

Application to Alter Verge

Please address this application to: swan@swan.wa.gov.au
 Attention Asset Management Department:
 Operational Asset Officer
 Application to Alter Verge

1. Applicant - Details

Applicants Name:			
Contact Number:			
Email Address:			
Are you the owner of the property /do you have the owner's permission (mark with "x"):	Yes	<input type="checkbox"/>	
	No	<input type="checkbox"/>	

2. Property Details

Street Number:	
Street Name:	
Suburb:	

3. Verge Treatments

I wish to apply for the following verge treatment adjacent to my property:

Mark with "x"

<input type="checkbox"/>	Brick Paving Note – a minimum 1m x 1m opening for the placement of a tree or garden bed is required
<input type="checkbox"/>	Synthetic Turf Note – a minimum 1m x 1m opening for the placement of a tree or garden bed is required
<input type="checkbox"/>	Compact Aggregate Note – a minimum 1m x 1m opening for the placement of a tree or garden bed is required Note – loose pebbles or gravel is not permitted on the verge
<input type="checkbox"/>	Other (please specify): Please note unapproved treatments below

Verge treatments that are NOT allowed and will be refused:

- Asphalt/bitumen
- Concrete
- Loose gravel/pebbles

No structures are to be placed in the verge. This includes:

- Fences
- Retaining walls
- Letter boxes
- Seats
- Sheds

Permissible verge treatments that ARE allowed (Council permission not required) include:

- Grass
- Groundcovers
- Organic mulch
- Retention of naturally occurring native vegetation

Prior to planting any shrubs, groundcovers or trees on the verge, please refer to Section 8 and 9 of the City of Swan Landscape Guidelines for information regarding setbacks and plant height restrictions.

4. Proposal

Please provide a building plan, aerial image or hand drawn plan in the area below and clearly identify:

- The location and extent of the proposed verge treatment(s)
- Location of the road/kerb and crossover
- Location of a minimum 1m x 1m opening for the placement of a tree or garden bed. Please note:
 - Tree must be a minimum 1.8m from a kerb/footpath,
 - Tree must be a minimum 3.5m from a crossover, power pole, sign, fire hydrant, public service pit, bus stop or any other structural element
- Species of proposed tree (if applicable/known): _____

5. Conditions of Approval

The Applicant is responsible for:

- Installing the paving, synthetic turf or compact aggregate as per the detailed plan submitted with the Application to Alter Verge Form and approved by the City.
- Maintaining the paving, synthetic turf or compact aggregate in a safe and sound condition.
- Reinstating the paving, synthetic turf or compact aggregate at the Applicant’s cost in the event that any City or government utilities have reason to disturb the verge treatments to work on their infrastructure.

There must be at least one opening of a minimum of one metre by one metre in the hardstand treatment (paving, synthetic turf or compact aggregate) for the placement of a tree or garden bed per property frontage and two or three openings in side verges for corner lots, subject to width and length of verge. This is to allow for rainfall infiltration so that not all the extra water collected by the paved area enters the road drainage system.

Paving, synthetic turf or compact aggregate must be installed with the finished levels, where possible, collecting the water and where possible, directing water flow into the tree well(s) or garden beds.

You may request the City to plant a street tree. The City of Swan plants new trees at the beginning of winter each year. Please contact the City of Swan’s customer service centre (9267 9267 or Swan@Swan.wa.gov.au) to request a tree.

If you wish to plant the tree yourself, it must comply with the City of Swan Landscape Guidelines and Tree Guidelines which are available on the City of Swan Website.

Any verge paving must be clearly delineated from crossover paving.

6. Declaration

I/We the undersigned acknowledge that I/we have understood the conditions that will be applied upon us agree to abide by them.

Signature: _____ Date: ___/___/___

7. Office Use

The above proposal is:

Approved	Not Approved
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Comments _____

Signature: _____ Date: ___/___/___