

Application for Approval to Establish a Lodging House

Applicant Details

Applicant Name:

Postal Address:

Suburb:

Post code:

Phone:

Mobile:

Business Details

Proposed name of Premises:

Address of Premises::

Suburb:

Post code:

Phone:

Mobile:

Email:

Further information to be submitted

A scaled floor plan of the lodging house is to be submitted with this application including:

1. Use of every room;
2. Structural finishes of all walls, floors and ceilings in the sanitary conveniences;
3. Location of fire protection equipment.

Description of lodging-house

Number of storeys

Total floor area

Maximum number of lodgers

Rooms for private use**Number****Area**

Bedrooms

Dining Rooms

Kitchens

Sitting Rooms

Laundries/toilets/bathrooms

Other (specify)

Rooms for lodgers**Number****Area**

Bedrooms

Dining Rooms

Kitchens

Sitting Rooms

Other (specify)

Sanitary conveniences for male lodgers

Baths

Showers

Wash hand basins

Toilets

Urinals

Sanitary conveniences for female lodgers

Baths

Showers

Wash hand basins

Toilets

Laundry Facilities

Washtroughs

Washing machines

Drying cabinets or clothes line

Additional details (delete if not applicable)

(a) Lodger's meals will be provided by the manager
 keeper
 lodger

(b) The keeper will reside continuously on the premises
 will not reside continuously on the premises

(c) Name and occupation of proposed manager if keeper resides elsewhere:

(d) There will be members residing on the premises with the keeper/manager.

Signature of Applicant

Signature

Date

Fee Payable: \$373.00**Payment Options****Pay in Person**

Pay via cash, EFTPOS, cheque, money order or credit card at:

Cashier at City of Swan Administration Centre,

2 Midland Square, Midland

between 8.00am and 4.30pm Monday to Friday.

Pay by Mail

Send a cheque or money order payable to the City of Swan to PO Box 196 Midland WA 6936.

Pay by Credit Card

For credit card payments not made in person please ensure your contact details (mobile/phone/email) are provided on the application form, as you will be contacted by a member of the City's Customer Experience team to arrange payment once your application has been received.

Note: A fee of 0.4% of the transaction value applies to all card payments.

Please note that payment must be received before your application can be assessed.

Lodging this form:

In Person: City of Swan Administration Centre, 2 Midland Square, Midland

By Mail: PO Box 196, Midland WA 6936

By Email: swan@swan.wa.gov.au