

When should I use this Planning Checklist and Questionnaire?

The *Road House/Service Station/Fuel Depot Checklist and Questionnaire* applies to the following land uses.

- Fuel Depot
- Road House
- Service Station

Therefore if you are seeking planning approval for any of the above land uses, you should use this Checklist and Questionnaire to assist you in compiling your application.

What do the above terms mean?

The City's *Local Planning Scheme No. 17* provides the following definitions for the above land uses.

"Fuel Depot means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel, but does not include a service station and specifically excludes the sale by retail into a vehicle for final use of such fuel from the premises"

"Roadhouse means land and buildings used for the predominant purpose of a service station but incidentally including a café or restaurant and/or a shop"

"Service Station means premises used for -

- (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental/convenience retail nature; and*
 - (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles,*
- but does not include premises used for a transport depot, panel beating, spray painting, major repairs or wrecking"*

Property Address of land subject to this Planning Application: _____

Prior to submitting your application, please ensure that you have included all of the following information and indicate this by ticking the corresponding box below.

NOTE – Incomplete applications will NOT BE LODGED and will be returned to applicant immediately.

| | Applicant Use Only | Council Use Only |
|---|--------------------------|--------------------------|
| 1. Completed <i>Restaurant/Cafe Questionnaire</i> (over the page) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Completed <i>Alfresco Dining Checklist & Questionnaire</i> (only required when an alfresco area is proposed) | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. City of Swan Planning Application Form (Correct owners consent) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Metropolitan Region Scheme Form 1 | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Current copy of the property's Certificate of Title (no more than 3 months old) | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Three (3) copies of a Site Feature Survey of the subject property including levels of the adjoining properties and streets | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Three (3) copies of a Site Plan drawn to an appropriate scale | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Three (3) copies of a Floor Plan drawn to an appropriate scale | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Three (3) copies of a Elevation Plan drawn to an appropriate scale | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Three (3) copies of a Stormwater Drainage Layout Plan | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. A compact disc (CD) of the proposal | <input type="checkbox"/> | <input type="checkbox"/> |

Further Information

If you need further information about planning in Swan:

Visit our website: [www.swan.wa.gov.au/Planning, Building, & Engineering/Planning](http://www.swan.wa.gov.au/Planning,_Building,_&_Engineering/Planning)

Call us: 9267 9267 (between 8:00am and 5:00pm, Monday to Friday)

Visit us: 2 Morrison Rd, Midland (between 8:00am and 4:30pm, Monday to Friday)

1. Describe in detail the operation of the proposed activity/business? _____

2. Will fuel be sold on the subject property? Yes No

a) If Yes, what types of fuel will be? Petrol Diesel Solid Fuel Gaseous Fuel Other: _____

3. How and who will the fuel(s) be sold to? In bulk to a fuel retailer Directly to the end user (i.e. motorist)

4. Will any fuel be stored on the subject property? Yes No

a) If Yes; i. Describe where it will be stored? _____

ii. What is the maximum volume of fuel stored on the subject property at any one time? _____

5. What types of motor vehicle accessories will be sold from the subject property? _____

6. Which of the following vehicle maintenance/repairs is proposed to occur on the subject property?

Greasing Tyre repairs Panel beating Spray painting Wrecking

Mechanical Repair (Describe what this entails): _____

7. Does the proposal comprise a shop? Yes No

8. What convenience goods (i.e. break, milk etc) will be sold from the subject property? _____

9. Does the proposal comprise a café or restaurant? Yes No

a) If Yes, i. Where will the food be prepared? On the subject property Pre-prepared elsewhere

ii. In what format will customers consume the food? Take Away Sit Down

10. Please complete the table below by indicating the proposed operation hours of the subject business/activity?

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------------|--------|--------|---------|-----------|----------|--------|----------|
| Opening Time: | | | | | | | |
| Closing Time: | | | | | | | |

11. What is the maximum number person(s) (staff & customers) the building is intended to accommodate? _____

12. Indicate the total number of amenities provided on the property by completing the following table?

| | Female | Male | Universal Access (Disabled) |
|-----------------------|--------|----------|-----------------------------|
| No. of Toilet(s): | | | |
| No. of Urinal(s): | NA | | NA |
| Length of Urinal(s): | NA | _____ mm | NA |
| No. of Wash Basin(s): | | | |

13. How many car parking bays are proposed to service the Roadhouse/Service Station?

14. Do the number of car bays provided comply with the City's *Building & Development Vehicle Parking Standard Policy (POL-TP-129)*? Yes No

a) If No, please explain why not? _____

15. Is the property connected to sewer? Yes No

16. If No, a) Does the proposal comply with the Government Sewerage Policy? Yes No

http://www.public.health.wa.gov.au/cproot/1355/2/Government_Sewerage_Policy-Perth_Metropolitan_Region.pdf

b) What is the estimated maximum daily volume of effluent and wastewater? _____