00 Reimburse Employee - AUSactive Licence Renewal Mar24 to Mar26
64412	Worthington, Jojo	15/04/2024	135.00 Refund Fees
64413	Robinson, Mark B & Debra P	15/04/2024	1,160.81 Refund Rates Over-payment
64414	Peet Stratton Pty Ltd	15/04/2024	1,006.00 Refund Rates Over-payment
64415	Mehik, Supreet	15/04/2024	1,203.16 Refund Rates Over-payment
64416	Woods, Kristina M & Aaron M	15/04/2024	1,000.00 Refund Rates Over-payment
64417	Potgieter Property Pty Ltd	15/04/2024	2,001.74 Refund Rates Over-payment
64418	Potgieter Property Pty Ltd	15/04/2024	2,001.74 Refund Rates Over-payment
64419	Nguyen, Thi TH & Phan, HT	15/04/2024	693.29 Refund Rates Over-payment
64420	Wilson, Kim	15/04/2024	382.93 Refund Rates Over-payment

64421	Rawlings, Melissa A & Etherton, Nathan J	15/04/2024	181.66 Refund Rates Over-payment
64422	Allen, Jocelyn Marie	15/04/2024	284.00 Refund Rates Over-payment
64423	Loveless, Jarrod & Belynda	15/04/2024	613.77 Refund Rates Over-payment
64424	Gorackzowska, Barbara	15/04/2024	58.70 Reimburse Employee - Police Clearance Renewal
64425	Dimasi, Matthew & Rochelle	15/04/2024	400.00 Cross-over Contribution
64426	Barmenco Ltd	15/04/2024	416.00 Refund Fees
64427	Action Sheds Australia Pty Ltd	15/04/2024	147.59 Refund Fees
64428	Coombs, Monica Marie	15/04/2024	3,681.78 Refund Rates Over-payment
64429	Kelleher, Natalya	15/04/2024	1,804.12 Refund Rates Over-payment
64430	Jolley, Stephan James	15/04/2024	1,136.18 Refund Rates Over-payment
64431	Botte, Marie RJ & Mitchell, Jean	15/04/2024	578.91 Refund Rates Over-payment
64432	Beech, Nicholas & Cheryl	15/04/2024	1,700.00 Refund Rates Over-payment
64433	Karvos Pty Ltd	15/04/2024	451.26 Refund Rates Over-payment
64434	Barleah, Sophia	15/04/2024	1,000.00 Refund Rates Over-payment
64435	Brown, Connor James	15/04/2024	1,061.82 Refund Rates Over-payment
64436	Kirwan, Samantha Jane	15/04/2024	232.08 Refund Rates Over-payment
64437	Crossley, Brett Malcolm	15/04/2024	414.03 Refund Rates Over-payment
64438	Wynne, Gail	15/04/2024	500.00 Welcome To Country by Aboriginal Elder - Hyperfest 23.03.2024
64439	Ultimate Roomscape	15/04/2024	300.00 Team Building Activity 10 peoples - 18.03.2024
64440	Midland Historical Society	15/04/2024	250.00 Railway Workshops Presentation x 2
64441	RTRFM 92.1 Ltd	15/04/2024	2,376.00 Libraries Music Event Series (6-months upfront)
64442	Mohammed-Saheed Busari	15/04/2024	100.00 DJ set - Hyperfest 23.03.2024
64443	Powza	15/04/2024	100.00 DJ set - Hyperfest 23.03.2024
64444	Micktric Events	15/04/2024	9,732.25 Supply/Install of staging and electrical equip - Hyperfest 23.03.2024
64445	Elianah Watson	15/04/2024	1,700.00 Band Performance Fees - Hyperfest 23.03.2024
64446	Alpha Empire Pty Ltd T/as Perth Party DJ	15/04/2024	220.00 DJ Services - Hyperfest 23.03.2024
64447	Bell, Samantha	15/04/2024	100.00 DJ Services - Hyperfest 23.03.2024
64448	Cailin Rowland	15/04/2024	100.00 DJ Services - Hyperfest 23.03.2024
64449	DJ Incredible	15/04/2024	100.00 DJ Set & Services - Hyperfest 23.03.2024
64450	Great Southern Distilling Co	15/04/2024	770.00 Industry Familiarisation Lunch Visit - 28 Feb 2024 (x22)
64451	JCT Consultancy Ltd	15/04/2024	710.00 Software Renewal - LinSig Version Three
64452	AUST TAXATION OFFICE ADELAIDE	17/04/2024	794,388.00 PAYG Tax
64453	AUSTRALIA POST PERTH	17/04/2024	5.98 OTC Transaction Fee & Billpay VISA CC Fee

64454	Department of Water	17/04/2024	1,738.00 Annual licence fee for operation of Recycle
64455	Frontline Fire & Rescue	17/04/2024	3,476.00 Layflat Hose Testing - On station
64456	Managed System Services Pty Ltd	17/04/2024	3,116.52 HPE LTO-7 Ultrium WORM Data Tape
64457	Midland Toyota	17/04/2024	30,796.55 Toyota Corolla Hatch 1.8L Hyb CVT (x1 New Vehicle)
64458	MMJ Real Estate (WA) Pty Ltd	17/04/2024	4,440.49 Property Rental Variable Outgoings: 01/05/24 - 31/05/24
64459	Paywise Trust Account	17/04/2024	5,951.69 Pay Period 070424 SS/Deductions
64460	Scott Print	17/04/2024	3,201.00 Weeip Postcards x 80; Greeting Cards x 1760; Council Meeting Agenda x 35
64461	AUSTRALIAN SERVICES UNION	17/04/2024	273.25 Union ASU F 07/04/2024
64462	CFMEU	17/04/2024	44.00 Union CFMEU 07/04/2024
64463	AUSTRALIAN TAXATION OFFICE	17/04/2024	4,037.81 Child Support F 07/04/2024
64464	CITY OF SWAN	17/04/2024	210.01 Social Club Workers F 07/04/2024
64465	CITY OF SWAN (PAYROLL)	17/04/2024	6,426.10 Extended Vehicle Use, Parking and Laptop Salary Sacrifice 07/04/2024
64466	HEALTH INSURANCE FUND	17/04/2024	1,239.10 HIF F 07/04/2024
64467	Datacom Systems (AU) Pty Ltd - WA Div	17/04/2024	2,091.21 DELL Ultraskarp U2724DE Monitor 27" (x2); HP LaserJet Pro M283fdw Multifunction (x1)
64468	Payclear Services Pty Ltd	17/04/2024	508,178.54 Super Match % F 07/04/2024
64469	Urban Resources Pty Ltd	17/04/2024	8,413.29 Red Top Soil
64470	Realmark Commercial Pty Ltd ITF Zannino	17/04/2024	18,581.52 Rental & Variable Outgoings: 01/05/24 - 31/05/24
64471	Easi Packaging Pty Ltd	17/04/2024	11,769.84 Pay Period 070424 SS/Deductions
64472	The Local Government, Racing & Cemeterie	17/04/2024	792.00 LGRCEU F 07/04/2024
64473	Acclaimed Catering	22/04/2024	2,358.95 Catering for Council Meeting 030424 (x25); Beverages for Council Chamber (x106 Qty)
64474	Adelphi Tailoring Co.	22/04/2024	234.27 Corporate Uniform
64475	Advanced Lock & Key	22/04/2024	1,915.13 Lock Repairs, Supply and Installation of Restricted Key
64476	All Aboard Seafoods	22/04/2024	350.00 Assorted Sandwich Platter Comm.Training
64477	Allpest WA	22/04/2024	2,814.90 Pest Control Services
64478	Australian HVAC Services Pty Ltd for Sk	22/04/2024	4,693.11 HVAC Services
64479	AUSTRALIAN TRAINING MANAGEMENT	22/04/2024	2,900.55 Basic Worksite Traffic Mgmt & Control WHS
64480	BAILEYS FERTILISERS	22/04/2024	12,170.50 Herbicides spraying - Various Parks & Ovals
64481	BOC GASES	22/04/2024	726.37 CO2 Beverage
64482	Brownes Foods Operations P/L	22/04/2024	533.12 Cafe Milk Supply
64483	Bunnings Building Supplies Pty Ltd (West	22/04/2024	990.57 (Please see Bunnings Purchase Card attachment for details)
64484	Centurion Local Express	22/04/2024	65.89 Courier Services

64485	City Electric Supply Pty Ltd	22/04/2024	8,464.51 Electrical Parts & Materials
64486	CJD EQUIPMENT PTY LTD	22/04/2024	1,576.85 Maintenance Parts & Materials
64487	COATES HIRE SERVICE	22/04/2024	1,319.93 Hire of Toilet Block
64488	Contraflow Pty Ltd	22/04/2024	54,012.75 Traffic Control Services
64489	Corsign WA Pty Ltd	22/04/2024	829.84 Installation of Street & Parking Sign
64490	Daimler Trucks Perth	22/04/2024	4,891.14 Vehicle Servicing, Parts & Materials
64491	Decipha Pty Ltd	22/04/2024	1,247.32 City of Swan MR Services
64492	Department of Fire & Emergency	22/04/2024	21,375.71 50% CFM Wages 29/12/23 - 28/03/24
64493	Department of the Premier & Cabinet	22/04/2024	93.60 Basis of Rates - PLAN 2746
64494	DISCUS	22/04/2024	1,954.70 External signage for 11 The Avenue
64495	Doors Doors Doors Pty Ltd	22/04/2024	720.58 Door Repairs & Maintenance
64496	Drainflow Services Pty Ltd	22/04/2024	14,796.60 Drain Flow Services
64497	Face Painter Extraordinaire	22/04/2024	550.00 Face Painting at Altone Comes Alive
64498	FOOD TECHNOLOGY SERVICES PTY L	22/04/2024	16,591.06 Food Business Risk Assessments
64499	Fulton Hogan Industries Pty Lt	22/04/2024	22,836.80 Asphalt Laying - HigginscRoad
64500	GALVINS PLUMBING	22/04/2024	14.85 Plumbing Parts & Materials
64501	Gillmore Electrical Services	22/04/2024	144,729.98 Electrical Services
64502	Hays Specialist Recruitment (A	22/04/2024	13,419.88 Contract Labour WE 240324
64503	Instant Products Hire	22/04/2024	1,786.41 Hire of Chemical Toilets
64504	Interfire Agencies Pty Ltd	22/04/2024	2,038.68 PPE and equipment for bushfire fighting
64505	IPWEA-Sydney	22/04/2024	7,524.00 Professional Certificate AMP - 1 April 2024 (x2)
64506	Kennedys Tree Services	22/04/2024	41,629.50 Tree Pruning Services & Stump Grinding
64507	MCLEODS BARRISTERS & SOLICITORS	22/04/2024	13,943.95 Legal Fees
64508	Michael Page International (Au	22/04/2024	715.97 Contract Labour w/e 070424
64509	OneSteel Trading Ltd	22/04/2024	2,194.47 Various lengths steel
64510	MIDLAND RUBBER STAMPS	22/04/2024	171.16 Self Inking Stamps x 5
64511	NEVERFAIL SPRINGWATER LTD	22/04/2024	119.50 15L Springwater Bottles x 10
64512	PEERLESS JAL PTY LTD	22/04/2024	116.42 Fast Dishwashing Power 4kg
64513	Pickles Auctions Pty Ltd	22/04/2024	610.25 Commission & Pickups for Sale of Redexim Vert-Drain 7521 Aerator
64514	Planning Institute of Australi	22/04/2024	126.45 Allied Professional (WA) - Membership
64515	QUALITY PACKAGING PTY LTD	22/04/2024	1,375.55 Consumables Gloves
64516	R & T Back	22/04/2024	8,690.82 Financial model, analysis & benchmarking
64517	Roadline Removal (WA) Pty Ltd	22/04/2024	2,839.32 High Pressure Waterblask Line Removal - Various Locations

64518	ROYAL LIFE SAVING SOCIETY	22/04/2024	9,312.29 Home Pool Inspections February 2024
64519	ST JOHN AMBULANCE AUSTRALIA	22/04/2024	45.00 Provide CPR Refresher 090424
64520	Silverstream Investments Pty L	22/04/2024	13,462.00 Hire of Marquee & Furniture and Hot Box Electric 1050H-635D-855W
64521	Total Eden	22/04/2024	7,977.64 Iron Filter Servicing - Various Locations
64522	Volunteering Western Australia	22/04/2024	2,365.00 Volunteer Position Search Wedget -Annual Fee
64523	Vorgee Pty Ltd	22/04/2024	257.40 Swimming aids
64524	WA Reticulation Supplies	22/04/2024	24,142.96 Reticulation Parts & Services
64525	Water Corporation	22/04/2024	294.08 Water usage & service charges
64526	Westoz Food Distributors	22/04/2024	1,072.75 Cafe supplies
64527	WH Location Services	22/04/2024	5,407.33 Accredited Utility Technical - General location of underground utilities
64528	Social Oil Swan Valley Pty Ltd	22/04/2024	924.30 Cafe supplies and Espresso Machine repairs
64529	Datacom Systems (AU) Pty Ltd - WA Div	22/04/2024	26,633.20 HP E-Series E24 G5 computer monitor 60.5 cm (23.8") (X100'
64530	Tompkin Hiab	22/04/2024	952.88 Transport poles-Kingfisher Oval to Depot
64531	Blue force Pty Ltd	22/04/2024	633.95 Security System Services
64532	Jomar (WA) Pty Ltd	22/04/2024	2,557.50 Propping Hire at Military Road
64533	WA Stabilisation Pty Ltd	22/04/2024	102,909.47 Class 170 Bitumen & Foamed Bitumen
64534	Crothers Pty Ltd	22/04/2024	446,306.26 Progress Claim 31 - SA Midland
64535	Morrina (Australia) Pty Ltd	22/04/2024	8,643.80 Hire Generator/Power Leads, Stage, AV, Site Power
64536	JM ASphalt	22/04/2024	4,535.87 Modify raised asphalt roundabout (x2)
64537	Hygiene Concepts	22/04/2024	11,307.56 Sanitary Disposal Unit
64538	Woolworths Group Limited	22/04/2024	99.17 Club catering 22/3/2024
64539	Spycher Family Trust T/as Custom Built S	22/04/2024	3,641.00 Fire Hazard Slashing
64540	ID Athletic	22/04/2024	2,222.00 Uniforms
64541	Chubb Fire and Security	22/04/2024	1,224.30 Chief Warden/Warden Training
64542	Kido Pty Ltd T/as Marsmen Plumbing & Gas	22/04/2024	2,039.96 Plumbing/Gas parts,materials
64543	Hydroquip Pumps and Irrigation Pty Ltd	22/04/2024	1,493.80 Pump & Irrigation Services
64544	Schlager Group Pty Ltd t/as Schlager Gro	22/04/2024	63,107.00 Progress Claim 06 Charlottes Vineyard
64545	Spilsted, Jayde	22/04/2024	201.00 Refund Fees
64545	Spilsted, Jayde	24/04/2024	-201.00 Cancellation of Rejected Payment 064545
64546	Weir, Jess	22/04/2024	271.89 Non-office Work Equipment Reimbursement
64546	Weir, Jess	24/04/2024	-271.89 Cancellation of Rejected Payment 064546
64547	Western Australia Myanmar Democratic	22/04/2024	2,000.00 Swan Community Grant - Celebration of Myanmar New Year
64548	Turner, Casey	22/04/2024	15.20 Refund Fees

64549	Wormall Civil Pty Ltd	22/04/2024	492.05 Refund Fees
64550	Redford, Jane	22/04/2024	300.00 Non-office Work Equipment Reimbursement
64551	Michelle Zimmel Family Trust	22/04/2024	1,000.00 Refund Bond
64552	Tyler, Andrew	22/04/2024	1,000.00 Refund Bond
64553	W & W Developments Pty Ltd	22/04/2024	1,000.00 Refund Bond
64554	Woodman, Veronica	22/04/2024	1,000.00 Refund Bond
64555	Taylor, Suzanne M	22/04/2024	1,000.00 Refund Bond
64556	Nouguier, Jaime-Lee	22/04/2024	87.50 Refund Fees
64557	Peachey, Terrence	22/04/2024	422.50 Refund Fees
64558	Borrello, Michael	22/04/2024	438.10 Refund Fees
64559	Babu, Mrinalini S	22/04/2024	61.65 Refund Fees
64560	Art Install	22/04/2024	1,062.05 Custom Display Plinth/Acrylic Cover
64561	Bona Pizza	22/04/2024	330.00 22 Food Vouchers for HyperFest 2024
64562	Jerome Maesano	22/04/2024	270.00 18 Food Vouchers for HyperFest 2024
64563	Hot Baked Potatoes (Patricia Lewin)	22/04/2024	300.00 20 Food Vouchers for HyperFest 2024
64564	Durnford, Jonathan M	22/04/2024	1,828.00 Reimburse Employee - Skills Development and Funding Support
64565	Briggs, Luke	22/04/2024	180.72 Refund Fees
64566	Gentle, Kelly	22/04/2024	239.50 Reimburse Employee - Creche Toys for SA Midland
64567	Broughton, Chilli	22/04/2024	150.00 Cash Donation 2023-24
64568	Duffy, Sophie	22/04/2024	350.00 Cash Donation 2023-24
64569	Del Nero, Jenae	22/04/2024	61.65 Refund Fees
64570	AMC Sheds	22/04/2024	233.14 Refund Fees
64571	Ferreira, Andre	22/04/2024	250.00 Cash Donation 2023-24
64572	Lambert, Stephen Robert	22/04/2024	34.00 Refund Fees
64573	Lu, Zhi	22/04/2024	34.00 Refund Fees
64574	Ananda, Jai Ganesh	22/04/2024	400.00 Cross-over Contribution
64575	Stenvall, Annika	22/04/2024	133.44 Reimburse Employee - Materials for tote bags adult program
64576	Neal, Mark	22/04/2024	141.00 Reimburse Employee - Materials purchased for Hyperfest 2024
64577	PRM Dayton Pty Ltd	22/04/2024	1,000.00 Refund Bond
64578	MacKenzie, Kirstie	22/04/2024	170.00 Refund Fees
64579	Velthuysen, Melody	22/04/2024	350.00 Cash Donation 2023-24
64580	Maumill, David W	22/04/2024	61.65 Refund Fees
64581	O'Donahue, Rebecca	22/04/2024	75.00 Refund Fees

64582	Wicked Cakes	22/04/2024	780.00 Cupcakes x 120 and Number Cake x 1
64583	Top Class Homes Pty Ltd	22/04/2024	1,632.00 Refund Fees
64584	Noah Rosehill Waters Pty Ltd	22/04/2024	240,843.32 Refund Bond
64585	First Homebuilders Pty Ltd	22/04/2024	526.16 Refund Fees
64586	Freedom Pools and Spas	22/04/2024	305.87 Refund Fees
64587	Camp Australia	22/04/2024	11.07 Refund Remaining Balance from Duplicate Payment
64588	Midland Photographers	22/04/2024	80.00 Studio Product Photography (Clothing)
64589	Wingman WA	22/04/2024	225.00 15 Food Vouchers - Hyperfest 23.03.2024
64590	Parfitt, Joanne	22/04/2024	800.00 Design Fee for Swan Street Gallery
64591	Nelson, Dannielle	22/04/2024	800.00 Design Fee for Swan Street Gallery
64592	Moroccan Food Station	22/04/2024	525.00 35 Food Vouchers - Hyperfest 23.03.2024
64593	Now Actors	22/04/2024	10,045.00 Shoot - 6 Adults and 4 Children
64594	Who Gives A Crepe	22/04/2024	105.00 7 Food Vouchers - Hyperfest 23.03.2024
64595	Mysta Barista	22/04/2024	60.00 6 Food Vouchers - Hyperfest 23.03.2024
64596	Code Lime Photography	22/04/2024	4,440.00 Photography & Videography Training
64597	Crowd Barriers WA	22/04/2024	7,357.79 Fencing for Hyperfest 23.03.2024
64598	Larry D DJ Degree	22/04/2024	1,600.00 Slient Disco DJ Equipment Hire - Hyperfest 23.03.2024
64599	Garlett, Jeanette	22/04/2024	800.00 Design Fee for Swan Street Gallery
64599	Garlett, Jeanette	23/04/2024	-800.00 Cancellation of Rejected Payment 064599
64600	Taylor, Leanne	22/04/2024	800.00 Design Fee for Swan Street Gallery NBN Project
64601	Dawson, Brianna	22/04/2024	800.00 Design Fee for Swan Street Gallery NBN Project
64602	Hansen, Philip	22/04/2024	800.00 Design Fee for Swan Street Gallery NBN Project
64603	Winmar, Julie	22/04/2024	800.00 Design Fee for Swan Street Gallery NBN Project
64604	Blake Sherry	22/04/2024	100.00 DJ Services - Hyperfest 23.03.2024
64605	Anderson, Heath Christopher	22/04/2024	250.00 Blue Lighthouse at Hyperfest 23.03.2024
64606	Slimline Warehouse	22/04/2024	322.88 LECTERNS - Black Timber - Classic Podium Stand hire
64607	Sandra Wessley	22/04/2024	150.00 Gluten Workshop @Bullsbrook Library
64608	Parfitt, Joanne	22/04/2024	500.00 Welcome to Country at Ellenbrook Youth Art Award 5.Apr-24
64609	Pink Minx	22/04/2024	100.00 DJ Set - Hyperfest 23.03.2024
64610	Paridhi P Apte	22/04/2024	4,920.00 Develop 3 Mascots
64611	Rosalie Chivers	22/04/2024	250.00 Artist at Hyperfest 23.03.2024
64612	Makuru Designs	22/04/2024	800.00 Design Fee for Swan Street Gallery NBN Project
64613	Studio Orange Pty Ltd	22/04/2024	330.00 3 x Instagrams Reversions for Quarterly Animations

64614	Now Actors	22/04/2024	2,220.00 Shoot - Rex Gray and Scarlett Roussell
64615	A Class Linemarking Service	29/04/2024	1,551.70 Line Marking Services
64616	Acclaimed Catering	29/04/2024	2,291.25 Catering for Council Meeting 100424 (x25); Beverages for Council Chamber (x62 Qty)
64617	Activ Foundation Inc	29/04/2024	2,051.98 Home Care/ Maintenance Services
64618	Acurix Networks Pty Ltd	29/04/2024	1,293.60 Wifi Juniper Gardens Rotunda
64619	Adelphi Tailoring Co.	29/04/2024	147.58 Corporate Uniform
64620	Advanced Lock & Key	29/04/2024	5,819.05 Lock Repairs, Supply and Installation of Restricted Padlock Cover and Restricted Key
64621	AHA Logic	29/04/2024	5,170.00 Aboriginal Heritage Consultation
64622	Alinta Sales Pty Ltd	29/04/2024	6,352.10 Business and General Gas Usage
64623	ALS Library Services Pty Ltd	29/04/2024	7,352.75 Library Books
64624	TEEG Australia Pty Ltd (Zone Bowling	29/04/2024	450.00 Bowling Pass (x3)
64625	Aquamonix	29/04/2024	13,005.61 Irrigation Control Services
64626	Australian Parking & Revenue Control Pty	29/04/2024	11,415.10 Licence Host, Communications & Machine Maintenance - March 2024
64627	Australian Barbell Company	29/04/2024	517.00 Gym Tools & Materials
64628	AUSTRALIAN TRAINING MANAGEMENT	29/04/2024	580.11 Basic Worksite Traffic Mgmt & Control
64629	BAILEYS FERTILISERS	29/04/2024	10,761.38 Herbicides spraying - Various Parks & Ovals
64630	Beaver Tree Services	29/04/2024	43,450.00 Power Line Pruning Services
64631	Bibliotheca Australia Pty Ltd	29/04/2024	1,401.63 Cloud Library eAudiobook License
64632	Bladon WA Pty Ltd	29/04/2024	1,595.00 Stationery - A5 NotePads (x250)
64633	BOC GASES	29/04/2024	2,691.55 Various Gases in cylinders
64634	BP Australia Ltd	29/04/2024	67,721.08 Fleet Diesel & Unleaded
64635	Bricks 4 Kidz Gosnells & Canni	29/04/2024	545.00 LEGO Workshop Incursion
64636	Brownes Foods Operations P/L	29/04/2024	671.52 Milk Supply
64637	Bullsbrook & Districts RSL Sub	29/04/2024	4,403.15 Grant 2024 - ANZAC Day Event 2024
64638	Bunnings Building Supplies Pty Ltd (West	29/04/2024	150.67 (Please see Bunnings Purchase Card attachment for details)
64639	Incuvate Pty Ltd t/as Castle C	29/04/2024	660.00 White/brown blanket cotton rag 15x10kg (x15)
64640	Centrepont Lottery Centre & N	29/04/2024	111.79 Magazines for Library
64641	The Worm Shed	29/04/2024	2,110.00 Subsidised Worm Farms (x14) & Worms(x6)
64642	City Electric Supply Pty Ltd	29/04/2024	1,011.22 Electrical Parts & Materials
64643	City of Bayswater	29/04/2024	59,501.21 LSL Entitlement Claim
64644	City of Gosnells	29/04/2024	20,348.57 LSL Entitlement Claim

