

City of Swan Grants and Sponsorship Program

Swan Value-in-Kind

We are committed to strengthening our community by supporting activities, initiatives, projects and events that enhance the lives of our residents and the broader City of Swan community.

We want to contribute and add value to the viability of community projects and events, with alignment to one or more of the objectives of the City's Strategic Community Plan (SCP).

This non-cash type of donation (e.g. hire of projectors, movie trailer, bins, City venues) supports initiatives that strengthen the community through participation, development, inclusion and sustainability.

www.swan.wa.gov.au

 /cityofswan  /cityofswanwa





**Eligibility
you need
to meet**

- ✔ Individual' resident of Swan or Event delivered in Swan
- ✔ No outstanding debts (Good Standing) with Swan
- ✔ Genuine activity
- ✔ Submit completed application
- ✔ Auspice in place (if required)



Criteria we assess:

Compliance check
SCP objective activity alignment

When you can apply:

Open all year round



**Eligibility
you need
to meet**

Level 1+

- ✔ Group ID and or Status certificates
- ✔ Stream alignment
- ✔ Public liability Insurance (group)



Criteria we assess:

Compliance check
SCP objective activity alignment

When you can apply:

Open all year round



**Eligibility
you need
to meet**

Level 2+

- ✔ Evidence of capacity to deliver initiative and acknowledge City
- ✔ Contact with the Grants Team
- ✔ No duplication of current City or Service delivery or funding agreement



Criteria we assess:

Stream objective alignment (25%)
Merit related to outcomes (25%)
Applicant capacity to deliver (25%)
Broad community benefit (25%)

When you can apply:

Open all year round

Stage of the process

What happens

What you need to know

1 APPLICATION



Complete your online submission with supporting documentation.

You can chat to our grants team prior to your submission deadlines.

2 ASSESSMENT



We review all the applications based on individual merit, value and risk.

Please allow between 6 - 8 weeks for us to assess your application.

3 SELECTION



We will select and notify the successful applicants, once award agreement is reached through the Grant Panels and delegated authority.

The decision-maker ranges from Coordinator to Advisory Panel, Manager based on grant value level.

4 AGREEMENT



If you're successful, you'll receive either a funding notification, an agreement or a contract from us to review and sign.

This may include T&Cs outlining:

- how to Acknowledge the City
- how to progress payments
- how to report of outcomes achieved
- what non-compliance means and any project specific award details

5 PAYMENT



The City will advise when goods and or services have been procured and or delivered on your behalf.

You can chat to our grants team throughout the project, to ensure appropriate management of support.



You deliver the initiative, and the community get to experience how great it is!

6 ACQUITTAL



Within 90 days of project completion, you are required to complete an acquittal. Send us photos of the initiative and tell us how it went.

Please read carefully the T&Cs required for acquittal on your Agreement and complete your acquittal within the deadline.

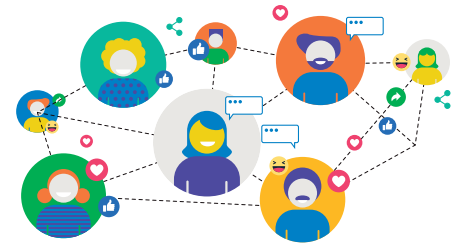
Complaints

All complaints received will be treated with courtesy and respect, appropriately investigated and responded to in a timely manner. Read more in the City's Complaints Management Policy.

The Freedom of Information Act 1992 (WA) gives the public the right to apply for access to documentation held by the City of Swan.

Chat with us

Prior to submitting your grant application, we encourage you to contact us on 08 9207 8693, 0436 674 795 or email communitygrants@swan.wa.gov.au to discuss your proposal. We'll happily give you feedback and advice to ensure you put forward your very best submission.



Ready to apply? Please visit, www.swan.wa.gov.au/Your-Community/Community-grants-funding and check out other funding opportunities, resources and information the City of Swan have available.

While Applications are preferred to be completed and lodged online. If you are unable to complete the electronic form, please contact the Community Grants Team to make alternative arrangements.

