

City of Swan

Traffic Management Guidelines

The City of Swan is delegated from Main Roads WA (MRWA) to manage all local road traffic management reviews, implementations and monitoring.

In accordance with the Australian Standard (Manual of uniform traffic control device Part 3: Traffic control for works on roads) and the Main Roads WA Traffic Management for Works on Roads Code of Practice and Events Code of Practice, road works within the City of Swan are to be carried out in accordance with the following conditions:

- Any party undertaking works on, or adjacent to a road, shall prepare a Traffic Management Plan (TMP) that adequately provides for the safety of workers and road users (including pedestrians) while maintaining an adequate level of service to the road users.
- All TMP's shall be prepared by a person holding MRWA accreditation in either Worksite Traffic Management (WTM) or Advanced Worksite Traffic Management (AWTM).
- A Basic Worksite TMP may be prepared and submitted for "short term" works on low volume, low speed local roads in accordance with MRWA guidelines.
- Standard TMP's as per MRWA guidelines.
- Complex TMP's, in accordance with the Code of Practice, shall be prepared or reviewed and endorsed by a Roadworks Traffic Manager (RTM).
- Road closures in excess of four (4) weeks may require up to three (3) months' notice. See Road closures and public access ways information on the City of Swan website.
- Traffic Management may only be carried out by a registered provider who is on the current list of registered companies in accordance with the MRWA State Road Traffic Management Company Registration Scheme.
- The City of Swan may conduct routine inspections of roadworks and implementations of traffic management. Checks will include, but are not limited to the inspection of signage, TMP's and accreditations. Agencies who fail to comply with the conditions above, or with the relevant legislation, may be subject to refusal to conduct further operations within the City of Swan.
- All unlawful obstructions of a thoroughfare will be subject to infringements from the City ranger Services.

Applications and supporting documents may be

- emailed to the city via swan@swan.wa.gov.au;
- submitted online via www.swan.wa.gov.au (use keyword 'Traffic' to locate form);
- lodged in person at the City of Swan;
- mailed to the City.

In all cases it is an option for a City of Swan employee to contact you via phone to arrange payment if a fee applies.

Schedule of Fees - all fees include GST

- Basic Traffic Management Plan \$213
- Standard/Complex Traffic Management Plan \$279
- Event Traffic Management Plan - \$344
- Urgent Review/Short term turnaround - \$184
- Signed Road Closure process \$184

For more information contact the Traffic Management Officer on **9267 9267** or visit swan.wa.gov.au

- The City of Swan requires at least ten (10) **business days'** notice for Basic TMP's and TMP's prior to works commencing.
- Works involving full road closures require at least fourteen (14) **business days'** notice.

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