64645	Cleanaway	29/04/2024	55,409.29 Processing Recyclables Waste
64646	Coca-Cola Europacific Partners Australia	29/04/2024	1,075.88 Cafe Drinks Supply
64647	Commercial Aquatics Aust	29/04/2024	15,966.50 Pool Maintenance - SA Beechboro & SA Ballajura
64648	Contraflow Pty Ltd	29/04/2024	81,525.24 Traffic Control Services
64649	Cookies & More	29/04/2024	309.95 Cafe Supply - Cookies
64650	Corsign WA Pty Ltd	29/04/2024	2,156.00 Installation of Street & Parking Sign
64651	Devco Builders	29/04/2024	12,262.75 Door replacement storeroom, Removal and Relocate Furniture and Various Carpentry Works - City Wide
64652	DISCUS	29/04/2024	1,496.00 Signs - ACM Panels for A-Frames and Talkie Tea Room
64653	Doors Doors Doors Pty Ltd	29/04/2024	1,617.23 Door Repairs & Maintenance
64654	Drainflow Services Pty Ltd	29/04/2024	14,789.10 Drain Flow Services
64655	Bez Family Trust	29/04/2024	2,098.80 Small Round & Square Ottoman (x7)
64656	Dymocks Ellenbrook	29/04/2024	823.38 Library Books
64657	E & M J ROSHER PTY LTD	29/04/2024	1,138.89 Maintenance Parts & Materials
64658	EASTERN METRO REGIONAL COUNCIL	29/04/2024	153,771.39 Waste Disposal - MRF Residuals
64659	Embroidme Midland	29/04/2024	656.70 Staple Tees with E/brook Youth Logo
64660	Ergolink	29/04/2024	1,520.00 Sit & Stand Desk (x2)
64661	Ezidebit Pty Ltd	29/04/2024	3,258.01 On-line Transaction Fees
64662	Fleetcare	29/04/2024	5,071.79 (Please see Fleetcare Fuel Purchase Card attachment for details)
64663	Full Circle Design Services	29/04/2024	5,500.00 SA Leisure Centre - ESD Brief
64664	Fulton Hogan Industries Pty Lt	29/04/2024	54,655.83 Asphalt Laying - Ballajura Raised
64665	GARRARDS PTY LTD	29/04/2024	179.08 Vectobac G 18kg Water Dispersable Granule
64666	Gillmore Electrical Services	29/04/2024	84,197.30 Electrical Services
64667	Green Promotions Pty Ltd	29/04/2024	2,194.50 SA Active Lanyards
64668	Hays Specialist Recruitment (A	29/04/2024	28,789.68 Contract Labour WE 310324
64669	Highway Motor Trimmers	29/04/2024	6,289.80 Fabrication of Truck Tarp
64670	Hocking Planning and Architect	29/04/2024	7,480.00 Contract Admin - Midland Post Office CMS
64671	Infor Global Solutions(ANZ)P/L	29/04/2024	2,818.75 Pathway Consulting Services
64672	Insight Enterprises Australia	29/04/2024	143.00 Adobe Acrobat Standard DC for Teams
64673	Integral Development	29/04/2024	9,889.00 Libraries Leadership Team Development
64674	Integran Pty Ltd	29/04/2024	2,087.25 Proj. Henley Brook PF - Sr Town Planner
64675	Interfire Agencies Pty Ltd	29/04/2024	126.50 Name Tab Velcro Backed - White with Red Text and Merrowed Edge
64676	Ixom Operations Pty Ltd	29/04/2024	717.23 Sodium Hypochlorite 12.5% (bulk)

64677	Jackson McDonald Lawyers	29/04/2024	13,200.00 Contract Review and Drafting Leisure Services, Facility Hire
64678	JBA Surveys	29/04/2024	946.88 Replacement Plan & Stat Fees
64679	Kalamunda Toyota	29/04/2024	1,037.80 Vehicle Servicing
64680	Kennedys Tree Services	29/04/2024	11,484.00 Tree Removal & Tree Pruning Services
64681	Kids Just Wanna Have Fun Amuse	29/04/2024	980.00 Table Tennis Table - Hyper Fest 2024
64682	Kirby Swim Equip Pty Ltd	29/04/2024	1,479.50 1800mm Swim Teaching Bench
64683	Landcare Weed Control	29/04/2024	68,017.62 Land Care & Weed Control
64684	Landgate	29/04/2024	122.00 Copy of Transfer of Land Act Document
64685	Lease Equity Pty Ltd	29/04/2024	808.31 Property Rental Variable Outgoings: 01/05/24 - 31/05/24
64686	LG Professionals Aust WA	29/04/2024	2,400.00 Critical Thinking Workshop
64687	Lions Club of Ellenbrook (Inc)	29/04/2024	650.00 Hire of Train for Altone Comes Alive
64688	Maia Financial Pty Ltd	29/04/2024	136,043.44 Gym Equipment Lease - Swan Active Midland
64689	MAJOR MOTORS PTY LTD	29/04/2024	1,936.00 Maintenance Parts & Materials
64690	Major Security Services P/L	29/04/2024	30,441.60 Security Services-Crowd Control
64691	Marketforce Pty Ltd	29/04/2024	9,027.98 Local Government Tenders, Half Pg Holiday Play and Public Notices
64692	MATRIX PRODUCTIONS AUSTRALIA P	29/04/2024	583.83 Staging & Lighting 05/04/24
64693	McGees Property	29/04/2024	1,595.00 Site specific Land Valuation Report
64694	MCLEODS BARRISTERS & SOLICITORS	29/04/2024	9,020.22 Legal Fees
64695	McMullen Nolan Group Pty Ltd	29/04/2024	1,265.00 Revision of 2 Land Requirement Plans
64696	Michael Page International (Au	29/04/2024	731.81 Contract Labour WE 140424
64697	Midland Toyota	29/04/2024	31,356.05 Toyoto Corolla Hatch 1.8L Hyb CVT (1 New Vehicle)
64698	Milner's Fencing P/L	29/04/2024	19,140.00 Pool Fencing at Walter Day Park
64699	Minter Ellison	29/04/2024	12,032.57 State IR Transition and Bargaining
64700	MMJ Real Estate (WA) Pty Ltd	29/04/2024	4,392.44 Rental & Variable Outgoings: 01/05/24 - 31/05/24
64701	NEVERFAIL SPRINGWATER LTD	29/04/2024	48.00 15L Springwater in bottles
64702	Nextgen Networks	29/04/2024	4,395.60 Guildford Public Library - Nuetherlink
64703	Ngala-Boodja/Aboriginal Land C	29/04/2024	4,039.20 Rehabilitation works at Wangalla Brook
64704	One 20 Productions	29/04/2024	1,844.70 Viewing platform for HyperFest
64705	ONHOLD MAGIC PTY LTD	29/04/2024	93.59 Subscription - On Hold Messages Services
64706	Perth Aquatic Seed EcologicalServicesP/L	29/04/2024	20,065.00 Electrofishing - Various Parks
64707	Appala Holdings Pty Ltd The Trustee for	29/04/2024	93,202.79 Waste Disposal
64708	Hunt Architects	29/04/2024	4,507.53 Ballajura Intergenerational Playspace
64709	PGV Environmental	29/04/2024	979.00 Clearing Permit-Henley Brook Ave

64710	PowerVac Pty Ltd	29/04/2024	69.90 SMS Dust bag t/s Cone Filter (x1)
64711	Progrility Technologies	29/04/2024	5,758.50 HPE ANW 6200F 24G C4 4SFP+370W Switch
64712	RAECO	29/04/2024	158.02 Acrylic Book Easelx12/Dvd Holder (x1)
64713	Randstad Pty Ltd	29/04/2024	2,961.44 Contract Labour WE 100324
64714	Repco (a Division of GPC Asia Pacific Pt	29/04/2024	5,721.11 Maintenance Parts & Materials
64715	ROYAL LIFE SAVING SOCIETY	29/04/2024	7,968.14 Completed New Swimming Pool Barrier; Swim Teacher Course Fee; New Home Pool Barrier Inspections
64716	SCM EARTHMOVING CONTRACTORS PTY LTD	29/04/2024	7,840.13 Wet hire of Compact Track Loader and Raking & Carting Reeds
64717	Scott Print	29/04/2024	9,592.00 Printing Materials for SA Midland; Membership Booklets x 5000; Thinking Green Booklet x 400
64718	Sherrin Rentals Pty Ltd	29/04/2024	1,160.04 Vehicle hire
64719	Shopper Anonymous Australasia	29/04/2024	368.50 Mystery Shopping Report Mar 24
64720	SIGNS & LINES	29/04/2024	2,203.08 Supply of Corflute Signs
64721	ST JOHN AMBULANCE AUSTRALIA	29/04/2024	140.31 Provide CPR Refresher Course
64722	Stantons International	29/04/2024	1,254.00 Probity Service-Home Support Services
64723	Steann Pty Ltd	29/04/2024	4,442.51 Vehicle hire
64724	Structerre Consulting Engineers (Zemla P	29/04/2024	786.50 Dilapidation Report -24 Wynne St Hazelmere
64725	SWAN TOWING SERVICE PTY LTD	29/04/2024	1,061.50 Towing services
64726	Swan Valley Cuddly Animal Farm	29/04/2024	1,000.00 Cuddly Animal Farm Experience
64727	Synergy	29/04/2024	409,307.08 Electricity Consumption and Streetlights account
64728	Tanks for Hire	29/04/2024	1,386.00 Hire of Hydration trailer
64729	The Fruit Box Group Pty Ltd	29/04/2024	166.00 Milk 270224-260324 3
64730	Total Pitch Care	29/04/2024	41,717.50 Lilac Hill Ground Care & Maintenance Mar 24
64731	Truck Centre WA	29/04/2024	540.96 Maintenance Parts & Materials
64732	Tutt Bryant Equipment	29/04/2024	861.51 Maintenance Parts & Materials
64733	Ultimo Catering and Events	29/04/2024	6,139.20 Citizenship Cateriing for 200 Guests
64734	UNIVERSAL DIGGERS	29/04/2024	358.98 Wet Hire 3t Excavator
64735	Valvoline Australia	29/04/2024	10,727.53 SYNPOWER MST 5W30 Engine Oil
64736	Visions Photo	29/04/2024	880.00 Photography - Citizenship Ceremony
64737	WA Library Supplies	29/04/2024	1,230.55 WALSCO Premium Gloss Self Adhesive Book
64738	WA Reticulation Supplies	29/04/2024	22,110.99 Reticulation Parts & Services
64739	Water Corporation	29/04/2024	17,329.41 Water Use & Service Charges
64740	West Australian Newspapers	29/04/2024	250.80 Newspaper Delivery Subscription

64741	West Coast Facility Maintenan	29/04/2024	8,587.04 Red asphalt StreetBond & Line mark removal
64742	Western Australian Local Govt Assoc	29/04/2024	638.00 Registration - Procurement and Contract Essentials 6 May 2024
64743	Western Power (Electricity Networks Corp	29/04/2024	191,857.44 Installation of Streetlights
64744	Westoz Food Distributors	29/04/2024	2,847.14 Cafe Food Supply
64745	Winc Australia Pty Limited	29/04/2024	2,586.08 Stationery
64746	Woodbridge Painting & Maint P/	29/04/2024	12,320.00 Prepare & Re-paint Nominated Surfaces
64747	Social Oil Swan Valley Pty Ltd	29/04/2024	2,344.74 Cafe Supply
64748	ZIPFORM	29/04/2024	7,828.97 Print & Supply DLX Window Face Envelope 219621
64749	ZircoData Pty Ltd	29/04/2024	2,916.87 Vault Storage 260224-250324
64750	JW Beatty	29/04/2024	56.00 Travel Reimbursement - Volunteer
64751	Henderson, Rod	29/04/2024	689.32 Mileage Reimbursement 090124-310324
64752	Buggybuddys	29/04/2024	324.50 School Holiday Email Guide
64753	Swan Blinds	29/04/2024	1,588.40 Blockout Roller Blinds in Cafe Space
64754	West-Sure Group Pty Ltd	29/04/2024	6,114.70 Petty cash recoup WE 190424 SWANCARING
64755	Barker, Patricia Ann	29/04/2024	460.80 Travel Reimbursement - Volunteer
64756	Bestrane Pty Ltd	29/04/2024	1,056.00 OnDemand Routing Monthly Fee
64757	Chamber of Commerce & Industry for WA	29/04/2024	11,000.00 Sponsorship for the Best D&I Initiative Small Business Award 2024
64758	Taylor, Ruth	29/04/2024	108.80 Travel Reimbursement - Volunteer
64759	Tompkin Hiab	29/04/2024	346.50 Transport of 4 x rag cages from COS Depo
64760	Newground Water Services Pty Ltd	29/04/2024	4,759.43 Swan Active - est Side Additional works & repairs Newground Water
64761	Flick Anticimex Pty Ltd	29/04/2024	248.60 Termite Treatment
64762	Trevor Bly	29/04/2024	1,650.00 Live painting Mural at HyperFest 2024
64763	Little Home Bakery	29/04/2024	138.60 Cafe Supply - Bread
64764	Blue force Pty Ltd	29/04/2024	74,883.25 Security System Services
64765	Skyline Landscape Services WA	29/04/2024	3,964.88 Landscape Maintenance-Mar24
64766	Bayswater Mazda	29/04/2024	42,905.08 Mazda BT-50 E 6 Auto 3.0L Freestyle (x1 New Vehicle)
64767	Vocus Communications	29/04/2024	671.00 Fibre/250Mbps malaga/midland 36X610
64768	JDSi Consulting Engineers Pty Ltd	29/04/2024	6,600.00 Undertake a 15% Design Concept
64769	PAV Sales & Installation	29/04/2024	211.26 MIPRO 708 Service & Parts
64770	Inner Range Pty Ltd	29/04/2024	3,976.50 T4000 Router Data 1GB \$15 Per Month
64771	CMAK Technologies Pty Ltd	29/04/2024	1,635.63 Shared Group Data Plans 15GB Per Month
64772	Home Chef	29/04/2024	2,395.80 CHSP MOW - Various Set Meals
64773	CS Legal	29/04/2024	2,745.80 Debt Recovery Fees (Rates)

64774	A Plus Training Solutions Pty Ltd	29/04/2024	550.00 Mobile Chipper Mulcher Safety Training
64775	Echo Newspaper	29/04/2024	1,306.14 Advertising - Marketing Monthly and Public Notices
64776	Realmark Commercial Pty Ltd ITF Zannino	29/04/2024	18,581.52 Rental & Variable Outgoings: 01/05/24 - 31/05/24
64777	AdSocial Pty Ltd	29/04/2024	198.00 Updating (Bot) - check times message
64778	Techworks Plumbing	29/04/2024	8,511.53 Plumbing/Gas Parts and Materials
64779	Michael Devine	29/04/2024	150.00 Orrible Murder Talk 050424 Ballajura Library
64780	Maine Architecture Pty Ltd	29/04/2024	46,725.25 Architectural Design and Development - Altone Pavilion
64781	Two Way Hire Services	29/04/2024	385.00 Entel DX485 Portable Handheld Hire
64782	Carabiner Pty Ltd	29/04/2024	27,302.00 Family Changeroom Design and CA DLP Fee
64783	ABM Landscaping	29/04/2024	45,230.87 Paving Reinstatements; Connecting Weeping Holes - 9 Augustus Dr; Bollard Installation
64784	Back Beach Co Pty Ltd	29/04/2024	435.60 SA Beechboro Meerchandise - Towel Robes
64785	Bellevue Spray Painting	29/04/2024	3,954.78 Vehicle Repairs
64786	Stephen Carrick Architects PtyLtd ITF S&	29/04/2024	23,905.75 Architectural Services - Gidgegannup Agricultural Hall
64787	Allstate Kerbing and Concrete	29/04/2024	6,352.50 Mountable Kerb (A-3) Hand Laid
64788	Practical Products Pty Ltd	29/04/2024	3,959.63 Single glass-door fridge for the Cafe
64789	Ertech Pty Ltd	29/04/2024	46,990.92 Variation Claim - Stock Road Ext
64790	My Fleet and Operations Pty Ltd	29/04/2024	12,658.80 Subscription - Fleet Tracking & Video Fee
64791	TPG Aged Care (Chanticleer Holdings Pty	29/04/2024	28,416.97 Domestic assistance
64792	Complete Office Supplies Pty Ltd	29/04/2024	13,720.24 Toilet Rolls, Ultraslim Hand Towel White and Various Cleaning Supplies
64793	Emerge Environmental Services Pty Ltd	29/04/2024	5,657.85 Biodiversity Action Planning Project
64794	Ingeus Australia Pty Ltd	29/04/2024	208.45 Assure Magnet (x500)
64795	Aussie Natural Spring Water	29/04/2024	17.87 Supply of 15L bottles of drinking water
64796	BrightMark Group Pty Ltd	29/04/2024	23,079.97 Cleaning Services to Various Facilities
64797	Vanguard Publishing Pty Ltd	29/04/2024	22,550.00 50% of the 2024 Swan Valley Magazine
64798	Westbooks	29/04/2024	1,278.36 Library Books
64799	David Wills & Associates	29/04/2024	3,685.00 Consulting Engineering Services - Baskerville Hall
64800	Eastern Hills Chainsaws & Mowers	29/04/2024	35.70 Maintenance Parts & Materials
64801	Farmarama Pty Ltd	29/04/2024	4,818.00 Primo Maxx II 5lt Plant Growth Regulator
64802	Dymocks Perth Pty Ltd	29/04/2024	139.45 Library Books
64803	Audalize Pty Ltd	29/04/2024	66.00 Music Subscription - SA Beechboro
64804	Flower, Roslyn Margaret	29/04/2024	67.20 Travel Reimbursement - Volunteer
64805	DGL Ausblue Pty Ltd	29/04/2024	1,191.25 AdBlue Altra Pure Fluid Bulk

64806	Three Chillies Design Pty Ltd	29/04/2024	19,120.20 Dorigo BMX Park Repairs
64807	DJL Services Pty Ltd	29/04/2024	10,716.00 Clean & Seal Pool & its Decks
64808	Axiell Pty Ltd	29/04/2024	5,191.23 3rd Party Software Hosting/Saa
64809	Seek Limited	29/04/2024	5,958.34 Flexible SEEK Contract
64810	Fairy Rose Parties	29/04/2024	320.00 Craft Workshop
64811	Robowash Pty Ltd	29/04/2024	660.00 Rental of Cleaning Machine
64812	Stantec Australia Pty Ltd	29/04/2024	8,439.90 Bridge Inspections
64813	Beaton, Alan	29/04/2024	76.00 Travel Reimbursement - Volunteer
64814	Allpipe Technologies	29/04/2024	23,815.00 Patching CCTV Pipe - Diameter 201-300mm
64815	LECE Pty Ltd	29/04/2024	76,581.51 SA Ballajura Lighting Upgrade Works
64816	Flexi Staff	29/04/2024	1,213.52 Contract Labour WE 110424
64817	Insight Urbanism Pty Ltd	29/04/2024	3,740.00 DRP Meetings 5, 12, 29 & 26 March 2024 - Various Sites
64818	MDM Entertainment	29/04/2024	621.57 Supply of fiction & non-fiction DVDs
64819	Before You Dig Australia Ltd	29/04/2024	3,691.69 Referral & Membership Fees 2023-24
64820	JM ASphalt	29/04/2024	3,555.16 Asphalt Laying
64821	Inhabit Australasia Pty Ltd	29/04/2024	660.00 Preparation & Attendance - DRP Meeting 120324
64822	John Bruce Callow	29/04/2024	800.00 Preparation & Attendance - DRP Meeting 190324
64823	Alyka Pty Ltd	29/04/2024	6,930.00 Bucket Of Hours for 010424-300624
64824	International Quadratics Pty Ltd	29/04/2024	6,690.61 Pool Tools & Materials and Wheel Chair Bariatric - 200 kg
64825	Woolworths Group Limited	29/04/2024	214.47 Club catering 26/3/2024
64826	Jobfit Health Group Pty Ltd	29/04/2024	6,544.96 Pre-employment Medical Check
64827	Actrol Parts Pty Ltd	29/04/2024	48.40 Cylinder Rental Charges (22kg)
64828	Peel Volunteer Resource Centre Inc	29/04/2024	935.00 Volunteer Management W/shop
64829	DMC Cleaning	29/04/2024	4,314.31 Cleaning Services to BBQ Sites
64830	Fire Shield Services Pty Ltd	29/04/2024	664.95 Fire Protection Services & Materials
64831	Hydroquip Pumps and Irrigation Pty Ltd	29/04/2024	912.45 Pump & Irrigation Services
64832	Perkins, Andrew	29/04/2024	112.00 Travel Reimbursement - Volunteer
64833	Rudd Industrial (Synergy Business System	29/04/2024	5,460.08 Tools & PPE's
64834	Cono Enterprise Pty Ltd (Guiseppe Scogna	29/04/2024	5,000.00 Gelato Servings (x900 scoops in cups)
64835	Sigma Chemicals(Cromag Pty Ltd t/as)	29/04/2024	2,262.70 Pool Maint. Materials- SA Ballajura
64836	Chidlow Water Carriers	29/04/2024	265.00 Delivery of Water - Noble Falls 020424
64837	Mapizy Pty Ltd	29/04/2024	8,749.40 Image processing for tree counting, change analysis and post-processing geospatial data

