

Statutory Planning Accommodation Facility Checklist

one city diverse places



What land uses does this Planning Application Checklist & Questionnaire apply to?

The *Accommodation Facility Checklist & Questionnaire* applies to the following Local Planning Scheme No. 17 land uses.

"bed and breakfast"

a dwelling, used by a resident of the dwelling, to provide accommodation for persons away from their normal place of residence on a short-term commercial basis and includes the provision of breakfast;

"cabin or chalet"

a dwelling that is used or provided for holiday purposes and is available to the public at large or to a part of the public defined by a common class, trade, employment, religion or association;

"tourist facilities"

facilities used or intended to be used by visitors, and includes short-stay accommodation, provision of food and refreshments, recreational activities and the sale of goods produced in adjacent rural areas;

Property Address of land subject to this Planning Application:

Prior to submitting your application, please ensure that you have included all of the following information to assist with the timely lodgement of the application.

	Applicant Use Only	Council Use Only
1. Completed City of Swan Planning Application Form (or the MRS Form 1 where the application is to be determined by the Western Australian Planning Commission)	<input type="checkbox"/>	<input type="checkbox"/>
2. A company extract from the Australian Securities & Investment Commission (ASIC) maybe required where the subject property is owned by a company and the application will be determined by Council.	<input type="checkbox"/>	<input type="checkbox"/>
3. Current copy of the property's Certificate of Title	<input type="checkbox"/>	<input type="checkbox"/>
4. Three (3) copies of a Site Feature Survey of the subject property including levels of the adjoining properties and streets	<input type="checkbox"/>	<input type="checkbox"/>
5. Three (3) copies of a Site Plan drawn to an appropriate scale	<input type="checkbox"/>	<input type="checkbox"/>
6. Three (3) copies of a Floor Plan illustrating where the proposed activity will operate from on the property (in the case of a Bed and Breakfast, all rooms within the house that will be used to operate the Bed and Breakfast should be highlighted)	<input type="checkbox"/>	<input type="checkbox"/>
7. Three (3) copies of an Elevation Plan drawn to an appropriate scale (applicable for new building/additions)	<input type="checkbox"/>	<input type="checkbox"/>
8. Three (3) copies of a Stormwater Drainage Layout Plan (only applicable for a new building)	<input type="checkbox"/>	<input type="checkbox"/>

Further Information

If you need further information about planning in Swan:

Visit our website: [www.swan.wa.gov.au/Planning, Building, & Engineering/Planning](http://www.swan.wa.gov.au/Planning_Building_&_Engineering/Planning)

Call us: 9267 9267 (between 8:00am and 5:00pm, Monday to Friday)

Visit us: 2 Morrison Rd, Midland (between 8:00am and 4:30pm, Monday to Friday)