

### **When should I use this Planning Checklist & Questionnaire?**

The *Liquor Licence (Section 40) Checklist & Questionnaire* should be used when you are seeking approval for a 'Section 40 -Certificate of Local Planning Authority' under the *Liquor Control Act 1988*.

### **What is a 'Certificate of Local Planning Authority'?**

The 'Section 40 – Certificate of Local Planning Authority' provides the City an opportunity to indicate whether the sale and/or consumption of liquor from a premise is consistent with the existing planning approvals affecting a property, and whether specific conditions should be imposed by the liquor licence issued by the Department of Racing, Gaming and Liquor.

It should be noted, that if the City considers that if a proposed liquor licence is inconsistent with an existing planning approval, an additional planning approval will be required to be obtained by the applicant.

### **Do I need to apply for any other Liquor Licences from the City of Swan?**

Section 39 of the *Liquor Control Act 1988*, to obtain a 'Certificate of Local Government'.

The 'Section 39 - Certificate of Local Government' ensures that the proposal is compliant with the City's drainage requirements and the following statutes.

- *Health Act 1914*
- *Food Acts 2008*
- *Local Government Act 1995*
- *Local Government (Miscellaneous Provisions) Act 1960*

The City's Environmental Health Services administer the assessment and issuing of 'Section 39 - Certificate of Local Government' applications. Therefore, to apply for a 'Section 39 – Certificate of Local Government', just complete the 'Liquor Licensing and Gaming Licensing' application form (available on the City's website) and submit the completed application form to the City's Environmental Health Service.

### **Where can I find out more information about Liquor Licences?**

For more information about Liquor Licences, please visit the Department of Racing, Gaming & Liquor's website [www.rgl.wa.gov.au](http://www.rgl.wa.gov.au).

## APPLICATION FOR SECTION 40

Please make sure that you have completed this application form and attached the required information otherwise your application will be returned.

Applicant's Name:	
Applicant's Email Address:	
Owner's Name:	
Owner's Email Address:	

**Address of property:**

Lot No.		Property No.	
Street		Suburb:	

Name of Premises:	
Type of Liquor License applied for: (ie. Tavern, restaurant)	
Size of License Area/s (sqm):	
Trading Days and Hours:	
Number of Patrons:	
Number of Parking bays provided:	
Will there be live music?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the music be amplified?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional Comments:	

**Required Information to be provided with application**

- Site Plan showing area/s to be licensed
- Copy of application to be lodged with Liquor Licensing Board
- Fee (Refer to [Statutory Planning Fees & Charges Schedule](#) available on the City's website )

Applicant's Name:		Phone No:	
Applicant's Signature:		Date:	

**PLEASE NOTE:**

***If the proposal results in a change of land use or additional development (i.e. new buildings, beer garden, fencing etc) a development application may need to be lodged.***