64838	PEP Transport (Redmetro Pty Ltd t/as)	29/04/2024	682.93 Freight Charges
64839	Totally Workwear Malaga (Moore Enterpris	29/04/2024	8,812.86 Uniforms & Safety boots
64840	SCA Architecture Studio Pty Ltd	29/04/2024	11,361.90 Dulcie Ludlow Netball Centre Refurbishment
64841	Access 1 Security Systems (The Kaizen E	29/04/2024	9,840.03 Tecom Access System - Stafford Court
64842	Paull, Anthony	29/04/2024	147.20 Travel Reimbursement - Volunteer
64843	Grosvenor, David	29/04/2024	48.00 Travel Reimbursement - Volunteer
64844	City Panel Beaters Truck Repairs Pty Ltd	29/04/2024	1,000.00 Insurance Excess Claim
64845	Perth Bouncy Castle Hire	29/04/2024	3,644.30 Galaxy Run Obstacle Course x 1
64846	Centrepay (Services Australia- Dept'I Re	29/04/2024	67.32 Transaction charges - March 2024
64847	Lawn Doctor	29/04/2024	9,173.45 Lawn Sweeping - Various Ovals
64848	Al Wanneroo Pty Ltd	29/04/2024	195,992.46 Mitsubishi Triton GLXR 2.4L 6A/T 4x2 DC (x 5 New Vehicles)
64849	Quik Gas Recovery (Acct. Antonio Muia)	29/04/2024	605.00 Degassing Fridges/Aircon
64850	Drone Shop Perth	29/04/2024	796.00 Drone Parts & Repairs
64851	Mr Fothergill's Seeds Pty Ltd	29/04/2024	2,277.00 Biodegradable Custom Seed Sachet (x 3000)
64852	Wainwright, Michael	29/04/2024	193.60 Travel Reimbursement - Volunteer
64853	HART Sport Australia Pty Ltd	29/04/2024	189.60 HART Slam Ball 10kg (x 2)
64854	Fun Reads 4 Kids T/as Talking Health in	29/04/2024	400.00 Author Reading Sessions and Craft - Beechboro and Ballajura Libraries
64855	Stihl Shop Redcliffe (Dadaniru Pty Ltd A	29/04/2024	808.20 BG86 Z Stihl Blower (x 2)
64856	City of Kwinana	29/04/2024	15,777.91 LSL Entitlement Claim
64857	The Owner of SP 43973 380 Clenton Rd	29/04/2024	25.00 Refund Fees
64858	Commissioner of State Revenue	29/04/2024	317.75 Refund Pensioner Rebate
64859	Lock, Peter Robert & Glenice Joy	29/04/2024	132.47 Refund Pensioner Rebate
64860	Commissioner of State Revenue	29/04/2024	715.19 Refund Pensioner Rebate
64861	Sinfield, Samuel John & Marion E	29/04/2024	1,314.31 Refund Rates Over-payment
64862	Damasco, Margaret Lesley	29/04/2024	588.20 Refund Rates Over-payment
64863	Leigh, Melanie & Eric Desmond	29/04/2024	1,613.86 Refund Rates Over-payment
64864	Bauer, Robert & Anne Beatrice	29/04/2024	450.45 Refund Rates Over-payment
64865	Jafn Enterprises Pty Ltd	29/04/2024	173.82 Refund Rates Over-payment
64866	Heasman, Owen Charles	29/04/2024	547.38 Refund Rates Over-payment
64867	Carr, Terrence Robert	29/04/2024	337.85 Refund Rates Over-payment
64868	Westlake, Marie	29/04/2024	280.26 Refund Rates Over-payment
64869	Malcolm, Karen & Christopher Ian	29/04/2024	870.23 Refund Rates Over-payment
64870	Fisher, Tracy Brian & Cheryl L	29/04/2024	423.24 Refund Rates Over-payment

64871	Mulhearn, Carol J & David P	29/04/2024	139.74 Refund Rates Over-payment
64872	Gaden, Donald Keith & Patricia J	29/04/2024	3,000.00 Refund Rates Over-payment
64873	Westover, Micheal & Michelle	29/04/2024	1,883.79 Refund Rates Over-payment
64874	Stace, Kelly Nicole & Mark A	29/04/2024	568.56 Refund Rates Over-payment
64875	Farmer, Karis	29/04/2024	181.32 Refund Rates Over-payment
64876	Bradford, Mark Ian	29/04/2024	2,751.57 Refund Rates Over-payment
64877	Bennett, Caitlin Elizabeth	29/04/2024	120.00 Refund Rates Over-payment
64878	Gonzalez, Marco Bijl & Adriana V	29/04/2024	681.33 Refund Rates Over-payment
64879	Thain, Roberta Joyce	29/04/2024	898.74 Refund Rates Over-payment
64880	Vella, Joshua Anthony	29/04/2024	382.68 Refund Rates Over-payment
64881	Dressler, Lusia	29/04/2024	114.00 Refund Rates Over-payment
64882	Cusens, Gregory Anthony	29/04/2024	43.18 Refund Rates Over-payment
64883	Noahs Rosehill Waters Pty Ltd	29/04/2024	243.06 Refund Rates Over-payment
64884	Walton, Andrew Lawrence	29/04/2024	776.21 Refund Rates Over-payment
64885	Bennett Springs Land Development Pty Ltd	29/04/2024	33,719.47 Refund Bond
64886	Cain, Stephen	29/04/2024	904.71 Reimburse Employee - Lunch for 2024 Australian Day, LGCOG - 50% airfare, taxi and toll charges
64887	Bennett Springs Land Development Pty Ltd	29/04/2024	14,451.20 Refund Bond
64888	Aveley North Primary School P and C	29/04/2024	500.00 Refund Bond
64889	Gardiner, Maddison	29/04/2024	500.00 Cash Donation 2023-24
64890	Islamzadeh, Javiera	29/04/2024	500.00 Refund Bond
64891	Mazzola, Georgia	29/04/2024	500.00 Refund Bond
64892	Dove, Amy	29/04/2024	50.00 Refund Fees
64893	Capozzi, Silvana	29/04/2024	982.00 Refund Bond
64894	Bajaj, Pardeep	29/04/2024	456.00 Refund Fees
64895	Matthews, Megan	29/04/2024	48.00 Refund Fees
64896	Cassim, Amina	29/04/2024	192.00 Refund Fees
64897	Samuels, Cherelle	29/04/2024	104.00 Refund Fees
64898	MAM Brothers Pty Ltd	29/04/2024	1,000.00 Refund Bond
64899	Resolve Group Pty Ltd	29/04/2024	171.65 Refund Fees
64900	Hildebrandt, Amber	29/04/2024	10.04 Refund Fees
64901	Pony Club WA Inc	29/04/2024	2,200.00 Sponsorship - State Tetrathlon Champ.24
64902	Chips on a Stick (WA)	29/04/2024	500.00 SA Midland Opening

64903	Tomato & Basil Pizzeria	29/04/2024	500.00	SA Midland Opening
64904	Franny's Kitchen Pty Ltd	29/04/2024	1,000.00	SA Midland Opening
64905	PLE Computers	29/04/2024	8,495.00	MSI Katana Gaming Notebook (x5)
64906	CWA of WA Inc	29/04/2024	2,000.00	Swan Community Grant - Celebration for the 60th Birthday of Branch
64907	BASE MGMT	29/04/2024	100.00	DJ Set - Hyperfest 23.03.2024
64908	Garlett, Jeanette	29/04/2024	800.00	Design Fee for Swan Street Gallery NBN Project
64909	Shelley Pearson	29/04/2024	250.00	Bird Photography Workshop
64910	The Camfield	29/04/2024	300.00	EOFY Staff BURP Deposit
64911	Dylan Mark Gough	29/04/2024	840.00	School Holiday - 4 Chess Classes
64912	Claire Davenhall	29/04/2024	2,000.00	Artist in Residence Art Workshops (x4) at Beechbroro Library
64913	Jarnda Bina Art	29/04/2024	800.00	Design Fee for Swan Street Gallery NBN Project
64914	Christopher Bell	29/04/2024	900.00	Live Painting for Swan Open Studios - 15-17 April 2024
64915	Esther Louise Campbell	29/04/2024	286.00	Auslan Class at Midland Library
64916	Crystal Quartermaine	29/04/2024	800.00	Design Fee for Swan Street Gallery NBN Project
64917	Artistic Disorder	29/04/2024	855.00	Making A Game School Holiday Workshop - 10 & 12 April 2024
64918	Girlname Music	29/04/2024	450.00	1.5 hours Disc Jockey Workshop
64919	Tamara Rachel "Tiki" Swain	29/04/2024	420.00	Footprints & NativeFloral Calendar Workshop
64920	Rynat Industries Australia	29/04/2024	7,451.40	Supply & Install Lockers Ellenbrook Youth Centre
64921	Elite DJs Perth	29/04/2024	750.00	DJ Service for Corporate Function 11 May 2024
64922	Women & Leadership Australia	29/04/2024	4,378.00	Leading Edge (WLE) Training x 2
64923	Netball WA	29/04/2024	180.00	Rules Discussion Workshop
64924	We Are Here! Foundation Liited	29/04/2024	350.00	In My Pocket Worskshop at Ballajura Library
64925	Taylorred to Suit	29/04/2024	2,167.00	Photoshoot Christmas Styling
64926	Helen Faye Harrall	29/04/2024	600.00	Hair & Make-up Services at Swan Active Midland Photo shoot
64927	Perth Graphics Centre	29/04/2024	355.00	Signage fitted to Corporate Vehicle
64928	Happy Feet Fitness Australia P/L	29/04/2024	270.00	Happy Feet sessionS 08/09 Apr 2024 at Guildford & Ellenbrook Library
64929	Acumentis Pty Ltd	29/04/2024	2,475.00	Land Valuation

Sub Total 14,473,133.57

Corporate Credit Card

Card

Holder	Merchant Name	Date Issued	Amount	Description
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7301	CPP Concert Hall	5/03/2024	17.16 Parking for Homelessness workshop
7301	CPP Pier Street	19/03/2024	17.16 Parking for Health Planning workshop
1367	CPP Convention Centre	19/03/2024	24.23 Parking at TechOne User Group
1367	CPP Convention Centre	19/03/2024	13.12 Parking at TechOne User Group
2675	CEDA	28/02/2024	-1,047.00 WA 2023 Infrastructure Address
2675	SQ *NELLY'S CAFETERIA	6/03/2024	125.00 Sediment Task Force Meeting
2675	WOOLWORTHS 4369	6/03/2024	29.84 Biscuits Time Management Seminar
2675	WOOLWORTHS 4369	6/03/2024	29.84 Biscuits Sediment Task Force Meeting
2675	WOOLWORTHS 4369	6/03/2024	3.90 Biscuits Time Management Seminar
2675	WOOLWORTHS 4369	6/03/2024	3.90 Biscuits Sediment Task Force Meeting
2675	SQ *NELLY'S CAFETERIA	6/03/2024	125.00 Time Management (PMBU)
2675	Tickets*Led by Cul	7/03/2024	32.41 Seminar Attendance
0280	CANVA* I04081-5437643	5/03/2024	17.99 Monthly subscription
2398	ULTIMATE ROMSCAPE PL	8/03/2024	100.00 Staff Training - Supervisors training
2398	SQ *SLITHERS & SLIDES/	8/03/2024	153.38 Removal of snake
2398	KMART 1052	18/03/2024	58.50 Blankets for First Aid room
2398	SLIMLINE WAREHOUSE	18/03/2024	821.83 Promotions Pop-up Counter
2398	Woolworths Online	21/03/2024	90.00 Easter Promo Ellenbrook Sports Hub
2398	RLSSWA	21/03/2024	55.00 CPR Posters required for PC
2398	GILBERTS FRESH MIDLAND	23/03/2024	279.96 Health & Fitness Technogym training
2398	BLACK SWAN BAKEHOUSE	26/03/2024	176.00 Health & Fitness Technogym training
6085	DEPT OF JUSTICE-CTG PA	21/03/2024	171.70 Mark Anthony DE ROSA
6085	DEPT OF JUSTICE-CTG PA	21/03/2024	171.70 Audrey Jean DE ROSA
6686	BULLSBROOK SUPERMARK	27/02/2024	28.88 Bullseye Youth Centre
6686	CARROLL RICHARDSON-FLA	28/02/2024	243.52 Bullseye Youth Centre
6686	BULLSBROOK SUPERMARK	28/02/2024	43.70 Bullseye Youth Centre
6686	Canva* 04081-18032212	5/03/2024	17.99 Bullseye subscription Canva
6686	BULLSBROOK SUPERMARK	5/03/2024	25.44 Bullseye Youth Centre
6686	BULLSBROOK SUPERMARK	6/03/2024	51.23 Bullseye 18-25 drop in
6686	BULLSBROOK SUPERMARK	6/03/2024	23.05 Junior program Bullseye
6686	BIG W 0446	7/03/2024	12.00 Bullseye Harmony Week event
6686	WOOLWORTHS 4385	7/03/2024	1.00 Bullseye Youth Centre

6686	WOOLWORTHS 4385	7/03/2024	158.65 Bullseye Youth Centre
6686	KMART 1282	7/03/2024	156.00 Bullseye Youth Centre
6686	MAPALO STORE	7/03/2024	16.99 Bullseye Youth Centre
6686	KMART 1282	7/03/2024	89.00 Bullseye Youth Centre
6686	SPOTLIGHT ELLENBROOK	7/03/2024	68.25 Bullseye Youth Centre
6686	ULTIMATE ROMSCAPE PL	13/03/2024	80.00 Bullseye Youth Committee team building
6686	BULLSBROOK SUPERMARK	13/03/2024	43.95 Bullseye Youth Centre
6686	Rove Charters	14/03/2024	198.41 Swan youth crew meeting travel
6686	Rove Charters	14/03/2024	3.37 Swan youth crew meeting travel
6686	BULLSBROOK SUPERMARK	15/03/2024	40.25 Bullseye Youth Centre
6686	Rove Charters	18/03/2024	166.40 Committee team building travel
6686	Rove Charters	18/03/2024	2.83 Committee team building travel
6686	BULLSBROOK SUPERMARK	19/03/2024	48.98 Bullseye Youth Centre
6686	BULLSBROOK SUPERMARK	21/03/2024	25.20 Bullseye Youth Centre
6686	BULLSBROOK SUPERMARK	25/03/2024	13.60 Bullseye Youth Committee
1220	MISS MAUD	15/03/2024	272.45 Morning Tea 18/3/24
1220	The Cheesecake Shop	18/03/2024	61.95 Cake Morning Tea 18/3/24
1220	OFFICEWORKS 0608	18/03/2024	59.89 Compendium
1220	SubwayDocklandsHabourt	19/03/2024	17.95 AICD Conference-dinner
1220	UBER *TRIP	19/03/2024	53.80 AICD Conference-taxi
1220	CARLS JNR DOCKLANDS	19/03/2024	19.90 AICD Conference-dinner
1220	SQ *HANA SUSHI	19/03/2024	23.70 AICD Conference-dinner
1220	UBER *TRIP	19/03/2024	21.26 AICD Conference-taxi
1220	UBER *TRIP	20/03/2024	35.01 AICD Conference-taxi
1220	Nandos Elizabeth St-27	20/03/2024	46.85 AICD Conference-dinner
1220	UBER *TRIP	21/03/2024	23.31 AICD Conference-taxi
1220	UBER *TRIP	21/03/2024	23.46 AICD Conference-taxi
1220	MAMAK MELBOURNE	21/03/2024	54.92 AICD Conference-dinner
1220	SubwayDocklandsHabourt	22/03/2024	23.90 AICD Conference-dinner
1220	UBER *TRIP	22/03/2024	59.35 AICD Conference-taxi
1220	UBER *TRIP	22/03/2024	26.77 AICD Conference-taxi
4611	Woolworths Online	27/02/2024	61.70 Cafe goods - leisure centre
4611	Woolworths Online	27/02/2024	377.14 Cafe goods - leisure centre

4611	BAKERY SUGARCRAFT PTY	28/02/2024	12.71	Cookie cutters- holidays
4611	WOOLWORTHS 4320	2/03/2024	10.00	Cookie cutter- holidays
4611	KMART 1143	2/03/2024	139.00	Microwave & storage
4611	RED DOT STORES JOOND	2/03/2024	16.99	Easter baking
4611	RED DOT STORES JOOND	2/03/2024	19.00	Baking consumables
4611	RED DOT STORES JOOND	2/03/2024	9.00	Staff cutlery
4611	Woolworths Online	13/03/2024	37.00	Cafe goods - leisure centre
4611	Woolworths Online	13/03/2024	59.15	Cafe goods - leisure centre
4611	BIG W 0452	19/03/2024	33.00	Lollies SA Beechboro Swim School
4611	BIG W 0452	19/03/2024	110.77	SA Beechboro Easter hamper
4611	BIG W 0452	19/03/2024	55.00	SA Beechboro Easter hamper
4611	RED DOT STORES	19/03/2024	1.80	Consumables
4611	RED DOT STORES	19/03/2024	8.98	Napkins
4611	RED DOT STORES	19/03/2024	13.48	SA Beechboro Easter hamper
4611	BIG W 0452	19/03/2024	25.00	SA Beechboro Easter hamper
4611	WOOLWORTHS 4339	21/03/2024	16.80	Brownie Mix
4611	KMART 1142	23/03/2024	10.00	SA Beechboro cutlery
4611	Woolworths Online	23/03/2024	30.90	Cafe goods - leisure centre
4611	Woolworths Online	23/03/2024	122.35	Cafe goods - leisure centre
2050	WOOLWORTHS 4369	27/02/2024	507.95	Noongar language presenter MidLib program
2050	AUSPOST PO BOX	28/02/2024	174.00	Annual rent PO Box Midland Library
2050	JB HI-FI ONLINE	28/02/2024	130.91	Replacement library stock
2050	QUALITY COMICS	2/03/2024	230.85	Comic supply and delivery
2050	WOOLWORTHS 4369	5/03/2024	211.90	Oral History project presenter MidLib program
2050	Booktopia Pty Ltd	6/03/2024	417.75	Requests for library stock
2050	SLIMLINE WAREHOUSE D	6/03/2024	149.71	Freight for plinth MidLib charged separate
2050	BUNNINGS GROUP LTD	6/03/2024	165.00	Boxes for weeded stock Midland Library
2050	KOORI MAIL	7/03/2024	200.00	Koori Mail supply and delivery annual
2050	JB HI-FI ONLINE	8/03/2024	237.59	Requested library stock
2050	OFFICEWORKS	26/03/2024	148.40	Boxes for weeded stock Midland Library
2050	OFFICEWORKS	26/03/2024	101.96	Earphones for patrons notepads MidLib
2457	AMAZON AU MARKETPLACE	2/03/2024	8.99	Library craft programs
2457	AMAZON AU MARKETPLACE	2/03/2024	14.98	Library craft programs

2457	AMAZON AU MARKETPLACE	2/03/2024	17.98 Library craft programs
2457	AMAZON AU MARKETPLACE	2/03/2024	15.98 Library craft programs
2457	AMAZON AU MARKETPLACE	18/03/2024	374.95 Library craft programs
2457	AMAZON AU RETAIL	18/03/2024	119.99 Futures Lab equipment
2457	AMAZON AU RETAIL	18/03/2024	908.48 PAAR Asset Number 0006329 PAAR ID F2670 Futures Lab equipment
2457	FACEBK *BHEM52L882	23/03/2024	1,250.00 Facebook advertisement - Hyper
6743	SQ *NELLY?S CAFETERIA	13/03/2024	30.90 Meeting with local member
6743	LS AB White and The AI	15/03/2024	9.70 Meeting with executive director
6743	SQ *NELLY?S CAFETERIA	18/03/2024	22.80 Meeting with members of parliament
6743	SQ *NELLY?S CAFETERIA	22/03/2024	23.30 Meeting with local member
1180	FACEBK *HURBRXPMC2	27/02/2024	85.00 Library Facebook promotions
1180	WOOLWORTHS 4369	28/02/2024	40.00 Adult programs - Show off shelf love
1180	WOOLWORTHS 4369	29/02/2024	8.00 Adult programs - Solar dyeing
1180	SMART DOLLARS WESTERN	29/02/2024	11.96 Adult programs - Solar dyeing
1180	NEWS PTY LIMITED	4/03/2024	87.00 Ellenbrook - Australian Newspaper
1180	SMART DOLLARS WESTERN	5/03/2024	17.94 YA programs - Guitar social
1180	FACEBK *RE6HB24MC2	8/03/2024	100.00 Library Facebook promotion
1180	APR*AlondBadges	11/03/2024	74.90 Ellenbrook badgemaker
1180	FACEBK *9YMTMZ7MC2	14/03/2024	70.00 Thinking Green promotions
1180	FACEBK *9YMTMZ7MC2	14/03/2024	52.87 Library Facebook promotion
1180	JB HI FI MIDLAND GAT	14/03/2024	987.00 Apple iPhone 13 128 GB starlight
1180	KMART 1052	14/03/2024	42.00 Adult programs - art supplies
1180	DETPAK	18/03/2024	380.75 Ellenbrook library - craft supplies
1180	WOOLWORTHS 4369	20/03/2024	100.00 Programs iPhone credit
1180	VAN LAC HONG	20/03/2024	40.00 Programs catering
1180	WOOLWORTHS 4369	20/03/2024	39.70 Programs catering
1180	WOOLWORTHS 4369	20/03/2024	53.90 Programs catering
1180	SPOTLIGHT 058	21/03/2024	798.95 Adult programs supplies
1180	SPOTLIGHT 058	22/03/2024	37.00 Adult programs - Hobby Hive
1180	FACEBK *T53HHZBMC2	22/03/2024	150.00 Library Facebook promotion
1180	SMART DOLLARS WESTERN	26/03/2024	4.00 Creative spaces
2871	DOT - LICENSING	27/02/2024	31.10 Plate swap
2871	DOT - LICENSING	27/02/2024	18.90 Plate swap

2871	DOT - LICENSING	27/02/2024	18.90 Plate swap
2871	DOT - LICENSING	27/02/2024	18.90 Plate swap
2871	DOT - LICENSING	27/02/2024	18.90 Plate swap
2871	DOT - LICENSING	27/02/2024	18.90 Plate swap
2871	DOT - LICENSING	27/02/2024	18.90 Plate swap
2871	Battery World Midland	6/03/2024	149.00 Car battery for SW180
2871	DOT - LICENSING	6/03/2024	37.80 Plate swap
2871	ASIC	12/03/2024	20.00 Company information search
2871	ASIC	12/03/2024	20.00 Company information search
2871	KMART 1052	13/03/2024	34.00 Games for FOGO
2871	OFFICEWORKS 0608	13/03/2024	54.48 Document holders
2871	TRUCKLINE MIDVALE	15/03/2024	189.71 Isuzu governer valve SW149
2871	PREMIER TARPS	15/03/2024	320.10 Battery charger for SW26
2871	DOT - LICENSING	15/03/2024	31.10 Plate swap
2871	DOT - LICENSING	19/03/2024	31.10 Plate swap
2871	DOT - LICENSING	19/03/2024	46.50 Plate swap
2871	DOT - LICENSING	19/03/2024	18.90 Plate swap
2871	DOT - LICENSING	19/03/2024	18.90 Plate swap
2871	DOT - LICENSING	20/03/2024	18.90 Plate swap
2871	WASTE MANAGEMENT	26/03/2024	1,326.02 WMRR membership
2286	AMAZON AU RETAIL	27/02/2024	33.95 WSHS Carer Library resource
2286	Woolworths Online	28/02/2024	458.60 Club catering
2286	Woolworths Online	28/02/2024	16.50 Club catering
2286	Woolworths Online	5/03/2024	-23.90 Club catering credit
2286	MISS MAUD	6/03/2024	422.15 Club catering 080324
2286	COLES 0278	7/03/2024	49.00 Club catering dessert
2286	BIG W 0443	7/03/2024	32.00 Club decorations IWD 080324
2286	Woolworths Online	11/03/2024	63.69 Club catering
2286	Woolworths Online	11/03/2024	464.82 Club catering
2286	LUCKY CHARM MIDLAND	15/03/2024	11.98 Cards
2286	Woolworths Online	15/03/2024	384.80 Club catering
2286	Woolworths Online	15/03/2024	16.00 SCT cleaning
2286	Woolworths Online	15/03/2024	53.85 Club catering

