

City of Swan

Application to Obtain a Copy of a Building Envelope



Details of the Property Relating to the Application

Lot No.		House No.	
Street Name		Suburb / Post Code	

Applicant Details (must be the applicant for the required development approval)

Applicant's Name	
House No. / Street Name:	
Suburb / Post Code	
Email Address:	
Phone Number(s)	
Applicant's Signature: _____ Date: _____	

Property Owner's Details

I/we (*Owner's name*) _____ being the owner of
Lot No. _____ House Number _____ Street Name _____
Suburb _____ Post code _____

Property Owner's Signature: _____ **Date:** _____

How would you like the plans and details provided to you? Please tick the appropriate box

Email to: _____
 Posted
 Collect them yourself

NOTE: If the building envelope document is too large to be emailed, you will be advised and a copy will be forwarded by post.

Lodgement & Payment

- You may submit this form to the City of Swan via:

Email:	swan@swan.wa.gov.au
Post:	CITY OF SWAN, PO Box 196, Midland, WA 6936
In Person:	At the CITY OF SWAN Council Office Cnr Morrison Road & Great Northern Highway, Midland During cashier hours 8.30am to 5pm Monday to Friday
- This form must be accompanied by:
 - A completed [Planning Payment Form](https://www.swan.wa.gov.au/Services-support/Property-land/Application-forms-fees#section-5), available on the City's website: <https://www.swan.wa.gov.au/Services-support/Property-land/Application-forms-fees#section-5>; and
 - A fee of \$11.00 must be submitted with this application.

Office use only

Reference Number(s):	
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