

Fast Track Planning Application Water Tank Checklist

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When is a planning application required for a Water Tank?

A planning application is required for a Water Tank in the following instances:

- The Water Tank is **located outside** of an approved Building Envelope; or
- Where no Building Envelope exists and the Water Tank is setback **less** than 15 metres from any property boundary; or
- The Water Tank is located within a Heritage Area or it contains a place on a Local &/or State Heritage List

When is a Water Tank **not** a Fast Track application?

A Water Tank application is **not** a Fast Track application in the following instances:

- Requires Council to determine the application as opposed to determination under Delegated Authority
- Involves a property which is within a Heritage Area or on a Heritage List and proposes development which is visible from a public space (i.e. street, park etc);
- Requires one or more State Government Agency referrals;
- Requires a referral to the Swan Valley Planning Committee;
- Requires public consultation with neighbouring and surrounding landowners;
- Is a retrospective application; or
- Proposes significant variations to the current Local Planning Scheme and Local Planning Policies.

How do I prepare my planning application?

The following information is required to be included in your planning application. You may submit your application to City via post or in person. Please note that the City does not currently accept electronic planning applications.

Documents	When are they required?
1. Completed City of Swan Planning Application Form	Always
2. Metropolitan Region Scheme Form 1	Always
3. Payment of relevant Planning Fess & Charges	Upon receipt of your application we will invoice you
4. A current ASIC Search Extract from the Australian Securities and Investment Commission (ASIC) database.	Only when the owner of the property is a company or business
5. Current copy of the property's Certificate of Title	Always
6. Completed Water Tank – Customer Checklist & Questionnaire	Always
7. Three (3) copies of a Site Plan drawn to scale.	Always
8. Three (3) copies of a Floor Plan drawn to scale	Always
9. Three (3) copies of a set of Elevation Plans drawn to scale	Always

Further Information

If you need further information about planning in Swan:

Visit our website: [www.swan.wa.gov.au/Planning, Building, & Engineering/Planning](http://www.swan.wa.gov.au/Planning_Building_&_Engineering/Planning)

Call us: 9267 9267 (between 8:00am and 5:00pm, Monday to Friday)

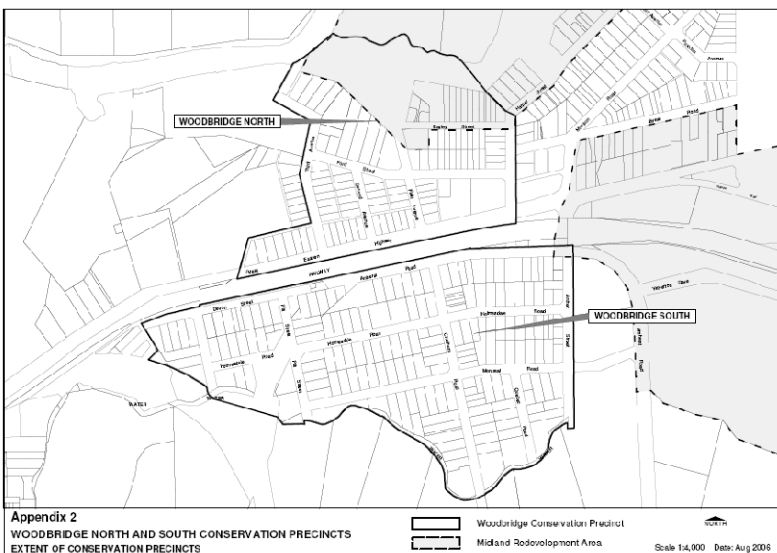
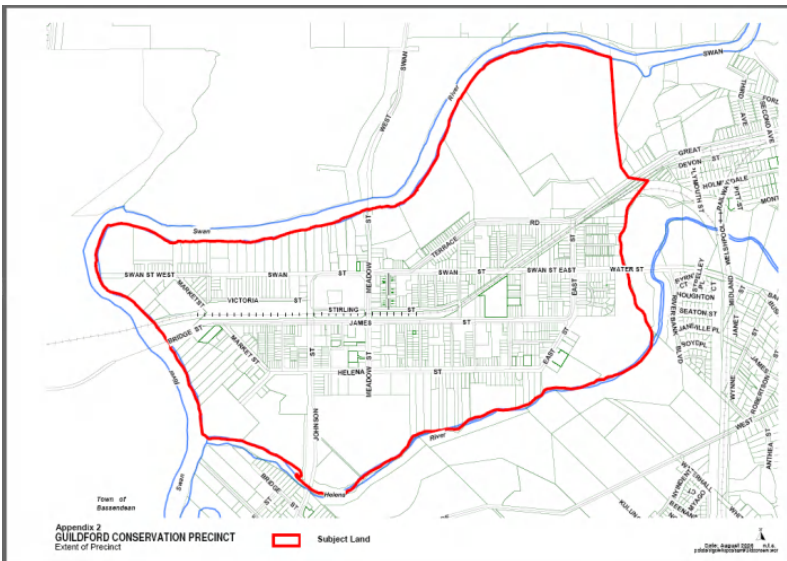
Visit us: 2 Morrison Rd, Midland (between 8:00am and 4:30pm, Monday to Friday)

Fast Track Planning Application Water Tank Questionnaire

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1. What is the colour of the proposed water tank? _____
2. What is the height of the proposed Water Tank? _____
3. What is the diameter of the proposed Water Tank? _____
4. Does a Building Envelope affect the subject property? Yes No
 If yes, is the proposed water tank positioned within the Building Envelope? Yes No
5. Is the proposed Water Tank setback less than 15m from a property boundary? Yes No
 If No, please note that proposed Water Tank will more than likely require a planning application.
6. Is the subject property located within the Guildford or Woodbridge Heritage Areas (see below)?
 Yes No
7. Does the subject property contain a place on the Heritage Council of Western Australia's State Heritage List or the City of Swan's Local Heritage List? Yes No



Fast Track Planning Application Water Tank Checklist & Questionnaire

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Customer Checklist Administration

Customer Checklist Owner			
Business Unit Name	Officer Title		Contact Number
Statutory Planning	Coordinator Statutory Planning Reform		(08) 9267 9691
Document Ref.	Doc. Set ID 1711972	Review Frequency	Needs basis - when statues, regulations or policy change.

Version	Decision Reference	Decision Date	Summary of Changes:
1	Coord. Stat. Planning Reform	18/08/2011	Created & published
2	Coord. Stat. Planning Reform	29/10/2013	Minor Amendments – Published Customer Checklist
3	Coord. Stat. Planning Reform(Acting)	18/07/2014	Removed questionnaire - Published Customer Checklist
4	Coord. Stat. Planning Reform	04/06/17	<ul style="list-style-type: none"> Reinstated questionnaire. Reformatted. Updated to ensure consistency with web content. Published.
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