2286	YARNMARKETPLACE	19/03/2024	140.86 Uniform samples
2286	Subway Beechboro	20/03/2024	56.00 Volunteer training catering
2286	3 Monkeys Audiovisual	20/03/2024	785.29 Projector screen
4605	WOOLWORTHS 4686	29/02/2024	15.10 Holiday activity
4605	BIG W 0443	5/03/2024	9.00 Refreshment resources
4605	GILBERT'S FRESH MIDL	12/03/2024	15.95 Strategic Planning workshop
4605	GILBERT'S FRESH MIDL	12/03/2024	90.57 Strategic Planning workshop
4605	BUNNINGS 2174 ELLENBRO	12/03/2024	145.70 Activity resources
1244	WOOLWORTHS 4399	27/02/2024	0.50 Consumables - Our Place
1244	WOOLWORTHS 4399	27/02/2024	52.25 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	28/02/2024	20.45 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	28/02/2024	3.79 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	28/02/2024	4.99 Consumables - Our Place
1244	BLACK SWAN BAKEHOUSE	28/02/2024	4.80 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	6/03/2024	22.99 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	6/03/2024	24.63 Consumables - Our Place
1244	SPOTLIGHT 058	6/03/2024	48.00 Our Place craft equipment
1244	BLACK SWAN BAKEHOUSE	6/03/2024	12.50 Consumables - Our Place
1244	RED DOT STORES	6/03/2024	49.98 Our Place - Craft equipment
1244	BLACK SWAN BAKEHOUSE	6/03/2024	4.50 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	13/03/2024	25.07 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	13/03/2024	27.48 Consumables - Our Place
1244	BLACK SWAN BAKEHOUSE	13/03/2024	10.00 Consumables - Our Place
1244	Subway Midland Gate	14/03/2024	155.50 Catering - Midland Youth Committee
1244	GILBERT'S FRESH MIDL	18/03/2024	6.27 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	18/03/2024	23.02 Consumables - Our Place
1244	OFFICEWORKS 0608	18/03/2024	235.61 Our Place - Hyper Stall stationary
1244	KMART 1052	19/03/2024	159.15 Our Place - Hyper stall equipment
1244	COLES 0278	19/03/2024	50.90 Consumables - Our Place
1244	COLES 0278	19/03/2024	89.50 Consumables - Our Place
1244	RED DOT STORES	19/03/2024	130.15 Our Place - craft equipment
1244	GILBERT'S FRESH MIDL	20/03/2024	57.12 Consumables - Our Place
1244	GILBERT'S FRESH MIDL	20/03/2024	8.17 Consumables - Our Place

1244	BLACK SWAN BAKEHOUSE	20/03/2024	10.00 Consumables - Our Place
1244	Rove Charters	21/03/2024	124.07 Transport - Midland Youth Committee
1244	KMART 1052	21/03/2024	35.40 Our Place - Craft Equipment
1244	BUNNINGS 591000	21/03/2024	89.18 Our Place Hyper stall equipment
1244	SNAP PRINT MIDLAND	21/03/2024	430.00 Sexual health brochures - Our Place
1244	COLES 0278	21/03/2024	21.50 Consumables - Our Place
1244	COLES 0278	21/03/2024	57.40 Consumables - Our Place
1244	SQ *MOROCCAN FOOD STAT	21/03/2024	12.00 Our Place Committee meals - Hyper
1244	BONA PIZZA	21/03/2024	68.00 Our Place Committee meals - Hyper
1244	BONA PIZZA	21/03/2024	86.00 Our Place Committee meals - Hyper
1244	WOOLWORTHS 4337	21/03/2024	13.75 Our Place Stall - Hyper Festival
1244	WINGMAN WA	21/03/2024	24.27 Our Place Committee meals - Hyper
1244	Woolworths Online	25/03/2024	30.00 Consumables - Ellenbrook Youth
1244	Woolworths Online	25/03/2024	114.38 Consumables - Ellenbrook Youth
1244	OFFICEWORKS	25/03/2024	436.55 Community office equipment EYC
7109	WOOLWORTHS 4385	7/03/2024	26.75 Consumables EYC
7109	WOOLWORTHS 4385	7/03/2024	73.74 Consumables EYC
7109	THE REJECT SHOP 6616	14/03/2024	12.50 Easter craft - Ellenbrook Youth
7109	WOOLWORTHS 4385	14/03/2024	32.00 Easter treats - Ellenbrook Youth
7109	WOOLWORTHS 4385	14/03/2024	15.00 Easter Treats - Ellenbrook Youth
7109	KMART 1282	14/03/2024	78.00 Easter craft - Ellenbrook Youth
7109	COLES 0485	14/03/2024	73.20 Easter event - Ellenbrook Youth
7109	RED DOT STORES	14/03/2024	9.00 Easter craft - Ellenbrook Youth
7109	INTEGRALFIREPROTECTION	15/03/2024	671.85 Hyper Festival - Fire equipment
7109	Dick Smith CMUCXZT7	15/03/2024	49.99 Sports equipment stand - EYC
7109	MANICO ME	18/03/2024	195.00 Replacement handle - Ellenbrook Youth
7109	Woolworths Online	18/03/2024	104.22 Consumables Ellenbrook Youth
7109	Woolworths Online	18/03/2024	99.51 Consumables Ellenbrook Youth
7109	WOOLWORTHS 4385	18/03/2024	10.00 Consumables - Ellenbrook Youth
7109	WOOLWORTHS 4385	18/03/2024	16.80 Consumables - Ellenbrook Youth
7109	Rove Charters	19/03/2024	162.72 Youth Committee transport - Hyper
7109	OFFICEWORKS 0608	19/03/2024	8.47 Stationery - Ellenbrook Youth
7109	OFFICEWORKS 0608	19/03/2024	236.27 Program Craft - Ellenbrook Youth

7109	KMART 1282	22/03/2024	85.00 Young person interview clothes
7109	KMART	26/03/2024	45.00 Equipment - Our Place
2634	KMART 1374	12/03/2024	97.00 Items for the Chill Out Space at Altone Come
2634	BIG W 0451	12/03/2024	81.50 Items for the Chill Space at Altone Come
2634	KMART 1374	15/03/2024	48.75 Items for the Chill Space at Altone Come
4533	MISS MAUD	18/03/2024	119.85 X-buns
4533	COLES 0278	20/03/2024	49.25 Chocolate
4533	NEW RITUAL CAFE	22/03/2024	250.00 Breakfast box
5422	CITY OF SWAN	26/02/2024	8.00 PW UX Onboarding Session - Parking Fee
5422	DEPT OF JUSTICE-CTG PA	15/03/2024	171.70 MORGAN Prosecution Lodgement Fees
2428	PLE Computers	28/02/2024	309.00 PS5 Storage EYC
2428	Woolworths Online	5/03/2024	41.00 Program supplies EYC
2428	Woolworths Online	5/03/2024	45.08 Program supplies EYC
2428	7-ELEVEN 3058	23/03/2024	100.00 Ice for Hyperfest
2428	BIG W 0443	23/03/2024	108.00 Sunscreen for Hyperfest
2428	SPOTLIGHT PTY LTD	25/03/2024	79.09 Art supplies EYC
4877	Tickets*Leading Ot	11/03/2024	630.00 Tickets*Leading Others Management training for new staff member
4877	Tickets*Difficult	11/03/2024	315.00 Tickets*Difficult conversations Staff development training
4877	COLES 0363	14/03/2024	22.55 Consumables for youth committee
5306	BOTENGINE.AI	26/02/2024	20.49 Additional Chats
5306	INTNL TRANSACTION FEE	26/02/2024	0.51 Chat Bot
5306	INTNL TRANSACTION FEE	22/03/2024	0.92 Maply Fee
5306	MAPLY PRO SUBSCRIPTION	22/03/2024	36.78 Heat Mapping
9439	SPECIALGIFTCARDSOFFERS	3/03/2024	300.00 SV Gift card - Harvest promotional prize
9439	OPTICA LIFEACCESSORI	6/03/2024	1,176.21 Products for SV retail stock
9439	PUMA ENERGY GUILDFOR	10/03/2024	112.00 Fuel for corporate vehicle
9439	SNAPPER RCKS BAR&KTC	13/03/2024	83.66 Tourism Forum - meal in Darwin
9439	CabFare Payments	13/03/2024	35.81 Tourism Forum - taxi Darwin
9439	ADINA DARWIN	17/03/2024	258.57 Tourism forum- Darwin meals at hotel
9439	ADINA DARWIN	17/03/2024	24.29 Tourism Forum - deposit hotel Darwin
9439	ADINA DARWIN	17/03/2024	777.00 Error reimbursement sought TCWA
9439	DARWIN RADIO 131008	17/03/2024	37.28 Tourism Forum- taxi Darwin
9439	SPECIALGIFTCARDSOFFERS	22/03/2024	200.00 SV gift card - Blogger promotion

9439	SPECIALGIFTCARDSOFFERS	25/03/2024	300.00 SV gift card- Mother's day promo blogger
8734	GOVERNANCE INSTITUTE	1/03/2024	2,490.00 Online Training for ED Corporate
0438	NORTH STREET PHARMAC	15/03/2024	27.90 Gloves and alcohol swabs
4505	COLES 0485	29/02/2024	26.60 Ellenbrook Women's group
4505	KMART 1282	29/02/2024	43.50 Womens Group Ellenbrook
4505	BUNNINGS 2174 ELLENBRO	29/02/2024	17.49 Womens Group Ellenbrook
4505	WOOLWORTHS 4337	25/03/2024	6.75 Ellenbrook Womens Group
4505	WOOLWORTHS 4337	25/03/2024	14.50 Ellenbrook Womens Group
8570	Microsoft G041397487	9/03/2024	1,231.69 Microsoft Cloud storage/backups
8570	MSFT+* 3cE0300RCKH3 3e	11/03/2024	22.66 PowerAutomate charges
8570	CPP Convention Centre	13/03/2024	24.23 Data#3 convention/parking
8570	Melbourne IT	20/03/2024	176.00 yoursayswan.com.au domain renewal
6244	BEST PRICE VARIETY S	26/02/2024	19.96 Cafe supplies - leisure centre
6244	WOOLWORTHS 4384	26/02/2024	24.80 Cafe menu prep - leisure centre
6244	Woolworths Online	26/02/2024	29.00 Cafe menu prep - leisure centre
6244	Woolworths Online	26/02/2024	24.45 Cafe menu prep - leisure centre
6244	Woolworths Online	26/02/2024	232.57 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4339	27/02/2024	12.00 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4339	27/02/2024	21.47 Cafe menu prep - leisure centre
6244	RED DOT STORES	5/03/2024	26.00 Cafe consumables - leisure centre
6244	DANISH PATISSERIE	8/03/2024	55.28 Cafe menu prep - leisure centre
6244	Woolworths Online	11/03/2024	19.75 Cafe menu prep - leisure centre
6244	Woolworths Online	11/03/2024	239.90 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4384	18/03/2024	96.03 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4384	18/03/2024	13.00 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4384	18/03/2024	76.89 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4384	18/03/2024	94.90 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4155	20/03/2024	18.00 Cafe menu prep - leisure centre
6244	WOOLWORTHS 4155	20/03/2024	12.45 Cafe menu prep - leisure centre
9568	ANIMAL ARK PTY LTD	11/03/2024	297.07 Snake handling hooks
9568	OFFICEWORKS 0621	11/03/2024	718.00 2way radios
9568	VERSATILE MITRE10	11/03/2024	27.40 Snake capture bin
6258	WOOLWORTHS 4384	5/03/2024	34.15 Cafe milk supplies (extra needed)

6258	Woolworths Online	6/03/2024	13.50 Cafe menu preparation supplies - leisure centre
6258	Woolworths Online	6/03/2024	225.97 Cafe menu preparation supplies - leisure centre
6258	KMART	7/03/2024	252.50 Creche consumables (toys etc)
6258	EYELINE AUSTRALIA P/L	14/03/2024	181.50 Swim School lesson consumables
6258	EYELINE AUSTRALIA P/L	20/03/2024	907.50 Swim School lesson consumables
6399	GILBERTS FRESH MIDLAND	29/02/2024	214.97 Catering for Corporate Induction
6399	MISS MAUD	7/03/2024	122.60 Catering for De-escalation Skills Training
6399	GILBERT'S FRESH MIDL	12/03/2024	23.30 Catering for Corporate Induction
8777	EB *Sharing and workin	29/02/2024	-10.00 Professional development reimbursed
8777	EB *Sharing and workin	29/02/2024	-10.00 Professional development reimbursed
8777	EB *Sharing and workin	29/02/2024	-20.00 Professional development reimbursed
8777	CPP Convention Centre	8/03/2024	6.56 Parking for meeting
8777	SPACETOCO VENUE HIRE	8/03/2024	76.50 Venue hire for FDV network meeting
8777	SPACETOCO VENUE HIRE	8/03/2024	76.50 Venue hire for FDV network meeting
8777	WOOLWORTHS 4369	14/03/2024	0.25 Ginning Yorgas
8777	WOOLWORTHS 4369	14/03/2024	38.84 Ginning Yorgas
0807	SPACETOCO VENUE HIRE	12/03/2024	29.75 Partial refund for room hire
0807	DAWSONS GARDEN WORLD	25/03/2024	80.95 Farewell gift
9863	FC* FLATICON PREMIUM M	29/02/2024	16.00 Subscription fee for icon download
9863	iStock.com	29/02/2024	93.50 Subscription fee for photo downloads
9863	iStock.com	11/03/2024	202.40 Marketing collateral Fee for photo downloads
1416	COLES 0363	28/02/2024	4.50 East Metropolitan Network meeting
1416	COLES 0363	28/02/2024	3.95 East Metropolitan Network meeting
1416	OFFICEWORKS 0610	6/03/2024	19.96 Altone Comes Alive
1416	WOOLWORTHS 4368	15/03/2024	40.50 Altone Comes Alive
1416	WOOLWORTHS 4368	15/03/2024	83.39 Altone Comes Alive
0348	IABC - AUS	27/02/2024	349.00 Training
0348	FACEBK *H6DZT2CTA2	27/02/2024	92.46 Facebook Ads
0348	FACEBK *H6DZT2CTA2	27/02/2024	195.57 Facebook Ads
0348	FACEBK *H6DZT2CTA2	27/02/2024	52.91 Facebook Ads
0348	FACEBK *H6DZT2CTA2	27/02/2024	36.69 Facebook Ads
0348	FACEBK *H6DZT2CTA2	27/02/2024	61.81 Facebook Ads
0348	FACEBK *H6DZT2CTA2	27/02/2024	170.08 Facebook Ads

0348	FACEBK *H6DZT2CTA2	27/02/2024	126.58 Facebook Ads
0348	FACEBK *H6DZT2CTA2	27/02/2024	213.90 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	25.95 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	51.20 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	28.34 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	48.44 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	7.26 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	32.51 Facebook Ads
0348	FACEBK *JJYFHX7TA2	29/02/2024	11.41 Facebook Ads
0348	INTNL TRANSACTION FEE	1/03/2024	0.50 Licence Fee - intnl fee
0348	FACEBK *RLLNFZ78Y2	1/03/2024	297.90 Facebook Ads
0348	FACEBK *RLLNFZ78Y2	1/03/2024	2.10 Facebook Ads
0348	MAPBOX	1/03/2024	20.04 Licence Fee
0348	Google ADS4749921091	2/03/2024	870.63 Google Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	18.05 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	97.41 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	30.99 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	114.08 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	118.11 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	213.29 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	218.80 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	106.37 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	9.39 Facebook Ads
0348	FACEBK *86WAPZ3TA2	5/03/2024	23.51 Facebook Ads
0348	CARROLL RICHARDSON-FLA	5/03/2024	800.77 Citizenship flags
0348	INTNL TRANSACTION FEE	6/03/2024	0.31 Licence Fee - intnl fee
0348	UPTIMEROBOT.COM	6/03/2024	12.35 Licence Fee
0348	FACEBK *R2VHFYB7Y2	7/03/2024	10.70 Facebook Ads
0348	FACEBK *SNL2J2U7Y2	7/03/2024	70.19 Facebook Ads
0348	CANVA* I04083-4856927	7/03/2024	17.99 Licence Fee
0348	FACEBK *UVLF5XPSA2	9/03/2024	195.71 Facebook Ads
0348	FACEBK *UVLF5XPSA2	9/03/2024	75.30 Facebook Ads
0348	FACEBK *UVLF5XPSA2	9/03/2024	18.30 Facebook Ads

0348	FACEBK *UVLF5XPSA2	9/03/2024	68.69 Facebook Ads
0348	FACEBK *UVLF5XPSA2	9/03/2024	38.71 Facebook Ads
0348	FACEBK *UVLF5XPSA2	9/03/2024	142.39 Facebook Ads
0348	FACEBK *UVLF5XPSA2	9/03/2024	132.96 Facebook Ads
0348	FACEBK *UVLF5XPSA2	9/03/2024	277.94 Facebook Ads
0348	SQUARESPACE INC.	10/03/2024	38.50 Licence Fee
0348	Tickets*Led by Cul	10/03/2024	32.41 Training
0348	IPAA	13/03/2024	710.60 Training
0348	FACEBK *2CGQYZ3TA2	14/03/2024	235.83 Facebook Ads
0348	FACEBK *2CGQYZ3TA2	14/03/2024	160.33 Facebook Ads
0348	FACEBK *2CGQYZ3TA2	14/03/2024	86.21 Facebook Ads
0348	FACEBK *2CGQYZ3TA2	14/03/2024	249.48 Facebook Ads
0348	FACEBK *2CGQYZ3TA2	14/03/2024	112.80 Facebook Ads
0348	FACEBK *2CGQYZ3TA2	14/03/2024	22.50 Facebook Ads
0348	FACEBK *2CGQYZ3TA2	14/03/2024	82.85 Facebook Ads
0348	INTNL TRANSACTION FEE	16/03/2024	53.05 Licence Fee - intl fee
0348	KLAVIYO INC. SOFTWARE	16/03/2024	2,122.14 Licence Fee
0348	Google ADS4749921091	20/03/2024	533.26 Google Ads
0348	Google ADS4749921091	20/03/2024	224.89 Google Ads
0348	Google ADS4749921091	20/03/2024	241.85 Google Ads
0348	REFORGE	22/03/2024	3,057.47 Licence Fee
0348	INTNL TRANSACTION FEE	22/03/2024	76.44 Licence Fee - intl fee
9612	POST BULLSBROOK LPO	1/03/2024	45.85 Postage regional inter library loans
9612	BULLSBROOK NEWS	6/03/2024	52.00 Supply of newspapers
9612	POST CENTREPOINT MIDLA	15/03/2024	14.50 Postage regional inter library loans
9612	POST BULLSBROOK LPO	22/03/2024	29.00 Postage regional inter library loans
9687	WOOLWORTHS 4369	8/03/2024	10.78 Team toolbox and recovery thank you
9687	WOOLWORTHS 4369	8/03/2024	10.57 Team toolbox and recovery thank you
9687	COSTCO WHOLESALE AUSTR	8/03/2024	137.95 Team toolbox and recovery thank you
9687	COSTCO WHOLESALE AUSTR	8/03/2024	82.58 Team toolbox and recovery thank you
2954	RED DOT STORES	27/02/2024	19.99 Consumables for YOP outreach at BCC
2954	WOOLWORTHS 4373	27/02/2024	11.75 Prizes for YOP Bball event at BCC
2954	RED DOT STORES	28/02/2024	24.50 IWD activity at Whitelion with BYC & YOP

2954	KMART 1142	28/02/2024	124.50 IWD at Whitelion with YOP activity items
2954	MISS MAUD	1/03/2024	320.80 Catering for IWD activity with YOP & BYC
2954	BALLAJURA CITY IGA	7/03/2024	29.80 Consumables for ArtJam & BYC programs
2954	BALLAJURA CITY IGA	7/03/2024	67.60 Consumables for ArtJam& BYC programs
2954	SPOTLIGHT ELLENBROOK	19/03/2024	49.25 Activity items for YOP HarmonyDay at BCC
2954	Dominos Estore Ellenbr	19/03/2024	389.70 SwanYouthCrew meeting Catering for 40yp
2954	WOOLWORTHS 4385	19/03/2024	98.85 Vouchers for BYC transport to attend SYC
2954	WOOLWORTHS 4385	19/03/2024	20.00 VouchEYC Harmony activity Averly College
2954	OFFICEWORKS 0621	19/03/2024	75.63 Stationery Items for SYC meeting
2954	COLES 0485	21/03/2024	45.65 Catering for SYC meeting at EYC
2954	COLES 0485	21/03/2024	26.95 Catering for SYC meeting at EYC
3423	CITY OF PERTH PARKING-	1/03/2024	4.54 Photoshoot Alyka Kentico
3423	BURSWOOD NOMINEES LTD	8/03/2024	40.00 International Women's Day
3423	DAN MURPHY'S 4036	13/03/2024	5.00 Bag of ice - BURP
3423	DAN MURPHY'S 4036	13/03/2024	143.43 BURP Divisional
3423	GG VA Inflight Food	18/03/2024	12.00 AICD Conference
3423	AIRPORT RETAIL ENTERPR	18/03/2024	5.06 To be refunded
3423	FLEET TECHNOLOGIES L	18/03/2024	101.58 AICD Conference - Taxi
3423	ZLR*Cumulus Inc	19/03/2024	105.98 AICD Conference - Dinner
3423	MOVIDA PTY LTD	20/03/2024	90.00 AICD Conference - Dinner
3423	BLACK CAB VIC 132227	20/03/2024	24.77 AICD Conference - Taxi
3423	GG VA Inflight Food	24/03/2024	18.00 AICD Conference
3423	Live Payments	24/03/2024	93.46 AICD Conference - Taxi
7265	METRIC LABS	29/02/2024	285.00 GA4 Training
7265	METRIC LABS	29/02/2024	285.00 GA4 Training
7265	CAMPAIGN BRIEF	14/03/2024	1,480.00 Award submissions
7265	SQ *NELLY'S CAFETERIA	14/03/2024	32.20 SV meeting x 6
7265	POST CENTREPOINT MIDLA	22/03/2024	9.65 Citizenship postage
8164	Subway Midland	27/02/2024	62.00 Vol working group lunch 27 Feb
8164	GILBERT'S FRESH MIDL	27/02/2024	22.99 Vol working group lunch 27 Feb
8164	EVENT LISTING FEE	5/03/2024	24.99 Vol recognition - Movie
8164	EVENT LISTING FEE	5/03/2024	24.99 Vol recognition - Movie
8164	EVENT LISTING FEE	5/03/2024	24.99 Vol recognition - Movie

8164	EVENT LISTING FEE	5/03/2024	24.99 Vol recognition - Movie
8164	EVENT LISTING FEE	5/03/2024	24.99 Vol recognition - Movie
8164	ORG SUB FEE	17/03/2024	29.00 Vol recognition - Movie
8901	ZLR*Cumulus Inc	19/03/2024	105.98 Dinner - Melbourne Conference
8901	SPOTTO VIC	19/03/2024	73.29 Taxi - Melbourne Conference
8901	MOVIDA PTY LTD	20/03/2024	90.00 Dinner - Melbourne Conference
8901	ASTRO MOTORS PTY LTD	20/03/2024	26.33 Taxi from airport - Melbourne Conference
8901	GM CABS PTY LTD	22/03/2024	81.22 Taxi to airport - Melbourne Conference
4601	Woolworths Online	11/03/2024	142.50 Consumables Ellenbrook Youth Centre
4601	Woolworths Online	11/03/2024	73.70 Consumables Ellenbrook Youth Centre
4601	WILSON PARKING SYDOBS	12/03/2024	34.20 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	60.00 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	25.00 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	57.00 Disputed with the bank
4601	INTERPARK AUSTRALIA PT	12/03/2024	25.20 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	30.00 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	7.20 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	18.20 Disputed with the bank
4601	WILSON PARKING SYDOBS	12/03/2024	24.00 Disputed with the bank
4601	WILSON PARKING MELOBS	12/03/2024	24.20 Disputed with the bank
4601	WILSON PARKING MELOBS	13/03/2024	14.20 Disputed with the bank
4601	MISCELLANEOUS CREDIT	25/03/2024	-57.00 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-34.20 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-18.20 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-25.20 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-60.00 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-24.00 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-30.00 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-14.20 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-7.20 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-25.00 Bank refunded
4601	MISCELLANEOUS CREDIT	25/03/2024	-24.20 Bank refunded
0849	ANNUAL FEE	1/03/2024	0.42 Annual Fee - Bank Charge

