

# Alfresco Dining Licence Application Form

*Consolidated Local Laws 2005*

ABN 21 086 180 442

2 Midland Square, Midland WA 6056

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www.swan.wa.gov.au

This Form is to be used for the purposes of obtaining a Licence to operate an Alfresco Dining area on City owned or managed land as part of an associated food business.

## Details of Applicant

Name of Food Business:

City of Swan Food Business ID number:

FP /

Address of Business:

Postal Address: (if different from above)

Name of Proprietor/Applicant: (in full)

Name of additional Proprietor/Applicant: (in full)

Phone (W):

Mobile:

Email:

ABN/ACN: (if applicable)

## Details of Planning Approval

Development Application approval number: DA

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## Details of Trading Operation

Proposed day(s):

Proposed hours of operation:

## Details of Trading Location

Address of proposed location:

Description of all premises immediately adjacent to the alfresco dining area:

**Details of Trading Activity**

Proposed number of tables and chairs:

Details of any other structures or items eg planter boxes, umbrellas:

Does the food businesses have a liquor licence or will alcohol be consumed in the alfresco dining area:	yes
	no

**Documentation required to be submitted with this form**

Site plan depicting the proposed trading location (as approved by Planning) which depicts the number and position of all proposed tables, chairs and other fixtures and remaining thoroughfare space and surrounds.

A copy of the current public liability insurance to a minimum value of \$10 million.

**Failure to provide the above information may result in delays to your application.**

**Signature** (of current proprietor)

**Date**

**Lodging this form**

In Person: City of Swan Administration Centre, 2 Midland Square, Midland

By Mail: PO Box 196, Midland WA 6936

By Email: [swan@swan.wa.gov.au](mailto:swan@swan.wa.gov.au)

**Licence Application Fees**

There are no associated fees in relation to an Alfresco Dining Licence. Initial applications are required to obtain Planning Approval via a Development Application and this does have associated fees. Where a licence is granted it will be renewed automatically upon payment by the Food Business of the City's Annual Food Business Registration Fee unless otherwise cancelled by the Food Business.

**Important Information**

It is the businesses responsibility to comply with all legislation requirements. The alfresco dining area will form part of the food premises and as such must be maintained to the requirements of the Food Act 2008 and Australia New Zealand Food Standards Code. To assist food businesses meet the requirements the City has developed a number of guideline information sheets. Proprietors should refer to these guidelines to ensure what is being proposed will be acceptable.

**Free Food Safety Training:**

The City of Swan provides free food safety training. The 'I'm Alert' food safety program is available on the City's website at: [cityofswan.imalert.com.au](http://cityofswan.imalert.com.au)

**Fact Sheets, Guidelines and Other Information:**

Additional information, including fact sheets and guidelines on food handling and food safety, may be found on the following websites;

- Department of Health – [www.health.wa.gov.au](http://www.health.wa.gov.au) and [www.health.wa.gov.au/Articles/F I/Food-Act-2008-WA-fact-sheets](http://www.health.wa.gov.au/Articles/F_I/Food-Act-2008-WA-fact-sheets)
- Food Standards Australia New Zealand – [www.foodstandards.gov.au](http://www.foodstandards.gov.au)
- City of Swan – [www.swan.wa.gov.au/services-and-community/public-health/food-safety](http://www.swan.wa.gov.au/services-and-community/public-health/food-safety)

Should you have any queries regarding any of the above, please do not hesitate to contact the City of Swan's Health Services on 9267 9153.