

Application to Alter Verge

Please address this application to:

swan@swan.wa.gov.au
 Attention Assets Department:
 Parks and Landscaping Officer
 Application to Alter Verge

1. Applicant - Details

Applicants Name _____

Contact Number _____

Email Address _____

Are you the owner of the property /do you have the owner's permission? YES / NO

2. Property Details

Street Number _____ Street Name _____

Lot Number (if known) _____ Suburb _____

3. Verge Treatments

I wish to apply for the following verge treatment adjacent to my property:

Mark with "x"

<input type="checkbox"/>	Brick Paving Note- a 1m x1m opening for the placement of a tree is required
<input type="checkbox"/>	Synthetic Turf Note- a 1m x1m opening for the placement of a tree is required
<input type="checkbox"/>	Compact Aggregate Note- a 1m x1m opening for the placement of a tree is required
<input type="checkbox"/>	Other (please specify): *Please note unapproved treatments below

Verge treatments that are NOT allowed and will be refused:

- Asphalt/bitumen
- Concrete
- Loose gravel/pebbles

No structures are to be placed in the verge. This includes:

- Fences
- Retaining walls
- Letter boxes
- Seats
- Sheds

Permissible verge treatments that ARE allowed (Council permission not required) include:

- grass
- retention of naturally occurring native vegetation
- groundcovers
- organic mulch

Prior to planting any shrubs, groundcovers or trees on the verge, please refer to Section 8 and 9 of the City of Swan [Landscape Guidelines](#) for information regarding setbacks and plant height restrictions.

4. Proposal

Please provide a building plan, aerial image OR hand drawn plan in the area below with:

- a highlighted area of what you propose to do with the verge treatment(s) clearly identified
- location of tree
 - Tree must be 1.8m from a kerb/footpath,
 - Tree must be 3.5m from a crossover or power pole, sign, fire hydrant, public service pit, bus stop or any other structural element
- Species of Proposed Tree (if known) _____

5. Conditions of Approval
Tree

- You must allow 1 opening in the paving/turf/aggregate for the placement of a tree. The opening must be a minimum of 1 metre by 1 metre. This is to allow for rainfall infiltration so that not all the extra water collected by the paved area enters the road drainage system.
- You may request the City to install 1 tree. The City of Swan plants new trees at the beginning of winter each year. Please contact the City of Swan's customer service centre to request a tree.
- If you wish to plant the tree yourself, it must comply with the City of Swan Landscape Guidelines which is available on the City of Swan Website.

Paving/Synthetic Turf/ Aggregate

- The paving/turf/aggregate must be installed in accordance with the City of Swan Crossover specification which is available on the City of Swan Website.
- You will be responsible for the installation of the paving/turf and maintaining the paving/turf/aggregate in a safe and sound condition.
- You will be responsible for the reinstatement of the paving/turf/aggregate in the event that any City or government utilities have reason to disturb the paving to work on their infrastructure. Eg. Telstra, ATCO Gas or City drainage.
- The new paving/turf/aggregate must be installed with the finished levels, where possible, collecting the water and making it flow into the tree wells.

6. Declaration

I/We the undersigned acknowledge that I/we have understood the conditions that will be applied upon us agree to abide by them.

Signature: _____ Date: ___/___/___

7. Office Use

The above proposal is:

Approved	Not Approved
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Comments _____

Signature: _____ Date: ___/___/___