0849	ASIC	5/03/2024	19.00 ASIC search - Jugnu Holdings Pty Ltd
0849	ASIC	15/03/2024	19.00 ASIC search - Winko Food Pty Ltd
0849	AUSTRALIAN INSTITUTE	25/03/2024	308.00 Building Training - Energy Efficiency
4215	ASIC	27/02/2024	10.00 Account lookup for supplier registration
4215	BUNNINGS 591000	28/02/2024	22.35 Gaffa tape for Hyper
4215	FACEBK *Q36VMWF882	29/02/2024	995.11 Socials advertising
4215	WOOLWORTHS 4337	3/03/2024	28.40 Team meeting catering
4215	WOOLWORTHS 4337	3/03/2024	6.90 Team meeting catering
4215	ASIC	6/03/2024	10.00 Account lookup for supplier registration
4215	FACEBK *KDFF2XF882	11/03/2024	1,250.00 Social advertising
4215	OFFICEWORKS 0608	13/03/2024	34.00 A5 paper for set times and maps
4215	SQ *DODY	13/03/2024	166.10 Hog ring pliers for fencing
4215	SWANVIEW IGA	17/03/2024	64.60 Team meeting catering
4215	SWANVIEW IGA	17/03/2024	11.94 Team meeting catering
4215	BUNNINGS 591000	18/03/2024	55.82 Lighting for emergency exits
4215	OFFICEWORKS 0608	18/03/2024	28.90 Wallets for team roles
4215	KATSU JAPANESE D & T	22/03/2024	66.60 Team catering bump in
4215	KATSU JAPANESE D & T	22/03/2024	50.00 Team catering bump in
4215	KATSU JAPANESE D & T	22/03/2024	19.00 Team catering bump in
4215	KATSU JAPANESE D & T	22/03/2024	77.60 Team catering bump in
4215	BUNNINGS 591000	22/03/2024	79.60 Last minute gear for bump in
5575	LANYARDSFACTORY	29/02/2024	946.00 Lanyards Hyper Festival
5575	Mannys Fitzroy	11/03/2024	2,962.00 PAAR Asset 0006320 - PAAR Asset ID F2661 Podcast equipment - Ellenbrook
5575	WOOLWORTHS 4337	22/03/2024	124.85 Programming expenses Hyper Consumables
5575	WOOLWORTHS 4337	22/03/2024	4.20 Programming expenses Hyper Consumables
5575	BUNNINGS 591000	22/03/2024	73.36 Programming equipment Hyper Festival
5575	SWANVIEW IGA	22/03/2024	70.00 Programming consumables Hyper Festival
5575	BUNNINGS 591000	22/03/2024	38.39 Programming equipment Hyper Festival
5575	Dominos Estore Midland	22/03/2024	184.98 Hyper Festival staff consumables
5575	BUNNINGS 591000	22/03/2024	34.90 Programming equipment Hyper Festival
5575	ATRIUM 10 PTY LTD	22/03/2024	323.40 Hyper Festival staff consumables
6455	EVENT LISTING FEE	29/02/2024	9.99 Midland networking event ticket fee
6455	EVENT LISTING FEE	29/02/2024	9.99 Midland networking event ticket fee

6455	SQ *NELLY'S CAFETERIA	29/02/2024	331.00 FamDomViolence training evening 5.3.2024
6455	GILBERT'S FRESH MIDL	29/02/2024	15.67 FamDomViolence training evening 5.3.2024
6455	ZOOM.US 888-799-9666	13/03/2024	24.63 CD subscription. Inv 247246121
6455	RED DOT STORES	26/03/2024	33.00 Storage/craft supplies for Library Program
0394	HOPE STAR HS PTY LTD	27/02/2024	189.60 BURP function - 60 COS Staff
0394	AP MIDLAND POST SHOP	27/02/2024	5.18 Large Envelopes
0394	OFFICEWORKS	13/03/2024	-16.20 Returned incorrect product
0436	NUTRARICH PTY LTD	5/03/2024	110.00 Top soil
0436	REECE 6028	15/03/2024	311.40 Pipe prodder
0436	STRATAGREEN	15/03/2024	312.15 Replacement silky saw blades
0683	GILBERTS FRESH MIDLAND	6/03/2024	259.97 Workshop Catering
0683	GILBERTS FRESH MIDLAND	6/03/2024	259.97 Workshop Catering
0683	DD *DOORDASH SUBWAY	13/03/2024	66.33 Meeting Catering
0683	MISS MAUD	20/03/2024	342.10 Workshop Catering
1277	Clever Patch	27/02/2024	326.54 Activities for Altone Comes Alive
1277	BROWNES DAIRY	27/02/2024	37.55 Milk
1277	BROWNES DAIRY	27/02/2024	9.95 Shipping & handling
1277	KMART 1004	7/03/2024	15.00 Flag bunting
1277	BROWNES DAIRY	13/03/2024	35.50 Milk
1277	BROWNES DAIRY	13/03/2024	9.95 Shipping & handling
1277	NEXTRA DIANELLA	22/03/2024	12.99 Card staff retirement
1277	BUNNINGS 725000	25/03/2024	32.36 Washers & screws
1277	BROWNES DAIRY	25/03/2024	32.60 Milk
1277	BROWNES DAIRY	25/03/2024	9.95 Shipping & handling
1301	Google ADS8584614694	2/03/2024	209.22 Swan Active advertising
1301	INTNL TRANSACTION FEE	5/03/2024	1.46 Intercom international fee
1301	INTERCOM R&D	5/03/2024	58.40 Live Chat - Swan Active
1301	INTNL TRANSACTION FEE	6/03/2024	3.47 Sendgrid international fee
1301	TWILIO SENDGRID	6/03/2024	138.60 Bulk emails - Swan Active
1301	FACEBK *Y69F5YTRA2	13/03/2024	525.82 Swan Active advertising
1301	FACEBK *Y69F5YTRA2	13/03/2024	31.32 Swan Active advertising
1301	KMART 1018	17/03/2024	10.00 Spoons for Admin Building kitchen
1343	BUNNINGS 591000	18/03/2024	109.00 Step ladder

1343	BUNNINGS 591000	18/03/2024	144.00 Shelves
1343	BIG W 0443	25/03/2024	264.00 Easter Gift
1343	Woolworths Online	25/03/2024	100.60 Catering
1343	Woolworths Online	25/03/2024	402.46 Catering
1376	INSTITUTE OF PUBLIC WO	27/02/2024	2,847.58 IPWEA Corporate Membership
1376	Bailey Brewing Co	13/03/2024	124.12 Operations Managers BURP function
1376	Bailey Brewing Co	13/03/2024	62.06 Operations Managers BURP function
1376	Bailey Brewing Co	13/03/2024	62.06 Operations Managers BURP function
1376	Bailey Brewing Co	13/03/2024	62.06 Operations Managers BURP function
1376	OFFICEWORKS	26/03/2024	507.95 Long term employee leaving gift
1608	EB *Swan Cfc Networkin	26/02/2024	35.00 Cr Predovnik SCC - Valuing Children's Voices
1608	EB *Swan Cfc Networkin	5/03/2024	35.00 Mayor Richardson SCC - Valuing Children's Voices
1608	GILBERTS FRESH MIDLAND	11/03/2024	249.97 Catering Crs Workshop 12/03/24
1608	MISS MAUD	11/03/2024	305.75 Catering Crs Workshop 12/03/24
1608	WANEWSADV	15/03/2024	138.20 Rhonda Hardy Death notice
1608	LinkedIn JOB 934764274	15/03/2024	671.42 Senior Governance Officer Advertising
1608	SUSHI SUSHI MG	20/03/2024	64.50 Catering Cr meeting
1608	MISS MAUD	22/03/2024	305.75 Catering Crs Workshop 27/03/24
1608	Crowne Plaza Melbourne	22/03/2024	1,042.00 Manager G AICD Summit 19-21/03/24
1608	Crowne Plaza Melbourne	22/03/2024	1,468.50 EDPSE AICD Summit 19-21/03/24
1608	GILBERTS FRESH MIDLAND	22/03/2024	249.97 Catering Crs Workshop 27/03/24
1608	Four Points Docklands	22/03/2024	1,437.00 Manager FSR AICD Summit 19-21/03/24
1608	SWAN CHAMBER	25/03/2024	90.20 Crs Bowman, McCullough SCC - Midland the New Dalkieth
1665	COUPLERS PTY LTD	12/03/2024	17.60 Fitting required for new truck
1665	HOSECO MIDVALE	19/03/2024	29.18 Fittings required for steel cut off saw
2069	WOOLWORTHS 4384	12/03/2024	46.25 Business Unit Recognition
4083	WOOLWORTHS 4369	5/03/2024	90.00 WR833901
4083	CENTRE FOR PAVEMENT EN	8/03/2024	1,100.00 Pavement course
4083	BLUE DOG TRAINING	11/03/2024	79.00 White card
4083	INTNL TRANSACTION FEE	13/03/2024	0.91 International fee for phone plan
4083	FASTFIELD	13/03/2024	36.42 Phone plan
4083	ASIC	18/03/2024	10.00 Extract for Strata Green Corporation
4083	CPP Convention Centre	19/03/2024	13.12 Parking for Engineers Australia meeting

4083	CPP Convention Centre	19/03/2024	13.12 Parking for Engineers Australia meeting
4083	BLUE DOG TRAINING	20/03/2024	79.00 White card
4083	Woolworths Online	20/03/2024	1,168.80 Easter eggs for C&M staff-BURP Function
6922	CITY OF WANNEROO	28/02/2024	45.26 Talking my language FOGO kit
9958	Woolworths Online	26/02/2024	51.00 Consumables Ellenbrook Youth
9958	Woolworths Online	26/02/2024	64.28 Consumables Ellenbrook Youth
9958	GALLERY 360	1/03/2024	50.00 Framed artwork youth artwork
9958	COLES 0485	8/03/2024	21.00 Drop in games - Ellenbrook Youth
9958	www.jacksonsart.com	8/03/2024	130.13 Ellenbrook Youth Art program
9958	KMART 1282	8/03/2024	89.50 Drop in games - Ellenbrook Youth
9958	RED DOT STORES	8/03/2024	6.99 Internal Womens Day
9958	Spotify P2A752DE4F	9/03/2024	20.99 Ellenbrook Youth music subscription
9668	NUTRARICH PTY LTD	28/02/2024	440.00 Turf topper for turf
9668	STRATAGREEN	28/02/2024	90.88 Hand saw
9668	SQ *SERCUL	6/03/2024	495.44 Laboratory testing
9668	NUTRARICH PTY LTD	25/03/2024	110.00 Turf topper for turf
9668	NUTRARICH PTY LTD	25/03/2024	165.00 Turf topper for turf
1396	WOOLWORTHS 4399	21/03/2024	8.85 Milk for office
1396	OFFICEWORKS	21/03/2024	235.00 Projector screen for Aveley presentation
1396	SPOTLIGHT ELLENBROOK	25/03/2024	7.60 Sample bags - Aveley Community Festival
1396	BUNNINGS 2174 ELLENBRO	25/03/2024	76.11 Seeds - Aveley Community Festival
4928	WAIVPAY LTD	20/03/2024	17.70 Midland Gate BURP Gift Vouchers for OPD
4928	WAIVPAY LTD	20/03/2024	120.00 Midland Gate BURP Gift Vouchers for OPD
1145	WOOLWORTHS 4399	1/03/2024	84.05 Movie Night BBQ
1145	WOOLWORTHS 4399	1/03/2024	121.55 Movie Night BBQ
1145	VIBE UPPER SWAN	1/03/2024	39.98 Movie Night refreshments
1145	BULLSBROOK SUPERMARK	1/03/2024	10.80 Movie BBQ
1145	BULLSBROOK SUPERMARK	1/03/2024	38.50 Movie BBQ
1145	Subway Ellenbrook	13/03/2024	136.45 AIP Internal Mtg catering
1145	SPACETOCO VENUE HIRE	13/03/2024	27.00 Mental Health session
1145	SPACETOCO VENUE HIRE	13/03/2024	27.00 Mental Health session
1145	SPACETOCO VENUE HIRE	13/03/2024	25.00 Mental Health session
1145	BULLSBROOK SUPERMARK	13/03/2024	84.75 Youth Committee LAP session

1145	QUINNS ROCKS FRESH I	14/03/2024	59.94 Morning Tea
1145	SPACETOCO VENUE HIRE	18/03/2024	20.25 Dementia group venue
1145	BULLSBROOK SUPERMARK	20/03/2024	11.90 Dementia Morning Tea
1145	BULLSBROOK SUPERMARK	20/03/2024	32.20 Dementia Morning Tea
1145	JB HI FI OCEAN KEYS	21/03/2024	35.96 Movie Night DVD
1145	VIBE BULLSBROOK	21/03/2024	31.98 Movie Night BBQ
1145	VIBE BULLSBROOK	21/03/2024	15.80 Movie Night BBQ
1145	WOOLWORTHS 4399	21/03/2024	27.20 Movie Night BBQ
1145	WOOLWORTHS 4399	21/03/2024	105.70 Movie Night BBQ
1145	BULLSBROOK SUPERMARK	22/03/2024	10.20 Movie Night BBQ
1145	BULLSBROOK SUPERMARK	22/03/2024	39.80 Movie Night BBQ
1145	CALTEX MERRIWA	24/03/2024	12.00 Event Ice
5998	CITY OF SWAN	19/03/2024	110.44 Building/Planning Application payment
3566	PEVISE LUI	26/02/2024	68.82 Cab charge from airport to hotel
Sub Total			86,395.88

BP Fuel Purchase Card

Payment Card

Number	Holder	Merchant Name	Date Issued	Amount	Description
64206	07199	BP Australia Ltd - Fuel card	01/03/2024	121.64	Diesel
64206	07314	BP Australia Ltd - Fuel card	01/03/2024	43.46	Unleaded
64206	07389	BP Australia Ltd - Fuel card	01/03/2024	42.05	Unleaded
64206	05603	BP Australia Ltd - Fuel card	01/03/2024	85.03	Diesel
64206	05975	BP Australia Ltd - Fuel card	01/03/2024	75.61	Unleaded
64206	06015	BP Australia Ltd - Fuel card	01/03/2024	87.99	Unleaded
64206	06023	BP Australia Ltd - Fuel card	01/03/2024	88.43	Unleaded
64206	06171	BP Australia Ltd - Fuel card	01/03/2024	65.03	Unleaded
64206	06262	BP Australia Ltd - Fuel card	01/03/2024	56.56	Unleaded
64206	06437	BP Australia Ltd - Fuel card	01/03/2024	89.34	Unleaded
64206	06510	BP Australia Ltd - Fuel card	01/03/2024	79.10	Unleaded
64206	06593	BP Australia Ltd - Fuel card	01/03/2024	91.85	Diesel
64206	07146	BP Australia Ltd - Fuel card	01/03/2024	77.55	Unleaded
64206	07237	BP Australia Ltd - Fuel card	01/03/2024	55.93	Unleaded
64206	07314	BP Australia Ltd - Fuel card	02/03/2024	58.78	Unleaded
64206	07363	BP Australia Ltd - Fuel card	02/03/2024	93.11	Diesel
64206	06528	BP Australia Ltd - Fuel card	02/03/2024	81.62	Unleaded
64206	06551	BP Australia Ltd - Fuel card	02/03/2024	66.34	Unleaded
64206	07013	BP Australia Ltd - Fuel card	02/03/2024	92.84	Unleaded
64206	05801	BP Australia Ltd - Fuel card	03/03/2024	68.02	Unleaded
64206	05843	BP Australia Ltd - Fuel card	03/03/2024	45.08	Unleaded
64206	06031	BP Australia Ltd - Fuel card	03/03/2024	70.95	Unleaded
64206	06254	BP Australia Ltd - Fuel card	03/03/2024	116.84	Diesel
64206	06593	BP Australia Ltd - Fuel card	03/03/2024	93.54	Diesel
64206	07280	BP Australia Ltd - Fuel card	04/03/2024	91.59	Unleaded
64206	07314	BP Australia Ltd - Fuel card	04/03/2024	45.28	Unleaded
64206	07165	BP Australia Ltd - Fuel card	05/03/2024	64.12	Unleaded
64206	07173	BP Australia Ltd - Fuel card	05/03/2024	29.04	Unleaded
64206	07215	BP Australia Ltd - Fuel card	05/03/2024	65.33	Unleaded

64206	07272	BP Australia Ltd - Fuel card	05/03/2024	92.42	Unleaded
64206	07314	BP Australia Ltd - Fuel card	05/03/2024	67.46	Unleaded
64206	07389	BP Australia Ltd - Fuel card	05/03/2024	54.70	Unleaded
64206	05660	BP Australia Ltd - Fuel card	05/03/2024	84.33	Unleaded
64206	05819	BP Australia Ltd - Fuel card	05/03/2024	63.91	Unleaded
64206	05983	BP Australia Ltd - Fuel card	05/03/2024	50.87	Unleaded
64206	06312	BP Australia Ltd - Fuel card	05/03/2024	80.97	Unleaded
64206	06809	BP Australia Ltd - Fuel card	05/03/2024	83.36	Unleaded
64206	06874	BP Australia Ltd - Fuel card	05/03/2024	82.76	Unleaded
64206	07207	BP Australia Ltd - Fuel card	06/03/2024	75.57	Unleaded
64206	07249	BP Australia Ltd - Fuel card	06/03/2024	98.42	Unleaded
64206	07314	BP Australia Ltd - Fuel card	06/03/2024	57.88	Unleaded
64206	07363	BP Australia Ltd - Fuel card	06/03/2024	109.57	Diesel
64206	07371	BP Australia Ltd - Fuel card	06/03/2024	67.08	Unleaded
64206	06056	BP Australia Ltd - Fuel card	06/03/2024	85.16	Unleaded
64206	06205	BP Australia Ltd - Fuel card	06/03/2024	124.46	Diesel
64206	06429	BP Australia Ltd - Fuel card	06/03/2024	90.25	Unleaded
64206	06460	BP Australia Ltd - Fuel card	06/03/2024	84.36	Unleaded
64206	06619	BP Australia Ltd - Fuel card	06/03/2024	114.62	Diesel
64206	06940	BP Australia Ltd - Fuel card	06/03/2024	84.88	Unleaded
64206	07120	BP Australia Ltd - Fuel card	06/03/2024	93.68	Diesel
64206	07237	BP Australia Ltd - Fuel card	06/03/2024	42.13	Unleaded
64206	07165	BP Australia Ltd - Fuel card	07/03/2024	47.75	Unleaded
64206	07173	BP Australia Ltd - Fuel card	07/03/2024	38.79	Unleaded
64206	07199	BP Australia Ltd - Fuel card	07/03/2024	114.41	Diesel
64206	07215	BP Australia Ltd - Fuel card	07/03/2024	44.89	Unleaded
64206	05454	BP Australia Ltd - Fuel card	07/03/2024	114.27	Diesel
64206	05595	BP Australia Ltd - Fuel card	07/03/2024	93.05	Unleaded
64206	06064	BP Australia Ltd - Fuel card	07/03/2024	92.64	Unleaded
64206	06106	BP Australia Ltd - Fuel card	07/03/2024	88.54	Diesel
64206	06528	BP Australia Ltd - Fuel card	07/03/2024	96.65	Diesel
64206	06650	BP Australia Ltd - Fuel card	07/03/2024	98.45	Diesel
64206	06692	BP Australia Ltd - Fuel card	07/03/2024	86.11	Diesel
64206	07165	BP Australia Ltd - Fuel card	08/03/2024	36.25	Unleaded

64206	07389	BP Australia Ltd - Fuel card	08/03/2024	62.96	Unleaded
64206	05710	BP Australia Ltd - Fuel card	08/03/2024	76.50	Unleaded
64206	05983	BP Australia Ltd - Fuel card	08/03/2024	47.21	Unleaded
64206	06031	BP Australia Ltd - Fuel card	08/03/2024	44.35	Unleaded
64206	06437	BP Australia Ltd - Fuel card	08/03/2024	76.53	Unleaded
64206	06452	BP Australia Ltd - Fuel card	08/03/2024	91.39	Diesel
64206	06593	BP Australia Ltd - Fuel card	08/03/2024	88.73	Diesel
64206	06643	BP Australia Ltd - Fuel card	08/03/2024	76.40	Diesel
64206	05405	BP Australia Ltd - Fuel card	09/03/2024	87.19	Unleaded
64206	06098	BP Australia Ltd - Fuel card	09/03/2024	82.82	Unleaded
64206	06502	BP Australia Ltd - Fuel card	09/03/2024	72.60	Unleaded
64206	06957	BP Australia Ltd - Fuel card	09/03/2024	86.53	Diesel
64206	07264	BP Australia Ltd - Fuel card	10/03/2024	83.29	Unleaded
64206	05520	BP Australia Ltd - Fuel card	10/03/2024	107.93	Diesel
64206	06205	BP Australia Ltd - Fuel card	10/03/2024	118.83	Diesel
64206	06718	BP Australia Ltd - Fuel card	10/03/2024	63.74	Unleaded
64206	07070	BP Australia Ltd - Fuel card	10/03/2024	70.18	Unleaded
64206	07173	BP Australia Ltd - Fuel card	11/03/2024	47.59	Unleaded
64206	07207	BP Australia Ltd - Fuel card	11/03/2024	53.81	Unleaded
64206	07298	BP Australia Ltd - Fuel card	11/03/2024	89.03	Diesel
64206	07314	BP Australia Ltd - Fuel card	11/03/2024	38.46	Unleaded
64206	07348	BP Australia Ltd - Fuel card	11/03/2024	91.23	Diesel
64206	07389	BP Australia Ltd - Fuel card	11/03/2024	47.66	Unleaded
64206	07421	BP Australia Ltd - Fuel card	11/03/2024	62.09	Unleaded
64206	06981	BP Australia Ltd - Fuel card	11/03/2024	82.39	Unleaded
64206	07138	BP Australia Ltd - Fuel card	11/03/2024	71.73	Diesel
64206	07237	BP Australia Ltd - Fuel card	11/03/2024	59.61	Unleaded
64206	07256	BP Australia Ltd - Fuel card	12/03/2024	85.36	Diesel
64206	07363	BP Australia Ltd - Fuel card	12/03/2024	91.99	Diesel
64206	07371	BP Australia Ltd - Fuel card	12/03/2024	55.71	Unleaded
64206	07397	BP Australia Ltd - Fuel card	12/03/2024	65.14	Unleaded
64206	05835	BP Australia Ltd - Fuel card	12/03/2024	114.20	Diesel
64206	06023	BP Australia Ltd - Fuel card	12/03/2024	89.14	Diesel
64206	06031	BP Australia Ltd - Fuel card	12/03/2024	77.90	Unleaded

64206	06551	BP Australia Ltd - Fuel card	12/03/2024	67.04	Unleaded
64206	06767	BP Australia Ltd - Fuel card	12/03/2024	73.25	Unleaded
64206	06858	BP Australia Ltd - Fuel card	12/03/2024	45.61	Unleaded
64206	07047	BP Australia Ltd - Fuel card	12/03/2024	88.61	Unleaded
64206	07165	BP Australia Ltd - Fuel card	13/03/2024	73.83	Unleaded
64206	07173	BP Australia Ltd - Fuel card	13/03/2024	56.44	Unleaded
64206	07207	BP Australia Ltd - Fuel card	13/03/2024	62.26	Unleaded
64206	07215	BP Australia Ltd - Fuel card	13/03/2024	59.35	Diesel
64206	05496	BP Australia Ltd - Fuel card	13/03/2024	64.64	Diesel
64206	06163	BP Australia Ltd - Fuel card	13/03/2024	65.92	Diesel
64206	06593	BP Australia Ltd - Fuel card	13/03/2024	75.23	Diesel
64206	06759	BP Australia Ltd - Fuel card	13/03/2024	133.45	Diesel
64206	07013	BP Australia Ltd - Fuel card	13/03/2024	89.14	Unleaded
64206	07249	BP Australia Ltd - Fuel card	14/03/2024	101.95	Unleaded
64206	07272	BP Australia Ltd - Fuel card	14/03/2024	103.39	Unleaded
64206	07363	BP Australia Ltd - Fuel card	14/03/2024	81.87	Diesel
64206	07389	BP Australia Ltd - Fuel card	14/03/2024	66.83	Unleaded
64206	05603	BP Australia Ltd - Fuel card	14/03/2024	56.89	Diesel
64206	06239	BP Australia Ltd - Fuel card	14/03/2024	125.62	Diesel
64206	06296	BP Australia Ltd - Fuel card	14/03/2024	90.19	Unleaded
64206	06437	BP Australia Ltd - Fuel card	14/03/2024	94.41	Unleaded
64206	06619	BP Australia Ltd - Fuel card	14/03/2024	100.52	Diesel
64206	06668	BP Australia Ltd - Fuel card	14/03/2024	96.96	Diesel
64206	06676	BP Australia Ltd - Fuel card	14/03/2024	105.82	Diesel
64206	06775	BP Australia Ltd - Fuel card	14/03/2024	71.83	Unleaded
64206	07165	BP Australia Ltd - Fuel card	15/03/2024	30.80	Unleaded
64206	07421	BP Australia Ltd - Fuel card	15/03/2024	75.83	Unleaded
64206	05496	BP Australia Ltd - Fuel card	15/03/2024	65.58	Diesel
64206	05801	BP Australia Ltd - Fuel card	15/03/2024	68.65	Unleaded
64206	05983	BP Australia Ltd - Fuel card	15/03/2024	44.02	Unleaded
64206	06171	BP Australia Ltd - Fuel card	15/03/2024	68.83	Unleaded
64206	06262	BP Australia Ltd - Fuel card	15/03/2024	78.09	Unleaded
64206	06387	BP Australia Ltd - Fuel card	15/03/2024	107.89	Diesel
64206	06486	BP Australia Ltd - Fuel card	15/03/2024	60.28	Unleaded

64206	06510	BP Australia Ltd - Fuel card	15/03/2024	78.36	Unleaded
64206	06015	BP Australia Ltd - Fuel card	16/03/2024	89.81	Unleaded
64206	05603	BP Australia Ltd - Fuel card	17/03/2024	43.05	Diesel
64206	05793	BP Australia Ltd - Fuel card	17/03/2024	88.97	Diesel
64206	05801	BP Australia Ltd - Fuel card	17/03/2024	41.00	Unleaded
64206	05843	BP Australia Ltd - Fuel card	17/03/2024	72.60	Unleaded
64206	06205	BP Australia Ltd - Fuel card	17/03/2024	108.70	Diesel
64206	06312	BP Australia Ltd - Fuel card	17/03/2024	67.27	Unleaded
64206	07173	BP Australia Ltd - Fuel card	18/03/2024	50.01	Unleaded
64206	07207	BP Australia Ltd - Fuel card	18/03/2024	49.89	Unleaded
64206	07280	BP Australia Ltd - Fuel card	18/03/2024	97.33	Unleaded
064206	07314	BP Australia Ltd - Fuel card	18/03/2024	47.94	Unleaded
064206	07371	BP Australia Ltd - Fuel card	18/03/2024	52.62	Unleaded
064206	07389	BP Australia Ltd - Fuel card	18/03/2024	55.03	Unleaded
064206	07462	BP Australia Ltd - Fuel card	18/03/2024	65.19	Diesel
064206	05660	BP Australia Ltd - Fuel card	18/03/2024	81.69	Unleaded
064206	05819	BP Australia Ltd - Fuel card	18/03/2024	74.05	Unleaded
064206	06429	BP Australia Ltd - Fuel card	18/03/2024	78.56	Unleaded
064206	06692	BP Australia Ltd - Fuel card	18/03/2024	46.76	Diesel
064206	06874	BP Australia Ltd - Fuel card	18/03/2024	77.91	Unleaded
064206	07120	BP Australia Ltd - Fuel card	18/03/2024	88.87	Diesel
064206	07237	BP Australia Ltd - Fuel card	18/03/2024	52.33	Unleaded
064206	07165	BP Australia Ltd - Fuel card	19/03/2024	40.23	Unleaded
064206	07215	BP Australia Ltd - Fuel card	19/03/2024	69.21	Unleaded
064206	07397	BP Australia Ltd - Fuel card	19/03/2024	77.41	Diesel
064206	07421	BP Australia Ltd - Fuel card	19/03/2024	66.87	Diesel
064206	05454	BP Australia Ltd - Fuel card	19/03/2024	112.02	Diesel
064206	05983	BP Australia Ltd - Fuel card	19/03/2024	47.98	Unleaded
064206	06056	BP Australia Ltd - Fuel card	19/03/2024	77.60	Unleaded
064206	06106	BP Australia Ltd - Fuel card	19/03/2024	91.69	Diesel
064206	06619	BP Australia Ltd - Fuel card	19/03/2024	113.64	Diesel
064206	07047	BP Australia Ltd - Fuel card	19/03/2024	63.74	Unleaded
064206	07173	BP Australia Ltd - Fuel card	20/03/2024	51.94	Unleaded
064206	07207	BP Australia Ltd - Fuel card	20/03/2024	44.54	Unleaded

064206	07363	BP Australia Ltd - Fuel card	20/03/2024	122.85	Diesel
064206	07389	BP Australia Ltd - Fuel card	20/03/2024	34.84	Unleaded
064206	05405	BP Australia Ltd - Fuel card	20/03/2024	85.49	Unleaded
064206	06031	BP Australia Ltd - Fuel card	20/03/2024	87.94	Unleaded
064206	06452	BP Australia Ltd - Fuel card	20/03/2024	98.62	Diesel
064206	06593	BP Australia Ltd - Fuel card	20/03/2024	104.17	Diesel
064206	06783	BP Australia Ltd - Fuel card	20/03/2024	95.96	Unleaded
064206	06841	BP Australia Ltd - Fuel card	20/03/2024	74.80	Unleaded
064206	07237	BP Australia Ltd - Fuel card	20/03/2024	61.18	Unleaded
064206	07165	BP Australia Ltd - Fuel card	21/03/2024	42.09	Unleaded
064206	07215	BP Australia Ltd - Fuel card	21/03/2024	43.94	Unleaded
064206	07298	BP Australia Ltd - Fuel card	21/03/2024	102.65	Diesel
064206	07371	BP Australia Ltd - Fuel card	21/03/2024	65.82	Unleaded
064206	07421	BP Australia Ltd - Fuel card	21/03/2024	43.35	Unleaded
064206	07447	BP Australia Ltd - Fuel card	21/03/2024	137.61	Diesel
064206	05074	BP Australia Ltd - Fuel card	21/03/2024	72.93	Unleaded
064206	06023	BP Australia Ltd - Fuel card	21/03/2024	90.79	Unleaded
064206	06346	BP Australia Ltd - Fuel card	21/03/2024	122.33	Diesel
064206	06973	BP Australia Ltd - Fuel card	21/03/2024	132.34	Diesel
064206	07153	BP Australia Ltd - Fuel card	21/03/2024	126.58	Diesel
064206	07355	BP Australia Ltd - Fuel card	22/03/2024	83.35	Unleaded
064206	07363	BP Australia Ltd - Fuel card	22/03/2024	74.56	Diesel
064206	07389	BP Australia Ltd - Fuel card	22/03/2024	49.11	Unleaded
064206	05397	BP Australia Ltd - Fuel card	22/03/2024	90.55	Unleaded
064206	05595	BP Australia Ltd - Fuel card	22/03/2024	96.68	Diesel
064206	06460	BP Australia Ltd - Fuel card	22/03/2024	83.35	Unleaded
064206	06486	BP Australia Ltd - Fuel card	22/03/2024	72.57	Unleaded
064206	06551	BP Australia Ltd - Fuel card	22/03/2024	63.33	Unleaded
064206	06619	BP Australia Ltd - Fuel card	22/03/2024	105.03	Diesel
064206	07062	BP Australia Ltd - Fuel card	22/03/2024	82.95	Diesel
064206	06437	BP Australia Ltd - Fuel card	23/03/2024	87.09	Unleaded
064206	06650	BP Australia Ltd - Fuel card	23/03/2024	96.80	Diesel
064206	07249	BP Australia Ltd - Fuel card	24/03/2024	87.50	Unleaded
064206	07389	BP Australia Ltd - Fuel card	24/03/2024	34.39	Unleaded

064206	07405	BP Australia Ltd - Fuel card	24/03/2024	68.39	Unleaded
064206	07462	BP Australia Ltd - Fuel card	24/03/2024	79.29	Diesel
064206	06502	BP Australia Ltd - Fuel card	24/03/2024	69.71	Unleaded
064206	06718	BP Australia Ltd - Fuel card	24/03/2024	55.48	Unleaded
064206	07165	BP Australia Ltd - Fuel card	25/03/2024	55.88	Unleaded
064206	07173	BP Australia Ltd - Fuel card	25/03/2024	59.69	Unleaded
064206	07314	BP Australia Ltd - Fuel card	25/03/2024	38.13	Unleaded
064206	07421	BP Australia Ltd - Fuel card	25/03/2024	72.65	Unleaded
064206	05983	BP Australia Ltd - Fuel card	25/03/2024	62.86	Unleaded
064206	06205	BP Australia Ltd - Fuel card	25/03/2024	94.79	Diesel
064206	06619	BP Australia Ltd - Fuel card	25/03/2024	98.84	Diesel
064206	06627	BP Australia Ltd - Fuel card	25/03/2024	87.36	Unleaded
064206	06643	BP Australia Ltd - Fuel card	25/03/2024	86.66	Diesel
064206	06734	BP Australia Ltd - Fuel card	25/03/2024	76.69	Diesel
064206	07070	BP Australia Ltd - Fuel card	25/03/2024	60.28	Unleaded
064206	07237	BP Australia Ltd - Fuel card	25/03/2024	65.27	Unleaded
064206	07207	BP Australia Ltd - Fuel card	26/03/2024	64.91	Unleaded
064206	05496	BP Australia Ltd - Fuel card	26/03/2024	66.32	Diesel
064206	05801	BP Australia Ltd - Fuel card	26/03/2024	66.78	Unleaded
064206	06072	BP Australia Ltd - Fuel card	26/03/2024	4.84	Diesel
064206	06072	BP Australia Ltd - Fuel card	26/03/2024	73.37	Diesel
064206	06262	BP Australia Ltd - Fuel card	26/03/2024	69.36	Unleaded
064206	06767	BP Australia Ltd - Fuel card	26/03/2024	67.70	Diesel
064206	07047	BP Australia Ltd - Fuel card	26/03/2024	55.80	Unleaded
064206	07181	BP Australia Ltd - Fuel card	27/03/2024	77.86	Diesel
064206	07363	BP Australia Ltd - Fuel card	27/03/2024	122.81	Diesel
064206	07371	BP Australia Ltd - Fuel card	27/03/2024	62.72	Unleaded
064206	07421	BP Australia Ltd - Fuel card	27/03/2024	32.02	Unleaded
064206	05819	BP Australia Ltd - Fuel card	27/03/2024	68.06	Unleaded
064206	06171	BP Australia Ltd - Fuel card	27/03/2024	85.79	Unleaded
064206	06312	BP Australia Ltd - Fuel card	27/03/2024	86.80	Unleaded
064206	06452	BP Australia Ltd - Fuel card	27/03/2024	93.17	Diesel
064206	06593	BP Australia Ltd - Fuel card	27/03/2024	104.17	Diesel
064206	07173	BP Australia Ltd - Fuel card	28/03/2024	69.63	Unleaded

064206	07389	BP Australia Ltd - Fuel card	28/03/2024	72.93	Unleaded
064206	07405	BP Australia Ltd - Fuel card	28/03/2024	71.42	Unleaded
064206	07413	BP Australia Ltd - Fuel card	28/03/2024	93.37	Unleaded
064206	07488	BP Australia Ltd - Fuel card	28/03/2024	105.84	Diesel
064206	05835	BP Australia Ltd - Fuel card	28/03/2024	101.08	Diesel
064206	06031	BP Australia Ltd - Fuel card	28/03/2024	96.21	Unleaded
064206	06106	BP Australia Ltd - Fuel card	28/03/2024	107.72	Diesel
064206	06510	BP Australia Ltd - Fuel card	28/03/2024	52.51	Unleaded
064206	06668	BP Australia Ltd - Fuel card	28/03/2024	87.62	Diesel
064206	07237	BP Australia Ltd - Fuel card	28/03/2024	82.51	Unleaded
064206	07173	BP Australia Ltd - Fuel card	29/02/2024	42.40	Unleaded
064206	07207	BP Australia Ltd - Fuel card	29/02/2024	44.65	Unleaded
064206	07355	BP Australia Ltd - Fuel card	29/02/2024	71.20	Unleaded
064206	06205	BP Australia Ltd - Fuel card	29/02/2024	123.61	Diesel
064206	06270	BP Australia Ltd - Fuel card	29/02/2024	75.85	Unleaded
064206	07264	BP Australia Ltd - Fuel card	29/03/2024	92.70	Unleaded
064206	07298	BP Australia Ltd - Fuel card	29/03/2024	59.25	Diesel
064206	05595	BP Australia Ltd - Fuel card	29/03/2024	66.83	Unleaded
064206	05603	BP Australia Ltd - Fuel card	29/03/2024	75.62	Diesel
064206	07492	BP Australia Ltd - Fuel card	29/03/2024	54.96	Unleaded
064206	07272	BP Australia Ltd - Fuel card	30/03/2024	99.85	Unleaded
064206	07298	BP Australia Ltd - Fuel card	30/03/2024	69.08	Diesel
064206	07363	BP Australia Ltd - Fuel card	30/03/2024	36.52	Diesel
064206	07462	BP Australia Ltd - Fuel card	30/03/2024	55.29	Diesel
064206	06015	BP Australia Ltd - Fuel card	30/03/2024	86.17	Unleaded
064206	06205	BP Australia Ltd - Fuel card	30/03/2024	93.94	Diesel
064206	06288	BP Australia Ltd - Fuel card	30/03/2024	88.68	Unleaded
064206	06858	BP Australia Ltd - Fuel card	30/03/2024	49.02	Unleaded
064206	07013	BP Australia Ltd - Fuel card	30/03/2024	80.46	Unleaded

Sub Total	19,953.65
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Bunnings Purchase Card

Payment Card

Number	Holder	Merchant Name	Date Issued	Amount	Description
63971	97439	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	13/03/2024	289.00	Battery Power Tool 18V 6.0AH Twin Pack (x1)
63971	73766	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	20/03/2024	16.23	Construction Materials
63971	02543	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	20/03/2024	36.64	Parks & Garden Supplies
63971	87097	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	21/03/2024	264.98	Parks & Garden, Tools & Hardware Supplies
63971	73766	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	15/01/2024	55.92	Construction Materials
63971	73766	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	8/03/2024	149.85	Construction Materials
63971	02543	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	19/03/2024	15.73	Playground Equipments Parts and Materials
63971	02543	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	22/03/2024	86.69	Playground Equipments Parts and Materials
63971	73766	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	21/03/2024	19.90	Construction Materials
63971	33274	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	28/03/2024	47.41	Park & Gardens Tools & Materials
63971	09139	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	27/03/2024	328.04	Park & Gardens Tools & Materials
63971	36907	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	24/03/2024	48.77	Park & Gardens Tools & Materials
63971	36907	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	20/03/2024	38.73	Park & Gardens Tools & Materials
63971	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	28/02/2024	73.70	Painting Tools & Materials
64210	18822	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	15/03/2024	98.90	Park & Gardens Tools & Materials
64210	18822	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	26/03/2024	179.01	Park & Gardens Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	25/03/2024	25.44	Painting Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	25/03/2024	90.73	Painting Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	25/03/2024	96.85	Painting Tools & Materials
64210	03805	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	27/03/2024	157.18	Park & Gardens Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	21/03/2024	36.94	Painting Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	20/03/2024	26.32	Painting Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	20/03/2024	10.55	Painting Tools & Materials
64210	76769	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	5/04/2024	74.02	Park & Gardens Tools & Materials
64210	55588	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	3/04/2024	-13.87	Returned Adapter Masterfinish Swaged End
64210	35179	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	28/03/2024	163.30	Tools & Hardware Supplies
64210	55588	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	3/04/2024	107.83	Tools & Hardware Supplies
64210	55588	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	3/04/2024	77.33	Tools & Hardware Supplies
64210	18153	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	7/03/2024	254.10	Tools & Hardware Supplies

64210	11345	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	18/03/2024	63.31 Tools & Hardware Supplies
64210	55588	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	22/03/2024	197.37 Tools & Hardware Supplies
64210	35179	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	27/03/2024	487.76 Tools & Hardware Supplies
64210	78866	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	26/03/2024	154.87 Electrical Parts & Materials
64210	33274	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	3/04/2024	93.99 Park & Gardens Tools & Materials
64210	33274	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	2/04/2024	53.00 Park & Gardens Tools & Materials
64210	08106	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	2/04/2024	53.07 Painting Tools & Materials
64210	18822	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	26/03/2024	-98.90 Returned SILVAN 15L Backpack Sprayer KN15D-2
64483	78866	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	18/03/2024	19.45 Electrical Parts & Materials
64483	78866	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	18/03/2024	55.40 Electrical Parts & Materials
64483	36907	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	26/03/2024	78.78 Park & Gardens Tools & Materials
64483	36907	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	4/04/2024	8.32 Park & Gardens Tools & Materials
64483	35179	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	10/04/2024	143.14 Tools & Hardware Supplies
64483	33274	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	8/04/2024	37.86 Park & Gardens Tools & Materials
64483	33274	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	10/04/2024	218.48 Park & Gardens Tools & Materials
64483	87097	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	8/04/2024	114.85 Park & Gardens Tools & Materials
64483	82394	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	10/04/2024	102.60 Tools & Hardware Supplies
64483	02543	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	9/04/2024	211.69 Playground Equipments Parts and Materials
63599	78866	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	11/04/2024	61.10 Electrical Parts & Materials
63599	78866	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	12/04/2024	36.77 Electrical Parts & Materials
63599	70484	Bunnings Building Supplies Pty Ltd (Westfarmers Ltd)	28/03/2024	52.80 Hi-Vis Vests (x8)
			Sub Total	5,001.93

Fleetcare Purchase Card

Payment Card

Number	Holder	Merchant Name	Date Issued	Amount	Description
064662	F207543	Fleetcare	28/02/2024	144.16	Diesel
064662	F143452	Fleetcare	1/03/2024	151.67	Diesel
064662	F163569	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F245624	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F245624	Fleetcare	2/03/2024	87.32	Diesel
064662	F143452	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F89571	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F110213	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F57579	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F57579	Fleetcare	2/03/2024	50.20	Diesel
064662	F207828	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F207828	Fleetcare	2/03/2024	26.51	Diesel
064662	F154491	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F163570	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F163571	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F182997	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F182998	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F182996	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F194316	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F189002	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F227372	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F233574	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F239731	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F114649	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F114649	Fleetcare	2/03/2024	31.93	Diesel
064662	F114650	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F207542	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F207543	Fleetcare	2/03/2024	12.65	Transaction Fee
064662	F207543	Fleetcare	3/03/2024	127.45	Diesel
064662	F207542	Fleetcare	6/03/2024	113.06	Diesel

064662	F245624	Fleetcare	8/03/2024	72.25	Diesel
064662	F207543	Fleetcare	8/03/2024	126.02	Diesel
064662	F245624	Fleetcare	9/03/2024	66.40	Diesel
064662	F182996	Fleetcare	9/03/2024	45.97	Diesel
064662	F114650	Fleetcare	9/03/2024	36.84	Diesel
064662	F114650	Fleetcare	9/03/2024	5.85	Unleaded
064662	F110213	Fleetcare	10/03/2024	110.67	Diesel
064662	F194316	Fleetcare	10/03/2024	61.01	Diesel
064662	F207542	Fleetcare	12/03/2024	98.56	Diesel
064662	F143452	Fleetcare	16/03/2024	79.71	Diesel
064662	F207543	Fleetcare	16/03/2024	144.74	Diesel
064662	F182997	Fleetcare	17/03/2024	54.42	Diesel
064662	F182998	Fleetcare	17/03/2024	42.97	Diesel
064662	F194316	Fleetcare	19/03/2024	64.35	Diesel
064662	F114649	Fleetcare	19/03/2024	41.10	Diesel
064662	F245624	Fleetcare	20/03/2024	98.73	Diesel
064662	F245624	Fleetcare	20/03/2024	119.18	Diesel
064662	F143452	Fleetcare	20/03/2024	206.52	Diesel
064662	F110213	Fleetcare	20/03/2024	159.08	Diesel
064662	F110213	Fleetcare	20/03/2024	113.02	Diesel
064662	F57579	Fleetcare	20/03/2024	85.70	Diesel
064662	F57579	Fleetcare	20/03/2024	40.11	Diesel
064662	F163570	Fleetcare	20/03/2024	6.06	Unleaded
064662	F163570	Fleetcare	20/03/2024	76.40	Diesel
064662	F182998	Fleetcare	20/03/2024	64.03	Diesel
064662	F182996	Fleetcare	20/03/2024	67.31	Diesel
064662	F194316	Fleetcare	20/03/2024	40.79	Diesel
064662	F189002	Fleetcare	20/03/2024	96.72	Diesel
064662	F239731	Fleetcare	20/03/2024	133.79	Diesel
064662	F114650	Fleetcare	20/03/2024	63.72	Diesel
064662	F114650	Fleetcare	20/03/2024	5.42	Unleaded
064662	F114650	Fleetcare	20/03/2024	19.94	Diesel
064662	F114650	Fleetcare	20/03/2024	44.53	Diesel
064662	F182997	Fleetcare	21/03/2024	97.70	Diesel

064662	F182997	Fleetcare	21/03/2024	63.47 Diesel
064662	F182996	Fleetcare	21/03/2024	44.03 Diesel
064662	F114649	Fleetcare	21/03/2024	36.49 Diesel
064662	F207542	Fleetcare	21/03/2024	134.75 Diesel
064662	F182997	Fleetcare	22/03/2024	78.36 Diesel
064662	F182996	Fleetcare	22/03/2024	34.76 Diesel
064662	F233574	Fleetcare	22/03/2024	112.57 Diesel
064662	F207543	Fleetcare	22/03/2024	120.49 Diesel
064662	F182996	Fleetcare	23/03/2024	55.73 Diesel
064662	F194316	Fleetcare	23/03/2024	54.92 Diesel
064662	F189002	Fleetcare	23/03/2024	39.64 Diesel
064662	F114649	Fleetcare	23/03/2024	48.36 Diesel
064662	F114650	Fleetcare	23/03/2024	15.45 Diesel
064662	F163569	Fleetcare	24/03/2024	228.95 Diesel
064662	F163570	Fleetcare	24/03/2024	40.07 Diesel
064662	F182997	Fleetcare	24/03/2024	58.26 Diesel
064662	F182996	Fleetcare	24/03/2024	42.37 Diesel
064662	F189002	Fleetcare	24/03/2024	103.25 Diesel
064662	F114649	Fleetcare	24/03/2024	30.53 Diesel
064662	F233574	Fleetcare	25/03/2024	129.13 Diesel
Sub Total				5,071.79

14.5.3 2023-24 BUDGET REVIEW

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Financial Services and Rates
Authorised Officer	Executive Director Corporate
Voting Requirements	Absolute Majority

KEY ISSUES

- At the Ordinary Meeting of Council held on March 13, 2024 The Annual Budget Review was presented and it was resolved to adopt the estimates and the Revised 2023/24 Budget.
- Due to the size and complexity of City of Swan's Budget, it is good financial management practice to conduct regular budget reviews.
- The purpose of this report is to obtain Council approval for adjustments to the 2023/2024 Revised Budget.

BACKGROUND

Financial Management Regulation 33A sets a minimum requirement for a budget review to be conducted between 1 January and 31 March in each Financial Year, however it is good financial management practice for reviews to be conducted more frequently.

In accordance with section 6.8(1) of the *Local Government Act 1995*, expenditure from the Municipal Fund for additional purposes can be approved by Council resolution with an absolute majority.

Approval is therefore sought for the budget adjustments detailed in the attachments and content of this report.

DETAILS

The following budget adjustments have been identified for endorsement, with supporting documentation provided in the Attachments

1. Capital Income & Expenditure

Since the Budget was last adjusted at the March Ordinary Meeting of Council, a number of capital works projects that require an adjustment to the adopted revised budget have been identified. These projects are detailed in attachment "2023-24 June Capital Review". The adjustment details the specific projects, the reason for which an adjustment is required, the amounts and relevant funding sources for each project.

The net adjustment required to the revised budget is an increase of \$1,957,066 comprising of:

- An increase in Municipal Funds of \$121k
- An Increase in Capital Grant funds of \$1.3m
- A Decrease in In Kind of \$1.5m
- And a net increase in Reserve Transfers of \$2m

This Net movement includes the transfer of 3 projects to the Deferred Projects Reserve totaling \$3.5m, further commentary is provided in the attachment.

2. Rates Revenue

Favourable interim rates revenue has resulted in an increase to the rates revenue estimate for 2023/24 of \$900k.

3. Employee Cost Savings

Due to employee turnover and vacant positions, the City has realised YTD savings in Employee Costs. It is estimated that a \$1.2m reduction in employee costs from the adopted revised budget will be realised this Financial Year.

3. Accounting Adjustment – Leased Gym Equipment

A Transfer of \$105k has been included from Materials and Contracts to Payments for principal portion of lease liabilities, this is to allow for compliance with the relevant accounting standards for the treatment of leased Gym equipment, this item has Nil net effect.

4. Revenues from Sale of Land

Due to timing factors including the requirement of completing pre-requisite site works and subdivision, the Proceeds from the Sale of land, will reduce by \$9.1m. These sales will be reconsidered during the 2024/25 Budget Process and included in the Long Term Financial Plan. This reduction in proceeds from Sale will be offset by a reduction in the transfers to Reserves of \$8.8m, with the remaining \$300k being recognised to reserves as a result of a \$300k deposit received upon the signing of a land sales contract, for which the revenue is expected to be recognised in the 2024/25 Budget.

5. Transfers To/From Reserves and Movement Rec

The combined impact of the items above results in the following net movements to and from Reserves.

Movements	Transfers To Reserves	Transfers From Reserves	Net Adjustment
Capital Budget Adjustments	\$3,479,439.00	\$5,494,778.00	\$2,015,339.00
Land Sales Revenue	-\$8,820,709.00	\$0.00	\$8,820,709.00
Transfer to Strategic Projects Reserve	\$1,678,954.00	\$0.00	-\$1,678,954.00
Totals	-\$3,662,316.00	\$5,494,778.00	\$9,157,094.00

The unapplied surplus of the Rates Revenue increase and Employee Costs savings after adjusting for necessary capital movements and other reserve adjustments equals \$1,678,954, it is proposed this amount is transferred to the Strategic Projects Reserve, funding this reserve is essential to minimise future rate demand as a result of major capital works projects.

Summary

The Combined impact of the above adjustments results in no net movement to the Closing Surplus from the adopted Revised Budget of \$197,668 which has been considered in the draft budget for 2024/25.

CONSULTATION

Not applicable

ATTACHMENTS

1. June Budget Review SOFA [14.5.3.1 - 2 pages]
2. 2023-24 June Capital Review [14.5.3.2 - 4 pages]

STRATEGIC IMPLICATIONS

Governance

G1 Aligned leadership and direction

G1.1 Provide accountable and transparent leadership

Monitoring performance by comparison of budget and actual is an essential management tool to ensure financial performance within acceptable pre-determined limits.

STATUTORY IMPLICATIONS

Section 6.4 of the *Local Government Act 1995* and regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*.

Section 6.8(1) of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS

The significant financial implications have been detailed in the report.

RECOMMENDATION

That Council resolve to:

1. Adopt the amendments to the 2023/24 revised budget including the additional reserve movements as noted in the report and the Updated Budget Estimate in the attached Statement of Financial Activity.

MOTION TO ADOPT THE OFFICERS RECOMMENDATION

(Cr Jones - Cr Aringo)

MOTION WAS PUT TO THE VOTE AND CARRIED (9/5)

That Council resolve to:

1. Adopt the amendments to the 2023/24 revised budget including the additional reserve movements as noted in the report and the Updated Budget Estimate in the attached Statement of Financial Activity.

For: Cr Aringo, Cr Howlett, Cr Johnson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik,
Cr Zannino and Mayor Richardson

Against: Cr Bowman, Cr Catalano, Cr Dorn, Cr Henderson and Cr Knight

**CITY OF SWAN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024**

	Annual Adopted Budget 2023/24	Annual Revised Budget 2023/24	YTD Revised Budget 30 April 2024	YTD Actual 30 April 2024	Updated Budget Estimate 2023/24	Variance To Annual Revised Budget	Variance To Annual Revised Budget
	\$	\$	\$	\$	\$	\$	%
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	134,105,712	135,708,496	135,601,204	136,564,436	136,608,496	900,000	1%
Rates excluding general rates	14,295,512	14,298,960	14,168,961	14,168,961	14,298,960	-	0%
Grants, subsidies and contributions	12,108,555	5,941,246	5,209,282	5,072,643	5,941,246	-	0%
Fees and charges	47,768,549	48,377,680	45,404,832	46,290,160	48,377,680	-	0%
Service charges	468,732	457,029	457,029	455,854	457,029	-	0%
Interest revenue	12,469,656	18,727,572	15,646,839	15,599,560	18,727,572	-	0%
Other revenue	3,475,745	4,364,878	3,571,231	4,094,417	4,364,878	-	0%
Profit/(Loss) on asset disposals	1,998,955	1,609,311	1,341,092	(274,277)	1,609,311	-	0%
Land ceded to the crown	(9,242,926)	(9,242,926)	-	-	(9,242,926)	-	0%
Fair value adjustments to investment at fair value through profit or loss - WALGA House	10,000	10,000	-	3,365	10,000	-	0%
Share of net profit of associates accounted for using the equity method - EMRC	1,129,280	1,129,280	-	-	1,129,280	-	0%
	218,587,769	221,381,524	221,400,470	221,975,118	222,281,524	900,000	
Expenditure from operating activities							
Employee costs	(97,543,936)	(96,557,707)	(79,877,074)	(78,555,405)	(95,357,707)	1,200,000	(1%)
Materials and contracts	(45,526,374)	(45,354,496)	(35,474,781)	(34,708,315)	(45,249,453)	105,043	(0%)
Utility charges	(7,462,900)	(7,486,638)	(5,769,258)	(6,022,702)	(7,486,638)	-	0%
Depreciation	(51,565,493)	(56,964,097)	(46,961,910)	(46,680,437)	(56,964,097)	-	0%
Finance costs	(1,881,227)	(2,090,209)	(1,332,722)	(1,321,182)	(2,090,209)	-	0%
Insurance	(3,019,895)	(3,028,274)	(2,527,153)	(2,475,120)	(3,028,274)	-	0%
Other expenditure	(2,447,970)	(2,594,717)	(2,179,304)	(1,870,969)	(2,594,717)	-	0%
	(209,447,795)	(214,076,139)	(174,122,200)	(171,634,130)	(212,771,096)	1,305,043	
Non-cash amounts excluded from operating activities,(a)	58,070,184	61,311,432	43,323,818	42,072,128	61,311,432	-	0%
Amount attributable to operating activities	67,210,159	68,616,818	90,602,087	92,413,116	70,821,861	2,205,043	
INVESTING ACTIVITIES							
Inflows(outflows) from investing activities							
Capital grants, subsidies & contributions	18,097,598	16,375,363	13,058,537	8,467,638	17,675,419	1,300,056	8%
Developers contributions: Cash	22,802,715	25,273,484	21,322,672	19,414,770	25,273,484	-	0%
Developers contributions: In Kind	16,046,054	17,511,293	-	-	16,031,918	(1,479,375)	(8%)
In Kind Developer contributions: Other	24,750,000	24,750,000	21,294,496	19,890,166	24,750,000	-	0%
Proceeds from sale of assets	11,039,489	11,391,745	7,994,017	1,635,489	2,271,036	(9,120,709)	(80%)
Proceeds from self supporting loans repayments	77,783	77,783	64,819	38,271	77,783	-	0%
Purchase of property, plant and equipment	(46,722,560)	(45,316,435)	(38,575,478)	(31,578,470)	(55,018,049)	(9,701,614)	21%
Assets contributed by developers	(40,796,054)	(42,261,293)	(21,294,496)	(19,890,166)	(40,781,918)	1,479,375	(4%)
Purchase and construction of infrastructure	(75,782,258)	(84,892,261)	(66,288,947)	(46,495,991)	(78,627,088)	6,265,173	(7%)
Amount attributable to investing activities	(70,487,232)	(77,090,319)	(62,424,380)	(48,518,293)	(88,347,413)	(11,257,093)	
FINANCING ACTIVITIES							
Inflows(outflows) from financing activities							
Repayment of borrowings	(7,799,863)	(7,774,594)	(6,478,828)	(6,006,954)	(7,774,594)	-	0%
Payments for principal portion of lease liabilities	(122,662)	(269,151)	-	-	(374,194)	(105,043)	39%
Proceeds from borrowings	6,527,080	9,184,926	7,654,105	-	9,184,926	-	0%
Transfers to reserve accounts	(68,893,352)	(90,979,666)	(75,816,388)	(62,076,255)	(87,317,350)	3,662,316	(4%)
Transfers from reserve accounts	65,056,755	61,456,905	51,214,088	39,711,760	66,951,683	5,494,778	9%
Transfer from trust funds	400,000	383,000	-	-	383,000	-	0%
Amount attributable to financing activities	(4,832,042)	(27,998,580)	(23,427,024)	(28,371,449)	(18,946,529)	9,052,051	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	8,109,115	36,669,749	36,669,749	36,669,749	36,669,749	-	0%
Amount attributable to operating activities	67,210,159	68,616,818	90,602,087	92,413,116	70,821,861	2,205,043	
Amount attributable to investing activities	(70,487,232)	(77,090,319)	(62,424,380)	(48,518,293)	(88,347,413)	(11,257,093)	
Amount attributable to financing activities	(4,832,042)	(27,998,580)	(23,427,024)	(28,371,449)	(18,946,529)	9,052,051	
SURPLUS OR DEFICIT AFTER IMPOSITION OF GENERAL RATES	0	197,668	41,420,432	52,193,122	197,668	-	

CITY OF SWAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Annual Adopted Budget 2023/24	Annual Revised Budget 2023/24	YTD Revised Budget 30 April 2024	YTD Actual 30 April 2024	Updated Budget Estimate 2023/24	Variance To Annual Revised Budget	Variance To Annual Revised Budget
	\$	\$	\$	\$	\$	\$	%
(a) NON-CASH AMOUNTS EXCLUDED FROM OPERATING ACTIVITIES							
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.							
Adjustments to operating activities							
Profit/(Loss) on asset disposals	(1,998,955)	(1,609,311)	(1,341,092)	274,277	(1,609,311)	-	0%
Fair value adjustments to investment at fair value through profit or loss - WALGA House	(10,000)	(10,000)	-	(3,365)	(10,000)	-	0%
Share of net profit of associates accounted for using the equity method - EMRC	(1,129,280)	(1,129,280)	-	-	(1,129,280)	-	0%
Depreciation	51,565,493	56,964,097	46,961,910	46,680,437	56,964,097	-	0%
Non-cash movements in non-current assets and liabilities:							
Pensioner deferred rates	(100,000)	(100,000)	(83,333)	(205,074)	(100,000)	-	0%
Employee benefit provisions	500,000	1,000,000	833,333	(337,581)	1,000,000	-	0%
Land ceded to the crown	9,242,926	9,242,926	-	-	9,242,926	-	0%
Developer Contribution Plan liabilities	-	(3,047,000)	(3,047,000)	(4,336,567)	(3,047,000)	-	0%
Non-cash amounts excluded from operating activities	58,070,184	61,311,432	43,323,818	42,072,128	61,311,432	-	

Proposed 2023/24 Capital Budget Adjustments (OCM12062024)

Budget Review Items					Funding Source				
Description	2023/24 Revised Budget	Adjustment Required	2023/24 Proposed Budget	Details	Total	Reserve Trust	Grants	In-Kind	Municipal
Asbestos Management Program	\$180,000	\$150,000	\$330,000	Additional budget is required to undertake asbestos removal and certification works at Baskerville Memorial Hall.	\$150,000	\$0	\$0	\$0	\$150,000
Ballajura Library	\$46,000	\$44,000	\$90,000	Additional funds are required to undertake the construction of a patio at the Ballajura Library. The actual quote received for the works exceeds the allocated budget.	\$44,000	\$0	\$0	\$0	\$44,000
Bullsbrook Waste Transfer Sta	\$500,000	(\$350,000)	\$150,000	Adjust budget to return unused 23/24 funds to the reserve. They will not be spent this year. A separate budget will be allocated for in 24/25 financial year.	(\$350,000)	(\$350,000)	\$0	\$0	\$0
Guildford Potters	\$6,000	\$1,000	\$7,000	Additional funds are required to provide budget for early planning and surveys of the future refurbishment of Guildford Potters Studio.	\$1,000	\$0	\$0	\$0	\$1,000
Minor Capital Building Project	\$250,000	\$150,000	\$400,000	Additional funds are required for lift installation at Midland Village and for Western Power to conduct electrical upgrade works at Gidgegannup Equestrian Centre.	\$150,000	\$0	\$0	\$0	\$150,000
Swan Active Midland	\$10,190,165	\$440,000	\$10,630,165	Additional funds are required to fund the remaining stages of the project. Various contract variations, including those related to latent conditions encountered and extension of time claims, are currently under review and being finalised.	\$440,000	\$0	\$0	\$0	\$440,000
Baskerville Pavilion	\$179,000	(\$94,000)	\$85,000	Postpone work with budgets that will not be utilised are to be redirected to a Deferred Project Reserve. This measure ensures optimal utilisation of funds precisely when expenditure is scheduled, aligning our financial resources with project timelines and priorities.	(\$94,000)	(\$94,000)	\$0	\$0	\$0
Ellenbrook Youth Facility	\$50,000	\$50,000	\$100,000	Additional minor works need to be completed at Ellenbrook Youth Centre based on stakeholder feedback to make operational improvements and enhance efficiencies.	\$50,000	\$0	\$0	\$0	\$50,000
Junction Parade, Midland	\$51,000	\$62,000	\$113,000	Additional funds are required for urgent upgrades to the Heating, Ventilation, and Air Conditioning (HVAC) system at Junction Parade. The received quote for the works exceeds the allocated budget.	\$62,000	\$62,000	\$0	\$0	\$0
The Crescent Midland	\$62,000	(\$62,000)	\$0	The project will not proceed in 23/24, and the remaining funds will be reallocated to other capital projects needing additional funding.	(\$62,000)	(\$62,000)	\$0	\$0	\$0
Swan Active Ellenbrook	\$0	\$700,000	\$700,000	The agreed portion of budget is to be transferred from Ellenbrook Leisure Centre so that all expenses considered to date can be transferred once budget has been implemented.	\$700,000	\$500,000	\$0	\$0	\$200,000
Ellenbrook Leisure Centre	\$200,000	(\$200,000)	\$0	A New Project has been created for Swan Active Ellenbrook. The agreed portion of budget needs to be transferred from Ellenbrook Leisure Centre so that all expenses considered to date can be transferred once budget has been implemented.	(\$200,000)	\$0	\$0	\$0	(\$200,000)
Morrison Road/Poynton Ave	\$100,000	(\$60,000)	\$40,000	Budget was allocated solely for design and planning. No further expenses are anticipated in 23/24, and this adjustment is to return the funds back into the reserve.	(\$60,000)	(\$60,000)	\$0	\$0	\$0
First Avenue	\$50,000	(\$50,000)	\$0	Budget was allocated solely for design and planning. No further expenses are anticipated in 23/24, and this adjustment is to return the funds back into the reserve.	(\$50,000)	(\$50,000)	\$0	\$0	\$0
Altone Road, Beechboro	\$120,000	\$80,000	\$200,000	Additional funds are required to establish access for the management of traffic flow during the construction of Altone Road, Beechboro so as to minimise disturbance to motorists. There are additional costs associated with traffic management and the reinstatement of concrete median islands.	\$80,000	\$0	\$0	\$0	\$80,000
Hugh Street, Guildford	\$20,000	(\$18,000)	\$2,000	Construction is complete and no further expenses are anticipated in 23/24, therefore this adjustment is to return the funds back into the reserve.	(\$18,000)	(\$18,000)	\$0	\$0	\$0
Universal Access - Footpath	\$30,000	\$5,109	\$35,109	Additional funds are required as final costs exceed the budget due to construction taking longer than expected which has also led to additional costs, particularly for traffic management.	\$5,109	\$0	\$0	\$0	\$5,109
Gnangara Road	\$100,000	(\$100,000)	\$0	Transfer budget from the Gnangara Rd Footpath project to Gnangara Road project to assign grant funding to correct project.	(\$100,000)	\$0	(\$100,000)	\$0	\$0
Marshall Road - Shared Path	\$80,000	(\$80,000)	\$0	The City did not received the intended grant funding for this project and therefore the funded scope of work needs to be removed from the City's delivery program. The remaining funds will be reallocated to other capital projects needing additional funding.	(\$80,000)	\$0	\$0	\$0	(\$80,000)

Proposed 2023/24 Capital Budget Adjustments (OCM12062024)

Budget Review Items					Funding Source				
Description	2023/24 Revised Budget	Adjustment Required	2023/24 Proposed Budget	Details	Total	Reserve Trust	Grants	In-Kind	Municipal
Fire Fighting Assets	\$25,000	\$50,000	\$75,000	The local fire brigade requested relocating the new fire tank at Falls Heights for improved access and safety. Additional funds are needed for minor civil works to prepare the base and undertake drainage modifications at the new location.	\$50,000	\$0	\$0	\$0	\$50,000
Security Systems - CCTV - Software/Equipment	\$100,000	\$50,000	\$150,000	Adjustment to consolidate the budget as the projects are being done under the CCTV Software/ Equipment project code.	\$50,000	\$0	\$0	\$0	\$50,000
CCTV Mobile Units	\$50,000	(\$50,000)	\$0		(\$50,000)	\$0	\$0	\$0	(\$50,000)
Dayton Neighbourhood Park	\$413,759	\$50,000	\$463,759	Additional budget is needed to accommodate extra works, primarily focused on burying the electrical infrastructure to deter unauthorised access, cable thefts, and vandalism.	\$50,000	\$0	\$0	\$0	\$50,000
District Park Active	\$14,320,514	(\$50,000)	\$14,270,514	Budget reallocation from Dayton District Open Space Stage 2 to Dayton District Open Space Stage 1 is required to provide additional funding for electrical infrastructure undergrounding works.	(\$50,000)	\$0	\$0	\$0	(\$50,000)
City Wide - Minor Park Furniture	\$20,000	\$2,167	\$22,167	Additional funds are needed to cover slight over expenditure on the Minor Park Furniture project, which consists of a number of small park projects spread across the City.	\$2,167	\$0	\$0	\$0	\$2,167
Playspace Replacemet Pgm	\$1,260,000	\$150,000	\$1,410,000	Additional funds are required to cover the anticipated cost increase on the Play space Replacement Program, which involves several upgrades across the city. The increase is due to design modifications resulting from latent conditions encountered and the replacement of rubber softball at EDOS North.	\$150,000	\$0	\$0	\$0	\$150,000
Reticulation/Hydrozoning Works	\$622,900	\$92,631	\$715,531	The City has received grant funding for the Lilac Hill Irrigation upgrade project, which was initially funded by municipal funds. This grant funding will enable the municipal funds to be reallocated to other capital projects requiring additional funding.	\$92,631	\$0	\$181,818	\$0	(\$89,187)
PA Stirling Square Light Horse	\$7,360	\$11,461	\$18,821	The project was completed in the 2022/2023 financial year, and no carry-forward was requested. There have been costs incurred in the 2023/2024 financial year related to finishing works and plaque installation.	\$11,461	\$0	\$0	\$0	\$11,461
Minor Projects Parks & Streetscapes	\$4,000	\$26,000	\$30,000	Additional funds are required for the BBQ installation at Badminton Park. Additionally, the BBQ at Lowery Park in Bullsbrook is not functional and requires immediate replacement, which has not been budgeted for.	\$26,000	\$0	\$0	\$0	\$26,000
Coolamon Oval	\$15,000	\$30,000	\$45,000	Additional funding is required to replace the gazebo at the park. The existing gazebo was removed due to structural and safety concerns. Originally scheduled for replacement in 2024/25, this has been brought forward following community requests.	\$30,000	\$0	\$0	\$0	\$30,000
Ballajura Intergenerational Playspace	\$1,400,000	(\$467,000)	\$933,000	Ongoing multi-year project funds that will not be fully utilised are to be redirected to a Deferred Project Reserve. This measure ensures optimal utilisation of funds precisely when expenditure is scheduled, aligning our financial resources with project timelines and priorities.	(\$467,000)	(\$467,000)	\$0	\$0	\$0
Lloyd Penn Park	\$3,000	\$12,000	\$15,000	Additional funds are required for BBQ installation at Lloyd Penn Park. Funds are available from the Koongamia trust fund.	\$12,000	\$12,000	\$0	\$0	\$0
Ellenbrook BMX track	\$350,000	\$30,000	\$380,000	Additional fund is needed to cover the variation in constructing an access track to the Ellenbrook BMX track, post and rail bollards, which was not considered in the original scope of works and requires additional funding.	\$30,000	\$0	\$0	\$0	\$30,000
Contributions to Works by Others	\$200,000	(\$150,000)	\$50,000	The 2023/24 budget will not be fully utilised. The remaining funds will be redistributed to other capital projects requiring additional funding.	(\$150,000)	\$0	\$0	\$0	(\$150,000)
Gnangara Road	\$475,000	\$275,000	\$750,000	Adjust budget to provide additional funding to the current budget over run which is partially due to the Footpath costs being capture in the road project but budgeted in the footpath project. This adjustment reflects the expenditure budget transfer from Gnangarra Road Footpath project as well as some funding which is available from other Capital Work Projects which have been completed under budget.	\$275,000	\$0	\$100,000	\$0	\$175,000

Proposed 2023/24 Capital Budget Adjustments (OCM12062024)

Budget Review Items					Funding Source				
Description	2023/24 Revised Budget	Adjustment Required	2023/24 Proposed Budget	Details	Total	Reserve Trust	Grants	In-Kind	Municipal
Road Investigation, Design Project	\$350,000	(\$100,000)	\$250,000	Projects have been delivered under budget. The remaining funds will be redistributed to other capital projects requiring additional budget funding.	(\$100,000)	\$0	\$0	\$0	(\$100,000)
Local Roads Program - Testing	\$350,000	(\$200,000)	\$150,000		(\$200,000)	\$0	\$0	\$0	(\$200,000)
Neaves Road	\$1,647,000	(\$660,300)	\$986,700		(\$660,300)	\$0	(\$317,951)	\$0	(\$342,349)
Wooroloo Brook Bridge	\$750,000	(\$620,000)	\$130,000		(\$620,000)	\$0	(\$620,000)	\$0	\$0
Farrall Road	\$107,000	(\$50,000)	\$57,000		(\$50,000)	\$0	\$0	\$0	(\$50,000)
Integrated Systems Program	\$804,580	(\$440,000)	\$364,580		(\$440,000)	\$0	\$0	\$0	(\$440,000)
West Swan Rd/Gnangara Rd, Henley Brook	\$100,000	(\$80,000)	\$20,000		(\$80,000)	\$0	\$0	\$0	(\$80,000)
One Council Implementation: - Business Systems Software - TechnologyOne SaaS Migration	\$3,152,908	(\$2,918,439)	\$234,469	Consolidated project budgets for ease of Project Management. Ongoing multi-year project funds that will not be utilised this year are to be redirected to a Deferred Project Reserve. This measure ensures optimal utilisation of funds precisely when expenditure is scheduled, aligning our financial resources with project timelines and priorities.	(\$2,918,439)	(\$2,918,439)	\$0	\$0	\$0
Swan Park Leisure Ctr Car Park	\$20,000	\$2,000	\$22,000	Additional funds are needed to cover slight over expenditure on the Swan Active Midland car park refurbishment.	\$2,000	\$0	\$0	\$0	\$2,000
Arthur St Dayton	\$99,819	(\$99,819)	\$0	Arthur St will no longer be delivered as in-kind and will therefore require reserve funding from Dayton DCP.	(\$99,819)	(\$99,819)	\$0	\$0	\$0
Apple Street, Upper Swan	\$0	\$10,000	\$10,000	Funding is required to undertake design, planning and sub surface investigation as part of the feasibility works. Funds are available from the deferred Capital Project reserve.	\$10,000	\$10,000	\$0	\$0	\$0
Stock Road extension, Bullsbrook	\$8,205,099	\$930,000	\$9,135,099	A budget adjustment was done in March 2024 to accommodate additional costs required for the project based on the forecast at that time. Additional funds are needed to bring the project within budget as finishing works are ongoing. These include finalising land acquisition, completing associated works related to the land acquisition, addressing defects, and covering superintendency costs.	\$930,000	\$0	\$0	\$0	\$930,000
The Broadway, Ellenbrook	\$2,875,375	\$150,000	\$3,025,375	Adjust budget to recognise grant received from the Australian Government towards The Broadway, Ellenbrook	\$150,000	\$0	\$1,000,000	\$0	(\$850,000)
Marangaroo/Hepburn Intersection	\$2,431,040	\$523,238	\$2,954,278	Adjust budget to recognise grant received from Main Roads WA towards the Marangaroo/Hepburn Intersection.	\$523,238	\$0	\$273,238	\$0	\$250,000
Benara Road Bridge	\$181,158	\$30,000	\$211,158	Additional funds are required to repair the timber deck planks on the Benara Road Bridge. Rotting was discovered which was not identified during the initial investigation. Additional funds will provide for the design and associated works for the replacement of the rotting deck planks.	\$30,000	\$0	\$0	\$0	\$30,000
Rutland Road, Bullsbrook	\$725,000	\$245,000	\$970,000	Adjust budget to recognise grant received from the Australian Government towards Rutland Road, Bullsbrook Infrastructure.	\$245,000	\$0	\$465,000	\$0	(\$220,000)
Arthur Street Dayton	\$257,988	\$1,274,124	\$1,532,112	Arthur St will no longer be delivered as in-kind and will therefore require reserve funding from Dayton DCP.	\$1,274,124	\$1,532,112	\$0	(\$257,988)	\$0
Hancock Avenue, Aveyley	\$8,143	\$16,617	\$24,760	The project was completed in the 2022/23 financial year, however, additional funds are required due to the higher-than-estimated costs for line marking and signage installation, as well as the grant funding not covering internal project administration costs.	\$16,617	\$0	\$0	\$0	\$16,617

Proposed 2023/24 Capital Budget Adjustments (OCM12062024)

Budget Review Items					Funding Source				
Description	2023/24 Revised Budget	Adjustment Required	2023/24 Proposed Budget	Details	Total	Reserve Trust	Grants	In-Kind	Municipal
Altone Road	\$375,000	\$103,913	\$478,913	Correction carried out for the allocation of MRRG Grant Funding. There is Nil impact on the Muni Funding	\$103,913	\$0	\$103,913	\$0	\$0
Alexander Road	\$383,000	\$201,464	\$584,464		\$201,464	\$0	\$201,464	\$0	\$0
Bennet Springs Drive	\$316,550	(\$216,816)	\$99,734		(\$216,816)	\$0	(\$216,816)	\$0	\$0
Morrison Road	\$546,000	\$229,390	\$775,390		\$229,390	\$0	\$229,390	\$0	\$0
Dayton Land Acquisition	\$0	\$300,851	\$300,851	Dayton Land acquisition will no longer be gifted and therefore required reserve funding from the Dayton DCP.	\$300,851	\$300,851	\$0	\$0	\$0
Paradise Quays	\$96,046	\$0	\$96,046	Reclassification of funding budget for Paradise Quays Land Project is being requested to rectify a funding shortfall from the Public Open Space (POS) Reserve. There is no funding available in the POS Reserve, therefore funding has been reclassified to Municipal funds until such times that the POS Reserve has available funding.	\$0	(\$96,046)	\$0	\$0	\$96,046
Elvire Chalets Capital Disposal	\$0	\$785	\$785	Elvire Chalets were offered for sale last financial year with some late legal expenditure transacting this financial year which is relative to Special Conditions for the sales agreement due to existing residents. No budget has been carried forward from last financial year to fund the expense.	\$785	\$0	\$0	\$0	\$785
Local Park Passive Dayton	\$1,548,400	\$169,456	\$1,717,856	Local Park Passive Dayton Land acquisition will no longer be gifted and therefore required reserve funding from the Dayton DCP.	\$169,456	\$169,456	\$0	\$0	\$0
332 Victoria Av West Swan	\$0	\$2,397	\$2,397	The disposal of the land parcel located at 332 Victoria Avenue, West Swan was considered in last year budget and concluded in August 2023 with the funding replenishing the Strategic Development Reserve, however some late legal expenditure has transacted with no budget carried forward from last financial year to fund the expense.	\$2,397	\$0	\$0	\$0	\$2,397
Plant & Equipment - Replacement	\$500,000	\$3,079,512	\$3,579,512	Budget was previously allocated for the procurement of plant and equipment to allow the delivery of operational requirements. However, there were delays in the supply chain within the industry earlier in the year which resulted in a reduction of budget during our Mid-year budget review. Those delays in the supply chain within the industry have now been resolved and consequently, we need to reestablish required funding budget from the Plant & Equipment Reserve to allow the delivery of operational requirements for the remaining Financial Year.	\$3,079,512	\$3,079,512	\$0	\$0	\$0
Light Fleet Vehicles - Replacement	\$1,450,967	\$564,712	\$2,015,679		\$564,712	\$564,712	\$0	\$0	\$0
DCP Roads Dayton	\$1,532,112	(\$1,221,387)	\$310,725	DCP Roads Dayton - Arthur St will no longer be delivered as in-kind and will therefore require reserve funding from Dayton DCP.	(\$1,221,387)	\$0	\$0	(\$1,221,387)	\$0
Totals	\$60,293,883	\$1,957,066	\$62,250,949		\$1,957,066	\$2,015,339	\$1,300,056	(\$1,479,375)	\$121,046

14.5.4 CHANGE IN BASIS OF VALUATION

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Financial Services and Rates
Authorised Officer	Executive Director Corporate
Voting Requirements	Simple Majority

KEY ISSUES

- Council must seek Ministerial approval to change the basis of rating when moving from unimproved values (UV) to gross rental values (GRV) or from GRV to UV when Council conducts a review in relation to the predominant use of the land.

BACKGROUND

Under section 6.28 of the *Local Government Act 1995* (the Act) the Minister for Local Government (the Minister) is responsible for determining the method of valuation of land to be used by a local government as the basis for a rate and publish a notice of the determination in the *Government Gazette*.

In determining the method of valuation to be used by a local government, the Minister is to have regard to the general principle that the basis for a rate on any land is to be:

- (a) where the land is used predominantly for rural purposes, the unimproved value of the land; and
- (b) Where the land is used predominantly for non rural purposes, the gross rental value of the land.

This authority has been delegated by the Minister to an officer of the Department of Local Government, Sport and Cultural Industries.

Each local government has a role in ensuring that the rating principles of the Act are correctly applied to rateable land within their districts.

DETAILS

UV to GRV

ID	Lot	Plan	
A.	136	P3598	205 Padbury Avenue, MILLENDON WA 6056
B.	109	DP30686	571 Toodyay Road, HERNE HILL WA 6056

Pursuant to section 6.28 of the Act the above properties valued on unimproved values should be valued on gross rental value based on the following internal investigation:

- Valuation Review Letter
- Land Use Declaration Form
- Aerial Photo

Based on the above information the predominant use of the properties is considered "non-rural", in order to maintain an equitable rates base and in accordance with section 6.28 of the Act, it is recommended that the method of valuing this land area be changed from unimproved value to gross rental value.

GRV to UV

Nil

CONSULTATION

Guidelines issued by the Department recommend that affected property owners be informed of proposed changes to the method of valuing their property, although a modified process may be considered where change is driven by large scale subdivisions.

A. Lot 136 on Plan 3598 - 205 Padbury Avenue, MILLENDON WA 6056

B. Lot 109 on Dep Plan 30686 - 571 Toodyay Road, HERNE HILL WA 6056

Were sought by way of application pack sent to the new owners. The application pack included the Land Use Declaration Form, Frequently Asked Questions and Extracts from the Act to help make a determination of which basis of valuation should apply "UV or GRV". The application pack included an estimate of the future rates based on the currently held Gross Rental Valuation on the City's record, it is noted this was an estimate only and it may be amended by the Valuer General's Office.

The estimate of the annual rates charge for both properties is likely to decrease.

The owners have declared, by completing the Land Use Declaration Form that the above lots are used predominantly for non-rural purposes and should be assessed upon the gross rental value.

A letter was sent to the owners confirming receipt of application and advising referral to Ordinary Council Meeting.

ATTACHMENTS

1. Aerial Views All Properties - Change in Basis of Valuation OCM 12 June 2024 [**14.5.4.1** - 1 page]

STRATEGIC IMPLICATIONS

Governance

G1 Aligned leadership and direction

G1.1 Provide accountable and transparent leadership

Governance

G2 Sustainable and optimal use of City resources

G2.1 Improve capability and capacity

STATUTORY IMPLICATIONS

Section 6.28 of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS

A change in the method of valuation from UV to GRV will impact the City's rate revenue dependent upon the valuation provided by the Valuer General's Office. Based on the current financial year's GRV values, approximate rates revenue loss for the properties included in this report would be \$1,382.00.

RECOMMENDATION

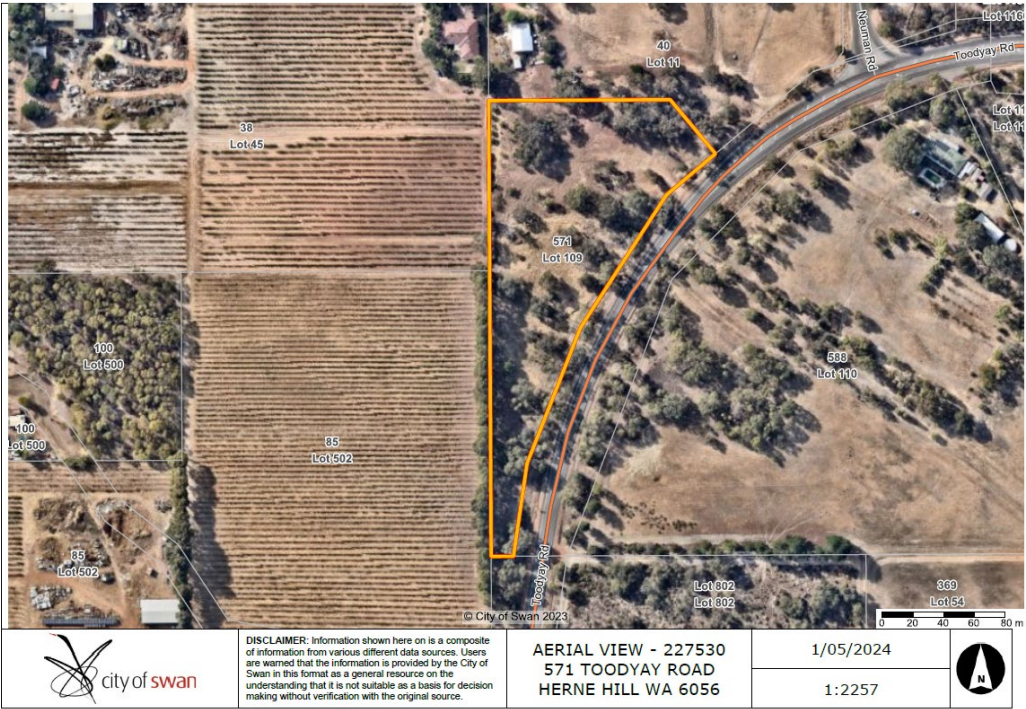
That the Council resolve to:

1. Request the Minister for Local Government to approve the change to the method of valuation of the land areas referred to in this report from unimproved values to gross rental values, in accordance with section 6.28 of the *Local Government Act 1995*.

A. Lot 136 on Plan 3598 - 205 Padbury Avenue, MILLENDON WA 6056

B. Lot 109 on Dep Plan 30686 - 571 Toodyay Road, HERNE HILL WA 6056

CARRIED EN BLOC



14.5.5 SUNDRY DEBT WRITE OFF 2023/24

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Financial Services and Rates
Authorised Officer	Executive Director Corporate
Voting Requirements	Absolute Majority

KEY ISSUES

- This report provides details of non-rates debt which is recommended for write off. Council approval is sought to write off four sundry debts in the amount of \$19,166.80. The debt has been included in the provision for bad debts in previous financial years. Administrative attempts to recover the monies have not succeeded and further recovery attempts would not be cost effective.

BACKGROUND

This report provides details of non-rates debt which is recommended for write off.

Section 6.12(1) (c) of the *Local Government Act 1995* gives Council the power to write off any amount of money owing to the City.

“Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may –
- (a) when adopting the annual budget, grant * a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money which is owed to the local government.

The City of Swan Delegation of Authority Register 2023 provides for All sundry debts in excess of \$1000 to be written off by Council resolution.

Regular reporting of Bad debts is intended to encourage sound governance over collection of monies. The Top Ten debtors are reported on a monthly basis.

A council resolution authorising the write off of any bad debt does not prevent Council from reinstating the debt if future circumstances change and the debt becomes collectable.

DETAILS

This report provides details of non-rates debts which are recommended for write off for the period 1 July 2023 to 31 April 2024.

Debtor Number

- 6002707

Amount to be Written Off

- \$15,237.40

Details

- Penalty and Costs Strata Title under Town Planning Scheme
- Case Registered for Enforcement 20 July 2015
- Notice of Intended Suspension 21 August 2015
- Case referred to Sheriff's Office as an Enforcement Warrant
- Enforcement Warrant 6 April 2016
- Sheriff's office attended the business 11 times between April 2016 and May 2020 officers were referred to Debtors lawyers as the matter was being appealed
- Sheriff's Office determined no sizable assets
- ASIC check confirmed business was deregistered 27 February 2020
- Sherriff's Office unable to continue to enforce matter
- Listed for write off 20 July 2023
- Written off by FER 4 January 2024

Debtor Number

- 6004950

Amount to be Written Off

- \$1,839.50

Details

- Failed to comply with order Animal Prosecution
- Case Registered for Enforcement 17 August 2021
- Notice of Intended Suspension issued 18 August 2021
- Time to pay 15 September 2021
- Payments received 16 May – 25 July 2022
- Case placed on Work and Development Plan 29 July 2022
- Debt written off by FER in lieu of payment by the Work and Development (WDP) Scheme June 2023

Debtor Number

- 6004950

Amount to be Written Off

- \$2,089.90

Details

- Failed to comply Animal Prosecution
- Enforce on request 5 October 2022
- Case placed on Work and Development Plan 10 January 2023
- Debt written off by FER in lieu of payment by the Work and Development (WDP) Scheme 6 February 2024

The Work and Development Scheme is a new initiative to help people who are experiencing difficulty paying court fines due to hardship. Under a WDP, eligible people can apply to complete approved activities under the supervision of a sponsor, in place of paying the amount owed.

Activities include:

- *Unpaid work;*
- *Medical or mental health treatment;*
- *Educational, vocational or personal development course;*
- *Treatment for an alcohol or drug use problem;*
- *Mentoring (for under 25s).*

CONSULTATION

Nil

ATTACHMENTS

Nil

STRATEGIC IMPLICATIONS

Governance

G2 Sustainable and optimal use of City resources

G2.1 Improve capability and capacity

STATUTORY IMPLICATIONS

Section 6.12(1)(c) of the *Local Government Act 1995*.

FINANCIAL IMPLICATIONS

The amounts being written off will have little impact on the budget as a provision has already been made in the financial statements. The practice of regularly reporting such matters and obtaining Council approval for debt write off enables sound corporate governance.

RECOMMENDATION

That Council resolve to:

1. Write off the sundry debt in the amount of \$19,166.80 as described in this report.

MOTION TO ADOPT THE OFFICERS RECOMMENDATION

1. Write off the sundry debt in the amount of \$19,166.80 as described in this report.

MOTION WAS PUT TO THE VOTE AND CARRIED (14/0)

(Cr Bowman - Cr Jones)

That Council resolve to:

For: Cr Aringo, Cr Bowman, Cr Catalano, Cr Dorn, Cr Henderson, Cr Howlett, Cr Johnson,
Cr Jones, Cr Knight, Cr McCullough, Cr Miles, Cr Predovnik, Cr Zannino and Mayor
Richardson

Against: Nil

14.6 URGENT BUSINESS

Nil.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15.1 CR ARINGO - SEATING POSITIONS IN COUNCIL CHAMBERS

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Governance
Authorised Officer	Chief Executive Officer
Voting Requirements	Absolute Majority

Cr Aringo submitted the following Notice of Motion:

That Council resolve to:

1. Amend the allotment of seating positions at the council table as follows:
 - a) The Deputy Mayor shall be seated at the Chamber table with his Ward Council Members seated alphabetically by Council member's surname.
 - b) The Deputy Mayor's seat shall not be referred to as the Deputy Presiding Member's seat.
 - c) The person in the role of Manager Governance for the City of Swan will sit to the Mayor's left at the front Chamber bench.
 - d) In the Mayor's absence, the Deputy Mayor as presiding member shall sit in the Presiding Member's seat.
 - e) Whenever any council member in the absence of the Mayor and or Deputy Mayor, is the deputy presiding member, that Council member will remain in their allotted councillor seat.

Reason for Motion (provided by Cr Aringo)

To provide good governance and assist with the operational and administrative requirements of Council meetings by the Mayor having immediate access to confer with both the CEO and the Manager Governance.

(Cr Aringo - Cr Jones)

MOTION to have the meeting go behind closed doors.

(Cr Aringo - Cr Jones)

RESOLVED UNANIMOUSLY that the Council meet behind closed doors, having regard to the provisions of s.5.23(2) of the *Local Government Act 1995*.

All members of the public left the meeting at 7.27 pm.

MOTION to have the meeting come from behind closed doors.

RESOLVED UNANIMOUSLY that the Council come from behind closed doors, having regard to the provisions of s.5.23(2) of the *Local Government Act 1995*.

(Cr Jones - Cr Zannino)

Public returned to the public gallery at 7:34 pm.

THE ORIGINAL MOTION WAS VOTED ON

(Cr Aringo - Cr Jones)

RESOLVED (9/5):

For: Cr Aringo, Cr Bowman, Cr Henderson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik,
Cr Zannino and Mayor Richardson

Against: Cr Catalano, Cr Dorn, Cr Howlett, Cr Johnson and Cr Knight

The Mayor announced that the meeting will be going behind closed doors after a 10 minute break at 8.18pm.

15.2 CR BOWMAN - REVOCATION MOTION - REVOKE THE APPOINTMENTS TO THE CEO PERFORMANCE REVIEW PANEL

Ward	All Wards
Disclosure of interest	Nil
Business Unit	Governance
Authorised Officer	Manager Governance
Voting Requirements	Absolute Majority

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (a) a matter affecting an employee or employees.

PART A – REVOCATION MOTION

That Council resolve to:

1. Revoke the appointment of Cr Catalano and Cr Howlett to the CEO Performance Review Panel.

(Cr Bowman – Cr Zannino)

RESOLVED (9/5):

For: Cr Aringo, Cr Bowman, Cr Henderson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik,
Cr Zannino and Mayor Richardson

Against: Cr Catalano, Cr Dorn, Cr Howlett, Cr Johnson and Cr Knight

PART B – MOTION

That Council resolve to:

1. Terminate the appointment of the Deputy Mayor, Cr Johnson from the CEO Performance Review Panel.
2. Amend POL-C-185 CEO Performance Review to remove the automatic appointment of the Deputy Mayor to the CEO Performance Review Panel by removing the words “Deputy Mayor” in:
 - i. clause 4.1b) and replacing the words ‘three additional councillors’ with the words ‘*four additional councillors*’;

- ii. clause 4.1d) and adding the words '*at the panels first meeting it will appoint a Deputy Presiding Member from amongst themselves to Preside in the absence of the Mayor*' and
 - iii. in clause 4.5b) and removing 'and/or'.
3. Appoint Cr Zannino, Cr McCullough and Cr Bowman to the CEO Performance Review Panel.
- (Cr Bowman – Cr Zannino)

MOTION WAS PUT TO THE VOTE AND CARRIED (9/5)

For: Cr Aringo, Cr Bowman, Cr Henderson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik,
Cr Zannino and Mayor Richardson

Against: Cr Catalano, Cr Dorn, Cr Howlett, Cr Johnson and Cr Knight

16 CONFIDENTIAL REPORTS

16.1 ELVIRE CHALETS EXPRESSION OF INTEREST - LOT 5 (NO.13) ELVIRE STREET VIVEASH

Ward	Midland/Guildford Ward
Disclosure of interest	Nil
Business Unit	Business and Tourism Services
Authorised Officer	Executive Director Corporate
Voting Requirements	Simple Majority

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (h) such other matters as may be prescribed

(Regulation 4A of the Local Government (Administration) Regulations 1996 - The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter)

MOTION TO ADOPT THE OFFICERS RECOMMENDATION

That Council resolve to:

1. Approve the sale of Lot 5 Elvire Street Viveash to Realise Residential WA 7 Pty Ltd, ABN 71 652 741 841, subject to the requirements of s3.58 of the *Local Government Act 1995*;
2. Endorse the CEO to engage with residents of Elvire Chalets to advise of the sale process,
3. Authorise the CEO to commence public advertising of the intended disposition in accordance with s3.58(3)(a) of the *Local Government Act 1995*, and if any submissions on the proposed disposition are received a report be returned to Council to consider the submissions as per s3.58(3)(b) of the *Local Government Act 1995*;
4. If no submissions are received relating to 2) above, the CEO is authorised to finalise the disposal;
5. A Deed of Agreement be executed between the buyer and the existing residents prior to settlement;
6. Proceeds from the sale be transferred to the City's Strategic Development Reserve;
7. Keep the financial details of this report confidential until after successful settlement of land transaction.

(Cr McCullough - Cr Jones)

MOTION WAS PUT TO THE VOTE AND CARRIED (9/5)

For: Cr Aringo, Cr Henderson, Cr Johnson, Cr Jones, Cr McCullough, Cr Miles, Cr Predovnik, Cr Zannino and Mayor Richardson

Against: Cr Bowman, Cr Catalano, Cr Dorn, Cr Howlett and Cr Knight

16.2 MANDATED MINISTERIAL REPORTING OF SIGNIFICANT AUDIT FINDINGS

Ward	Not Applicable
Disclosure of interest	Nil
Business Unit	Chief Executive Office
Authorised Officer	Chief Executive Officer Executive Director Corporate
Voting Requirements	Simple Majority

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (f) a matter that if disclosed, could be reasonably expected to
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property;
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.

CARRIED EN BLOC

RESOLVED UNANIMOUSLY that the Council come from behind closed doors, having regard to the provisions of s.5.23(2) of the *Local Government Act 1995*.

(Cr Bowman – Aringo)

Public returned to the public gallery at 10:17 pm.

The Mayor read out those decisions made behind closed doors.

17 CLOSURE

There being no further business, the Presiding Member thanked those present for their attendance and declared the meeting closed at 10:24pm.